

Congratulations on being approved as a provider of Mentor and/or Content Leader training in Louisiana. As an approved training provider you will help create a cadre of talented educators who have the knowledge and skills to Mentor and provide content training to teachers within their schools and districts. Additionally, your program will help build a pipeline of future leaders in education across the state.

Onboarding Check-list

<p>Approved Provider Information</p>	<ul style="list-style-type: none"> ● Complete Survey
<p>Assessments Access and Integration</p>	<ul style="list-style-type: none"> ● Review the Updated Bloomboard Guide for Approved Training Providers ● Optional: Data Sharing MOU <ul style="list-style-type: none"> ○ Setup initial call with Sanya Kennedy (sanya.kennedy@bloomboard.com) ● Optional: Bloomboard Training Provider Certification Program <ul style="list-style-type: none"> ○ Facilitator Email Invitation ○ https://bloomboard.com/program/ldoe-training-providers
<p>Training Enrollment & Completion Verification</p>	<ul style="list-style-type: none"> ● Create a letter to be distributed to participants at the time of enrollment <ul style="list-style-type: none"> ○ Includes enrollment dates and specific program title ○ Written on official letterhead or sent from organization’s email ● Begin collecting enrollment data and capture in this enrollment form ● Create a Training Completion Certificate that verifies completion of all program requirements (Sample Certificate) <ul style="list-style-type: none"> ○ University providers that hope to provide only a transcript as proof of program completion should complete the checklist and return to Christy Bellue (christy.bellue@la.gov) for each program you have been approved to offer. <ul style="list-style-type: none"> ■ Mentor Teacher University Provider Course Checklist ■ Content Leader University Provider Course Checklist ● Submit blank copy of Training Completion Certificate to Christy Bellue (christy.bellue@la.gov) for certification team resource
<p>Preparation Provider Monthly Webinar Dates</p>	<p>Following your initial onboarding webinar, reserve time to attend the monthly webinars held the last Wednesday of every month from 10:00 AM- 11:00AM.</p>