

School Name	
Site Code	

Student Name	
Student Address	
Parent Name	
Parent Phone #	
Parent Email	

I, the parent/guardian of \_\_\_\_\_ (student's name) have had any and all rules, policies, and procedures of this school, including but not limited to, academic policies, disciplinary rules, and procedures of the school explained to me prior to the enrollment of this student. I understand that enrollment in this school constitutes acceptance of any such rules, policies, and procedures of the school.

\_\_\_\_\_  
Parent/Guardian Signature Date

\_\_\_\_\_  
School Representative Signature Date

**Instructions for form:**

The attached form is being provided by the Louisiana Department of Education for the use of the participating school to document that the parent/responsible adult has been informed by the school administration all rules, policies, and procedures of the school, prior to enrollment of the student in the school. This procedure is required under the R.S. 17:4022(7).

- The school should complete this form for each Scholarship recipient and place the original signed copy in the student's cumulative folder upon enrollment.
- Compliance with this requirement is subject to audit; therefore, this information should be retained for 3 years along with all other information related to the enrolled Scholarship recipient.

Louisiana Believes