

SCHOLARSHIPS FOR EDUCATIONAL EXCELLENCE

Quarterly Payment Update Request

School Name:

Parish Location:

Site Code:

Student Name:

Student Grade:

Student District:

Update Requested:

Grade Change: Student is listed in grade but is currently in grade .

Student was *reported* as enrolled in error during Quarter .

Student was *not reported* as enrolled in error during Quarter .
(Please attach documentation of the student's attendance for the above quarter.)

Other *(please specify):*

School Scholarship Contact

Contact Email

Contact Phone

LDOE USE ONLY

Student Eligibility Verified by *(Portfolio Staff)* on *(date)*

Tuition Adjustment Amount:

Reason for Adjustment:

Budget Analyst

Budget Manager



Copy to Audit