

September 21, 2015

LEAs and charter organizations submitted requests to use CLASS as the rubric for evaluating professional practice of public school PreK teachers in all or some of their schools. The use of CLASS in this way supports the alignment of the observation tool for program accountability and for teacher evaluation, so the two annual observations can serve both purposes. Doing so enables better alignment of professional development supports and reduces the number of necessary classroom observations, allowing more time for quality feedback and support. The following information is provided to support next steps.

Evaluation programs must meet the requirements outlined in [Bulletin 130](#) which includes specific information about who evaluates teachers and other components of the observation. Additionally, observations must meet the requirements outlined in [Bulletin 140](#) for early childhood classroom observations.

Who shall evaluate teachers?

- The evaluators of classroom teachers shall be defined as the school principal or assistant principal or his respective supervisory level designees. The role of evaluator cannot be filled by contracted individuals.
- Every employee with responsibility for evaluating a teacher must receive training and be marked as a Compass certified evaluator.

What activities must take place?

For at least one of the two required observations:

- the evaluator or evaluators of each teacher shall conduct a pre-observation conference during which the teacher shall provide the evaluator or evaluators with relevant information.
- the observation shall occur at a time and place established in advance, shall be of sufficient duration to provide meaningful data (these observations must meet the time and scoring requirements for a CLASS observation).
- a post-observation conference shall be conducted to discuss commendation and recommendations.

Click [here](#) for information on how to convert CLASS to Compass for end of year rating processes.

Please contact the Network Point of Contact with any questions you have or if we can further assist as you implement the program accountability and teacher evaluation requirements this year.

2015-2016 Waiver Requests*			
Assumption Parish	East Feliciana Parish	Natchitoches Parish	St. Helena Parish
Beauregard Parish	Grant Parish	New Beginnings	St. James Parish
Bogalusa City	Jackson Parish	Ouachita Parish	Terrebonne Parish
Bossier Parish	Jefferson Davis Parish	Plaquemines Parish	Union Parish
Calcasieu Parish	Jefferson Parish	Point Coupee	Washington Parish
Caldwell Parish	Lafayette Parish	Rapides Parish	Webster Parish
Central Community	LaFourche Parish	Richland Parish	West Baton Rouge Parish
Choice Foundation	LaSalle Parish	Special Schools (LSDVI)	West Feliciana Parish
Claiborne Parish	Lincoln Parish	St. Bernard Parish	Zachary Community
East Carroll Parish	Monroe City	St. Charles Parish	

*Requests received prior to 9/21/2015