



SCHOOL SAFETY SUMMIT

JUNE 15, 2023



MOTOROLA
SOLUTIONS

RAISING CANE'S RIVER CENTER | BATON ROUGE, LA



**School EOP Basics
and the
LDOE/LSU-NCBRT GSEM Program**

Why School Emergency Management?

What is an Emergency Operations Plan (EOP)?

- Definition:

An emergency operations plan is a plan for managing a wide variety of potential threats and hazards. The plan details who is responsible for carrying out specific actions; identifies personnel, equipment, facilities, supplies, and other available resources; and outlines how actions will be coordinated. (DHS 2016)

Six-Step Collaborative Planning Process



Step 1 Self-Assessment Exercise

Step 1: Forming a Collaborative Planning Team Checklist			
		Yes	No
Identify Core Planning Team	Has your organization formed a planning team?		
Form a Common Framework	Has your organization formally adopted NIMS and ICS?		
Define and Assign Roles and Responsibilities	Has your organization defined and assigned roles and responsibilities through the EOP?		
Determine a Regular Meeting Schedule	Does your organization have a schedule of meeting dates for safety?		

Identify Threats and Hazards

- Often specific to certain schools, communities, and neighborhoods
- Planning measures differ based on these characteristics

Natural
hazards

Technological
hazards

Human-caused
hazards

Assessment Types

Site
Assessment

Culture and
Climate
Assessment

School Threat
Assessment

Capacity
Assessment

Step 2 Self-Assessment Exercise

Step 2: Understanding the Situation		
	Yes	No
Does your plan address natural hazards?		
Does your plan address technological hazards?		
Does your plan address human-caused hazards?		
Does your planning team conduct assessments and prioritize risk?		

Step 3 Self-Assessment Exercise

Step 3: Determine Goals and Objectives		
	Yes	No
Did your team determine goals before an incident?		
Did your team determine goals during an incident?		
Did your team determine goals after an incident?		
Did your team determine objectives?		

Step 4 Self-Assessment Exercise

Step 4: Plan Development (Identifying Courses of Action)		
	Yes	No
Did your team depict a scenario?		
Did your team determine response time?		
Did you team identify decision points?		
Did your team develop courses of action?		

Review the Plan

Adequate

Feasible

Acceptable

Complete

Step 5 Self-Assessment Exercise

Step 5: Planning Self-Assessment		
	Yes	No
Does your organization use a traditional format for the plan that includes the basic plan, functional annexes, and hazard-specific annexes?		
Do you feel your plan is written in accordance with the guidance that it provides sufficient information in an easy to follow format?		
Do you have a formal process in place for reviewing the plan?		
Do you have a formal process in place to obtain approvals and distribution of the plan?		

Step 6 Self-Assessment Exercise

Step 6: Planning Self-Assessment		
	Yes	No
Does your organization host regular planning meetings?		
Does your organization visit evacuation sites?		
Does your planning team provide involved parties with appropriate information?		
Does your organization have a training plan that covers necessary skills and roles of staff?		
Does your organization participate in continuous exercises throughout the school year?		
Does your organization participate in a standardized review and revision process?		

LDOE GSEM Program

Louisiana

School Emergency Management Program

- Funded through the US Department of Education's Grants to States for School Emergency Management (GSEM)
- Awarded \$3.6 million over five years to the Louisiana Department of Education (LDOE) in partnership with LSU-NCBRT/ACE

Louisiana GSEM Mission

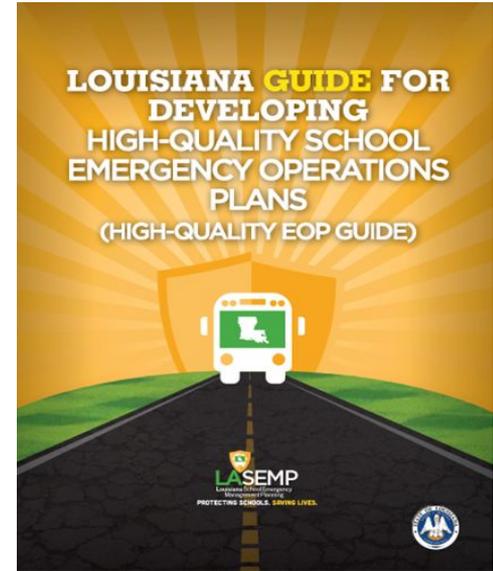
- To help Louisiana local education agencies (LEAs) and schools develop and maintain high-quality emergency operations plans (EOPs)
- To improve the ability of LEAs and schools to implement their EOPs
- To foster multi-agency relationships for school emergency planning

Year 1 GSEM Services

- Step 1: EOP Evaluation Technical Assistance
- Step 2: EOP Development Workshops
- Step 3: EOP Analysis Workshops
- All available at no cost to LA schools

Year 2 -5 GSEM Services

- Additional EOP Evaluation technical assistance
- Additional EOP Analysis workshops
- Modular training topics to address specific EOP functions
- Tabletop exercises to test school EOPs
- Expansion and updates to the Louisiana School Emergency Management Toolkit



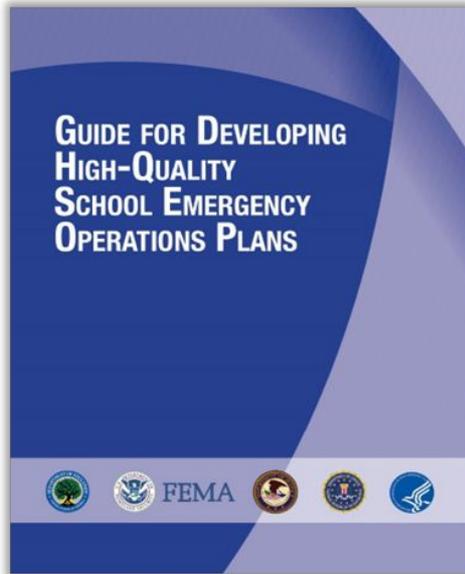
EOP Evaluation Technical Assistance

- Expert evaluation and feedback provided on existing school EOPs to:
 - Help align plans with federal best-practices
 - Connect schools to support materials and resources to improve their EOPs
 - Meet annual review and update requirements mandated by state law

EOP Development Workshop

- Based on REMS *K-12 Guide for Developing High-Quality School EOPs*
- Overview of the 6-step Collaborative Planning Process
- Explains the structure and functions of each section of a comprehensive EOP
- Allows participants an opportunity to self-evaluate planning practices and EOP content

Guide for Developing High-Quality School Emergency Operations Plans



- Principles for school emergency planning
- Process for developing, implementing, and refining a school EOP
- Form, function, and content of school EOPs
- Critical functions and courses of action
- Courses of action for threats and hazards

LSU-NCBRT GSEM Courses

GSEM-2: Developing and Enhancing School Emergency Operations Plans

- Introduces FEMA's best practices for school emergency planning
 - Six-step collaborative planning process
 - Whole community approach
 - Format and structure of a comprehensive all-hazard emergency operations plan (EOP)
- Evaluate their current emergency preparedness practices against the collaborative planning process
- Identify partners
- Discuss a comprehensive EOP template designed for Louisiana schools

GSEM-3: Risk Assessment for K-12 Schools: Building a School Profile

- How a school profile and risk assessment are used to direct the development and maintenance of a comprehensive school EOP
- Exercise identifying and prioritizing the threats and hazards of most concern to their school sites
- Examine the elements of a school profile and identify relevant sources of data to inform their risk assessment

GSEM-4: Emergency Operations Functional Planning for Schools

- Identifies and addresses critical emergency functions within a school's EOP
- Define EOP functional annexes and identify emergency functions relevant to their schools
- Identify the roles, responsibilities, and courses of action required
- Framework for comprehensive functional annexes for school EOPs

GSEM-7: Surviving an Active Threat: Run. Hide. Fight.

- Run. Hide. Fight.
 - Developed by DHS
 - Addresses the public safety response gap

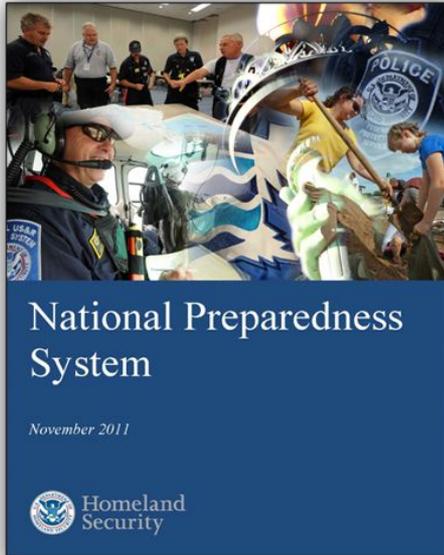


- Introduces the primary action-based response options during an active threat incident

GSEM-8: Developing an Active Threat Plan Using the Run. Hide. Fight. Response Paradigm

- Introduces the primary action-based response options during an active threat incident
- Framework for building plans that incorporate Run. Hide. Fight.
- Designed those with a role in building school emergency plans and procedures
 - District administrators, school administrators, crisis team members, response partners

National Preparedness System Guidelines



- Identifying and Assessing Risks
- Estimating Capability Requirements
- Building and Sustaining Capabilities
- Planning to Deliver Capabilities
- Validating Capabilities
- Reviewing and Updating



Questions?



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