

Requests for Late Liquidation of Expiring Federal Formula Funds

Effective for FY20 (beginning July 1, 2019), LEAs that have September 30 balances for **expiring** federal ESEA (e.g. Title I, Title IIA, etc) and IDEA formula funds may request an extension of the liquidation period from November 15 to December 10. Please note that this extension only applies to **expiring formula funds** (those at the end of a 27-month period of availability) and is only an extension of the **liquidation** period: funds still must be obligated by September 30.

All other claims must be received by November 15.

LEAs that require an extension must send a written request to the Department and the Department must receive this request by November 15. The request must include the list the funds for which the LEA is requesting an extension of the liquidation period. The LEA's business manager and superintendent should be copied on the communication, which can be sent in hard or soft copy to the following:

The LEA should mail hard copy letters to:

Keisha Payton
Director of Appropriations Control
1201 North Third Street
Baton Rouge LA 70806

LEAs should send soft copy requests to:

GrantsHelpdesk@la.gov with "Late Liquidation Request" in the subject line.

The Department will grant all valid requests submitted by the November 15 request deadline.

LEAs that need additional support should contact the Grants Helpdesk.

We strongly encourage LEAs to submit claims as soon as possible so that the Department can FIFO funds and provide the LEA with the most accurate fund balance.