

# TEACHER LEADERS

ENGAGE. EMPOWER. INSPIRE.



## 2017 Teacher Leader Summit: Logistics Memo

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The 2017 Louisiana Teacher Leader Summit will take place **Tuesday, June 6 through Friday, June 9 at the Morial Convention Center in New Orleans**. This event will bring together more than 5,000 educators and content experts from across the state to share their knowledge, learn new skills, and prepare for the 2017-2018 school year.

### Summit Objectives

- **Improve the everyday practice of educators in Louisiana** by building their knowledge and skill in key areas related to their role
- **Provide opportunities for educators to collaborate and share best practices**
- **Introduce high-quality resources and professional development** that can be adopted and scaled in schools and districts across Louisiana
- **Foster a culture that engages, empowers and inspires** educators

### Schedule

#### Tuesday, June 6

10:00-12:00	Sign-in (hall I-1)
12:00-1:25	Session 1
1:45-3:10	Session 2
3:10-3:35	Break/snack
3:35-5:00	Session 3

#### Wednesday, June 7

7:30-8:30	Sign-In (hall I-1)
8:30-10:00	Session 4
10:15-11:45	Session 5
12:00-1:15	Lunch
1:30-3:00	Session 6
3:00-3:30	Break/snack
3:30-5:00	Session 7

## Thursday, June 8

7:30-8:45	Sign-In (hall I-1)
9:00-9:45	Plenary
10:05-11:35	Session 8
11:45-1:15	Lunch
1:30-3:00	Session 9
3:00-3:30	Break/snack
3:30-5:00	Session 10

## Friday, June 9

7:30-8:30	Sign-In (hall I-1)
8:30-10:00	Session 11
10:15-11:45	Session 12

## Sessions

The 2017 Teacher Leader Summit will offer educators the choice of over 200 [sessions](#) led by LDOE staff members, partner organizations, and fellow educators from across Louisiana.

The majority of the sessions at the Summit are first come, first served meaning that participants cannot reserve seats in these sessions in advance. A handful of sessions, particularly those that span multiple rotations or multiple days, require pre-registration through WisdomWhere. The LEAs of educators who do not show up for their pre-registered sessions will be penalized by receiving fewer seats for next year's Summit.

## Summit App

The 2017 Teacher Leader Summit app is now available for iPhone and Android. This is the best place to find up to date information about which sessions are happening when. To download the app, search for "Teacher Leader Summit" in Apple's app store or Android's app market. If you need some help navigating the app, follow these [instructions](#).

## What to Bring

The LDOE recommends that participants bring the following items to the Summit:

- A fully charged laptop computer and power cord
- A mobile device with the [Summit app](#) already installed
- Printed copies of [session materials](#) (*optional*)
- Comfortable shoes
- A sweater

## Parking

Parking is available at the Morial Convention Center New Orleans parking lot located at the corner of Henderson Street and Convention Center Boulevard for \$10 per car. Please note that the Convention Center parking lot accepts **cash only**. Please see the [map](#) for parking lot location. Ample handicap parking is available and does not require prior reservation. Additionally, participants may be dropped at the covered driveway near Hall I.

Participants may also be dropped off by hotel shuttles or charter busses in the bus lane outside of Hall I. Shuttle buses may not go under covered drive.

## Costs

Attending the Summit is free, but participants and/or their employers are responsible for the following costs, where applicable:

- All travel costs (e.g. hotel rooms, mileage reimbursement)
- Substitute teachers
- Meals for participants other than those covered by the LDOE
- Travel reimbursements

## Lodging

The Department has worked with [hotels](#) near the Convention Center to secure state-rate rooms for participants. Please note that these are not contractual rates, and though we hope that these hotels honor these reduced rates, they are under no obligation to do so. Refer to the [map](#) of the Convention Center and the surrounding area including hotels and parking.

## Teacher Leader T-Shirts

Looking for a way to show your Teacher Leader pride? Teacher Leader t-shirts are now [available for purchase](#). Choose from five different designs.

## Visitors with Disabilities and Limited Mobility

The New Orleans Ernest N. Morial Convention Center is ADA compliant. The Convention Center provides service ramps to entrances and elevated areas, an array of passenger elevators, restroom facilities for the disabled, brailled instructions and directions at strategic locations throughout the building, and pay phones located at each level of the facility with (TDD) hearing-impaired functions. Wheelchairs also are available upon request.

Participants with limited mobility are encouraged to consider renting a scooter. For more information about scooter rentals, please call the Convention Center UPS store at 504-670-8941. Scooters must be reserved at least 72 hours in advance, but the LDOE strongly recommends that participants book two weeks in advance given limited supply. The LDOE is not responsible booking or covering the cost of scooter rentals. The LDOE is not liable for scooters rented by Teacher Leader Summit participants.

## Contact Us

Please contact your Teacher Leader coordinator or [LouisianaTeacherLeaders@la.gov](mailto:LouisianaTeacherLeaders@la.gov) with questions regarding the 2017 Teacher Leader Summit.

## Lodging List

Hotel	Contact	Daily Rate (taxes not incl.)	Additional Notes
<b>Hampton Inn and Suites Convention Center</b>  1201 Convention Center Blvd., New Orleans, LA 70130 (0.2 miles)	<a href="#">Registration link</a> 1-800-292-0653	\$109	<ul style="list-style-type: none"> <li>• Must book room by May 5</li> <li>• Subject to availability after April 5</li> <li>• Request the group <i>Teacher Leader Meeting (code:TLM)</i></li> <li>• Free Wi-Fi</li> <li>• Complimentary breakfast</li> <li>• Check-in time is 3:00 p.m.</li> </ul>
<b>Hilton Garden Inn New Orleans Convention Center</b>  1001 South Peters Street New Orleans, LA 70130 (0.4 miles)	<a href="#">Registration link</a> 504-525-0044	\$129 (single) \$139 (double)	<ul style="list-style-type: none"> <li>• Must book by May 4</li> <li>• Non-smoking</li> <li>• Valet parking at \$39.00+tax</li> <li>• Check-in time is 3:00 p.m.</li> </ul>
<b>Renaissance New Orleans Arts</b>  700 Tchoupitoulas Street New Orleans, LA 70130 (0.4 miles)	<a href="#">Registration link</a> 1-877-622-3056	\$119	<ul style="list-style-type: none"> <li>• Valet parking at \$45.14 daily</li> <li>• Check-in time is 4:00 p.m.</li> </ul>
<b>New Orleans Downtown Marriott</b>  859 Convention Center Blvd. New Orleans, LA 70130 (0.5 miles)	<a href="#">Registration link</a> 504-613-2888	\$119	<ul style="list-style-type: none"> <li>• Valet parking at \$38.00 per day</li> <li>• Check-in time is 4:00 p.m.</li> <li>• Complimentary Wi-fi only in lobby and public areas</li> </ul>
<b>SpringHill Suites by Marriott Downtown</b>  301 St Joseph Street New Orleans, LA 70130 (0.5 miles)	<a href="#">Reservation Link</a> 888-287-9400 or 504-522-3100	\$109 (single) \$129 (double)	<ul style="list-style-type: none"> <li>• Must book room by May 5</li> <li>• Must ask for <i>Tiger Staff Block</i> to reserve the room at the special rate</li> <li>• Free High Speed Internet</li> <li>• Fitness Center</li> <li>• Valet parking at \$35.00 per day</li> <li>• Breakfast is included</li> <li>• Check-in time is 4:00 p.m.</li> </ul>

Hotel	Contact	Daily Rate (taxes not incl.)	Additional Notes
<b>Embassy Suites by Hilton</b>  315 Julia Street New Orleans, LA 70130 (0.6 miles)	<a href="#">Registration link</a> 504-525-1993	\$125 (K) \$145 (Q)	<ul style="list-style-type: none"> <li>• Must book room by May 15</li> <li>• On-site dining</li> <li>• Complimentary breakfast</li> <li>• 24-hour business center</li> </ul>
<b>Residence Inn by Marriott New Orleans Downtown</b>  345 St Joseph Street New Orleans, LA 70130 (0.7 miles)	<a href="#">Reservation Link</a> 800-331-3131 or 504-522-1300	\$109 (single) \$129 (double)	<ul style="list-style-type: none"> <li>• Must book room by May 5</li> <li>• When calling, must ask for <i>Tiger Staff Block</i> to reserve the room at the special rate</li> <li>• Free High Speed Internet</li> <li>• Fitness Center</li> <li>• Valet parking at \$38.50+tax per day</li> <li>• Breakfast is included</li> <li>• Check-in time is 4:00 p.m.</li> </ul>
<b>Hilton New Orleans Riverside</b>  2 Poydras Street New Orleans, LA 70130 (0.8 miles)	<a href="#">Registration link</a> 504-561-0500	\$124	<ul style="list-style-type: none"> <li>• Ask for a room with the Teacher Leader Meeting or Group Code TLM</li> <li>• On-site dining</li> <li>• Health club</li> <li>• Salon</li> <li>• Self- parking in parking garage</li> </ul>
<b>Courtyard by Marriott New Orleans Downtown/ Convention Center</b>  300 Julia Street New Orleans, LA 70130 (0.8 miles)	<a href="#">Reservation Link</a> 800-321-2211 or 504-598-9898	\$105 (single) \$125 (double)	<ul style="list-style-type: none"> <li>• Must book room by May 5</li> <li>• Must ask for <i>Tiger Staff Block</i> to reserve the room at the special rate</li> <li>• Free High Speed Internet</li> <li>• Fitness Center</li> <li>• Pool</li> <li>• Valet parking at \$35 per day with unlimited in and out privileges</li> <li>• Check-in time is 4:00 p.m.</li> </ul>
<b>Sheraton New Orleans</b>  500 Canal Street New Orleans, LA 70130 (1.2 miles)	<a href="#">Registration Link</a> 888-627-7033	\$199	<ul style="list-style-type: none"> <li>• FedEx business center</li> <li>• Valet parking at \$42.00+tax (overnight)</li> </ul>

Hotel	Contact	Daily Rate (taxes not incl.)	Additional Notes
<b>Wyndham French Quarter</b>  124 Royal Street New Orleans, LA 70130 (1.3 miles)	877-999-3223	\$124	<ul style="list-style-type: none"> <li>● Ask for Teacher Leader Summit room</li> <li>● Valet parking at \$38.00 per day</li> <li>● Non-smoking facility – not allowed within 30 feet of the hotel</li> <li>● Early check-in fee applies</li> </ul>
<b>Hilton New Orleans St. Charles</b>  333 St. Charles Avenue New Orleans, LA 70130 (1.3 miles)	<a href="#">Registration link</a> 504-378-2812	\$128	<ul style="list-style-type: none"> <li>● Must book by April 28</li> <li>● Valet parking at \$42.00</li> </ul>
<b>The Troubadour</b>  1111 Gravier Street New Orleans, LA 70112 (1.5 miles)	<a href="#">Registration link</a> 504-518-5800	\$125	<ul style="list-style-type: none"> <li>● No deadline to book room given</li> <li>● Boutique-style hotel</li> <li>● Complimentary Wi-Fi</li> <li>● 72 hour cancellation policy</li> <li>● Valet Parking</li> <li>● Check-in time is 4:00 p.m.</li> </ul>
<b>Holiday Inn Downtown Superdome</b>  330 Loyola Avenue New Orleans, LA 70112 (1.7 miles)	<a href="#">Registration link</a> 504-581-1600	\$129	<ul style="list-style-type: none"> <li>● 24 hour fitness center</li> <li>● Complimentary Wi-Fi</li> <li>● Self-park garage at \$30.00 inclusive per day</li> </ul>
<b>Hyatt Regency New Orleans</b>  601 Loyola Avenue New Orleans, LA 70113 (1.7 miles)	<a href="#">Registration link</a> 504-613-3901	\$135	<ul style="list-style-type: none"> <li>● Must book room by May 8</li> <li>● Refer to group name <i>LA State Dept of Education</i> when making the reservation</li> <li>● FedEx Office business center</li> <li>● 24 hour StayFit™ fitness center</li> <li>● Valet parking starting at \$40.00+ tax per day</li> <li>● Self-park at nearby lots starting at \$25.00 per day</li> <li>● Early departure fee of one night room and tax</li> <li>● Check-in time is 3:00 p.m.</li> </ul>