All,

It's October 5th! That means we have officially entered the Mid-Year Placement and Hardship Transfer processes, and are rapidly approaching OneApp season. Please make sure you and your enrollment team are familiar with all of these procedures by reviewing today's newsletter. If you have any enrollment questions, please reach out to support@enrollnola.org.

ACTION REQUIRED

TODAY Deadline: OneApp School Profile Updates
Attached please find the most recently published school profile information, last year's Round 2 application materials. Carefully review your schools' profiles for errors or updates. **If your school(s)' information has changed, please respond to this survey by COB, Wednesday, October 5:** Click Here for School Profile Survey.

Please note that, for schools who are not new to the process, we will only accept limited updates:
· We will accept updates to: Grades Served, Address, Phone Number, Icons, Program Highlight
· We will **not** accept updates to: Operator, School Name, Eligibility/Priority Information
· The only exceptions are to 1) Correct an error, and 2) For newly participating schools still finalizing their entries.

Changes submitted after COB tomorrow, October 5 will not be incorporated into paper materials until Round 2. As with last year, we must print paper materials with last year's SPS/Letter Grade information, based on the timeline on which school performance is being calculated. We will ensure that all materials make this clear to the degree possible. We will update online materials and EnrollNOLA.org with accurate information as soon as it is final and publicly available.

FRIDAY Deadline: Update Your Contact Info in SchoolForce
As part of our updates to SchoolForce, we will be adding several new contact fields in SchoolForce, so schools can easily identify which team members should be receiving enrollment newsletters, automated system notifications and reports, etc. You can update these fields by filling out this Contact Information form. **Please make sure you update these fields by this Friday, October 7.** After that time, the form will be disabled from use. We have several schools with severely outdated contact information. Our team must be able to contact your team throughout the year with enrollment actions and updates. Thank you in advance for helping us ensure we have up-to-date information for all schools. If you have any questions, please contact Christopher.Lloyd@rsdla.net.

UPDATES & MATERIALS

New Hardship Transfer Category!
Enrollment Transitions is excited to introduce the **Inter-LEA Specialized Transfer for SPED Programming**. This transfer was developed in response to parents' need to move to specialized programs designed to serve students with identified Tier 4 and Tier 5 exceptionalities. We will email additional information, including the request form and our expectations regarding this new transfer, to all CMO and school leaders, as well as SPED coordinators, in the coming week. Please send Stella Cziment (stella.cziment@rsdla.net) contact information for the school leader and SPED coordinator that should receive this specialized information by EOW.

Hardship Transfer Process Has Begun
The Hardship Transfer process began yesterday, meaning transfers from now until the end of the school year will be severely restricted. Students must qualify for a demonstrated hardship in order to transfer schools. All Hardship Transfers will be coordinated, reviewed, and approved/denied through the Enrollment Transitions team at EnrollNOLA. Schools will be responsible for accepting the completed Hardship Transfer documents and sending them to EnrollNOLA in a timely manner. To help us serve families as quickly and efficiently as possible, please follow the attached guidance and use the attached, updated forms, when submitting transfer requests. Email transfers@enrollnola.org with any questions.

IMPORTANT REMINDERS

OneApp Main Round Timeline
We're pleased to share the OneApp Main Round timeline:

Main Round Launch	Week of 1-Nov
Main Round Close	24-Feb
Notification	Week of 10-Apr

Please note that, due to the annual calendar this year, the Main Round will launch on a Tuesday (November 1), rather than the traditional Monday. Applicants to schools participating in the Early Window deadline will have a deadline of Friday, December 16. As a reminder, the paper application materials will be collected and distributed at Family Resource Centers ONLY as we move to slowly phase-out the paper application. To the extent possible, we encourage schools to coordinate to set up computer labs to assist families in filling out their applications online. Prospective families will be able to apply online beginning November 1.

FRC Ambassadors
Some of you may be aware that our Family Resource Center staff will begin making biweekly school visits in order to better advise families when they ask about their school choices. This is our schools' opportunity to highlight the programs, extracurriculars, and staff that make their environment unique. We thank everybody in advance for their hospitality to our team, and encourage schools to use this time to share honest, detailed information that will help families determine which school is the best fit for their students.

FRC Hours Have Changed
Please note that all Family Resource Center hours have changed. Our Centers will now be open Monday – Thursday, 8 AM – 4:30 PM, and Fridays, 8 AM – 12 PM, to accommodate regular Friday professional development sessions with our Center team. Please ensure families are aware of this change.

Please email support@enrollnola.org with any questions or concerns.

Thank you,
Aimee

_____

Aimee Grainer
Chief of Staff
Office of Student Enrollment

1615 Poydras St., Suite 400
New Orleans, LA 70112
www.EnrollNOLA.org

The RSD Central Office has moved!
Our new location is 1615 Poydras St., Suite 400, New Orleans, LA 70112.

Follow us on Twitter! @OneApp_NOLA