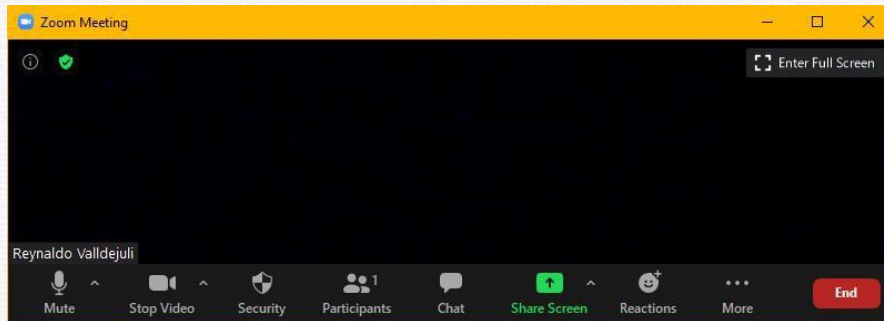


Zoom Meeting Preparation

- Please make sure your phone or computer is muted to minimize background noise.
 - To do this, hover over the bottom left-hand side of your screen and click “Mute.”
- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
 - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”
- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.



If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact LDOEcommunications@la.gov.



VISION for SUCCESS



**Nonpublic Programs Monthly Call
June 21, 2023**

Agenda

- Important Reminders
- Louisiana Scholarship Program
 - Tuition and Fees
 - Transfers
 - Declined Awards
- School Choice Program
 - Transfers
- Quarterly Enrollment
- Annual Scholarship Survey
- Looking Ahead for 2023-24 School Year
- Weekly Newsletters
- Helpful Resources



Important Reminders

Income Eligibility

- Each applicant must have a total family household income that does not exceed 250% of the federal poverty guidelines, as established by the Federal Office of Management and Budget.
- Parents or guardians must provide this information when completing an initial application for the Louisiana Scholarship Program.
- Participating schools are responsible for verifying that each new student is eligible during the application process.
- Schools are responsible for collecting up to date eligibility information for every new Scholarship student when families complete registration at the awarded site.

Expanding LSP Access

- Any schools interested in opening additional scholarship award seats should notify the Office of School Choice immediately.



Louisiana Scholarship Program Tuition and Fees



LSP Tuition and Fees

- All schools must submit 2023-2024 tuition and fee information by **5:00 p.m. on June 26th** via the **email was sent out on Monday, June 12th**.
- Tuition and fees:
 - must not exceed tuition and fees charged to non-participating students
 - may not be used to pay tuition and fees for students not participating in the program
- Eligible fees: charged to all students, regardless of scholarship participation.
Please do not list any non-eligible fees that are charged only to some students.
 - **Examples of eligible fees:** new student registration, graduation fees, technology fees, etc.
 - **Examples of ineligible fees include:** non-Catholic student fees, transportation, optional extracurricular fees, out of parish fees, etc.





**Louisiana Scholarship Program
Transfer Request**



LSP Transfer Requests are Available Now

Date	Action Item	Responsible Party
June 12	Transfer Window Opens	LSP Schools
July 18	Transfer Window Closes	LSP Schools



Transfer Requests

Scholarship students who wish to transfer to another LSP participating school **must accept the scholarship at the original awarded school.**

- The transfer window for the 2023-2024 school opened on **June 12.**
- Families are required to submit a **Transfer Request form** to the Department signed by both the parent/guardian and a representative of the receiving school.
- **If a student transfers without a completed Transfer Request form and a transfer email approval from the Department, they may lose their Scholarship.**
 - **It is the school's responsibility to inform the family when the transfer has been approved.**
- The transfer window for the 2023-2024 school year will **temporarily close on July 18.**
- The Transfer Request form can be found [here](#).



Families seeking to transfer a Scholarship award from one Scholarship school to a different Scholarship school for the 2023-2024 school year should complete this form together with the school they would like their child to attend. In order to request a transfer, students must:

- Have an award issued by the Louisiana Department of Education (LDOE) for the 2023-2024 school year
- Be registered at a Scholarship school as of May 26th
- Not be assigned to a public school

Scholarship students who wish to transfer from one participating Scholarship school to another are required to submit a transfer request form signed by both the parent/guardian and a representative of the receiving school. Transfers are only allowed to schools that meet accountability standards and who have Department approved available Scholarship seats.

The receiving school should submit this form to the LDOE by emailing the completed form to studentscholarships@la.gov. You will receive a response within 2-5 business days. **Submission of this form does not guarantee transfer approval.**

Student Name: [REDACTED]	Last 4 Digits of SS# (NOT LASID): [REDACTED]	Student Date of Birth [REDACTED]
Parent/Guardian Name: [REDACTED]	Parent/Guardian Phone: [REDACTED]	Parent/Guardian Email Address: [REDACTED]
2023-2024 School Placement and Grade: [REDACTED]		Requested Transfer School Name and Site Code: [REDACTED]
Briefly describe reason for transfer request: [REDACTED]		

Parent Signature:

I understand that transfers are not guaranteed but will be considered on a case-by-case basis. I understand that if the transfer is approved my child loses his/her seat at his/her current Scholarship school. The information I have provided above is accurate, and I will supply additional documentation as requested.

Parent/Guardian Signature: [REDACTED] Date: [REDACTED]

Receiving School Representative Signature:

I understand that transfers are not guaranteed and acknowledge that I have a seat and will enroll this student in the grade listed.

School Representative Name: [REDACTED] Date: [REDACTED]

School Representative Signature: [REDACTED]

Transfer forms must be completed correctly and signed by the school.

Forms with incorrect or incomplete information will be returned.





**Louisiana Scholarship Program
Declined Awards**



Declined Awards

Scholarship students who no longer wish to participate in the program must complete a **Declined Award** form.

- **This form is NOT to be used for families requesting a transfer.**
- Once a family declines the award, the student will no longer be eligible to receive a scholarship for the remainder of the 2023-2024 school year.
- **Once the award has been removed, it cannot be reinstated.**
- The family must sign the form acknowledging:
 - They are willingly choosing not to participate in the LSP program.
 - They must reapply if they would like to be considered for any future scholarship awards.
- A school representative must also sign the form acknowledging that they have informed the family of the stipulations of declining a scholarship award.
- The declined award form can be found [here](#).



Families seeking to decline a Scholarship award for the 2023-2024 school year must complete this form together with the awarding school. In order to request to decline an award, students must:

- Complete the current form provided by the school for the 2023-2024 school year
- Once a family declines the award, they will no longer be eligible to receive a scholarship for the remainder of the 2023-24 school year.

Once the award has been removed for the 2023-24 school year, it cannot be reinstated or transferred to another participating school. If a family declines an award, they must re-apply in the fall in order to be eligible for any scholarships awarded in the upcoming years.

The family must sign this form acknowledging that they understand they are willingly choosing not to participate in the LSP program for the current school year and must reapply if they would like to be considered for any future scholarship awards.

A school representative must also sign the form acknowledging that they have informed the family of the stipulations of declining a scholarship award.

Student Name:	Student DOB / Last 4 Digits of SS#:	Grade for 2023-2024 school year:
Parent/Guardian Name:	Parent/Guardian Phone:	Parent/Guardian Email Address:

2023-2024 School Placement:	School Site Code:
Briefly describe reason for declining award:	

Parent Signature:

I understand that by declining this award, I am willingly opting out of the Louisiana Scholarship Program for the remainder of the current school year, and I will need to re-apply for the scholarship in order to be considered for scholarships awarded in the upcoming years. The information I have provided above is accurate, and I understand the scholarship terms above.

Parent/Guardian Signature: _____ Date: _____

School Representative Signature:

School Representative Name: _____ Date: _____

School Representative Signature: _____





School Choice Program Transfers



School Choice Transfers Requests are Available Now

Date	Action Item	Responsible Party
June 12	Transfer Window Opens	SCP Schools
July 18	Transfer Window Closes	SCP Schools

Please see the [link](#) to the School Choice transfer form.





Annual Scholarship Survey



Annual Scholarship Survey

- The purpose of this survey is to measure program satisfaction with the training and support currently available to all participating schools.
- These results will be gathered and shared within the Office of School Choice **ONLY**, meaning that your individual information and feedback shared will not be publicly reported. Only an overall summary of these results may be included in Department presentations and calls for informative purposes.

Please access the survey [link](#) here.





Looking Ahead for the 2023-24 School Year



Looking Ahead

- The **July Nonpublic Webinar** on **July 19th** will contain a roll out of the upcoming school year and will cover:
 - The 2023-24 reporting calendar
 - Accountability changes
 - Updated forms
 - Site visit information and calendar
 - Updated Scholarship Participation Guide
 - Additional information on program improvements and resources for the 2023-24 school year



Looking Ahead

In order to provide better support for all participating scholarship schools, we will adding and implementing the following resources for the upcoming school year beginning in July:

- **Program Calendar**
 - We will release an annual calendar with all the important dates for the upcoming school year.
 - A monthly version of the calendar will be included in every newsletter.
- **School Participation Guide and Family Participation Guide**
 - We will be updating the participation guide and the FAQs to provide more clarity for schools and families.



Additional Resources

- **School Contact Information*NEW***
 - To ensure that we have the most up to date contact information for all scholarship schools, we will be sending out a survey form to collect contact information.
 - As this information changes, schools will be able to update the contact information for their respective school.
- **Office Hours**
 - Due to the success and positive feedback from schools, we will continue to offer Office Hours for the 2023-24 school year.
 - You can schedule office hours using this link:
<https://www.picktime.com/LDENonpublicschools>



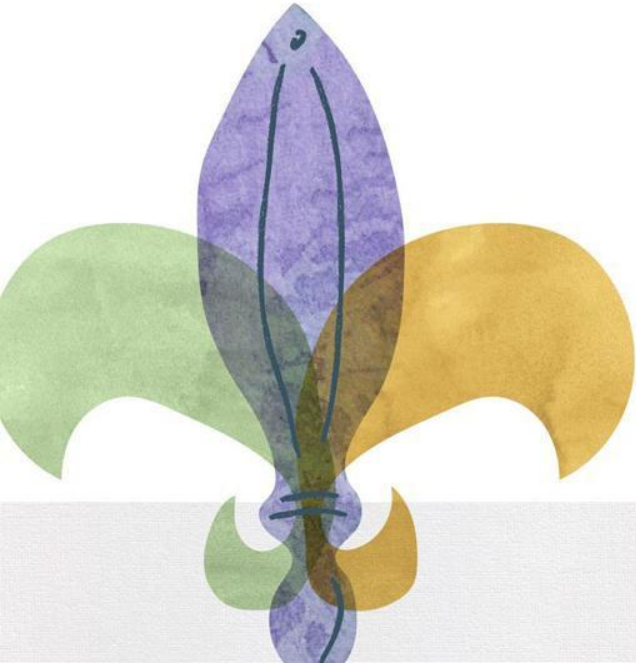
Additional Resources

- **Manuals *NEW***
 - Due to the increased demand, we will be releasing manuals for the systems needed to participate in the scholarship programs, such as LEADS.
- **Payment Adjustment Form Due Dates *NEW***
 - At the end of each quarter, schools will have a set date to report a missing payment for each quarter.
 - This will help ensure that enrollment numbers are correct and payments are made on time.
 - Schools will be required to submit all completed and signed payment adjustment forms for missing payments or enrollment errors within 30 days of the close of the enrollment system for that quarter. These deadlines will be noted in advance and included in both the annual and monthly calendars.
 - No tuition and fee adjustments will be accepted.



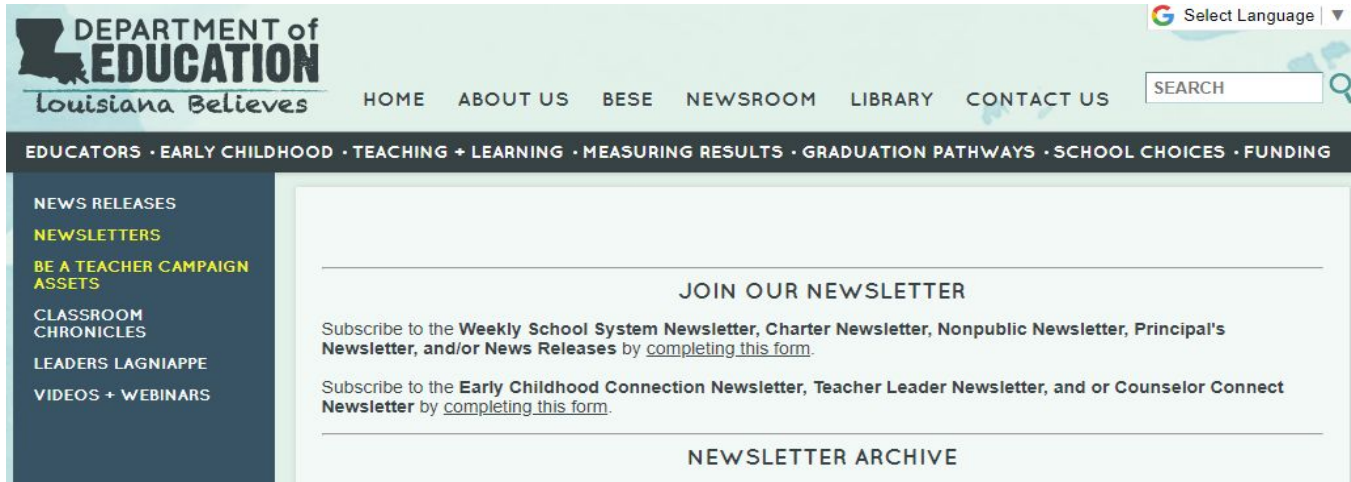


Weekly Newsletters



Weekly Communications - Newsletters

How to receive weekly LDOE Newsletters - Go to <https://www.louisianabelieves.com/newsroom/newsletters> to sign up for newsletters important for your role and to find archived newsletters.



The screenshot shows the Louisiana Department of Education website. The header includes the logo "DEPARTMENT of EDUCATION Louisiana Believes" and a "Select Language" dropdown. The navigation menu contains "HOME", "ABOUT US", "BESE", "NEWSROOM", "LIBRARY", and "CONTACT US". A search bar is located on the right. Below the navigation is a dark banner with categories: "EDUCATORS · EARLY CHILDHOOD · TEACHING + LEARNING · MEASURING RESULTS · GRADUATION PATHWAYS · SCHOOL CHOICES · FUNDING". On the left, a dark sidebar lists: "NEWS RELEASES", "NEWSLETTERS", "BE A TEACHER CAMPAIGN ASSETS", "CLASSROOM CHRONICLES", "LEADERS LAGNIAPPE", and "VIDEOS + WEBINARS". The main content area features a "JOIN OUR NEWSLETTER" section with two subscription options: "Weekly School System Newsletter, Charter Newsletter, Nonpublic Newsletter, Principal's Newsletter, and/or News Releases" and "Early Childhood Connection Newsletter, Teacher Leader Newsletter, and or Counselor Connect Newsletter". Below this is a "NEWSLETTER ARCHIVE" link.



Sign Up for Weekly Newsletters

This [form](#) applies to system, charter and nonpublic newsletters.

Important notices and materials are posted in these weekly newsletters.



Sign up to stay in touch!

Thanks for your interest in joining our mailing list. Please complete the information below and click Sign Up.

* Email Address

* First Name

* Last Name

* Job Title

* District/Parish

Email Lists

- Charter Newsletter
- News Releases
- Nonpublic Newsletter
- Principals Newsletter
- Weekly System Leaders Newsletter



Weekly Communications - Newsletters

- Newsletters include information by different LDOE Offices
- Items will specifically mention the school staff who would benefit from the information provided
- Entries and reminders draw attention to important timelines

In This Issue

- Important Dates for School Systems
- [School Choice](#)
 - [Monthly Call](#)
 - [Office Hours](#)
 - [Quarterly Enrollment Reporting](#)
 - [Upcoming Dates](#)
- [Louisiana Scholarship Program](#)
 - [2023-24 Tuition and Fee Certification Worksheets](#)
- Operations
- Assessments, Accountability and Analytics
- Career and College Readiness
- Teaching and Learning



Click School Choice link to go directly to the relevant entries.



Weekly Communications - Newsletters

- Special section addresses dates, times and links to monthly calls, office hours and webinars

Important Dates for School Systems

Office Hours and Monthly Calls

- Assessment and Accountability Monthly Call: [June 20 at 3:45 p.m.](#)
- Nonpublic Monthly Call: [June 21 at 2 p.m.](#)
- School System Financial Support (SSFS) Monthly Call: [June 21 at 2 p.m.](#)
- Nutrition Support Monthly Call: [August 1 at 1 p.m.](#)





Helpful Resources

Username, Passcodes, and Unlocks

- If you are having a problem with your account please always include your **username** and **school code** in the email
- Please remember to only send one email request stating problem to studentscholarships@la.gov



Office Hours

Office hours are provided to offer one-on-one assistance for any questions you have.

- Available each week for **school administrators and other school system employees**
- Tuesdays and Thursdays from **10:30 a.m. to 12:00 p.m.**
- Booking: <https://www.picktime.com/LDNonpublicschools>
- In order to make sure that every school gets an opportunity to schedule a call, each call will be limited to 15 minutes.



Office Hours

- When booking, include a description of what you'd like to discuss during the call in the "booking notes" section of the form. This will ensure that our staff is prepared ahead of the call and can effectively use the time to address your concerns.
- If you miss your scheduled time, you will need to book a new appointment time.
- If you have any questions about Office Hours, please reach out to us at studentscholarships@la.gov for assistance.

This service is not available to families.

Families can email questions to studentscholarships@la.gov.



Helpful Links

Name	Link
<p><u>LEADS</u></p> <ul style="list-style-type: none">• Passwords expire every 60 days and must be reset. If you are having a problem with your account include your username and school code in the email sent.	<p>https://leads5.doe.louisiana.gov/ptl</p>
<p><u>LDOE School Choice Library</u></p> <ul style="list-style-type: none">• Resources for Home Study, Nonpublic and Charter schools• Scholarship Programs Resources• Annual Reports	<p>https://www.louisianabelieves.com/resources/library/school-choice</p>
<p><u>LDOE Weekly Nonpublic Newsletter</u></p> <ul style="list-style-type: none">• Information regarding Nonpublic and Scholarship action items• The newsletter is released every Thursday at 4:30 pm.	<p>https://visitor.r20.constantcontact.com/d.jsp?llr=rkyvy5eab&p=oi&m=rkyvy5eab&sit=urxao49fb&f=8d3c7b7c-7ae8-4bd3-8c83-c6e44e5e558c</p>
<p><u>Louisiana Scholarship Program</u></p> <ul style="list-style-type: none">• Information and resources for the Louisiana Scholarship Program	<p>https://www.louisianabelieves.com/schools/louisiana-scholarship-program</p>



Contact Information

FOR QUESTIONS ABOUT	EMAIL
Louisiana Scholarship Program	studentscholarships@la.gov To ensure a timely response, send one email with your questions.
School Choice Program for Students with Exceptionalities	

Thank You For Joining Today's Call.



EDUCATIONAL PRIORITIES



Ensure every student is on track to a professional career, college degree, or service.



Remove barriers and create equitable, inclusive learning experiences for all children.



Provide the highest quality teaching and learning environment.



Develop and retain a diverse, highly effective educator workforce.



Cultivate high-impact systems, structures, and partnerships



SIX CRITICAL GOALS



Students enter kindergarten ready.



Students will achieve mastery on third-grade assessments and enter fourth grade prepared for grade-level content.



Students will achieve mastery on eighth-grade assessments and enter ninth grade prepared for grade-level content.



Students will graduate on time.



Students will graduate with a college and/or career credential.



Students will graduate eligible for a TOPS award.

