

OneApp Recent Date Validation

Date: February 5, 2014

Purpose: This document shows how school users must validate that they do not overwrite a more recent application. If a user is entering an application and sees that an application has already been entered for that student, they should review the "Submitted Application?" date and Parent Signature date on the existing application. If those dates come after the date on the application the user is preparing to enter, they should not enter the application and contact enrollmentsupport@rsdla.net. The screen shots below show where users can find the submitted date and parent signature date. If the dates fall before the date on the application to-be-entered, the user should overwrite the existing application with the more recent application.

When multiple applications are submitted, the most recent application takes precedence. If you are entering an application and a more recent application has already been entered, the OneApp team will reach out to the family to validate their preferences after you contact enrollmentsupport@rsdla.net.

Step 2: Identify the Students and Create Applications

On this page you will associate the student listed on the Student Application Form, and the siblings listed on the Sibling Information page, with the parent/guardian you identified. You will then be able to create an application for each of the students. The siblings will be automatically associated and linked to each other.

Select Another Parent ▶

To begin, click the "Add Student" button and answer the questions that follow. For returning students you will need to know the student's OneApp identification number. After adding students, you will have the ability to create and edit applications for the students appearing in the list below.

Leah Nichols's Students:

Student Name	OneApp ID	Submitted Application?	
Kameryn Nichols	116888736	Submitted - 02/04/2014	Edit

Add a Student

Add a student to this family to the list of students you can create applications for.

ADD ▶

New Orleans Public School Application 2014-2015

Parent/Guardian signature obtained	Date
Yes	2/4/2014 [2/5/2014]
Accepted By:	Date
William Cravens	2/4/2014 [2/5/2014]
Entered By:	Date
RSD Admin	2/5/2014 [2/5/2014]

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CANCEL

SUBMIT APPLICATION