### Professional Development Planning Template

Use the following questions to develop a professional development plan for the 2021-2022 school year.

**District**:

**Name of person responsible for ensuring the development and implementation of the Professional Development Plan:**

**Email of contact:**

**Reflection on 2020-2021**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Activity** | **To what extent were teachers impacted?** | | **Was this activity successful?** | **What were the strengths? What were the limitations?** |
| **Orientation to curriculum** | Did all teachers new to the curriculum receive orientation to curriculum? | Yes ☐  No ☐ | Yes ☐  No ☐ |  |
| **Content module redelivery** | Did all ELA and math teachers receive content module redelivery? | Yes ☐  No ☐ | Yes ☐  No ☐ |  |
| **Unit and lesson preparation** | How frequently did teachers meet for common planning? | Weekly ☐  Bi-weekly ☐  Monthly ☐  Quarterly ☐  Not at all ☐ | Yes ☐  No ☐ |  |
| **Other professional development needs** | Did the school system use vendors to support professional development last year? If yes, please specify which vendors were used. In addition, please explain what specific services the vendor provided. | Yes ☐  No ☐ | Yes ☐  No ☐ |  |

**Planning for 2021-2022**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Activity** | **Overview** | **Who will deliver?** | **When will it happen?** | **Who will participate?** |
| **Orientation to curriculum**  *Orientation to curriculum is needed for all teachers new to the curriculum at the start of the school year.* | Is this a school system or school level activity?  School Level ☐  School System ☐  Click or tap here to enter text. | *Math* Click or tap here to enter text.  *ELA* Click or tap here to enter text.  *Science* Click or tap here to enter text.  Social Studies Click or tap here to enter text.  Early Childhood Click or tap here to enter text. | *Math* Click or tap here to enter text.  *ELA* Click or tap here to enter text.  *Science* Click or tap here to enter text.  Social Studies Click or tap here to enter text.  Early Childhood Click or tap here to enter text. | *Math* Click or tap here to enter text.  *ELA* Click or tap here to enter text.  *Science* Click or tap here to enter text.  Social Studies Click or tap here to enter text.  Early Childhood Click or tap here to enter text. |
| **Content module redelivery or Content/Curriculum support**  *Content Leaders provide foundational curriculum training and support for teachers throughout the school year.* | Is this a school system or school level activity?  School Level ☐  School System ☐ | *Math* Click or tap here to enter text.  *ELA* Click or tap here to enter text.  *Science* Click or tap here to enter text. | *Math* Click or tap here to enter text.  *ELA* Click or tap here to enter text.  *Science* Click or tap here to enter text. | *Math* Click or tap here to enter text.  *ELA* Click or tap here to enter text.  *Science* Click or tap here to enter text. |
| **Unit and lesson preparation**  *Teachers must have common planning time set aside for unit and lesson preparation.* | Is this a school system or school level activity?  **Unit Unpacking**  School Level ☐  School System ☐  **Lesson Planning**  School Level ☐  School System☐ | Unit Unpacking Click or tap here to enter text.  Lesson Planning Click or tap here to enter text. | Unit Unpacking Click or tap here to enter text.  Lesson Planning Click or tap here to enter text. | Unit Unpacking Click or tap +and here to enter text.  Lesson Planning Click or tap here to enter text. |
| **School Improvement**  *Each school system may have specific needs based on their particular context. Include details about these additional professional development opportunities here.* | Which of these elements of the Department’s Vision of an Improving School, will the school system’s CIR schools need additional support with?  Instructional Leadership Team Support ☐  Teacher Collaboration Support☐  Teaching Standards Support☐  Principal Standards Support☐  Career Pipeline Support☐ | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |