



**\*Language to use when receiving PII from a school system (or an employee of a school system)**

*I would be more than happy to look into your request. However, R.S. 17:3914 – Louisiana’s student privacy law – provides for limitations and prohibitions on the collection and sharing of student information as of August 1, 2015. The intent of this law is to protect student privacy, and the Department takes this responsibility seriously. The law also includes penalties for illegally accessing or disclosing students’ personally identifiable information.*

*I wanted to let you know that you should provide me with a student’s Secure ID in place of his/her personally identifiable information, and rather than email, let’s set up a call. I’m going to permanently delete this email.*

*Please keep this in mind in the future and in your interactions with other LDE staff.*

