**FY2017-2018**

**General Fund Budget Form A**

**Annual Operation Budget**

**INSTRUCTIONS:**

* The General Fund Budget Form A is to be used in submitting the general fund budget data for 2017-2018.
* The actual expenditures reported on the General Fund Budget form must match the figures reported in that year’s Annual Financial Report.
* The ending fund balances for 2016-2017 must match the beginning fund balance for budgeted 2017-2018.
* If there were adjustments per the Comprehensive Annual Financial Report (CAFR), the beginning fund balances must reflect the prior year’s ending fund balance
* The CAFR adjustments must be reflected on the prior year adjustment line of the fund balance section (Keypunch Code 51194).
* Round to whole dollars; do not include decimals or cents.
* **General Fund Budget Columns:**
* Actual 2016-2017: Record prior year actual expenditures as submitted in Column 4 of the AFR.

* Budgeted 2017-2018: Record current year beginning budget.
* **Special Fund Revenue Columns:**

Includes Special Fund Federal, Federal NCLB Funds, and Other Special Funds

* Actual 2016-2017: Record prior year actual expenditures as submitted in Columns 5, 6 and 7 of the AFR
* Budgeted 2017-2018: Record current year beginning budget

**BEST PRACTICES Information on the LA Legislative Auditor’s Website:**

* The Louisiana Legislative Auditor’s website offers information on Best Practices in Government at the following link: [https://www.lla.la.gov/auditResources/bestPractices/](http://www.lla.state.la.us/bestpractices/)
  + Recommended items include, but are not limited to:
  + Best Practices in Government Checklist
  + Local Government Budget Act Reporting Template

**FORM A – GENERAL FUND BUDGET**

**FY2017-2018: July 1, 2017 – June 30, 2018**

**I hereby certify that to the best of my knowledge and belief the data reported in the attached Form A – General Fund Budget, Fiscal Year 2017-2018, constitute a true and full report of revenues and expenditures, both budgeted and actual, for the school district listed below.**

### **Parish/City of**

### **Prepared by**

### **Title**

### **Telephone Number**

### **Board Approval Date**

#### Signature of Parish/City Superintendent

**Due by close of business on September 30, 2017**

**Scan and Submit via email to Errica Taylor at** [**errica.taylor2@la.gov**](mailto:kristen.smith2@la.gov) **.**

### *This form is issued by the State Superintendent of Education in accordance with Louisiana Revised Statutes, Title 17, Section 88.*