



Teacher Exit Interview Data Reporting

Thank you for providing teacher exit interview information for your district. This information is mandated by [Act 466 of the 2008 regular legislative session \(R. S. 17:7\(27\)\)](#).

In the boxes next to each item, please provide the **total/final number** of teachers that have left your district for each of the categories. **At this time you are entering data applicable to the 2016-2017 school year only.**

Instructions for Entering Exit Data:

- Log in to **www.teachlouisiana.net**
- Click on the **“Human Resource”** tab at the top of webpage.
- Click on the **“Exit Interview”** link on the right-hand side menu.
- See the screen shot below.

The screenshot shows the Teach Louisiana website interface. At the top left is the 'teach louisiana' logo. At the top right is the 'LDOE Louisiana Department of EDUCATION' logo. Below the logos is a navigation bar with tabs: HOME/LOGIN, CERTIFICATION, PREPARATION, JOBS, HUMAN RESOURCES (highlighted with a red arrow), PROGRAM PROVIDERS, and ADMIN. Below the navigation bar is a main content area. On the left, there is a section titled '» Human Resources »' with a sub-section 'Guide to Using TeachLouisiana.net as HR Users' containing three bullet points: 'Instructions for Posting, Deleting, and Revising Job Vacancies on the NEW Teach LA Website', 'Reviewing Notifications', and 'How to Print/Export/Email Profiles, Resumes, & Cover Letters'. Below this is a 'News' section with a date '02/28/2013' and a title 'Presentation to Spring 2013 LSASPA Conference', with a link to 'click here'. On the right side of the main content area is a vertical menu titled '» Human Resources' with several links: 'Your Job Postings', 'My Notifications', 'Status/Tracking of Certification Requests', 'Verify a Teaching Certificate', 'PRAXIS Search', 'Certification Application Packets', 'Louisiana PRAXIS/NTE Requirements', 'Exit Interview' (highlighted with a red arrow), 'Non-Standard Certification Data', 'Certificate Expiration Report', and 'Dashboard (Old)'. At the bottom of the page is a footer with links: 'Home | Louisiana.gov | Louisianaschools.net | Contact Information | © 2011 State of Louisiana'.

- After clicking on the Exit Interview link, you will land on the Exit Interview web page.

- Please note that there are **13 items/categories to be addressed**. Remember: You are to provide the **total number** of teachers that have left your district for each of the categories.
- If zero teachers left your district for a particular reason, please place a “0” in that box.
- After entering all data, scroll to the bottom of the page and click the “Submit” button. This will submit your data.
- See screen shot below.

teach louisiana **LDOE** Louisiana Department of EDUCATION

HOME/LOGIN CERTIFICATION PREPARATION JOBS ► HUMAN RESOURCES PROGRAM PROVIDERS ADMIN

» Human Resources »

Louisiana Department of Education
Final data for the 2015-2016 school year has not been submitted.

This information is mandated by Act 466 of the 2008 regular legislative session (R. S. 17:7(27)). In the spaces below, please provide the **total number** of teachers that have left your district for each of the categories.

NOTE: When entering data into the boxes next to each item, please provide the **total/final number** of teachers that have left your district for each of the categories during the 2015-2016 school year. For example, if ten teachers left your district after the 2015-2016 school year due to "Personal reasons" then you would put the number "10" in that box. Please be reminded this system does not calculate total numbers and you must enter total/final numbers prior to submitting your final data. Put a "0" in the box if no teachers left your district for that reason. After entering TOTAL/FINAL numbers in each box, then scroll down and click on the "Submit Final 2015-2016 Data" button. **This data is due on August 7, 2016.**

If you have any questions, please reach out to Sara Strickland at sara.strickland@la.gov

<input type="text" value="0"/>	License revoked
<input type="text" value="0"/>	Accepted a non-teaching position within district
<input type="text" value="0"/>	Death
<input type="text" value="0"/>	Terminated
<input type="text" value="0"/>	Resigned – dissatisfaction with school or district policies
<input type="text" value="0"/>	Accepted a teaching or leadership position outside of Louisiana
<input type="text" value="0"/>	Accepted a teaching or leadership position within Louisiana
<input type="text" value="0"/>	Accepted a position outside of the field of education
<input type="text" value="0"/>	Resigned – personal circumstances
<input type="text" value="0"/>	Employee did not respond to exit interview request
<input type="text" value="0"/>	Reduction in force/layoff
<input type="text" value="0"/>	Retirement
<input type="text" value="0"/>	Resigned – anticipating termination

This Exit report was not submitted.

Human Resources

- Your Job Postings
- My Notifications
- Status/Tracking of Certification Requests
- Verify a Teaching Certificate
- PRAXIS Search
- Certification Application Packets
- Louisiana PRAXIS/NTE Requirements
- Exit Interview
- Non-Standard Certification Data
- Certificate Expiration Report
- Non-standard certificate data

Questions-

- Problems logging into Teach LA- email Cindy.Millard@la.gov.
- Questions about the Exit Interview process, email Joni.Lacy@la.gov.

