



LOUISIANA DEPARTMENT OF EDUCATION

DATE: March 18, 2019

CIRCULAR: 1162-A

TO: Parish/City/Local School Superintendents
Superintendent of Recovery School District
Board Presidents of Type 2 and Type 5 Charter Schools
Deans, Colleges of Education of LA State University and Southern University
Deputy Secretary, Office of Juvenile Justice
Executive Director, Louisiana School for Math, Science and the Arts (LSMSA)
Chief Executive Officer, New Orleans Center for Creative Arts (NOCCA)
Executive Director, Thrive Academy of Baton Rouge

FROM: John White
State Superintendent of Education

SUBJECT: **Update to the FY 2018-2019 Minimum Foundation Program (MFP) Allocation**

In the spring each year, MFP allocations are recalculated based on the following factors:

1) Mid-Year Adjustments for Student Enrollment Changes

Revisions to the MFP allocation amounts as a result of the Mid-Year Adjustments are incorporated into the March 2019 MFP payments. Mid-Year Adjustments to funding occur based on student membership counts taken in October and February according to the 2018-19 MFP Resolution. School systems and schools receive an adjustment consisting of the per pupil amount(s) times the number of students gained or lost as calculated for the October 1, 2018 Mid-Year Adjustment, and one-half of the base per pupil amount(s) times the number of students gained or lost as calculated for the February 1, 2019 Mid-Year Adjustment.

2) Update to Final Local Revenue Representation Per Pupil Amounts for Charter Schools

The update to the Charter Per Pupil amounts and thus the local revenue representation amounts have been completed and incorporated into the March 2019 payments. The local revenue representation per pupil amount for charter schools is required to be updated from the initial to the final amount and used in the MFP formula allocations according to Louisiana Revised Statute 17:3995. The local revenue representation amount has been updated from the initial to the final calculation using two data sets: 1) estimated local revenues were replaced with actual local revenues received during the prior fiscal year as

Louisiana Believes

reported in each district's FY2017-18 Annual Financial Report (AFR), and 2) February 1, 2018 student counts were replaced with the October 1, 2018 student counts as reported in the Student Information System (SIS). Note that the State share per pupil remains the same and continues to be based on the per pupil amount included in the FY2018-19 Budget Letter (Circular No. 1162) in effect since July 2018.

3) Level 4 Supplementary Allocations

- a. The Supplemental Course Academy (SCA) reallocation will be completed and incorporated into the April 2019 payments.
- b. The Foreign Associates/Escadrille Teacher Stipends (2nd & 3rd Year) will be completed and paid as a lump sum payment in April 2019.

MFP Budget Letter Tables (March 2019):

As a result of the updates to the MFP formula calculations described above, the following tables and information from the July 2018 MFP Budget Letter have been revised and presented in the March 2019 Budget Letter:

- **Table 2 Distribution and Adjustments**
 - Provides the Total MFP State Share allocation for the city/parish school districts with Mid-Year Adjustments
- **Table 2A-1 MFP Transfer Amount - Annual**
 - Provides the annual Total MFP State Share allocation amount (from Table 2) for the city/parish school systems net of the local revenue representation due to the other public schools (the Office of Juvenile Justice (OJJ), Recovery School District/ Type 5 Charter Schools, and New Type 2 Charter Schools)
- **Table 2A-2 MFP Transfer Amount Monthly Basis**
 - Provides the monthly Total MFP allocation amount (from Table 2) for the city/parish school systems minus the local revenue representation due monthly to the other public schools
- **Table 4 - Level 4 Supplementary Allocations**
 - Provides the final Career Development Fund allocation as a reconciliation, their final payment will be processed on March 28, 2019
- The following tables are provided, detailing the revised MFP allocations inclusive of the 2018-19 Mid-Year Adjustments:
 - **Table 5A1 - LSU and Southern Lab School Allocations**
 - **Table 5A3 – Office of Juvenile Justice (OJJ) Allocations**
 - **Table 5A4 – New Orleans Center for Creative Arts Allocation**
 - **Table 5A5 - Louisiana School for Math, Science and the Arts Allocation**
 - **Table 5A6 – Thrive Academy of Baton Rouge Allocation**

Louisiana Believes

- The following tables are provided, detailing the revised MFP allocations inclusive of the 2018-19 Mid-Year Adjustments and the update from the Initial to the Final Charter Per Pupil:
 - **Table 5A2 – Legacy Type 2 Charter School’s Allocation**
 - **Table 5B2 - RSD / Type 5 Charter School’s Allocation**
 - **Table 5C1- New Type 2 Charter School’s Allocation**

If you have any questions regarding this information, you may email LDOEMFPHelpdesk@la.gov or call the Department's toll-free number at 1-877-453-2721.

JW/BS

- c: Angela Foti, Head of Accounting, LSU Lab School
Cary Clark Hollins, Comptroller’s Office, SU
Chad Gothreaux, Assistant Dean of College of Human Science and Education, LSU
Clark Gradney, Senior Budget Analyst, House Fiscal Division
Damon Andrew, Dean of College of Human Science and Education, LSU
Dr. Averil Sanders, Director, SU Lab School
Dr. Wade Smith, Superintendent, LSU Lab School
Elizabeth “Beth” Scioneaux, Deputy Superintendent, Education Finance and Policy, LDOE
Glenn Holt, Deputy Assistant Secretary, OJJ
Jodi Mauroner, Education Section Director, Legislative Fiscal Office Staff
John Burch, State Budget Manager, Office of Planning and Budget
Kim Mims, Director of Education, OJJ
Kimberly Williams, Director, SU Lab School
Leslye Milano, Office of Planning and Budget
Linda Spain, Board President, THRIVE
Local School System Business Managers/Directors of Finance
Pamela Jones, Budget Office, SU
Sean Hamilton, Assistant Secretary, OJJ
Shan N. Davis, Executive Director, SBSE
Ternisa Hutchinson, State Deputy Director, Office of Planning and Budget
Tim Mathis, Budget Analyst, House Fiscal Division
Tommy Smith, Associate Vice President of Budget and Planning, LSU
Type 2 Charter School Business Managers
Type 5 Charter School Business Managers

Louisiana Believes