

The School Redesign Summit will be an opportunity for LEAs and school redesign organizations to begin brainstorming strategies to improve the achievement of each persistently struggling school. This preparation memo outlines the steps partners should complete prior to the Summit, the role partners will play during each session of the day, and additional background reading information on Louisiana's educational context and school redesign strategy.

## PARTNER PREPARATION STEPS

1. Complete any necessary pre-work associated with your role as described in the table below.
  - Partner Conversations, Round 1: 5-minute presentation plus relevant supplemental handouts/materials
  - Partner and State Huddle (11:45): conditions necessary for organization to be successful in Louisiana
2. Join one of the following calls to get additional information and have any questions answered. You need only attend one of the available options.

**Call option 1:** Friday, Jan 6, 2:00-2:30pm CST; 800-747-5150; access Code: 3423625

**Call option 2:** Friday, Jan 6, 2:30-3:00pm CST; 800-747-5150; access Code: 3423625

**Call option 3:** Tuesday, Jan 10, 2:00-2:30pm CST; 800-747-5150; access Code: 3423625

**Call option 4:** Tuesday, Jan 10, 2:30-3:00pm CST; 800-747-5150; access Code: 3423625

3. **OPTIONAL:** LDOE's Network Leaders will be available during the following time blocks to provide feedback and guidance on the 5-minute presentations partners will deliver during the Partner Conversations, Round 1 portion of the agenda. If your organization would like to participate in one of these optional calls, please ensure you sign up for a time slot using the link below as well as send an email to the designated call leader which includes your organization name, assigned time slot, and your draft presentation by Friday, January 6th.

**Call option 1:** Tuesday, Jan 10, 1:00-3:00pm CST; (641) 715-0632; access Code: 539127

[Sign-up here](#); email presentation to [Dana Talley](#)

**Call option 2:** Wednesday, Jan 11: 8:00-10:00am CST; (641) 715-0632; access Code: 539127

[Sign-up here](#); email presentation to [Francis Touchet](#)

**Call option 3:** Friday, Jan 13: 10:00am-12:00pm CST; (641) 715-0632; access Code: 539127

[Sign-up here](#); email presentation to [Melissa Stilley](#)

## PARTNER PREPARATION & ENGAGEMENT

The following information provides more detail on what partners can expect to experience at the Summit and should be helpful in preparing for a productive day.

TIME	AGENDA	PARTNER PREPARATION & ENGAGEMENT STRATEGIES
8:00-9:15	Opening Plenary	
9:20-10:05	Partner and State Huddle	<b>PARTNER ROLE:</b> Partners will learn about Louisiana’s educational context, current initiatives LDOE is undertaking, state-wide successes and areas of needed growth, and collect information which will inform potential partnerships with districts.
10:15-11:40	Partner Conversations, Round 1	<p>This time block will be broken down into seven 10-minute segments. During each 10-minute time block, district teams will hear from a different partner. Districts and partners will receive their schedule for this time block by Tuesday, January 17th.</p> <p><b>PARTNER ROLE:</b> Each partner will use approximately 5 minutes to share information about their organization and 5 minutes to answer questions. Partners should bring enough paper copies of any presentations or materials to distribute and be prepared to repeat seven times the same presentation for different district teams.</p> <p><b>DISTRICT ROLE:</b> Districts should use this time to gather additional information, ask questions, and make preliminary decisions about whether to pursue next steps with each partner.</p>
11:45-12:25	Partner and State Huddle	<b>PARTNER ROLE:</b> Partners should come prepared to discuss the conditions needed for your organization to be successful in a particular district or in the state of Louisiana.
1:20-2:55	Partner Conversations, Round 2	<p>This time block will be broken down into three 30-minute segments. During each 30-minute time block, district teams will present their most pressing challenges to partners and discuss how a potential partnership might look.</p> <p><b>PARTNER ROLE:</b> Partners should use the presentation segment to gather information and ask questions to better understand the challenges each district faces. Partners will discuss with select districts the solutions they can bring through a partnership with that district.</p> <p><b>DISTRICT ROLE:</b> Teams will spend the first 5-10 minutes of each 30-minute session presenting information on the select schools they are most focused on for 2017-2018. Teams will use this time to describe relevant student, teacher, administration, and district-level challenges, the reasons for those challenges, what has and has not worked previously in improving student outcomes at these schools, and what they want to prioritize at those schools. Districts and partners will then explore further what it may look like to work together.</p>
3:05-3:35	Partner Collaboration Time	<b>PARTNER ROLE:</b> A room will be set aside for visiting partners who wish to mingle and explore potential future collaborations.
3:40-4:00	Closing & Next Steps	

## BACKGROUND READING ON LOUISIANA'S EDUCATIONAL CONTEXT & SCHOOL REDESIGN STRATEGY

Additional recommended background information:

- [Louisiana Department of Education Welcome video](#)
- [ESSA Listening Tour Presentation](#)
- [LDOE's Draft ESSA Framework](#)
- [2016 LEAP Results Presentation](#)
- [2016 SPS Presentation](#)