

Louisiana Department of Education

2017 – 2020

GRANT FOR MCKINNEY-VENTO HOMELESS ASSISTANCE ACT, SUBTITLE VII-B

REAUTHORIZED DECEMBER 10, 2015 BY TITLE IX, PART A OF EVERY STUDENT SUCCEEDS ACT

(EFFECTIVE OCTOBER 1, 2016)

REQUEST FOR APPLICATION

RUBRIC (MUST SCORE 48 – 60 points)

Components	Meets Standard	Approaches the Standard	Partially Meets Standards	Does Not Meet Standard
PART I: PROPOSAL INTRODUCTION				
Project Funds Page and Certification (3 Points)	3 points <input type="checkbox"/> Completed Page	N/A	N/A	0 Points <input type="checkbox"/> Page Not Completed
Project Abstract (6 Points)	6 Points <input type="checkbox"/> A clear description provided in a summary of the proposed program in one paragraph. Includes the number of students to be served (February 1, 2017 count), a description of the intended services, and an overview of the project collaborations with internal departments and external agencies.	4 Points <input type="checkbox"/> General description provided in a brief summary of the proposed program in one paragraph. Includes some but not all of the following: the number of students to be served (February 1, 2017 count), a description of the intended services, and an overview of project collaborations with internal departments and external agencies.	2 Points <input type="checkbox"/> Limited description provided in a summary of the proposed program in one paragraph. Includes the number of students to be served (February 1, 2017 count) but not all the following: a description of the intended services, and an overview of project collaborations with internal departments and external agencies	0 Points <input type="checkbox"/> Vague description provided in a brief summary of the proposed program in one paragraph. Does not include the number of students to be served (February 1, 2017 count), a description of the intended services, and an overview of project collaborations with internal departments and external agencies.
	Reviewer's Comments:			

Table of Contents (3 Points)	<p>3 points</p> <ul style="list-style-type: none"> <input type="checkbox"/> Completed Page 	N/A	N/A	<p>0 Points</p> <ul style="list-style-type: none"> <input type="checkbox"/> Page Not Completed
PART II: NARRATIVE				
Demographics and Need (15 Points)	<p>15-11 Points</p> <ul style="list-style-type: none"> <input type="checkbox"/> A clear description on how the LEA identifies homeless children, youth, and families. <input type="checkbox"/> A clear definition on the type of homelessness in LEA service area. <input type="checkbox"/> Current number of students experiencing homelessness and how it compares with the past three years (LEA's trends in homeless identification). <input type="checkbox"/> Detailed mobility rate, dropout rate, and graduation rate of students experiencing homelessness (detailed explanations for increases or decreases). <input type="checkbox"/> Detailed living situations of students and families served and barriers faced by students. <input type="checkbox"/> A clear description of current academic needs, major barriers, and success of homeless children and youth. <input type="checkbox"/> Detailed poverty data of LEA describing the need for this funding. 	<p>10-6 Points</p> <ul style="list-style-type: none"> <input type="checkbox"/> General description on how the LEA identifies homeless children, youth, and families. <input type="checkbox"/> Definition on the type of homelessness in LEA service area. <input type="checkbox"/> General reference of students experiencing homelessness within the past three years (LEA's trends in homeless identification). <input type="checkbox"/> Generalizes the mobility rate, dropout rate, and graduation rate of students experiencing homelessness (general explanations for increases or decreases). <input type="checkbox"/> General description on living situations of students and families served and barriers faced by students. <input type="checkbox"/> General description of current academic needs, major barriers, and success of homeless children and youth. <input type="checkbox"/> References poverty data of LEA describing the need for this funding. 	<p>5-1 Points</p> <ul style="list-style-type: none"> <input type="checkbox"/> Limited description on how the LEA identifies homeless children, youth, and families. <input type="checkbox"/> Limited definition on the type of homelessness in LEA service area. <input type="checkbox"/> Limited reference of students experiencing homelessness within the past three years (LEA's trends in homeless identification). <input type="checkbox"/> Limited description of the mobility rate, dropout rate, and graduation rate of students experiencing homelessness (limited explanations for increases or decreases). <input type="checkbox"/> Limited description on living situations of students and families served and barriers faced by students. <input type="checkbox"/> Limited description of current academic needs, major barriers, and success of homeless children and youth <input type="checkbox"/> Limited references poverty data of LEA describing the 	<p>0 Points</p> <ul style="list-style-type: none"> <input type="checkbox"/> Vague description on how the LEA identifies homeless children, youth, and families. <input type="checkbox"/> No definition on the type of homelessness in LEA service area. <input type="checkbox"/> No current number of students experiencing homelessness and how it compares with the past three years (LEA's trends in homeless identification); <input type="checkbox"/> Vague details about mobility rate, dropout rate, and graduation rate of students experiencing homelessness (explanations for increases or decreases). <input type="checkbox"/> Vague description on living situations of students and families served and barriers faced by the students. <input type="checkbox"/> Vague description of current academic needs, major barriers, and success of homeless children and youth. <input type="checkbox"/> Vague poverty data of LEA describing the need for this funding.

	<ul style="list-style-type: none"> <input type="checkbox"/> A clear description of how the LEA is currently meeting the needs of students experiencing homelessness including collaboration with other local, national, or community organizations or funding from other sources. 	<ul style="list-style-type: none"> <input type="checkbox"/> General description of how the LEA is currently meeting the needs of students experiencing homelessness including collaboration with other local, national, or community organizations or funding from other sources. 	<p>need for this funding.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Limited description of how the LEA is currently meeting the needs of students experiencing homelessness including collaboration with other local, national, or community organizations or funding from other sources. 	<ul style="list-style-type: none"> <input type="checkbox"/> Vague description of how the LEA is currently meeting the needs of students experiencing homelessness including collaboration with other local, national, or community organizations or funding from other sources. <p>Note: applications that do not include this section will receive a 0.</p>
	<p>Reviewer's Comments:</p>			
<p>Program Design, Implementation, Goals and Objectives (21 Points)</p>	<p style="text-align: center;">21-15 Points</p> <ul style="list-style-type: none"> <input type="checkbox"/> A clear description of the program, including the services and activities, is provided. <input type="checkbox"/> Detailed information is provided which identifies and describes the duties of the designated homeless liaison. <input type="checkbox"/> A clear description of the level of involvement of the LEA personnel, educators and support staff, in the program is provided. <input type="checkbox"/> Action Plans are detailed and complete. <input type="checkbox"/> Action Plans have aligned all areas to the goals and objectives. <input type="checkbox"/> A clear description of how the staffing design supports the goals and activities. <input type="checkbox"/> A clear description of staff roles and qualifications for key positions to be funded. 	<p style="text-align: center;">14-8 Points</p> <ul style="list-style-type: none"> <input type="checkbox"/> A general description of the program, including the services and activities, is provided. <input type="checkbox"/> General information is provided which identifies and describes the duties of the designated homeless liaison. <input type="checkbox"/> General description is provided on the level of involvement of the LEA personnel, educators and support staff, in the program. <input type="checkbox"/> Action Plans are complete, but provide only general information. <input type="checkbox"/> General description of how staffing design supports the goals and activities. <input type="checkbox"/> General description of the staff roles and qualifications for key positions to be funded. 	<p style="text-align: center;">1-7 Points</p> <ul style="list-style-type: none"> <input type="checkbox"/> A limited description of the program, including the services and activities, is provided. <input type="checkbox"/> Limited information is provided which identifies and describes the duties of the designated homeless liaison. Limited description is provided on the level of involvement of the LEA personnel, educators and support staff, in the program. <input type="checkbox"/> Action Plans are partially complete, but provide only limited information. <input type="checkbox"/> Limited description of how staffing design supports the goals and activities. <input type="checkbox"/> Limited description of the staff roles and qualifications for key positions to be funded. 	<p style="text-align: center;">0 Points</p> <ul style="list-style-type: none"> <input type="checkbox"/> Vague description of the program, including the services and activities. <input type="checkbox"/> Vague information and description of duties of the designated homeless liaison is provided. <input type="checkbox"/> Vague description on the level of involvement of LEA personnel, educators and support staff, in the program. <input type="checkbox"/> Action Plans are not completed or provided. <input type="checkbox"/> Action Plans have not related all areas to goals and objectives. <input type="checkbox"/> Vague description of how staffing design supports the goals and activities. <input type="checkbox"/> Vague or no description of staff roles and qualifications for key positions to be funded. <input type="checkbox"/> Does not provide

	<ul style="list-style-type: none"> <input type="checkbox"/> Provides a clear and detailed justification for budgeted items. <input type="checkbox"/> Detailed correlation of the relationship of budgeted items to proposed activities. 	<ul style="list-style-type: none"> <input type="checkbox"/> Provides a general justification for budgeted items. <input type="checkbox"/> General correlation of the relationship of budgeted items to proposed activities. 	<ul style="list-style-type: none"> <input type="checkbox"/> Provides a limited justification for budgeted items. <input type="checkbox"/> Limited correlation of the relationship of budgeted items to proposed activities. 	<p>justification for the budgeted items.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Does not provide correlation of relationship of budgeted items to proposed activities.
	Reviewer's Comments:			
PART III: BUDGET SUMMARY/NARRATIVE				
Budget (12 Points)	<p style="text-align: center;">12-9 points</p> <ul style="list-style-type: none"> <input type="checkbox"/> Completed Budget <input type="checkbox"/> Clear budget details for staff and uploads of qualifications for key positions to be funded. <input type="checkbox"/> Clear budget details and justification for specific materials that correlate to the proposed activities 	<p style="text-align: center;">8-5 Points</p> <ul style="list-style-type: none"> <input type="checkbox"/> Complete Budget <input type="checkbox"/> General list of staff and key positions to be funded. <input type="checkbox"/> Items are coded, but there's minimal justification for items. <input type="checkbox"/> General correlation to the proposed activities. 	<p style="text-align: center;">4-1 Points</p> <ul style="list-style-type: none"> <input type="checkbox"/> Partially Complete Budget <input type="checkbox"/> Staff positions to be funded are not identified. <input type="checkbox"/> Items are not coded correctly. <input type="checkbox"/> No justification. <input type="checkbox"/> Partial correlation to the proposed activities. 	<p style="text-align: center;">0 Points</p> <ul style="list-style-type: none"> <input type="checkbox"/> Budget Not Completed <input type="checkbox"/> Vague or no description of staff roles and qualifications for key positions to be funded. <input type="checkbox"/> Coding errors. <input type="checkbox"/> Does not provide justification for the items.
	Reviewer's Comments:			
TOTAL (60 Points)				

Reviewer's Comments: