



Nonpublic Standards vs. Nonpublic Certification Policy Comparison

Meeting Nonpublic Standards (B741-nonpublic)	Nonpublic Certification (B746-Certification)
<p>Chapter 3. Certification of Personnel</p> <p>§301. Principal</p> <p>A. A nonpublic school principal, assistant principal, or headmaster must hold a master's degree in any area from an accredited institution or have principalship on his Louisiana teaching certificate. The principal is to be a full-time, on-site employee. (The principal may be a teacher as well as the educational administrator of the school.)</p> <p>B. Assistant principals who do not meet minimum qualifications may be retained in a school provided they were employed in that school during the 1992-93 school year as an assistant principal.</p> <p>C. A list of these assistant principals is to be maintained on file in the state Department of Education. Upon their retirement or replacement, these assistant principals must be replaced with properly qualified personnel under the nonpublic school standards. These individuals may not be transferred or employed by another school unless they meet the requirements stated in the above standard.</p> <p>AUTHORITY NOTE: Promulgated in accordance with R.S. 17:6(A)(10), (11), and (15), R.S. 17:7(6), R.S. 17:10, R.S. 17:22(6), R.S. 17:391.1-391.10, and R.S. 44:411.</p> <p>HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 29:2344 (November 2003), amended LR 31:3075 (December 2005), LR 39:1440 (June 2013).</p> <p>§303. Instructional Staff</p>	<p>§315. Standard Certificates for Teachers in Nonpublic Schools</p> <p>A. A standard certificate with an asterisk (*) following the certificate type is issued to a teacher in a nonpublic school and is valid in a nonpublic school setting. Upon issuance of a level 2* or level 3* certificate, a teacher's standard certificate will be placed into non-practicing status. If the teacher enters a public school system in Louisiana, the educator will be required to meet the standards of effectiveness pursuant to state law and in accordance with LAC 28:CXLVII (Bulletin 130) for issuance of a level 2 or level 3 teaching certificate.</p> <p>B. Level 2* (2-asterisk) Certificate—valid for five years.</p> <p>1. Eligibility requirements:</p> <ol style="list-style-type: none"> a Louisiana level 1 certificate; successfully taught for three years in area(s) of certification; completed a teacher evaluation program for three years at a nonpublic school, with the principal as evaluator and the teacher performance rated as satisfactory in the areas of planning, management, instruction, and professional development. <p>2. The request for the level 2* certificate must be submitted directly to the LDE by the Louisiana employing authority.</p> <p>3. The level 2* certificate is valid in a nonpublic school setting. If the teacher enters a Louisiana public school he will be required to successfully complete the local evaluation plan mandated by state law and Bulletin 130</p>



Nonpublic Standards vs. Nonpublic Certification Policy Comparison

<p>A. Each member of the instructional staff teaching secular subjects, pre-kindergarten through 12, shall meet one of the following three options:</p> <ol style="list-style-type: none">1. hold a valid Louisiana teaching certificate for the courses he/she teaches; or2. qualify to teach in nonpublic schools by meeting all of the following criteria:<ol style="list-style-type: none">a. have a bachelor's degree from a regionally accredited institution;b. have a college major or the equivalent in the area of his/her teaching assignment; and<ol style="list-style-type: none">i. for teachers in self-contained classrooms in grades 1 through 8, the major shall be in elementary education;c. earn 12 semester hours of Knowledge of the Learner and the Learning Environment. A beginning teacher shall have a three-year period in which to meet this 12-semester hour standard:<ol style="list-style-type: none">i. requirements provide the prospective teacher with a fundamental understanding of the learner and the teaching and learning process. Coursework should address the needs of the regular and the exceptional child, such as:<ol style="list-style-type: none">(a). child/adolescent development/psychology;(b). educational psychology;(c). the learner with special needs;(d). classroom organization and management;	<p>regulations.</p> <p>C. Level 3* (3-asterisk) Certificate—valid for five years.</p> <ol style="list-style-type: none">1. Eligibility requirements:<ol style="list-style-type: none">a. a Louisiana level 1 or level 2* certificate;b. successfully taught for five years in the area(s) of certification;c. master's degree from a regionally-accredited college or university; andd. completed a teacher evaluation program for three consecutive years at the same a nonpublic school, with the principal as evaluator and the teacher performance rated as satisfactory in the areas of planning, management, instruction, and professional development.2. The request for the level 3* certificate must be submitted directly to the LDE by the Louisiana employing authority.3. Renewal Guidelines for Level 2* and Level 3* Certificates<ol style="list-style-type: none">a. A teacher must earn effective ratings per local personnel evaluations for at least three years during the five-year initial or renewal period.b. The Louisiana employing authority must request renewal of a level 2* or level 3* certificate. <p>D. Type B* (B-asterisk) Certificate—a lifetime nonpublic school certificate for continuous service, provided the holder does not allow any period of 5 or more consecutive years of disuse to accrue in which he is not a regularly employed teacher for at least 1 semester, or 90 consecutive days, and/or</p>
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Nonpublic Standards vs. Nonpublic Certification Policy Comparison

<p>(e). multicultural education.</p> <p>3. Teachers not meeting the requirements of Paragraphs 1 or 2 of this Section may obtain a Nonpublic Temporary Teaching Authorization (NTTA) issued by the DOE or a diocesan superintendent for schools within the diocesan system. The NTTA is valid for one year. To renew the NTTA, a teacher must complete six semester hours needed to complete the requirements of Paragraphs 1 or 2 of this Section.</p> <p>a. Teachers of grades 1 through 8 without an elementary education major shall also work towards a practitioner's license through an alternative program as outlined in Bulletin 746.</p> <p>B. A teacher may teach in areas other than the major field for a period of time that is less than one-half of the school day provided that he has earned at least 12 semester hours in each such area. (Exception may be made for teachers in trade and industrial education classes.) These teachers must hold a degree from a regionally accredited institution and have earned 12 semester hours of professional education courses.</p> <p>1. A graduate of a foreign university or college, notwithstanding his/her major in college, may teach a foreign language if that language is his/her native tongue. The teacher must also earn 12 semester hours of professional education courses within a three year period.</p> <p>C. Teachers of the pre-kindergarten class shall be certified or qualified in either elementary, kindergarten, or nursery school or have earned 12 hours in child growth and development. The 12 hours in child growth and development may be earned through the College of Education or the Department/School of Family and Consumer Sciences.</p>	<p>certificate is not revoked by the Board of Elementary and Secondary Education (BESE).</p> <p>1. Eligibility requirements:</p> <p>a. a Louisiana type C certificate;</p> <p>b. successfully taught for three years in area(s) of certification; and</p> <p>c. completed a teacher evaluation program for three consecutive years at the same nonpublic school, with the principal as evaluator and the teacher performance rated as satisfactory in the areas of planning, management, instruction, and professional development.</p> <p>2. The request for the type B* certificate must be submitted directly to the Department of Education by the Louisiana employing authority.</p> <p>3. The type B* certificate is valid for life of continuous service in a nonpublic school setting. If the teacher enters a Louisiana public/charter school he/she will be required to complete the local evaluation plan mandated by state law and Bulletin 130 regulations.</p> <p>E. Type A* (A-asterisk) Certificate—a lifetime nonpublic school certificate for continuous service, provided the holder does not allow any period of 5 or more consecutive years of disuse to accrue in which he is not a regularly employed teacher for at least 1 semester, or 90 consecutive days, and/or certificate is not revoked by the state Board of Elementary and Secondary Education (BESE).</p> <p>1. Eligibility requirements:</p> <p>a. a Louisiana type C, type B, or type B* certificate;</p>
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Nonpublic Standards vs. Nonpublic Certification Policy Comparison

<p>D. Teachers of the kindergarten class shall be certified or qualified in either elementary or kindergarten or have earned 12 hours in child growth and development. The 12 hours in child growth and development may be earned through the College of Education or the Department/School of Family and Consumer Sciences.</p> <p>E. Staff members teaching religion at the high school level (9-12) for Carnegie units must have a minimum of a bachelor's degree. Staff members teaching religion that do not meet minimum qualifications may be retained in a school provided they were employed during the 1995-96 school year as teachers of religion.</p> <p>F. Professional and/or technical personnel, e.g., C.P.A.s, doctors, college or university professors, lab technicians, lawyers, and so forth, may teach less than one-half of a school day in their area of expertise.</p> <p>G. Credentials for graduates of foreign universities or colleges must be submitted to the American Association of Collegiate Registrars and Admissions Officers (AACRAO) or any agency approved by BESE, for evaluation according to the DOE procedures. After reviewing the evaluation, the local administrator shall determine if the applicant is qualified to teach according to the requirements of this Section. A copy of the evaluation shall be kept on file in the principal's office.</p> <p>1. Applicants with foreign credentials seeking state certification should follow procedures as outlined by the DOE.</p> <p>H. Teachers in nonpublic schools seeking state certification shall follow the approved procedure.</p> <p>1. Secondary and elementary personnel</p>	<p>b. successfully taught for five years in the area(s) of certification;</p> <p>c. master's degree from a college or university accredited in accordance with 34 CFR 602;</p> <p>d. completed a teacher evaluation program for three consecutive years at the same nonpublic school, with the principal as evaluator and the teacher performance rated as satisfactory in the areas of planning, management, instruction, and professional development.</p> <p>2. The request for the type A* certificate must be submitted directly to the LDE by the Louisiana employing authority.</p> <p>3. The type A* certificate is valid for life of continuous service in a nonpublic school setting. If this teacher enters a Louisiana public school he/she will be required to successfully complete the local evaluation plan mandated by state law and Bulletin 130.</p> <p>F. Reinstating Lapsed Levels 2* or 3*, Types B* or A* Certificate</p> <p>1. If the holder of a level 2*, level 3*, type B*, or type A* certificate allows a period of five consecutive calendar years to pass in which the educator is not a regularly employed teacher for at least one semester, or 90 consecutive days, the certificate will lapse for disuse.</p> <p>2. To reinstate a lapsed certificate, the holder must present evidence that the educator earned six semester hours of credit in state-approved courses (see Chapter 13) during the five-year period immediately preceding the request for reinstatement.</p> <p>3. If the holder did not earn six semester hours or equivalent, the lapsed certificate may be reactivated upon request (at the level that was attained prior to disuse) for a period</p>
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Nonpublic Standards vs. Nonpublic Certification Policy Comparison

<p>may teach grades preK-12 in their qualified areas.</p> <p>I. A teacher may be considered qualified without having the 12 hours of Knowledge of the Learner and the Learning Environment courses provided the following stipulations have been met:</p> <ol style="list-style-type: none">1. the teacher has documented experience at one of the following levels:<ol style="list-style-type: none">a. ten years teaching experience at the collegiate level as an assistant professor, associate professor, or full professor; orb. ten years teaching experience in an approved elementary, middle, or secondary school; and2. the teacher has the content knowledge qualifications required in §303A.2.b or §303.B; or3. the teacher has a master's degree in the teaching area; and4. the teacher has taught for a probationary period of at least one year with a satisfactory evaluation at the school seeking employment of the teacher. <p>AUTHORITY NOTE: Promulgated in accordance with R.S. 17:6(A)(10), (11), and (15), 17:7(6), 17:10, 17:22(6), 17:391.1-391.10, and R.S. 44:411.</p> <p>HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 29:2344 (November 2003), amended LR 31:3075 (December 2005), LR 32:1417 (August 2006), LR 32:2237 (December 2006), LR 34:229 (February 2008), LR 34:609 (April 2008), LR 39:1440 (June 2013), LR 45:1055 (August 2019).</p>	<p>of one year, during which time the holder must complete reinstatement requirements.</p> <p>AUTHORITY NOTE: Promulgated in accordance with R.S. 17:6(A)(10), (11), and (15), R.S. 17:7(6), R.S. 17:10, R.S. 17:22(6), R.S. 17:391.1-391.10, and R.S. 17:411.</p> <p>HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 32:1801 (October 2006), amended LR 36:752 (April 2010), LR 37:559 (February 2011), LR 38:1952 (August 2012), LR 43:1309 (July 2017), LR 46:1377 (October 2020).</p> <p>Recent policy changes are indicated in blue font.</p>



Bulletin 745

Title 28

EDUCATION

Part CLXXII. Bulletin 745—Louisiana Teaching Authorizations of School Personnel

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Part CLXXII. Bulletin 745—Louisiana Teaching Authorizations of School Personnel

Chapter 1. Teaching Authorizations

§101. Introduction

A. This Chapter provides for rules and regulations in accordance with the Administrative Procedure Act to establish a process for issuing a teaching authorization to anyone seeking **employment as an administrator, teacher, or substitute teacher in any school, including a public or nonpublic school that does not require a Louisiana teaching certificate** for the employment of a teacher.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:6(A)(10), (11), and (15), 17:7(6), 17:10, 17:22(6), 17:391.1-391.10, and 17:411.

HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 44:2134 (December 2018), repromulgated LR 45:39 (January 2019).

§103. Teaching Authorizations

A. In accordance with Act 634 of the 2018 Regular Legislative Session, a teaching authorization (TA) shall be required for individuals seeking employment as an administrator, teacher, or substitute teacher in any school, including a public or nonpublic school that does not require a Louisiana teaching certificate for the employment of a teacher.

B. A TA will be denied to anyone who has:

1. submitted fraudulent documentation to the board or the state Department of Education;
2. facilitated cheating on any state assessment administered to students; and
3. been convicted of or pled *nolo contendere*, even if adjudication was withheld, to:
 - a. any felony offense;
 - b. a crime of violence outlined in R.S. 14:2(B);



Nonpublic Standards vs. Nonpublic Certification Policy Comparison

- c. a sex offense outlined in R.S. 15:541; or
- d. any crime outlined in R.S. 15:587.1.
- C. Eligibility Guideline
 - 1. The applicant is seeking employment in a Louisiana public or nonpublic school in a role in which a Louisiana teaching certificate is not required.
- D. A request for a TA must be submitted directly to the LDE by the employing school governing authority where the individual is seeking employment.
- E. A TA is valid only for the period during which the individual is employed by the employing school governing authority making the initial TA request.
- F. An individual seeking to change employing school systems must be issued a new TA.
- G. Crimes are reported under R.S. 15:587.1, and include convictions for attempt, or conspiracy to commit any of these offenses. Conviction or plea of *nolo contendere*, even if adjudication was withheld, will be considered for the purpose of issuance. In addition, expungement, first offender pardon, and pre-trial diversion are disclosed in criminal background checks conducted in accordance with R.S. 17:15. Crimes considered for issuance of teaching authorizations are outlined in LAC 28:CXXXI.904.A.1-3, *Bulletin 746—Louisiana Standards for State Certification of School Personnel*.
- H. Offenses of a jurisdiction other than Louisiana which, in the judgment of the bureau employee charged with responsibility for responding to the request, would constitute a crime under the provisions cited in Subsection A of this Section, and provisions listed under the federal criminal code having analogous elements of criminal and moral turpitude will be considered for the purpose of teaching authorization eligibility. (Federal criminal code provisions are in title 18 of U.S.C.A., *Crimes and Criminal Procedure*.)
- I. Convictions that are set aside pursuant to articles 893 or 894 of the *Louisiana Code of Criminal Procedure*, expunged, or which are pardoned subject to Louisiana first offender pardon laws nonetheless, will be treated as convictions for the purpose of denial, suspension, or revocation.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:6(A)(10), (11), and (15), 17:7(6), 17:10, 17:22(6), 17:391.1-391.10, and 17:411.

HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 44:2134 (December 2018), repromulgated LR 45:39 (January 2019), amended LR 45:900 (July 2019).

TA's are for any uncertified substitute, teacher, or administrator hired after July 1,



Nonpublic Standards vs. Nonpublic Certification Policy Comparison

2018. Please see additional guidance document regarding TA's.