LDOE EARLY CHILDHOOD EDLINK TRAINING SCHEDULE
February & March 2025

The following training sessions are available to all providers. For the months of December and January, training sessions are scheduled for Mondays, Tuesdays, and Fridays, excluding all holidays and State closures, beginning February 3rd. See below for specific days and times. All sessions require PRE-registration, so please register early. Same-day registrations are fine, but no less than 30 minutes prior to start time. Due to the nature of the training, sessions will be closed 10 minutes into each session.

The sessions below are for training purposes only. For Edlink support, please see the Edlink Training page for user guides and instructional videos at https://louisianabelieves.com/early-childhood/edlink-training . For Edlink (system/technical) issues, submit a Support Ticket at https://edlink.supportsystem.com/open.php.

MONDAYS

11:30AM-12:30PM
Edlink Account Set-Up/Site Access Requests: In this session, you'll be instructed on how to create an Edlink account, personal profile, New User Dashboard and request access to your Entity and Entity Dashboard.
https://us06web.zoom.us/meeting/register/4hNh1CzwSmyzAX1V2MWL3Q

1:00 PM-2:00 PM
Edit Entity Changes, Change of Ownership, License, and Location: In this session, you'll receive instruction on how to request changes to your center or site. This application includes changes of license type, changes of ownership, changes of location and general Entity information. Staff changes are not part of this session. https://us06web.zoom.us/meeting/register/csWSAkSoRCevoeXNdRVeQg

TUESDAYS

11:30AM-12:30PM
Managing Entity and Staff Management: This session explain how to access and manage Entity and Staff features throughout the year. Changes to staffing will be discussed in this session.
https://us06web.zoom.us/meeting/register/GNjvZgu4QCSg0_fuJyV9AA

FRIDAYS

11:30AM-12:30PM
Edlink Account Set-Up/Site Access Requests: In this session, you'll be instructed on how to create an Edlink account, personal profile, New User Dashboard and request access to your Entity and Entity Dashboard.
https://us06web.zoom.us/meeting/register/dn_OegRkR4uHzzA8pEdDmQ

8:00AM-9:00AM
Completing Licensing Applications: In this session, you'll be provided with instructions for completing In Home, Family Home, and Types I, II, and III applications.
https://us06web.zoom.us/meeting/register/YXyFNpO3QXGr2c6ACQZY9g