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High Cost Services (HCS) 2017-2018



High Cost Services Webinar

Welcome

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- No need to worry as there is no audio being shared at the moment. To access audio during the presentation, please dial 1-855-240-2575 and enter the following pin 30160130.

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Webinar Agenda

Agenda

- (1) Overview of High Cost Services
- (2) Allowable Costs
- (3) Allocation Methodology
- (4) Application Process
 - (1) Student Data Tab changes
- (5) Timelines and Next Steps
- (6) Questions

Overview of High Cost Services

High Cost Services (HCS) Overview

- High Cost Services (HCS) provides financial support to school systems and schools to support educating students with high cost disabilities.
- LDOE has approximately \$16.4 million dollars for HCS \$4 million from IDEA state set aside funds and \$12 million from MFP funds.*
- An additional \$400,000 of IDEA funds are reserved for a second application cycle to be held in October of 2017.

*Note: The availability of the MFP funding could change during the Legislative Session.

Definition of a High Cost Student

Students are eligible for HCS funds if they meet the following criteria:

• The cost to educate and provide services to the student **exceeds** three times the average per pupil cost of \$11,735.

- The cost to educate and provide services to the student has a significant impact on the overall budget of the LEA.
- All costs in the application are linked to the student's IEP.

Allowable/Unallowable Costs

Allowable Costs

Allowable costs under both funding sources are limited to:

Allowable

Certified teachers in specific low incidence disability areas, for example Deaf/Hard of Hearing and Visual Impairment where students are receiving the majority of their services from a generically certified special education teacher. Both specialty teachers and 1:1 teachers must be described on the IEP.

1:1 or 2:1 paraprofessional support to address the student's high cost services. The terms "child specific aide" or "1:1 or 2:1 paraprofessional" must be indicated on the IEP.

Special transportation costs are limited to personnel, equipment, or services required for the specific high need cost as identified on the IEP. Any transportation costs not specific to the high need student or prorated for this student are unallowable. Services must be provided directly to the student and must be clearly described on the IEP under "Special Transportation."

Specialized equipment or supplies.

Related services, such as nursing services, occupational therapy, physical therapy, speechlanguage pathology, educational interpreters, Mental Health Professional Counselor that are above and beyond what the majority of students in the school are receiving.

Specialized training needed to implement the student's high cost services.

Unallowable Costs

Unallowable costs under both funding sources include:

Unallowable

Basic classroom costs, such as teachers, materials and supplies, transportation and other routine costs associated with the provision of special education and related services to students with disabilities.

Salary and benefits of bus driver are not reimbursable if the student qualifying as high cost and other students (not qualifying as high cost) are on the bus at the same time.

Related services costs that are provided at the same level as all other students with disabilities. For example, a typical service delivery model is 30 minutes twice a week.

Construction cost such as buildings and sidewalks

Legal fees, court costs or other costs associated with a cause of action brought on behalf of a student with a disability to ensure a FAPE for the child.

LEAs may not use IDEA funds to pay for medical services eligible under the State Medicaid Program per guidance from the United States Department of Education, Office of Special Education Programs (OSEP).

High Cost Services State Plan

Application: 2017-2018 HCS Rnd 1 - 00-Printer-Friendly Project Period: 7/1/2017 - 9/30/2018 Cycle: Original Application Click to Return to GMS Access/Select Page Click to Return to Menu List / Sign Out Page Lock Student Approved Budget Budget Budget Amendment Application Application Submit Overview Allocations Data Student Data Detail Key Planning Decisions Summary Description History Control Print Summary High Cost Services Overview High Cost Services Grant Program: The Louisiana Department of Education (LDE) has established a High Cost Services grant to assist LEAs in addressing the needs of high need students Purpose: with disabilities. The High Cost Services grant is intended to provide additional funding for instructional services as indicated on the student's individualized education program plan (IEP). This fund is made up of money from the state's IDEA allocation and from the Minimum Foundation Program (MFP). Louisiana High Cost Services State Plan 2017-18 Legislation and Guidance:

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Allocation Methodology

Allocation Methodology

- Applications will be reviewed to determine eligibility. Costs must exceed \$35,205 to be considered.
- Eligible and Allowable costs will be determined for each student.
- In order to be equitably distributed, the total allocation provided to city and parish school systems versus other public schools shall be proportional to the share of total qualifying applications submitted by city and parish school systems versus other public schools.
- For each LEA, the eligible costs are totaled and used to calculate the Percent Impact on the budget of the LEA by assessing the eligible amount as a percent of total state and local revenue.
- All entities within each group shall receive the same percentage of the requested allocation.

Note: Details of the methodology are in the State Plan.

HCS Procedural Safeguards

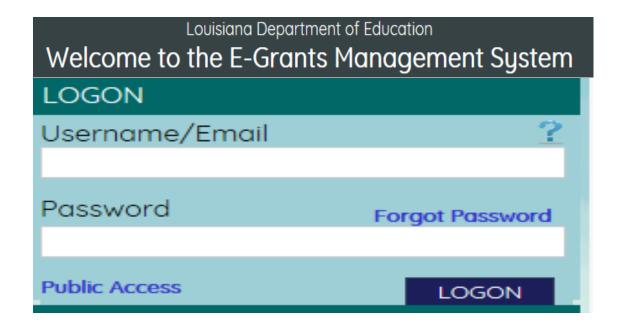
- HCS funds are not intended to <u>replace</u> any existing state, federal or local special education funds.
- HCS funds are student specific and <u>cannot</u> be used to support other students.
- Any specialized equipment purchased with HCS funds will <u>follow</u> the student to any public school system or school within the state.
- If the student approved for funds no longer needs the services designated in the application, or if the student withdraws or transfers to another school system or school, the system or school that was allocated funds must <u>notify</u> the LDOE.
 - Remaining funds will follow the student who transfers to any public school system or school within the state if the new system or city requests or confirms the need for the funds. Other unused funds will revert back to the State.

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HCS Application Process

Logon Page

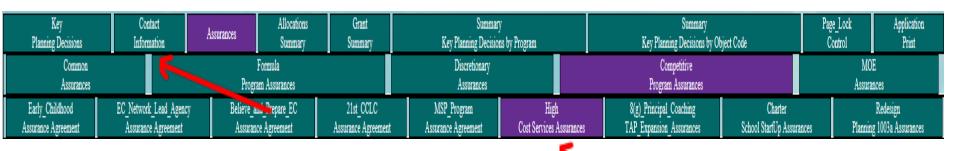
- Enter User ID
- Enter Password



HCS Application Process

 You must complete the LEA Central Data fields (HCS Contact Information and HCS Assurances) in order for your HCS Round 1 tab to show up under Competitive Grants on the GMS Access Select page.

LEA Central Data



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HCS Round 1

- GMS Access Select page
 - Competitive Grant
 - HCS Rnd 1 -----Create



Student Data Tab

Overview	Student Allocat	tions Appr Studen			Key Planning	Budget g Decisions Sumr	mary Submit	Amendment Description	Application History	Page_Lock Control	Application Print
Students 1-3	Students 4-6	Students 7-9	Students 10-12	Students 13-15	Students 16-18	Students 19-21	Students 22-24	Students 25-27	Students 28-30	Students 31-33	Students 34-36
High Cost Se	ervices - Student D	ata								Click for	r Instructions
Total numbe	er of students for w	hom data will l	be entered in thi	s Application:	K						
Total numbe	er of students for w	hom data will l	be entered in thi	s Application:	K						
Total numbe	er of students for w	hom data will l	be entered in thi	s Application:	K	Total Amou	unt Requested for	Students 1-3 To	otal:		

Student Data Tab

Student Data

- You will be allowed to submit requests for up to 30 students. There is a place holder for 31-35 but this is to handle transfers after the school year begins.
- Student names and other personal identifiable information <u>will not</u> be allowed. Students must be given a unique ID # which will correspond with the ID# in SER.
- Ensure the current IEP in SER matches the requested services. No additional information needs to be submitted or uploaded into eGMS.

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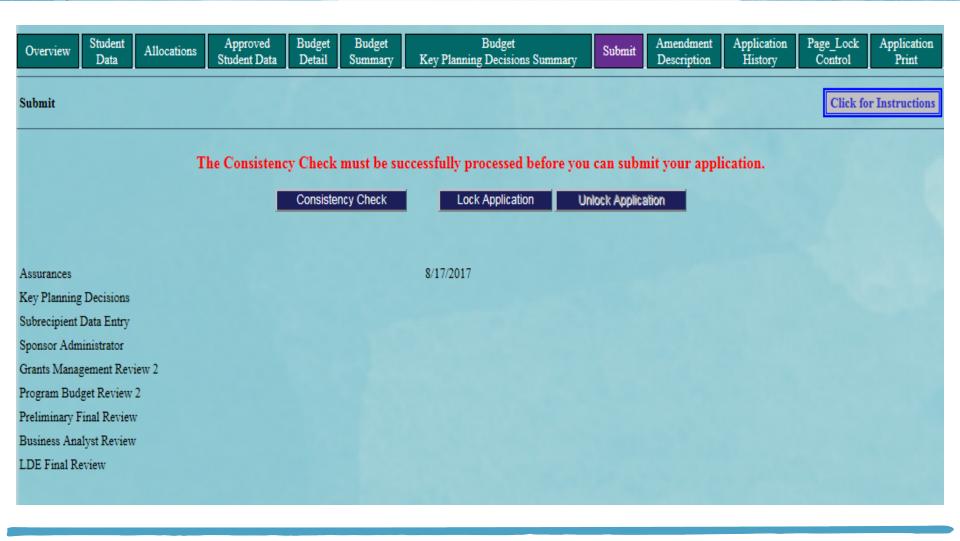
Student Data Tab

	Total amount spent on S	Student 1 education in 2016-2017. Must be more than \$35,205.	Total Amount Requested for Student 1:
			V
			V
			V
			V
			V
			V
		Tomas College College	V
			V
			V
faterials, ser	rices, supports and personnel:		Estimated Cost: Section of IEP:
	- All listed services/supports must be documented in the student's IEP.		
	- Costs for materials and services should be prorated according to the specific use (E.g. Three students share assistive technology throughout the school day. Cost		own assistive technology device that is not shared by other students, the total cost can be budgeted to that student.)
	(E.g. Student receives physical therapy 60 minutes four times a week. Cost for p	physical therapy for the student is estimated to be \$400 per week or \$14,400 for the school year.)	
	 The total amount requested for the student must be \$33,339, three times greater t Costs for related service providers should be estimated based on amount of servi 		
		pplies, services, and personnel necessary to provide a free appropriate public education to the student. For a	eligible and ineligible costs, refer to the Louisana High Cost Services State Plan.
tudent 1 De	scription of Services		
dentifier:		LEA: (mm/dd/yyyy)	
tudent	Timate 6 Marc 6	Date Student Enrolled in	
ex:	Female O Male O	Exceptionality(ies):	
lame:	189	School Attended:	
tudent 1			

Sample Student Data

				42	A CONTRACTOR OF THE PROPERTY O	DATE NAME OF
High Cost Services - St	tudent Data					
Total number of stude	nts for whom data will be entered in this Application:		600			
Student 1						
Name:		School Attended:	ABC High			
Sex:	Female O Male O	Exceptionality(ies):	Orthopedic impairment			
Student Identifier:	4918564480	Date Student Enrolled in LEA: (mm/dd/yyyy)	7/1/2002			
- Costs fo (E.g. Ti	tudent receives physical therapy 60 minutes four times a week. Cost for physical thera or materials and services should be prorated according to the specific use of the studen hree students share assistive technology throughout the school day. Cost of assistive to ed services/supports must be documented in the student's IEP. ports and personnel:	t.		e technology device that is not sha Estimated Cost:	ared by other students, the total cost can be budget Section of IEP:	ed to that student
Child specific para				1,000	General Student Information	~
APE services				1,000	General Student Information	V
PT services				2,000	Instructional Plan	V
Nursing Services				5,000	Program Services	~
OT services				2,000	Progress Reports	~
AT services				1,530	Accommodations	~
						~
						V
						<u> </u>
						V
Total State	Total amount spent on Student 1 edu	scation in 2016-2017. Must be more than \$35,205.	36,000	Total Am	ount Requested for Student 1:	12,530

Submission



After Submission

It typically takes at least a month to complete the HCS review.

- The application has several layers of review
 - A level 1 and level 2 programmatic review
 - A preliminary review
 - Allocation Development by Ed Finance (occurs outside of the system)
 - Entering of assigned allocations
 - Final Approval
 - Next Steps
 - Creation of Amendment 1 for the submission of the HCS budget

Timeline and Next Steps

Date	Activity			
August	HCS application is released in eGMS			
September 26	Last day to submit HCS application			
September – October	Review of applications			
October-November	Approval of applications			
November	School systems and schools that receive allocations will submit a budget amendment through eGMS			
October	Second round of HCS applications			
January	Approval of second round of allocations			
January- February	School systems and schools that receive second round allocations will submit a budget amendment through eGMS			

Questions?

Contacts

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Grants Management Help Desk

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