

**1. What is the 2014-15 post Round 2 transfer process timeline?**

Date	Actions
Week of June 16	<ul style="list-style-type: none"> <li>Schools submit Main Round registration file, including if the school will reserve or open unclaimed seats.</li> </ul>
June 26	<ul style="list-style-type: none"> <li>The Department notifies families and schools of Round 2 awards.</li> </ul>
July 7 – August 6	<ul style="list-style-type: none"> <li>Families may apply for a hardship transfer or a sibling unification transfer.</li> </ul>
August 8	<ul style="list-style-type: none"> <li>Final application process registration deadline (for Round 2 and transfer students).</li> </ul>
1 <sup>st</sup> Quarter Enrollment Count	<ul style="list-style-type: none"> <li>Schools verify their 2014-15 1<sup>st</sup> Quarter scholarship student enrollment.</li> </ul>

**2. How can families in Orleans Parish transfer scholarship schools?**

Schools in Orleans Parish are not participating in a waitlist process. Options available for transferring students may include hardship transfers and sibling unifications. Applications for transfers will become available the week of July 7.

**3. Can families apply for a transfer to a school not listed as a choice on their application?**

Families that have moved parishes or have discovered that the school could not accommodate their child’s IEP, may apply for a hardship transfer to a school not listed as a choice on their application.

**4. Will the Department accommodate hardship and sibling unification transfers during the post Round 2 period?**

Yes, the Department will review hardship and sibling unification transfers on a case-by-case basis to see if the transfer can be accommodated during the post Round 2 period.

**5. What situations qualify for a hardship transfer?**

All hardship transfers are decided on a case-by-case basis. Examples of hardship transfers include, but are not limited to, geographic location or special needs services.

**6. How can families apply for a hardship transfer?**

Families may seek a hardship transfer by going to the desired school and filling out a hardship transfer form at the school. Families may also email the form to [studentscholarships@la.gov](mailto:studentscholarships@la.gov). The Department will then review the request to determine if the case qualifies for a hardship transfer. In addition, the receiving school must agree to accommodate the transfer and the transfer should not make the school exceed its overall available capacity.

**7. How can families apply for a sibling unification transfer?**

In order to apply for a sibling unification transfer, the application must have stated that the students were siblings. Families may go to the desired school and fill out a sibling unification transfer form at the school. Families may also email the form to [studentscholarships@la.gov](mailto:studentscholarships@la.gov). The Department will then review the request and verify that sibling status was listed on the application. In addition, receiving school must agree to accommodate the transfer and the transfer should not make the school exceed its overall available capacity.

**8. Can an Orleans Parish student who did not participate in OneApp apply for an open seat?**

No, students can only apply for an open seat if they are a continuing student who did not receive an award or a sibling who did not receive an award. Also, eligible students may only apply to schools that were listed as choices on their application.

**9. How will the Department notify schools and families about their request for a hardship or sibling unification transfer?**

- 1) The Department notifies the family if their transfer request has been approved or denied.
- 2) The Department notifies the receiving school if the transfer has been approved or denied.
- 3) The Department notifies the sending school if the transfer has been approved.

**10. When is the last day for a student to be granted a new award through the transfer policy?**

August 6<sup>th</sup> is the last day for students to get a new award through the transfer policy. All students will need to confirm registration at their awarded schools by August 8<sup>th</sup>. Students may continue to apply for a hardship or sibling unification transfer after August 6<sup>th</sup>, but must have already been previously awarded a scholarship.

If you have any questions regarding the transfer policy, please contact [studentscholarships@la.gov](mailto:studentscholarships@la.gov).