**Model Monitoring Calendar**

Overview: Charter school authorizers conduct annual reviews of schools in order to gather the information that they will need to make high-stakes accountability decisions at the end of the school’s contract. Over the course of the school year, this means that authorizers must gather academic, organizational, and financial information about all charter schools in their portfolio. The calendar below shows the points at which the Louisiana Department of Education gathers this information.

Note that the standards below are those included in the LDOE’s Charter School Performance Compact. Districts may adopt the LDOE’s model CSPC or create their own.

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| **Academic Standard** | **Indicator** | **When Reviewed** |
| All students, regardless of background, need, or ability, are afforded an educational environment that provides them with opportunities for academic growth and achievement. | School Performance Score  | October/November |
| Leadership conversation | Annual Visit |
| Classroom observations | Annual Visit |

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| **Organizational Standard** | **Indicator** | **When Reviewed** |
| Enrollment Standard: Schools enroll and serve all students through prioritizing equity in their enrollment and discipline policies and procedures. | Student At-Risk/SWD percentage compared to district and state averages | April/May |
| Re-enrollment of students, overall and subgroup persistence compared to district and state averages | April/May |
| Suspension rate, length, rates by subgroup, rate by grade (in school and out of school) compared to district and state averages | April/May |
| Expulsion rate, rate by subgroup compared to district and state averages | April/May |
| Review of Student Handbook/Discipline Manual to ensure compliance with law and policy | September |
| Review of charter school website | September |
| Review of Recruitment/Enrollment Procedures | July/August |
| Community concerns | Upon Receipt |
| Special Populations Standard: All special student populations receive the services and supports they need to ensure academic success in accordance with applicable law and policy. | Subgroup SPS | October/November |
| Evaluation timeline compliance | January/February |
| IEP compliance in SER, current year February 1 | July/August |
| On-site SWD folder compliance spot check | Annual Visit |
| Identification rates of SWD | January/February |
| Enrollment by IDEA disability category | January/February |
| Percent of students in general ed more than 80% of day (LRE) | July/August |
| On-site review of SWD programming | Annual Visit |
| Other SPED Policies (Child Find, Discipline, RTI) | September |
| Annual Performance Report (APR) data | Annually |
| Seclusion and restraint data and policies | Ad Hoc |
| Parent/community concerns | Upon Receipt |
| Law and Compliance Standard: Schools and governing boards responsibly follow all laws, policies and contractual obligations. | Charter school completes annual assurances document  | September |
| Facility walkthrough | Annual Visit |
| On-site LBCI background check audit | Annual Visit |
| Test monitoring and violations | April/May |
| Parent/community concerns  | Upon Receipt |
| Review of ethics board website | June/July |
| Review of DHH and fire marshal websites for reports | June/July |
| Emergency plans | June/July |
| Test accommodations | June/July |
| Ethics training for boards | Annual Visit |
| Review board financial disclosure on SOS website | Annual Visit |

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| **Financial Standard** | **Indicator** | **When Reviewed** |
| Schools demonstrate strong financial practices resulting in fiscally viable and responsibly maintained institutions. | LDE Fiscal Risk Assessment | August |
| External Audit Review | August |
| Federal grant monitoring | As available |
| Quarterly budget review | Quarterly |