

Random Moment Time Study (RMTS)

For School Based Services funded by Medicaid



Spring 2024

Agenda

- Review purpose of Random Moment Time Study (RMTS)
- Outline the RMTS infrastructure
- Discuss role of the Time Study Coordinator
- Discuss role of the school based service provider
- Review fiscal implications of the RMTS



Purpose of the RMTS

- CMS reimburses cost of providing healthcare services in schools.
- Mechanism to determine:
 - Time spent on educational activities
 - Time SBS providers are providing healthcare services
 - Medicaid Administrative Services
- Percentage is applied to determine reimbursement.



Fiscal Impact

RMTS percentage is applied to each cost report



Mechanics of RMTS

Pool List

LEA's determine which employees will participate in the Medicaid program documenting claims and participating in RMTS. School system calendars and employee schedules are submitted.

Verification

Employees verify their employment and work schedule.

RMTS Email

Random moment generator selects random moments in time and employees to send RMTS email. Employees have 48 hours to submit answers to email.

Coding

A coding system determines whether or not the employee was providing:

- Claimable activity
- Non-claimable
- Allocated expense or cost that can be claimed

Percentage Determined

Based on all answers for the entire state throughout the year a percentage is determined for each pool.



Role of the Time Study Coordinator

The responsibilities of the RMTS Coordinator are:

- Provide initial and annual trainings for participating providers
- Determine which school system employees should be included in the RMTS
- Add and remove employees from the RMTS as appropriate
- Send the annual calendar for the school system
- Set the normal weekly schedule for each employee
- Ensure all providers are completing all random moments within 48 hours



Time Study Coordinator

- In order to update the RMTS contact list quarterly, LEA is responsible to know:
 - Any staff who have left
 - Any staff who have been added
 - Each individual schedule for all your RMTS people
- Take steps to ensure that the time study coordinator is updating this information.



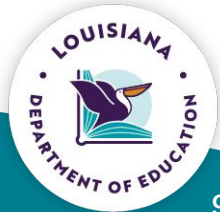
Role of the School Based Service Provider

- Complete RMTS moment within 48 hours
- Adequately document services
- Adequately document RMTS according to school system requirements
- Report any technical issues or problems to school system administrator



Louisiana RMTS

- RMTS measures how much time, on average, across the state, providers of one type spend providing healthcare services in schools.
- Providers are broken into 3 pools and each pool has its own separate RMTS:
 - Nursing
 - Therapy
 - Behavioral Health



RMTS answers

- Drop down answers are available for each provider pool:
 - [Therapy drop down answers](#)
 - [Nursing drop down answers](#)
 - [Behavioral health drop down answers](#)
- Providers should be reminded that no student personal identifiable information should be shared in the time study answer.

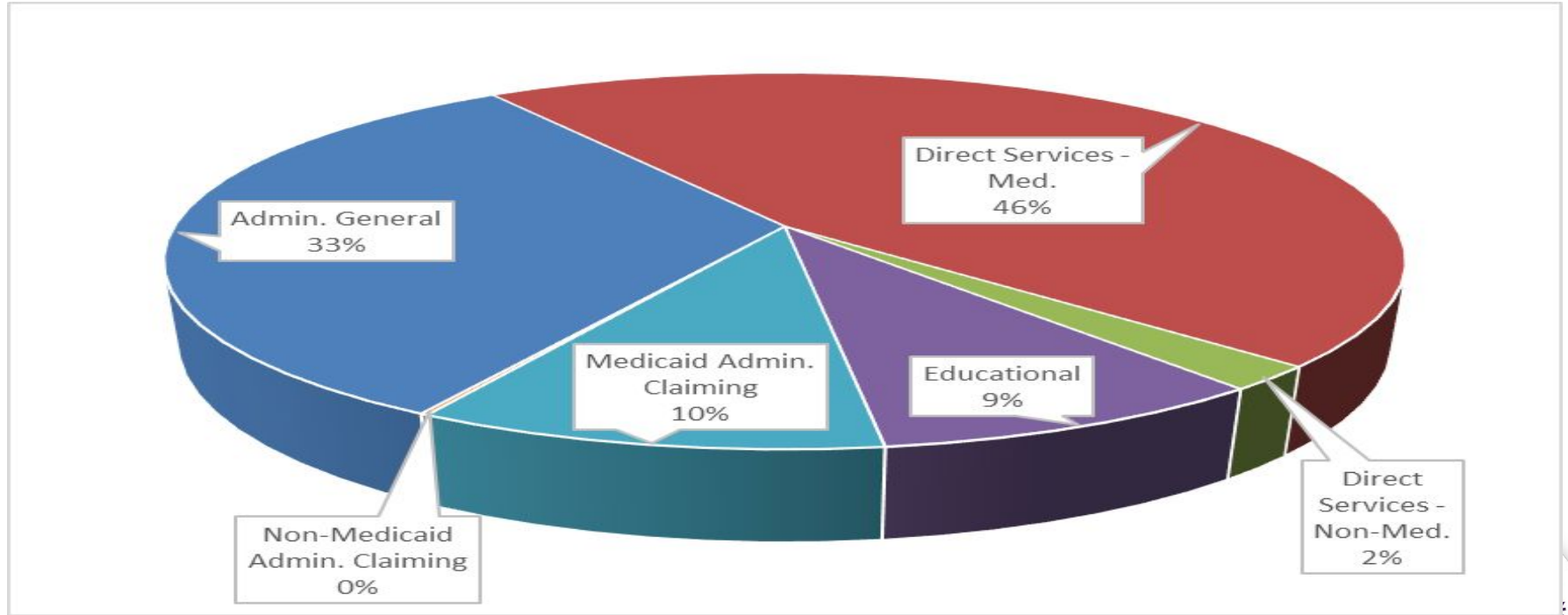


Time Allocation

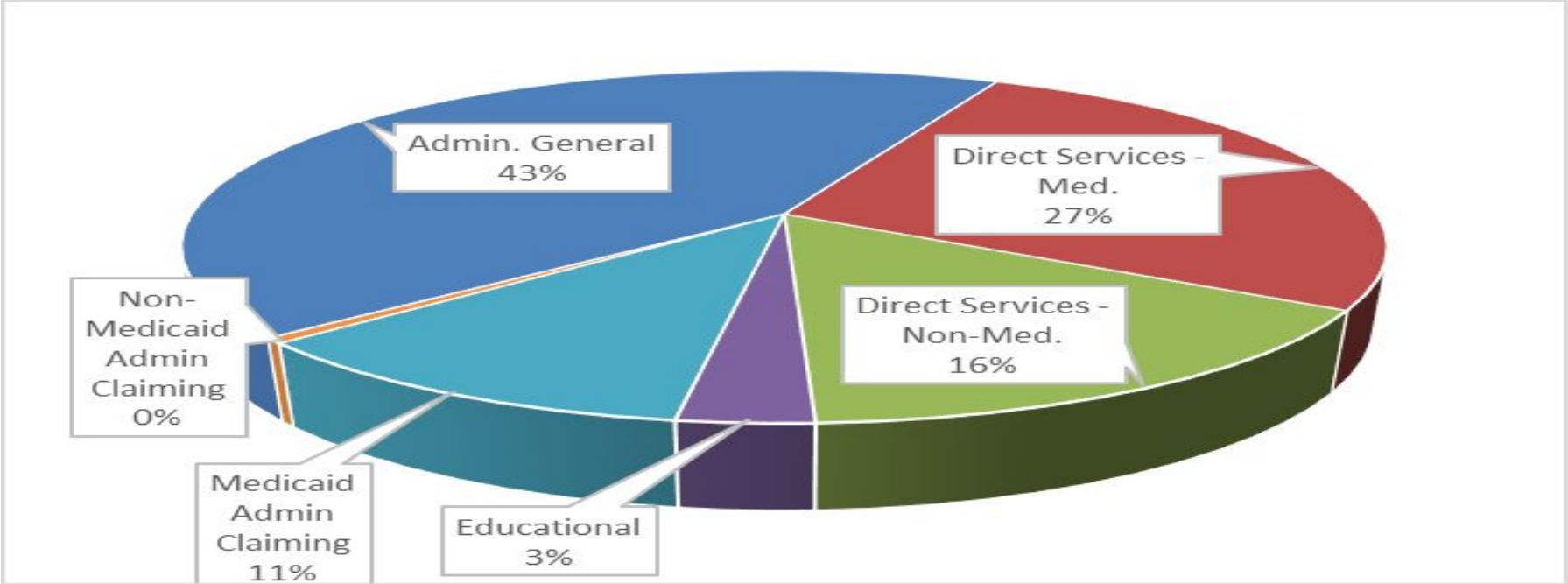
1. Outreach - Medicaid and non Medicaid (M/NM)
2. Enrollment - M/NM
3. Educational
4. Direct Services - no plan of care, IDEA services, plan of care non-IDEA
5. Transportation - M/NM
6. Translation - M/NM
7. Planning - program planning, policy development, interagency coordination
- M/NM
8. Referral - Coordination and Monitoring of services
9. General and Administrative: training, lunch, emails, phone calls
10. Unallowable - not scheduled to work



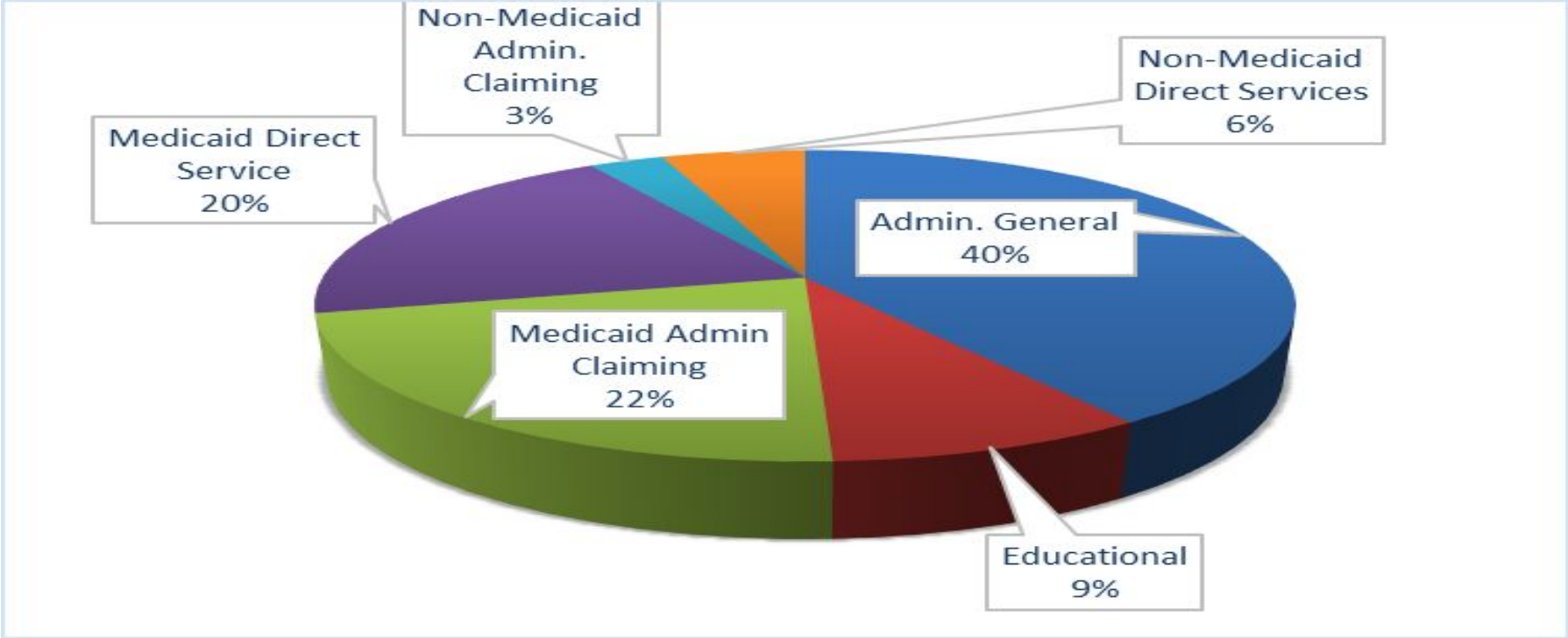
Therapy Breakdown 2023



Nursing Breakdown 2023

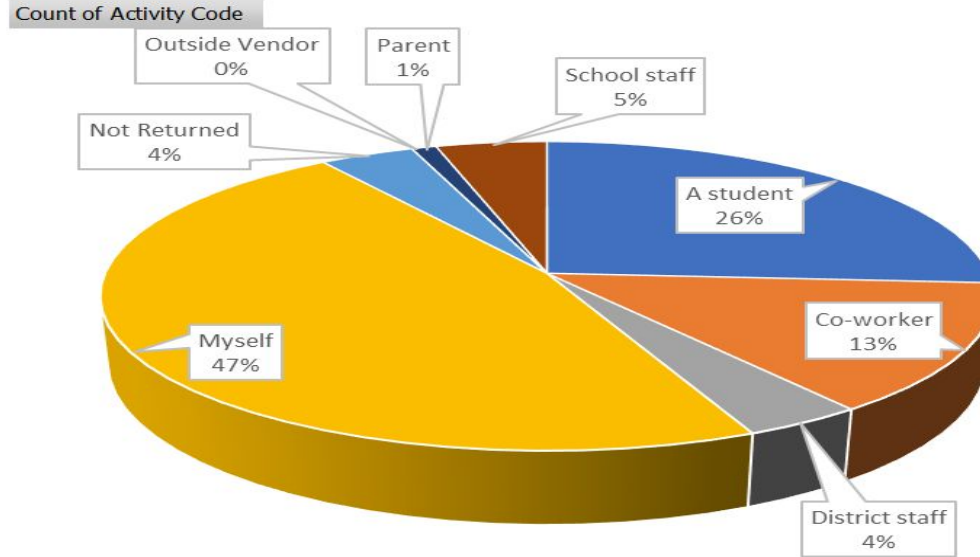


Behavioral Health Breakdown 2023



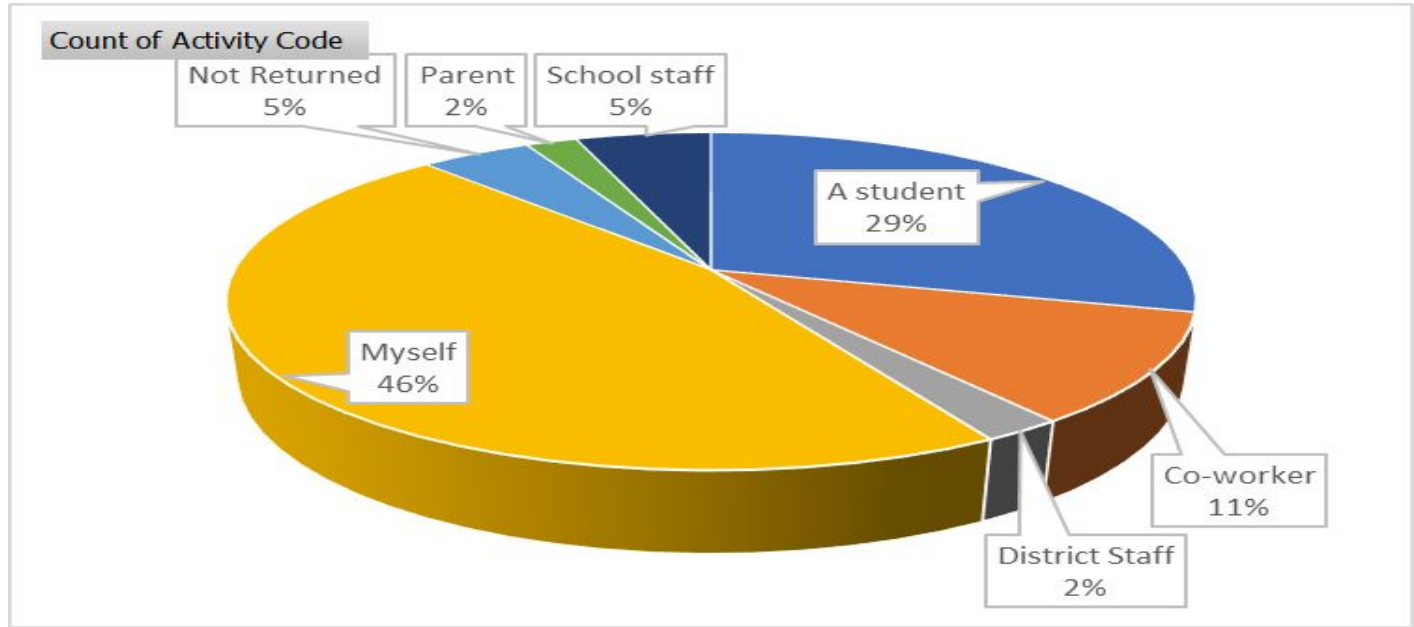
Therapy - Who were you with?

- Myself 47%
- Student 26%
- Coworker 13%
- District Staff 4%
- Parent 1%



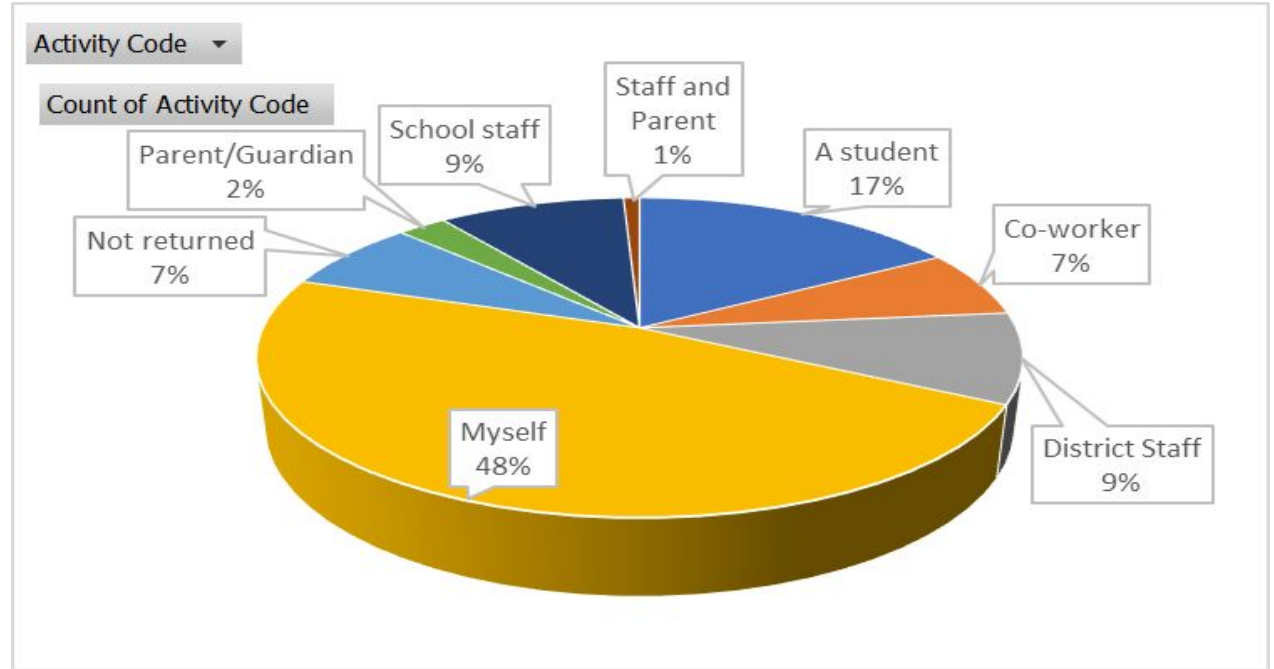
Nursing - Who were you with?

- Myself 46%
- Student 29%
- Staff 18%
- Parent 2%



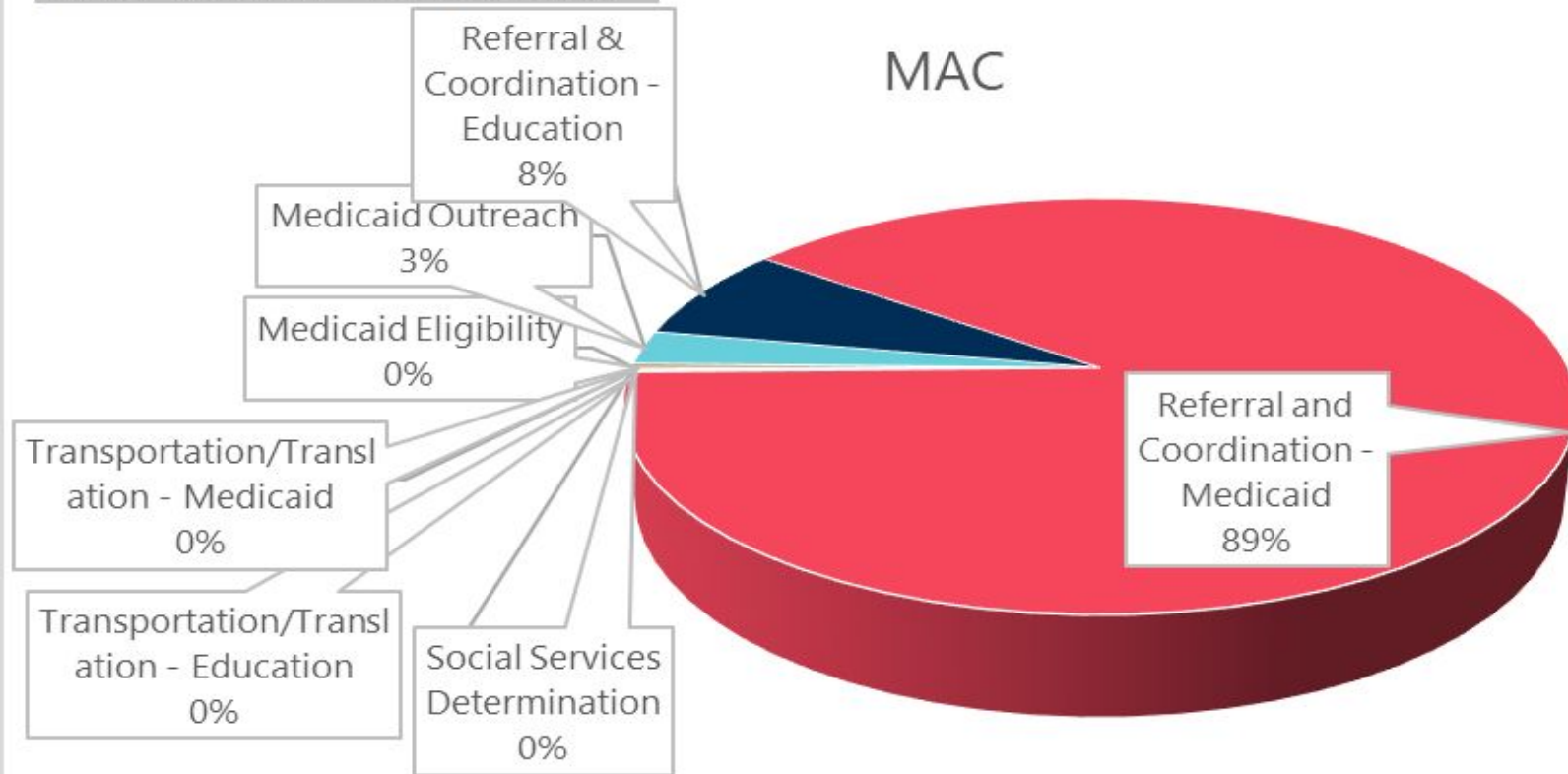
Behavioral Health - Who were you with?

- Myself 48%
- Staff 25%
- Student 17%
- Parent 2%



Medicaid Administrative Claiming

What are you doing?



General and Administrative

Reallocated to all other tasks

Total Admin Moments -12,066

- Emails, Professional Development, Meetings, Training, Supervising
- Travel/Driving -1083 Total, not just Admin.
- Lunch -2782
- Not at work -2169
- Restroom -191



Monitoring and Review

- Moments selected
- Documentation to support answer
- Timely response with documentation = faster funding
- Keep contacts with LDH updated



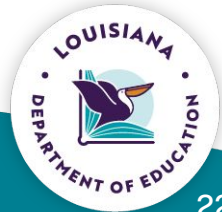
Initial and Annual Training for SBS Providers

- Explain the purpose of time study, and why it is important to complete, including fiscal impacts.
- Explain your LEA's expectations, including LEA oversight and staff compliance expectations.
- Inform staff who are new to the time study about their required participation in the RMTS.
- Provide staff with appropriate LEA resources for troubleshooting any problems or answering questions about the Medicaid program.
- Provide instructions on maintaining supporting documentation of RMTS moments.



Future Initiatives

- Fewer moments
- Notice of moment



Questions and Contacts

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