

# Louisiana Scholarship Program School Informational Webinar

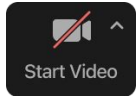


2024-2025

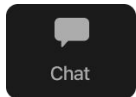
# Zoom Meeting Preparation



- Please make sure your phone or computer is muted to minimize background noise.
  - To do this, hover over the bottom left-hand side of your screen and click “Mute.”



- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
  - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”



- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.

If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact [LDOEcommunications@la.gov](mailto:LDOEcommunications@la.gov).



# Agenda

- Eligibility
- Application Timeline
- LSP Site Registration for 2024-2025
  - Award Notifications
  - Transfer Requests
  - Decline Awards
- Important Reminders
- Resources
- Q & A





**Eligibility**

# Who is Eligible for a Scholarship?

Applicants must:

- Be a resident of Louisiana, and
- Have a family household income that does not exceed 250% of the Federal Poverty Guidelines ([See this table here](#)), and
- Be entering kindergarten for the first time OR currently attending a C, D, or F public school on both October 1 and February 1 of this current year.

**\*\* All new applicants must provide proof of income and residency eligibility in order to complete the Scholarship Application Process \*\***





# Application Timeline

# LSP Application Timeline

STEP	DATE
Parent Webinar for LSP Site Registration @ 2:00 PM	April 23, 2024
Award Notification Letters and Emails	April 29, 2024
Site Registration Begins (Accept 2024-2025 LSP Award)	April 29, 2024
Parent Webinar for LSP Site Registration @ 10:00 AM	April 30, 2024
Quarter 4 Enrollment Reporting (LSP/SCP School)	May 1 - May 6
Site Registration Ends (Last day to accept LSP Awards)	May 24, 2024
Final Day to Upload Rosters to the FTP	May 31, 2024
Transfer window opens	June 10, 2024
Transfer window closes	July 19, 2024





**LSP Site Registration for 2024-2025**



# Award Notifications

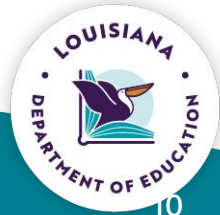
- Families will be notified of awards on **April 29** via email.
- Letters will also be sent to parents via mail.
- If offered an award, families will need to complete site registration beginning on **April 29**.
  - Site Registration will end on **May 24**.
  - All families must accept their award no later than **May 24**.
- If a family does not complete site registration by **May 24**, they may lose the awarded scholarship.



# Site Registration

Schools are responsible for the following actions as part of the registration process:

- Maintaining updated income and residency eligibility documentation for each student
- Collecting required registration forms from all scholarship families
  - [Parent waiver for special education services](#)
  - [Parent acknowledgements regarding Scholarship funds](#)
  - [Receipt of rules and regulations form](#)
- Sharing the school handbook with families
- Informing families of all school rules, regulations and policies, and have each family participating in the scholarship program sign an acknowledgement of receipt of these rules.



# Transfer Request

Scholarship students who wish to transfer to another participating school **must accept the scholarship at the original awarded school.**

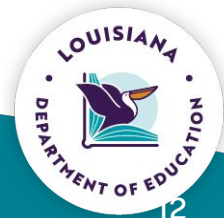
- The transfer window for the 2024-2025 school will open on **June 10.**
- Families are required to submit a Transfer Request form to the Department signed by both the parent/guardian and a representative of the receiving school.
- **If a student transfers without a completed transfer form and email approval from the Department, they may lose their Scholarship.**
  - **It is the school's responsibility to inform the family when the transfer has been approved.**
- The transfer window for the 2024-2025 school year will **temporarily close on July 22.**



# Decline Awards

Once a family declines the award, they will no longer be eligible to receive a scholarship for the remainder of the 2024-2025 school year.

- **This is NOT for families wishing to transfer to another scholarship school for the 2024-2025 school year.**
- **Once the award has been declined, it cannot be reinstated.**
- If a family declines an award, they must re-apply in the fall in order to be eligible for any scholarships awarded in upcoming years.
- The family must sign the decline award form at the awarding school.
- By completing the form, you understand that you are willingly choosing to not participate in the LSP program for the 2024-2025 school year.
- Declined awards must be submitted no later than **May 24**.



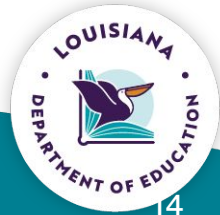


**Important Reminders**

# Reminders

Site Registration for the 2024-2025 school year begins on **April 29**.

- Award notifications will go out to families via letter and email on **April 29**.
  - Families must provide updated income and residency eligibility documentation for each student when registering at the school.
  - The address on the documentation provided must match the address listed on the application.
- Families must accept or decline their award no later than **May 24**.
  - If a family does not complete site registration by **May 24**, they may lose the awarded scholarship.
- Site Registration ends on **May 24**.

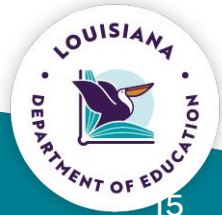


# Reminders

Date	Time	Topic	Link
April 23, 2024 April 30, 2024	2:00 PM 10:00 AM	Louisiana Parental Informational Webinar	<a href="https://ldoe.zoom.us/j/97285741594">https://ldoe.zoom.us/j/97285741594</a>

## What will be discussed:

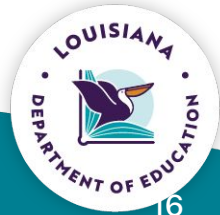
- Award Notifications
- Accepting a Scholarship Award
- Transferring a Scholarship Award
- Declining a Scholarship Award



# Reminders

**Quarter 4 reporting for the Louisiana Scholarship Program (SEE) and School Choice Program (SCS) is from May 1-6.**

- If the enrollment reports are not submitted on time, it affects student enrollment counts and delays payments.
- All Quarterly Enrollment Reports must be submitted on time via the LEADS portal to receive payments on-time.
- If a student drops from your school, follow the drop procedures so that the student can be dropped from your roster.





# Reminders

- If you would like to transfer to another scholarship school:
  - The summer transfer window is open **June 10 -July 19.**
  - You must accept your scholarship at the awarded school before requesting a transfer.
  - Your transfer is not complete until the school receives notification from our office.
  - It is the school's responsibility to inform the family when the transfer has been approved.
- If you wish to decline your award:
  - You must complete the declined award form at the awarding school by **May 24.**
  - **This is NOT for families wishing to transfer to another scholarship school for the 2024-2025 school year.**





# Resources

# Sign Up for Weekly Newsletters

How to receive weekly LDOE Newsletters -  
Go to <https://www.louisianabelieves.com/newsroom/newsletters> to sign up for newsletters important for your role and to find archived newsletters.

- This [form](#) applies to system, charter and nonpublic newsletters.
- Important notices and materials are posted in these weekly newsletters.



Sign up to stay in touch!

Thanks for your interest in joining our mailing list. Please complete the information below and click Sign Up.

\* Email Address

\* First Name

\* Last Name

\* Job Title

\* District/Parish

Email Lists

- Charter Newsletter
- News Releases
- Nonpublic Newsletter
- Principals Newsletter
- Weekly System Leaders Newsletter



# Office Hours

Office hours are provided to offer one-on-one assistance for any questions you have.

- Available each week for school administrators and other school system employees
- Tuesdays and Thursdays from 10:30 a.m. to 12:00 p.m.
- Booking: <https://www.picktime.com/LDNonpublicschools>
- In order to make sure that every school gets an opportunity to schedule a call, each call will be limited to 15 minutes.



# Office Hours

- When booking, include a description of what you'd like to discuss during the call in the “booking notes” section of the form. This will ensure that our staff is prepared ahead of the call and can effectively use the time to address your concerns.
- If you miss your scheduled time, book a new appointment time.
- If you have any questions about Office Hours, please reach out to us at [studentscholarships@la.gov](mailto:studentscholarships@la.gov) for assistance.

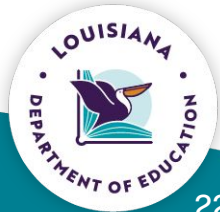
*\*\*This service is not available to families.*

Families can email questions to [studentscholarships@la.gov](mailto:studentscholarships@la.gov).



# Username, Passcodes, and the Unlocking Process

- If you are having a problem with your account, please always include your username and school code in the email.
- Please remember to only send one email request stating problem to [studentscholarships@la.gov](mailto:studentscholarships@la.gov).



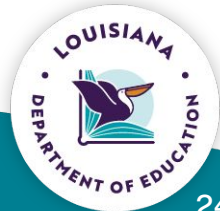
# Helpful Links

Name	Link
<p><u><a href="#">LEADS</a></u></p> <ul style="list-style-type: none"><li>● Passwords expire every 60 days and must be reset. If you are having a problem with your account include your username and school code in the email sent.</li></ul>	<p><u><a href="https://leads5.doe.louisiana.gov/ptl">https://leads5.doe.louisiana.gov/ptl</a></u></p>
<p><u><a href="#">LDOE School Choice Library</a></u></p> <ul style="list-style-type: none"><li>● Resources for Home Study, Nonpublic and Charter schools</li><li>● Scholarship Programs Resources</li><li>● Annual Reports</li></ul>	<p><u><a href="https://www.louisianabelieves.com/resources/library/school-choice">https://www.louisianabelieves.com/resources/library/school-choice</a></u></p>



# Helpful Links

Name	Link
<p><u><a href="#">LDOE Weekly Nonpublic Newsletter</a></u></p> <ul style="list-style-type: none"><li>● Information regarding Nonpublic and Scholarship action items</li><li>● The newsletter is released every Tuesday at 4:30 pm.</li></ul>	<p><u><a href="https://visitor.r20.constantcontact.com/d.jsp?llr=rkyvy5eab&amp;p=oi&amp;m=rkyvy5eab&amp;sit=urxao49fb&amp;f=8d3c7b7c-7ae8-4bd3-8c83-c6e44e5e558c">https://visitor.r20.constantcontact.com/d.jsp?llr=rkyvy5eab&amp;p=oi&amp;m=rkyvy5eab&amp;sit=urxao49fb&amp;f=8d3c7b7c-7ae8-4bd3-8c83-c6e44e5e558c</a></u></p>
<p><u><a href="#">Louisiana Scholarship Program</a></u></p> <ul style="list-style-type: none"><li>● Information and resources for the Louisiana Scholarship Program</li></ul>	<p><u><a href="https://www.louisianabelieves.com/schools/louisiana-scholarship-program">https://www.louisianabelieves.com/schools/louisiana-scholarship-program</a></u></p>





# Nonpublic Team Contact Information

Topic	Email Support
Louisiana Scholarship Program	<p data-bbox="1164 454 1760 495"><a href="mailto:studentscholarships@la.gov">studentscholarships@la.gov</a></p> <p data-bbox="1079 511 1837 598">To ensure a timely response, send one email with your questions.</p>
School Choice Program for Students with Exceptionalities	



# Questions





# Thank You For Joining Today's Call!

If you have any additional questions, please  
contact the Office of School Choice at:

[studentscholarships@la.gov](mailto:studentscholarships@la.gov)

