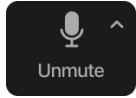
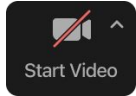


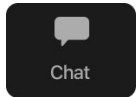
Zoom Meeting Preparation



- Please make sure your phone or computer is muted to minimize background noise.
 - To do this, hover over the bottom left-hand side of your screen and click “Mute.”



- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
 - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”

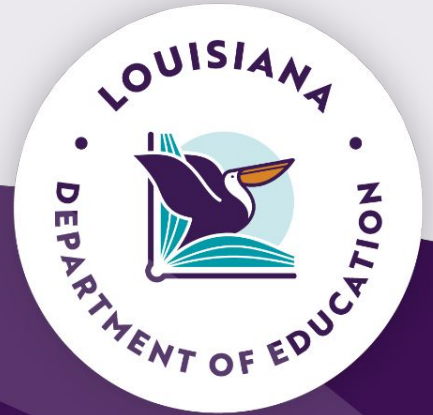


- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.

If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact LDOEcommunications@la.gov.



BESE-Authorized Charter Schools Monthly Call



August 14, 2025

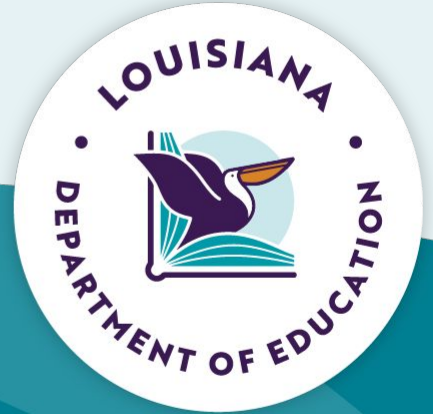
Contact Information

Please add your **name** and **email address** in the chat. A copy of the powerpoint will be sent to you after this meeting.



Agenda

- Welcome
- Upcoming Submissions
- Annual Site Visit Updates
- Reminders
- Educator Evaluation Updates
- EdLink 360
- Questions



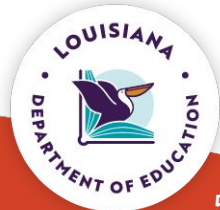
WELCOME

Our Goals for BESE Authorized Monthly Calls

We will provide pertinent information and updates.

- Being **INTENTIONAL**
- Listening to your requests
- Each month provide reminders and upcoming required submissions from all departments in the LDOE
- Each call will provide leaders with information tied to the Charter School Performance Compact.

REMINDER: Monthly calls are held every 2nd Thursday @ 9:00 am



Department Accountability

- Office of School Choice
- Germain Gilson, Assistant Superintendent
- Kaleb Moore, Chief of Staff
- Samantha Carter, Executive Director of Charter Accountability
- Christina Woods, Director of Charter Accountability
- Shantel Reynard, Director of Charter Accountability
- Theresa Jackson, Operations Manager

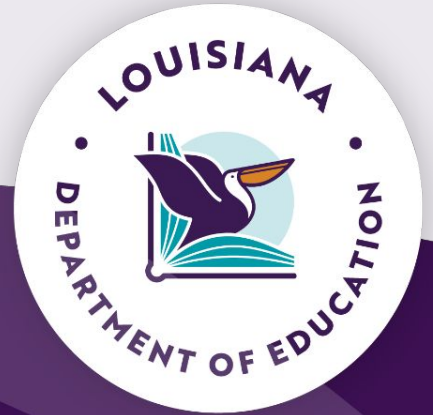


First Day of School Support Visits

- Advantage Charter Academy
- Collegiate of Baton Rouge
- Kenilworth Science & Technology
- LA Key Baton Rouge
- Louisiana Virtual Charter Academy
- Rebirth Blended Learning Academy



Annual Site Visit Updates



Background Check Attestation



Office of School Choice

Background Check Attestation

Overview

According to [R.S. 17 §15](#) and [R.S. 15:587.1](#), all school employees and contract workers must complete an approved background check from the Louisiana Bureau of Criminal Identification.

Attestation

The undersigned confirms that all school employees and contract workers have completed an approved background check from the Louisiana Bureau of Criminal Identification and do not have any convictions of crimes listed in [R.S. 15:587.1](#).

School Leader Signature

Date

Name of Charter School(s)



Charter School Staff according to 2901

Chapter 29. Charter School Staff

§2901. Employment of Staff at BESE-Authorized Charter Schools

§2901. Employment of Staff at BESE-Authorized Charter Schools

A. Each charter operator may employ faculty and staff members as it deems necessary. Each member of the instructional staff of each charter school shall have at least a baccalaureate degree. For the purposes of this section, "instructional staff" refers to any individual teaching a course in a charter school for which he or she would otherwise be required to be certified under Bulletin 746, except for those individuals who would otherwise be eligible for ancillary certification as defined in Bulletin 746.

B. All potential charter school employees shall be notified of the specific benefits they will be offered, as specified in the charter operator's charter.

C. The charter operator shall have exclusive authority over all employment decisions at the charter school, unless delegated to a for-profit management organization, as authorized in law and which must be specifically provided for in a service provider agreement. Employment practices shall be in accordance with all applicable law, including, but not limited to, the Louisiana Code of Governmental Ethics.

D. The provisions of any collective bargaining agreement entered into by the local school board in whose jurisdiction the charter school is located shall apply to a Type 2 or Type 4 charter operator unless its approved charter provides otherwise. A charter operator may select to not be subject to such a collective bargaining agreement in its charter.

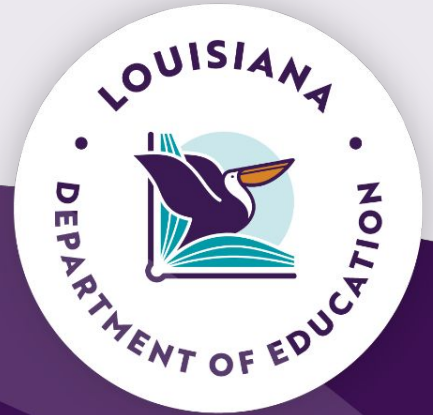
E. A Type 5 charter operator may bargain and enter into a collectively bargained contract on behalf of all or any group of its employees.

F. The employees in Type 4 charter schools are in all respects employees of the local school board entering into the charter.

G. The charter operator shall not employ members of the immediate family of a charter board member or the chief executive officer or leader of the non-profit organization's school, or schools, in the case of a non-profit organization that operates more than one charter school, unless:



Reminders



Charter Accountability Reporting

Utilize the [Reporting Calendar](#) as a tool for directions, links to forms, and submission due dates.

If you submit to Charters@la.gov, also CC your school's Director.

- Christina Woods - christina.woods@la.gov
- Shantel Reynard - shantel.reynard@la.gov

The [Charter School Library](#) is a great resource!

Subscribe to the LDOE [Newsletter](#)!

Reminder: If any staff changes occur please let your director know so Contact Sheets may be updated.



2025 Upcoming Submissions

July	August	September
Transportation Plan Student Handbook Crisis Plan Board Meeting Calendar 1st Quarterly Waitlist Report Virtual Attendance Policy Course Choice Fall/Full Year Reporting FY 2025-2026 Annual Operating Budget Initial Facility Lease Agreement	Student Enrollment Report Website Assessment Tool 2025-2026 Benchmark Calendar Act 260 Course Choice Fall/Full Year Reporting Seclusion and Restraint Policy and Data Updates Louisiana Evaluation System (LES) Opens SLTs Observations Education Excellence Fund App Opens	Principal/Teacher of The Year Application Opens Student of the Year Application Opens Course Choice Fall/Full Year Reporting Literacy Screener Gifted Referral Data -BOY FY 2025-2026 Annual Operating Budget - Adopted FY 2025-2026 General Fund Budget Form A (New) Annual Financial Report Act 370 Report (New) Act 771: High-Dosage Tutoring Student Transcript System Bylaws Charter School Assurances

Reminder: If any staff changes occur please let your director know so Contact Sheets may be updated.



Material & Non-Material Amendment Submission Deadlines

Material Amendment Requests & Supporting Documentation Due to Charter Accountability Team	BESE SIT Committee Meeting
August 15, 2025	October 15, 2025

Reminder: If any staff changes occur please let your director know so Contact Sheets may be updated.



Material Amendment Request Form



LOUISIANA DEPARTMENT OF EDUCATION

MATERIAL AMENDMENT REQUEST FORM FOR BESE-AUTHORIZED CHARTER SCHOOLS

NON-PROFIT ORGANIZATION: _____

BOARD PRESIDENT/CHAIRPERSON: _____

SCHOOL(S) FOR WHICH AMENDMENT IS REQUESTED: _____

CHARTER TYPE: ☐ Type 2 ☐ Type 4 ☐ Type 5

A. Please indicate the type(s) of amendment requested by checking the appropriate box(es) below:

MATERIAL AMENDMENTS

A material amendment makes substantive changes to a charter schools governance, operational, or academic structure. If not specifically deemed a non-material amendment in BESE policy or in the charter contract, an amendment is considered material. Material amendments require BESE approval by majority vote unless the school and the content of the amendment meet the requirements listed in Section D of this document.

- ☐ Changes in the legal status or management, including the structure of the governing board, a corporate partnership, or assignment of or changes in management organization
- ☐ Changes in grade levels served
- ☐ Changes in student enrollment which result in enrollment in excess of 120% of the total number of students set forth in the school's charter, if applicable
- ☐ Changes in admission procedures or criteria, if applicable
- ☐ Changes in any option expressed in the charter contract exhibit with respect to collective bargaining
- ☐ Changes in school location for Type 2 charter schools
- ☐ Other, (please explain in Section B below)

B. Please provide a rationale for each of the proposed amendments indicated above, not to exceed one page per amendment. Include any supporting documentation as an attachment.



LOUISIANA DEPARTMENT OF EDUCATION

C. If requesting an amendment to any of the following parts of the charter school contract, please attach an updated version of that document. Templates for each of the following can be found below.

- Teachers' Retirement System of Louisiana Option
- Collective Bargaining Option
- Enrollment Projection Table (if increasing enrollment or adding new grades served)

D. Please include a copy of the board minutes authorizing the material amendment request.

I certify that I have the authority to submit this Charter Contract Amendment Request Form and that all information contained herein is complete and accurate. I understand that material amendments are not considered approved until the Board of Elementary and Secondary Education (BESE) or the Louisiana Department of Education (pursuant to Section 1903(E) of *Bulletin 1200: Charter Schools*) officially approves this request, and that non-material amendments are considered approved only after BESE expresses no objection within 10 days of receiving the request during an official meeting. I understand that if this request is not received within the timeframe for inclusion on the current month's BESE meeting agenda, it will be added to the agenda of BESE's next regularly scheduled meeting for consideration. I also understand that this document does not constitute an amendment and that a proposed material amendment approved by BESE shall only be binding on the parties to the charter contract in accordance with the terms and conditions contained in an amendment signed by BESE and the charter operator. I understand that the LDOE may request additional documentation during the material amendment request process in order to fully investigate and understand the request.

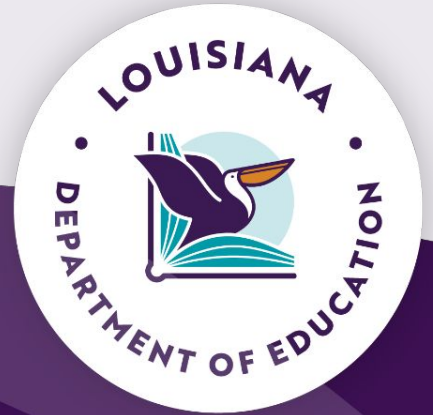
Signature of Board President/Chairperson: _____

Date: _____

Submission Instructions: Schools must submit the material amendment request form with all required supporting documentation as one submission by email to charters@la.gov, ensuring that they copy their EPC. Amendments may be submitted at any time, but will be reviewed in a Fall and Spring window in September and February respectively.



Educator Evaluation Updates



LEADS Evaluator Training and Resources

All systems will transition to Louisiana Educator Advancement and Development System (LEADS) Evaluations this school academic year.

- A webinar will be held on [August 20 at 1 p.m.](#) for systems newly transitioning to LEADS.
- All first-time LEADS evaluators and designated observers should [register](#) to attend evaluator training and pass a certification assessment prior to evaluating.

Resources to support the transition are available in the [LEADS Library](#).

- [Evaluation Implementation Guidance for System Leaders](#)
- [Evaluation Frequently Asked Questions List](#)
- [LEADS Webinar for System Leaders](#)



LEADS Implementation Resources

Resources to support effective LEADS implementation continue to be added to the [LEADS Public Collections](#) section of the Professional Learning Platform.

- [The Rubric is Holistic: Promoting Strong Academic Conversations](#)
- [The LER is Holistic: Impact of Thinking and Problem Solving on Student Engagement](#)
- [Full Length Lesson Sets](#)
- [Video Clip Collection](#)
- [Louisiana Counselor Evaluation Training for Counselors](#)
- [Louisiana Educator Evaluation Training for Teachers](#)

Please contact LEADS@la.gov with questions.



Alternate Rubric Waiver

Per [Bulletin 130](#), systems may apply annually to use an alternate rubric for the observation component of evaluation. Approval does not waive additional components of evaluation, including PGP/coaching plans, self-assessments, student learning targets (SLTs), VAM, and principal survey.

- [Alternate Rubric Waiver Guidance](#)
- [Alternate Rubric Waiver Request](#)



Reporting 2024-2025 Evaluation Data in LES

Systems are encouraged to begin finalizing observation and Student Learning Target (SLT) data. It is recommended that educators complete the following tasks in [LES](#).

Evaluators	Teachers	Counselors and School Leaders
<ul style="list-style-type: none">• Enter and complete observations• Accept and rate SLTs• Enter EOY conference scores	<ul style="list-style-type: none">• Enter SLTs• Enter self-assessment scores• Assess students and report SLT results	<ul style="list-style-type: none">• Enter self-assessment scores• Enter SLTs and report results

Louisiana Evaluation System (LES)

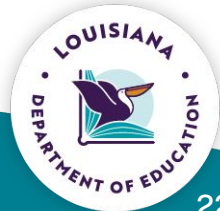
- Principal Survey Results
 - These results are available in LES for systems that participated in the Louisiana Leader Rubric (LLR) Learning Year.
 - The view is only available to system leaders who have district-level permissions in LES.
- LES for 2025-2026
 - To begin evaluations for the 2025-2026 school year, data managers can begin uploading the EdLink360 Staff Extract File on August 11.
 - The evaluation process cannot begin until the staff extract file has been uploaded.

Please contact LEADS@la.gov with questions.

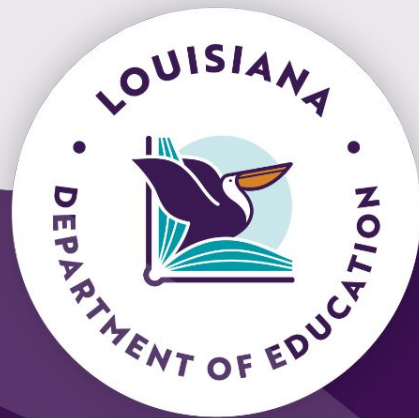


Louisiana Evaluation System Questions?

- Contact leads@la.gov



EdLink 360



EdLink 360: Preparing for 2025-2026

The Data System Support Team is hosting a Boot Camp Webinar on August 14th at 1 p.m. to help school systems prepare for the new school year.

To ensure all stakeholders receive timely communications, please complete your [registration](#) for the Boot Camp Webinar and all 2025-2026 Monthly Data Manager Webinars. After each presentation, the Department will make all content slides available for review on the [Webinars and Office Hours Support Page](#).



Questions

For further inquiries, please reach out to
charters@la.gov

Charter Accountability

charters@la.gov

Directors of Charter Accountability

Shantel.Reynard@la.gov

Christina.Woods@la.gov



Upcoming BESE-Authorized Charter Monthly Call

September 11, 2025 at 9:00 am

