

[Insert School or System Letterhead]

Parental Excuse Note

To be completed by parent or guardian and submitted to the school.

Date: _____

Please excuse my child, _____, from being absent from school on the following date(s):

Reason for Absence *(check one)*

- ☐ Personal illness
- ☐ Medical or dental appointment
- ☐ Death in the family
- ☐ Religious observance
- ☐ Other, please specify: _____

I understand that my child is responsible for completing all work, assignments, and tests missed during this absence in a timely manner.

Parent/Guardian Signature: _____

Date: _____