

All,

Thanks for your hard work and support as we work through the student placement process. Important updates on the match and student notification are included in today's newsletter. Please contact [support@enrollnola.org](mailto:support@enrollnola.org) with any enrollment questions.

### ***MATCH UPDATE***

#### The Match

We are hard at work finalizing the match and expect to send preliminary placement results for review before the end of this week. As always, schools will have 24 hours to review preliminary results and respond with any questions or discrepancies. The turnaround required for identifying concerns will be very quick, so please ensure you have time to thoroughly review your initial student rosters. Our goal is to share the preliminary match results at some point on Thursday.

Once we have preliminary results ready to share, we will send detailed instructions for how to access and review your student rosters. Please be on the lookout for this critical communication in the next several days. Please note that results sent prior to the match being declared final must not be shared with families, students, or staff who do not work directly with student enrollment. We look forward to sharing more with you soon and appreciate your patience.

#### Notifying Families

As soon as final placements are available, they will be posted online on the parent portal; instructions are on the EnrollNOLA homepage: <http://enrollnola.org/how-to-look-up-your-placement-results/>. We will send text messages to all applicants alerting them that they can check their placements online, and we will also send email notification letters shortly thereafter. Please tell any families anxious for their results that they can expect prompt communication from our team as soon as placement information is available. If you have not done so already, please carefully review the detailed information regarding seat acceptance and student notification processes, below.

### ***CRITICAL UPCOMING COMMUNICATIONS***

In the next several weeks, schools can expect to receive several critically important communications from our team regarding the match and next steps. Please keep on the lookout for these alerts. If you do not receive one of the following communications from our team, please reach out to [support@enrollnola.org](mailto:support@enrollnola.org) as soon as possible.

### *This Week!*

- Match Review: you will have the opportunity to review the penultimate match to flag any discrepancies.
- Final Match: you will receive your school's final 2016-2017 Main Round rosters and will be able to begin reaching out to families.
- Placement results available.

### *Mid-April*

- April 18: Round 2 launches.

## **UPDATES & MATERIALS**

### Round 2 Launches April 18

OneApp Round 2 offers families who missed the Main Round, are new to the city, or who would like to transfer, another opportunity to apply to schools with remaining seat availability. Round 2 application books will be **distributed and collected at Family Resource Centers only**. This is to help conserve a limited supply during the short application window. As always, we encourage schools to facilitate opportunities to apply online for families. Round 2 launches April 18. Please make sure any families who still need a school placement are aware and apply during the Round 2 window. It is very important that transitioning students or students in need of a transfer take advantage of the last opportunity to apply during OneApp, when they have the greatest opportunity to receive a placement at a preferred school.

### Student Placements & Seat Acceptance Overview

Our team will be preparing and executing the student placement process this month. Please review the following information regarding student placement notification and seat acceptance processes.

### ***Student Placements***

We plan to have placement results available by the end of this week. Please make sure that families who submitted an application are aware that **ALL applicants will receive notification, regardless of the placement results**.

- Families who applied online can view their placement results using the parent application portal. Instructions are on the EnrollNOLA homepage: <http://enrollnola.org/how-to-look-up-your-placement-results/>.
- Families who submitted an application with an email address listed, or who applied online, will receive their results at the email address they provided.
- All families will receive a notification letter at the address they provided on their application.

Notification will be delivered as expeditiously as possible after the match is declared final. If a family does not receive their placement results, or needs help, please direct them to a Family Resource Center, or [oneapp@rsdla.net](mailto:oneapp@rsdla.net) / 877-343-4773.

**It is very important that families are aware of how to access their placement results, and what to do if they don't hear from our team.** The Seat Acceptance Process is time-sensitive and its success depends on families' timely receipt of their award letters. We appreciate schools' help in ensuring that families who have moved or changed their contact info still receive their results.

## Seat Acceptance

Placement at a preferred school is not the final step for students who have applied in this year's Main Round. Students must claim their newly awarded seat by participating in the Seat Acceptance Process. **The Main Round seat acceptance deadline will be Friday, May 20.** This differs from prior materials stating that the deadline would be May 13. This update was made in order to align our dates with Statewide registration deadlines. We apologize for the prior miscommunication.

- What is seat acceptance?
  - o Seat acceptance is a way for students to claim their seat assignments prior to the beginning of the school year, so families and schools can plan more effectively for the year ahead. For schools, **enforcing the seat acceptance deadline is optional.**
  - o Schools must either drop *all* students who have not completed seat acceptance, or drop none of them. Schools may **not** selectively drop a subset of applicants who did not complete seat acceptance. Students who have claimed their seat and complete any remaining registration procedures may not be dropped prior to the beginning of the school year.
  - o On May 20, schools will have the option to drop newly assigned students who have not accepted their seat. Again, this is optional.
- How do students accept their seats?
  - o Students will be asked to bring in their seat acceptance form, which is delivered in the student notification letters, as well as registration documents such as parent identification, immunization records, birth certificate, etc., by May 20, 2016.
  - o Any student who appears on your 2016-2017 student roster must be allowed to complete seat acceptance, even if they do not have the seat acceptance form. Placement on a student roster acts as effective proof of placement.

More information on seat acceptance, notification, and student rosters will be shared in upcoming newsletters. Please support your transferring and new students through the seat acceptance process. It is particularly important that schools provide guidance to students with no default placement (kindergartners, 8th graders, students in other terminal grades). Seat acceptance does not impact a family's ability to participate in Round 2. Please let us know if you have any questions.

## Round Robin Update

The table below shows the current status of the Round Robin cycles for each grade. Note the Round Robin grades that have fewer than 10 school choices remaining (highlighted yellow). The Round Robin will be reset in these grades when there are only 4 school choices remaining and all non-exempt schools will re-open a Round Robin seat. Schools have the option of submitting an exemption request for future Round Robin cycles.

Schools with current Round Robin exemptions are detailed on the schools' password protected webpage. If you do not have access to that page, please email [support@enrollnola.org](mailto:support@enrollnola.org). Refer to previous enrollment communications for more information on the exemption request process.



The grade 9 Round Robin cycle was reset on 4/4/2016. The grade 11 Round Robin cycle was reset on 1/14/2016. The grade 12 Round Robin cycle was reset on 2/7/2016.

| Grade | Cycle | Exemptions                | Schools Chosen | Schools Remaining |
|-------|-------|---------------------------|----------------|-------------------|
| K     |       | Round Robin Not Initiated |                | 29                |
| 1     |       | Round Robin Not Initiated |                | 14                |
| 2     |       | Round Robin Not Initiated |                | 5                 |
| 3     |       | Round Robin Not Initiated |                | 11                |
| 4     |       | Round Robin Not Initiated |                | 17                |
| 5     |       | Round Robin Not Initiated |                | 17                |
| 6     |       | Round Robin Not Initiated |                | 20                |
| 7     |       | Round Robin Not Initiated |                | 7                 |
| 8     |       | Round Robin Not Initiated |                | 6                 |
| 9     | 17    | 5                         | 4              | 9                 |
| 10    |       | Round Robin Not Initiated |                | 5                 |
| 11    | 4     | 2                         | 10             | 6                 |
| 12    | 4     | 3                         | 2              | 10                |

## IMPORTANT REMINDERS

### Hardship Transfer Deadline Has Passed

This serves as a reminder that we will no longer accept Hardship Transfer Requests as of Friday, April 1, 2016, in order to maintain student stability at the close of the school year. Please communicate this to families. If a family would not like to continue to attend their current school for the coming school year, and has not already submitted an application, please ensure they are aware of the Round 2 application cycle. Round 2 opens April 18. We will consider exceptional circumstances on a case-by-case basis and may approve transfers where changing the school environment is best for a student's health or safety.

### Spring Testing and End-of-Year Transitions

To help ensure academic continuity, the Enrollment Transitions team will not process hardship transfers or expulsion recommendations during critical spring testing periods. Students who have requested an approved transfer requests, or whose expulsion recommendation has been upheld, will be transferred after testing is complete. After May 1, the Student Hearing Office will additionally apply increased scrutiny to expulsion recommendations, particular for Tier 2 and 3 offenses. Please contact [stella.cziment@rsdla.net](mailto:stella.cziment@rsdla.net) with questions regarding expulsion and transfer procedures.

Please email [support@enrollnola.org](mailto:support@enrollnola.org) with any questions or concerns.

Thank you,  
Aimee

