

The School Redesign Summit will be an opportunity for LEAs and school redesign organizations to begin brainstorming strategies to improve the achievement of each persistently struggling school. This preparation memo outlines the steps LEAs should complete prior to the Summit, the role LEAs will play during each session of the day, and additional background information on Louisiana’s educational context and school redesign strategy.

LEA PREPARATION STEPS

- Complete any necessary pre-work associated with your role as described in the table below.
 - Partner Conversations, Round 1: Research providers, plan for 2 smaller groups
 - Partner Conversations, Round 2: 5-10 minute oral presentation on select schools including relevant supplemental materials
- Join the call for your network to get additional information and have any questions answered:

NETWORK A (Network Leader - Dana Talley): Thursday, January 12th, 2-3pm CST; 800-747-5150; Access Code: 3423625

NETWORK B (Network Leader - Francis Touchet): Thursday, January 12th, 1-2pm CST; 800-747-5150; Access Code: 3423625

NETWORK C (Network Leader - Melissa Stilley): Friday, January 13th, 12-1pm CST; 800-747-5150; Access Code: 3423625

LEA PREPARATION & ENGAGEMENT

The following information provides more detail on what LEAs can expect to experience at the Summit and should be helpful in preparing for a productive day.

TIME	AGENDA	LEA PREPARATION & ENGAGEMENT STRATEGIES
8:00-9:15	Opening Plenary	
9:20-10:05	District Team Huddles	<p>NETWORK ROLE: Networks will share details on the grant application process for school redesign.</p> <p>DISTRICT ROLE: Districts will learn how to apply competitively for ESSA funds dedicated to school redesign.</p>
10:15-11:40	Partner Conversations, Round 1	<p>This time block will be broken down into seven 10-minute segments. During each 10-minute time block, district teams will hear from a different partner. Districts and partners will receive their schedule for this time block by Tuesday, January 17th.</p> <p>PARTNER ROLE: Each partner will use approximately 5 minutes to share information about their organization and 5 minutes to answer questions.</p> <p>DISTRICT ROLE: Prior to the summit, districts should research the providers with whom they are matched so as to be prepared with questions. Districts should use this time to gather additional information, ask questions, and make preliminary decisions about whether to pursue next steps with each partner.</p> <p>NOTE: District teams should plan to potentially split into 2 smaller groups in order to allow for meeting with as many partners as possible.</p>

TIME	AGENDA	LEA PREPARATION & ENGAGEMENT STRATEGIES
11:45-12:25	District Team Huddles	<p>NETWORK ROLE: Networks will partner with districts to jointly make decisions about which 5 partners may be the best fit to meet each district's unique set of challenges. Additionally, networks will partner with districts to review their plan for using each 30-minute rotation during Partner Conversations, Round 2.</p> <p>DISTRICT ROLE: District teams will convene and share information collected during Partner Conversations, Round 1. The team, in conjunction with network staff, will choose which 5 partners may be the best fit to meet each district's unique set of challenges. Additionally, districts will partner with network staff to review their plan for using each 30-minute rotation during Partner Conversations, Round 2.</p> <p>NOTE: Each district will select 5 partners to potentially spend extended time with during Partner Conversations, Round 2, ultimately being scheduled to meet with 3 partners.</p>
1:20-2:55	Partner Conversations, Round 2	<p>This time block will be broken down into three 30-minute segments. During each 30-minute time block, district teams will present their most pressing challenges to partners and discuss how a potential partnership might look.</p> <p>PARTNER ROLE: Partners should use the presentation segment to gather information and ask questions to better understand the challenges each district faces. Partners will discuss with select districts the solutions they can bring through a partnership with that district.</p> <p>DISTRICT ROLE: Teams will spend the first 5-10 minutes of each 30-minute session presenting information on the select schools they are most focused on for 2017-2018. Teams will use this time to describe relevant student, teacher, administration, and district-level challenges, the reasons for those challenges, what has and has not worked previously in improving student outcomes at these schools, and what they want to prioritize at those schools. Districts and partners will then explore further what it may look like to work together.</p>
3:05-3:35	District Team Huddles	<p>NETWORK ROLE: Networks will meet with districts to reflect on the day and discuss how best to proceed with engaging one or more of the partners in co-creation of a school redesign plan.</p> <p>DISTRICT ROLE: Districts should use this time to ensure they understand the next steps for engaging partners, developing a school redesign plan, and applying for school improvement funding.</p>
3:40-4:00	Closing & Next Steps	

BACKGROUND READING ON LOUISIANA'S EDUCATIONAL CONTEXT & SCHOOL REDESIGN STRATEGY

Additional recommended background information:

- [Louisiana Department of Education Welcome video](#)
- [ESSA Listening Tour Presentation](#)
- [LDOE's Draft ESSA Framework](#)
- [2016 District Planning Guide](#) - An updated version of this document will be released in late January to support planning for the 2017-2018 school year.