

All,

We hope everybody is having a nice summer so far. Please contact [enrollment.support@rsdla.net](mailto:enrollment.support@rsdla.net) with any enrollment questions or concerns.

***ACTION REQUIRED***

Deadline Tomorrow: Entering Retention / Rising T9 information in SchoolForce

The June 8 deadline to enter all retentions and rising T9 decisions is tomorrow. Schools should be entering this information into SchoolForce and validating that it is final by EOD tomorrow. EnrollNOLA, OPSB, and LDE staff will be tracking this data and following up with schools.

**The following schools have not entered any students as retained. If your school is included in this list, please be sure to update your retentions by the end of the day tomorrow.**

Schools Who Have Not Entered Retentions
Algiers Technology Academy
Alice Harte Elementary School
Andrew H. Wilson Charter School
ARISE Academy
Bricolage Academy
Cohen College Prep
Crescent Leadership Academy
Cypress Academy
Edna Karr High School
Einstein Charter Middle School at Sarah Towles Reed
Einstein Charter School at Sherwood Forest
Einstein Charter School at Village De L'est
Encore Academy
FirstLine Schools: Arthur Ashe Charter School
FirstLine Schools: Joseph S. Clark High School
FirstLine Schools: Phillis Wheatley Community School
FirstLine Schools: Samuel J Green Charter School
Foundation Preparatory Academy
International High School

Joseph A. Craig Charter School
KIPP Renaissance High School
L. B. Landry - O. Perry Walker
Lake Area New Tech Early College High School
Mahalia Jackson Elementary
Martin Behrman Charter School
Mary D. Coghill Elementary School
McDonogh #32 Literacy Charter School
McDonogh 35 Academy
Morris Jeff Community School
NET Charter High School
Sophie B. Wright Charter School
Warren Easton High School
William J. Fischer Accelerated Academy

The following schools that serve 8th graders have not recommended any students as Rising T9. We would expect most schools to have at least 1 8th grader who meets the criteria to be promoted as a T9 student. If you are on this list, please update your roster to recommend any students that meet the criteria for Rising T9.

Schools Who Have Not Recommended Students as Rising T9

Akili Academy of New Orleans  
Alice Harte Elementary School  
Andrew H. Wilson Charter School  
ARISE Academy  
Benjamin Franklin Elementary Mathematics and Science School  
Crescent Leadership Academy  
Crocker College Prep: A School for the Arts and Technology  
Dr. Martin Luther King Jr. Charter School  
E. P. Harney Spirit of Excellence Academy  
Einstein Charter Middle School at Sarah Towles Reed  
Eleanor McMain Secondary School  
Encore Academy  
Fannie C. Williams Charter School  
Harriet Tubman Charter School  
International School of Louisiana: Camp Street Campus  
(French)  
International School of Louisiana: Camp Street Campus  
(Spanish)  
James M. Singleton Charter School  
Joseph A. Craig Charter School  
KIPP Believe  
KIPP Central City Academy  
KIPP Leadership  
KIPP McDonogh 15  
Martin Behrman Charter School  
Mary D. Coghill Elementary School  
McDonogh #32 Literacy Charter School  
McDonogh #42 Elementary Charter School  
McDonogh 35 Academy  
Medard H. Nelson Charter School  
Mildred Osborne Charter School  
Milestone Academy  
Paul Habans Charter School  
Pierre A. Capdau Charter School  
ReNEW Cultural Arts Academy  
ReNEW Dolores T. Aaron Elementary  
ReNEW McDonogh #28 City Park Academy  
ReNEW Schaumburg Elementary  
ReNEW SciTech Academy  
Sophie B. Wright Charter School  
William J. Fischer Accelerated Academy



We would like to acknowledge the following schools who have already entered rising T9 promotion recommendations. Thanks for entering this in advance of the deadline!

Schools Who Have Already Completed T9 Promotions
FirstLine Schools: Phillis Wheatley Community School Lafayette Academy Charter School FirstLine Schools: Langston Hughes Academy Esperanza Charter School

**All schools are required to complete the following actions by tomorrow, Wednesday, June 8th:**

1. **All Schools-** Validate the “Current SY Promotion Decision” for each of your students. All of your students (except for current T9 students) will have a default status of “Promoted,” so no change needs to be made for students that will be promoted. All Retained students will have to have their “Current SY Promotion Decision” set to “Retained.” Schools can update their students’ promotion status decision in mass via the “Student Update” tab.
2. **Schools that serve 8th graders-** Enter students that will be promoted to T9 by checking the “Rising T9” box on their student record. Their promotion status be “Promoted,” as it is by default.
3. **Schools that serve 9th graders-** If current T9 students will be enrolled in 9th grade next year, no action is necessary because this is the default. If current T9 students will be promoted to 10th grade, their “Current SY Promotion Status” must be updated to be “Promoted” (they are defaulted to “Retained”).

The attached document provides more details on each of the T9 steps and includes screen shots from SchoolForce. It shows examples of student records with their promotion decisions updated properly. Please let us know if you have any questions about this as you update your students’ records. We will share information in the newsletter about schools that have completed these tasks.

### ***UPDATES & MATERIALS***

#### FRCs Closed, Limited Team Availability Tomorrow

Please note that all FRCs will be closed tomorrow for scheduled professional development. Standard operating hours will resume Thursday, June 9. For the same reason, EnrollNOLA team members may not be as responsive as usual. We will respond to all emails as promptly as possible.



## **LATE ENROLLMENT**

**\*NEW\***: Attached please find a flier detailing Late Enrollment dates, hours, location, and required documents for families. Please feel free to begin distributing this flier to families immediately. Note that this year our flier is 2 pages to account for all the documents needed to be placed in an early childhood program. If possible, we would recommend printing front-to-back so families have a single sheet to reference.

With the close of the OneApp application cycles, families who are new to the city or who missed the application cycles must enroll in any OneApp school during the Late Enrollment period. Late Enrollment is the enrollment process spanning summer to the beginning of the school year (July 6 through October 1), and is how families who still need a placement following Round 2 can enroll in school for the 2016-2017 academic year.

### *What is it?*

Late Enrollment is a first-come, first-served enrollment period for families who missed the OneApp windows, require a change in placement, or are new to the city / public school system. Placements will be made based on which seats are still available following Round 2 placements. Continuing practices from last year, our team will produce a daily Seat Availability Report from July 6 – August 31, which will be available online at [www.EnrollNOLA.org](http://www.EnrollNOLA.org). This report will tell families what they can expect regarding remaining available seats.

### *When is it?*

#### **Late Enrollment will be staggered by grade group:**

- Grades 9-12 **ONLY**: July 6-8
- Grades Early Childhood + K-8: Beginning July 11

We will serve high-schoolers first due to the time-sensitive nature of high school credits and scheduling. Please be aware that, as with last year, **we will make NO exceptions to the grade group designations, and please ensure you let your families know**. This is to help us make this very busy time as efficient and pleasant as possible for families.



### *Where is it?*

We're delighted to be partnering with Dillard University again this year to provide a comfortable setting during the busiest first two weeks of Late Enrollment. From July 6 – July 15 we will be serving families from the University's Professional Schools and Sciences Building:

Dillard University  
Professional Schools and Sciences Building  
2601 Gentilly Blvd., 70112.  
July 6 – July 15, (Monday-Friday)  
7:30 AM – 5:00 PM

Free parking will be available, and the campus is easily accessible by bus. After July 15, we will return to standard FRC locations and operating hours.

### Between Now and Late Enrollment

**Between now and July 6, no enrollment will take place.** This is the time when our Analytics team will be running the Round 2 match, cleaning the system, and turning it over for the upcoming school year. Please note that schools should no longer advise families to inquire about submitting applications at the Family Resource Centers. The application period is over and the next opportunity to enroll will be Late Enrollment. Please see detailed information regarding Late Enrollment above.

### Uniform Information

Our team would like to put together a list of school uniform requirements to have available for families to review during the Late Enrollment process. If you'd like your uniform information to be included, please send details on your school's dress requirements (including any materials you might give to families), and a list of where your uniform items may be purchased, to [aimee.grainer@rsdla.net](mailto:aimee.grainer@rsdla.net) by **Friday, June 24.**

### Communicating Seat Availability

**Please remember that schools should not be communicating to families regarding current seat availability. That information will change once Round 2 results are processed.** Conflicting messages around seat availability can create confusion and anxiety for parents. If seats remain open following Round 2 placement procedures, students will be able to enroll during Late Enrollment.



## **IMPORTANT REMINDERS**

### Geographic Zones Proposal

Thank you to everybody who participated in discussions regarding proposed changes to our geographic zones. Your thoughtful consideration of the future zones was extremely helpful in developing a proposal that meets our shared values and citywide needs. The proposed changes are now posted on [EnrollNOLA.org](http://EnrollNOLA.org) for public comment. Please let any families or community members who are interested in engaging in this conversation know about their opportunity to share their thoughts before the proposal is put to vote. The public comment period will continue through June 10.

### Seat Acceptance Deadline Passed

As a reminder, the Seat Acceptance Deadline has passed. What this means for schools and families:

- **Schools who chose to enforce** the deadline may neither register nor drop any additional Main Round awardees.
- **Schools who did NOT choose to enforce** the deadline must continue to register all Main Round awardees.

Any allegations of families being turned away from schools that did not enforce the deadline will be taken very seriously. The only opportunity to enforce the Seat Acceptance Deadline was Friday, May 20. If your school did not take appropriate action to enforce the deadline at that time, you must continue to register students assigned to you in the Main Round.

If a student was dropped, the assignment status will say "Seat Acceptance Drop" on the student's profile. If your school submitted a drop that was invalid, the student has not been dropped and may still register at the school. **Schools are required to register these students.** The next date to drop students is July 29th. If your school chose not to drop students, you must continue to accept registrations until July 29th.

Please email [support@enrollnola.org](mailto:support@enrollnola.org) with any questions or concerns.

Thank you,  
Aimee

