



LOUISIANA DEPARTMENT OF EDUCATION

July 1, 2014

MEMORANDUM

TO: Parish/City School Business Managers/Financial Officials
Recovery School District Business Managers
Louisiana State University and Southern University Lab School Business Managers
Office of Juvenile Justice (OJJ) Business Manager
N. O. Center for Creative Arts (NOCCA) Business Manager
LA School for Math, Science and the Arts (LSMSA) Financial Official
Type 2 Charter School Business Managers
Type 5 Charter School Business Managers

FROM: Elizabeth "Beth" Scioneaux
Deputy Superintendent for Management and Finance

SUBJECT: Verification of Student Estimates – FY2014-15 through FY2018-19

The Education Estimating Conference is charged by law with the development of official information relating to the state public educational system, including forecasts of student enrollment. The conference is required to forward its forecast for student enrollment to each local school board. The local school boards may request, from the Conference, in writing, adjustments to the student enrollment forecast. The Conference shall consider all requests for adjustments that are submitted in compliance with conference regulations. The following procedures should be followed in your review of the estimates:

Parish/City School Districts

Each Parish/City school district's MFP Funded enrollment estimate for the October student count for FY2014-15 through FY2018-19 is included in the attached excel file titled "CITY-PARISH MFP PROJECTIONS form." (Historical data for the October count from FY2006-07 through FY2013-14 is also provided for your reference.) These estimates are provided for your review and comment. If you are not in agreement with the projection, notate your estimate in the "District Estimate" column/columns of the spreadsheet. However, you **must** provide the reason you are requesting this revision to the estimate in the comment section of the spreadsheet. If you are in agreement with the student estimates, indicate this by placing a check mark in the designated column. **If there are any economic developments in the area or surrounding areas that will affect your student enrollment, be sure to consider those factors when projecting enrollment.**

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New this year:

- Students attending Type 2 Charter Schools, Type 5 Charter Schools, or a school in the Recovery School District are **not** included in the count for your district.
- Students participating in the Student Scholarships for Educational Excellence Program (SSEEP) are **not** included in the count for your district.

Charters, Lab Schools and Other Entities and State Agencies funded through the MFP

The attached form titled "Charters, Other Entities and State Agencies_MFP Projection Form" is provided for each school to report student count projections for FY2014-15 through FY2018-19. You must provide an explanation (e.g., adding an additional grade in FY2013-14) for any significant changes in enrollment from one year to the next.

Return a scanned copy of the signed page containing your LEA's estimates to Melanie Ruiz at melanie.ruiz@la.gov no later than close of business Friday, July 25. If you are not able to submit a scanned copy of your LEA's estimates, you may submit via fax to (225) 342-1256. **If you have any questions, please call Melanie Ruiz at (225) 342-0180, or our toll free number 1-877-453-2721.**

As always, thank you for your continued cooperation.

BS/PM:mr

Attachment

- c: Parish/City School Superintendents
Recovery School District Superintendent
Deans, Colleges of Education of Louisiana State University and Southern University
Office of Juvenile Justice (OJJ) Deputy Secretary
N. O. Center for Creative Arts (NOCCA) Chief Executive Officer
LA School for Math, Science and the Arts (LSMSA) Executive Director
Type 2 Charter School Board Presidents
Type 5 Charter School Board Presidents

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