

LDOE Weekly Newsletter: April 30, 2024

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Important Dates for School Systems

Office Hours and Monthly Calls

- Child Welfare and Attendance Monthly Call: [May 2 at 8 a.m.](#)
- eScholar Office Hours: [May 2 at 10 a.m.](#)
- School Choice Office Hours: [May 2 10:30 a.m.](#)
- System Leaders Monthly Call: [May 3 at 9 a.m.](#)
- Human Capital Webinar Series: [May 7 at 10 a.m.](#)
- Nutrition Support Monthly Call: [May 7 at 1 p.m.](#)
- Assessment and Accountability Office Hours: [May 7 at 3:45 p.m.](#)
- Local Authorizer Monthly Call: [May 8 at 9 a.m.](#)
- BESE-Authorized Charters Monthly Call: [May 9 at 9 a.m.](#)
- Educational Technology Monthly Call: [May 9 at 9 a.m.](#)
- Alternative Education Monthly Call: [May 9 at 10 a.m.](#)
- Nonpublic Schools Monthly Call: [May 15 at 2 p.m.](#)
- FSGR Monthly Call: [May 16 at 10 a.m.](#)
- Career and College Readiness Monthly Call: [May 16 at 3 p.m.](#)
- Certification Monthly Call: [May 20 at 10:30 a.m.](#)
- Preparation Provider Monthly Call: [May 22 at 10 a.m.](#)
- Teaching and Learning Monthly Call: [May 22 at 1 p.m.](#)
- Safe and Healthy Schools Monthly Call: [May 23 at 2 p.m.](#)
- Diverse Learners Office Hours: [June 25 at 2 p.m.](#)

Upcoming Events and Deadlines

- [Act 260 System Contact Form](#) Deadline: May 1
- Quarter 4 Enrollment opens for LSP & SCP Schools: May 1
- Monthly [Counselor Connect](#) publication: May 2
- Monthly [Teacher Leaders](#) publication: May 2
- Quarter 4 Enrollment closes for LSP & SCP Schools: May 6
- Title II and IV Meaningful Consultation Webinar: [May 8 at 10 a.m.](#)
- [Jump Start Construction Connect Scholars Application](#) Deadline: May 10
- Last day to administer LEAP 2025 Spring Assessments: May 17

- 2024-25 LSP Site Registration Ends: May 24
- [Teacher Leader Summit 2024](#): May 28-30, New Orleans
- Congregate Feeding Application Deadline: May 31
- Final Day to Upload Final SCP Roster to FTP: May 31
- Deadline for EEF recipients to obligate EEF funds: June 30
- [Louisiana School Safety Summit](#): July 10-11
- Deadline for EEF recipients to submit Final 6/30 PERs: July 15

Governmental, Administrative, Public Affairs, and Operations

LDOE Title II and IV Meaningful Consultation Session

Please share with nonpublic schools.

The LDOE will be hosting a Title II and IV Meaningful Consultation session to get input/feedback from all non-profit nonpublic/private schools approved by BESE on suggestions for statewide Titles II and IV equitable services in accordance with ESSA Act of 2015 (Every Student Succeeds Act) as required by federal guidance.

- **Webinar Date and Time:** May 8 at 10 a.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/99771401824>
- **Webinar Phone Number:** 470 381 2552
- **Meeting ID#:** 997 7140 1824

Please contact daphne.flentroy@la.gov with questions.

Assessments, Accountability, and Analytics

LEAP Connect Score Reports

Please share with school leaders and testing coordinators.

LEAP Connect individual score reports and school rosters for all grades and subjects are now available in DRC INSIGHT. To access reports, go to My Applications/Report Delivery/PreGenerated Summative. Use the query box in the upper right hand corner of the page to query by site and test administration. All schools are responsible for distributing individual reports to families. A parent guide to the LEAP Connect reports are available in the [Family Support Toolbox Library](#), including translations in multiple languages.

Thanks so much to everyone who helped with completion of LEAP Connect test administration.

Please contact assessment@la.gov with questions.

K-3 Literacy Screener

Please share with school leaders and testing coordinators.

Please be reminded that the entire contents of the K-2 literacy end-of-year screeners are considered secure contents. It is a serious violation of test security to copy, print, memorize, discuss, share or photograph any parts of these screeners. The security of these documents remains in effect after the screening is complete as well.

Thanks so much to everyone who helped with completion of our first year of statewide literacy screening.

Please contact assessment@la.gov with questions.

Interests and Opportunities

Please share with accountability contacts and school leaders.

Nonpublic Schools: The 2023-2024 Interests & Opportunities survey for calculating 2023-2024 Scholarship Cohort Index is open until May 20. In addition, the survey must be validated by your superintendent or their designee by May 24.

Please contact accountability@la.gov and studentscholarships@la.gov with questions.

Public: For 2023-2024 Interests and Opportunities, the Louisiana Data Review (LDR) online system is open to school system accountability contacts until June 7 for the purpose of submitting data for the selected Interest and Opportunities documentation-based indicators for the 2024 school performance scores. The 2024-2025 Interests and Opportunities Menu and Guidance will be available on May 9 in the Accountability Library.

Please contact accountability@la.gov with questions.

Career and College Readiness

2024 Louisiana School Safety Summit Registration

Please share with emergency preparedness coordinators, mental health providers, school counselors, school system leaders, and system safety coordinators.

The LDOE coordination with the Louisiana State Police, the Governor's Office of Homeland Security and Emergency Preparedness and the Louisiana Center for Safe Schools will host the 2024 Louisiana School Safety Summit July 10-11, virtually.

[Registration](#) is open on a first-come, first-serve basis and will close when capacity is reached. This cost-free, virtual conference aims to bring school system leaders, local and state law enforcement and governmental agencies along with mental health providers together for an opportunity to share best practices around school safety and emergency preparedness.

Please contact healthyschools@la.gov with questions.

Automated External Defibrillators (AEDs)

Please share with principals, school nurses, and system leaders.

The [Automated External Defibrillator \(AED\) Manual Template](#) was developed as a tool for schools to help meet requirements outlined in [R.S. 40: 1137.3](#). The AED Manual Template easily directs LEAs who are in possession of AEDs through the necessary requirements of maintenance, training, testing, and post event usage of an AED in order to ensure public safety.

The [Louisiana Bureau of Emergency Management Systems \(BEMS\)](#) has also been tasked to oversee the compliance, enforcement, and penalties along with periodic maintenance and onsite testing of LEA's AEDs to ensure working order through the [Jump Start Your Heart Program](#). [Registration](#) of AEDs is **required** and is available through BEMS for devices not yet registered.

Please contact susan.dupont@la.gov with questions.

School Choice

Quarterly Enrollment Reporting

Please share with data managers, finance officials, and nonpublic school leaders.

All Quarterly Enrollment Reports must be submitted on time via the LEADS portal during each quarter by the dates listed below in order to receive payments on-time.

- Quarter 4 reporting for both the Louisiana Scholarship Program (SEE) and the School Choice Program (SCP) is May 1-6.
- If the enrollment reports are not submitted on time, it affects your student enrollment counts and delays payments.
- If a student drops from your school, please follow the drop procedures so that the student can be dropped from your roster.

Note: All on time Quarter 4 submissions will be paid by the end of May.

Please contact studentscholarships@la.gov for assistance.

School Choice Program (SCP) for Students with Exceptionalities

Please share with data managers, financial officials, and nonpublic school leaders.

Please see the reminders below regarding **Site Registration for 2024-2025**.

- Award notifications were sent out to families via email and mail on April 29th.
- Final Rosters were made available on the FTP on April 29th.
- All Final Rosters are due on the FTP by May 31st at 5 p.m.

Please contact studentscholarships@la.gov for assistance.

Louisiana Scholarship Program

Please share with data managers, finance officials, and nonpublic school leaders.

Site Registration for the 2024-25 Louisiana Scholarship Program will end on May 24th.

- Award notifications were sent to families via email and mail on April 29th.
- The Site Registration Roster File and Final Rosters are currently available on FTP.
 - To access scholarship families' contact information, please view your roster in SEE.
- Site Registration Roster Files are due on the FTP by 5 p.m. May 31.

Declined Awards

- Scholarship students who no longer wish to participate in the scholarship program for the 2024-25 school year must complete a declined award form.
- **This form is NOT to be used for families requesting a transfer.**
- Declined awards must be submitted to our office by **May 24th**.
- Once a family declines the award, they will no longer be eligible to receive a scholarship for the remainder of the 2024-25 school year. Once the award has been removed, it cannot be reinstated.

Please contact studentscholarships@la.gov for assistance.

Immunization Exemption Forms

Please share with school administration and nurses.

As per [R.S. 17:170.4](#), any written communications with students' parents, legal guardians, and tutors concerning immunizations must include information on exemptions. The LDOE has a [Statement of Dissent from Immunizations](#) for your use on the website.

Please contact healthyschools@la.gov with questions.

School System Financial Services

Required School Lunch Match

Please share with school business officials.

The United States Department of Agriculture (USDA) requires an annual match of state funds for the school lunch program. The LDOE is provided a total state match amount by USDA each year that must be divided into individual school

system match amounts. The FY 2024-25 schedule containing the required match amount for each school system is available in the [MFP Library](#) under the USDA Required School Lunch Match section.

Please contact ldoemfphelpdesk@la.gov with questions.

International Associate Teacher's Stipends

Please share with school business officials.

The allocations for 2nd and 3rd year International Associate Teachers will be issued to systems by May 31, 2024. The allocation amounts by systems will be included in the May 2024 Budget Letter, which will be available in the [MFP Library](#).

Please contact ldoemfphelpdesk@la.gov with questions.

High School Science Allocation

Please share with school system financial officers.

To support systems with the implementation of high-quality science curriculum in high school, the LDOE is providing the opportunity for school systems to provide professional learning for identified high-quality science curriculum through curriculum-certified providers, purchase materials to effectively implement high-quality science curriculum, and/or off-set travel costs associated with professional learning or provide stipends to participating educators. The allocation will be paid to eligible entities in a separate payment on April 30. The deadline to expend these funds is June 30. Please refer to the High School Science Allocation guidance document in the Business Manager Support Library under STATE ALLOCATIONS for additional guidance.

Please contact schoolfinancehelpdesk@la.gov with questions.

Differentiated Compensation Allocation Review

Please share with school business officials.

A review of the implementation and administration of the 2023-24 Differentiated Compensation Allocation is being conducted by the LDOE Office of School System Financial Services (SSFS). Please complete the [Differentiated Compensation Allocation Review Form](#) by close of business on Wednesday, May 8. All systems that received funding for the Differentiated Compensation Allocation are required to complete the review form.

Please contact schoolfinancehelpdesk@la.gov with questions.

School System Relations

Louisiana Exemplary Educator Honorees Announced

Please share with educators, school leaders, and school system leaders.

The LDOE proudly announces the [2024 Louisiana Exemplary Educators](#). The [Louisiana Exemplary Educator Recognition Program](#) was created to honor and elevate exceptional early to mid-career teachers, teacher specialists, assistant principals, and principals who exemplify Louisiana's education profession. This program provides an opportunity to honor those educators who offer strong, long-range potential for professional and policy leadership. This year, stakeholders across the state submitted recommendations for the 2024 Louisiana Exemplary Educator Recognition Program through a confidential process where the candidates were unaware of their recommendations.

In acknowledgment of being named an Exemplary Educator, the educator will receive a certificate of recognition, will be honored during a [Louisiana State Board of Elementary and Secondary Education \(BESE\)](#) meeting, and may be invited to participate on advisory boards and task forces, as well as be considered for other state and national recognition programs.

Congratulations to these exemplary educators!

Please contact ExemplaryEducator@la.gov with questions

Teaching and Learning

Academic Content

Zearn Professional Learning for Systems and Schools

Please share with math content supervisors and system leaders.

The statewide partnership with Zearn will continue through the 2025-2026 school year. System specific training is available for all teachers and leaders through the LDOE partnership with Zearn for the 2024-2025 school year. This professional learning will ensure that teachers and leaders are trained to implement Zearn Math resources, integrate supports for students, and consider how to leverage Zearn materials in varied settings.

School systems should contact anniebeth@zearn.org to schedule summer professional learning.

Please contact STEM@la.gov with questions.

Educator Talent and Workforce Development

EdLink Workforce Dashboard Office Hours

Please share with all data coordinators, human resources, school leaders, and system leaders.

Educator Workforce is hosting [office hours](#) on the second Monday and Wednesday of each month to assist with navigating the [EdLink Workforce Dashboard](#).

Before booking an appointment:

- Ensure all employees attending office hours have access to the [Edlink Workforce Dashboard](#).
- [EdLink 360 Permission Guide](#) includes current permission levels for EdLink users and instructions on gaining access to EdLink.

Please contact believeandprepare@la.gov with any questions.