

BESE-Authorized Charter Schools Monthly Call



**Month of December
Recording**

Agenda

- Welcome
- Introduction
- Upcoming Submissions
- Subject-Charter Accountability Reset for 2025
- Subject-Educator Evaluation Update
- Questions



Welcome our New Accountability Team

Director of Charter Accountability
Shantel Reynard



Director of Charter Operations
Theresa Jackson

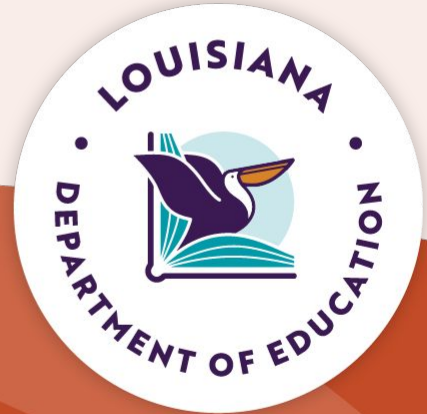


WELCOME

Our Goals for BESE Authorized Monthly Calls

We will provide pertinent information and updates.

- Being **INTENTIONAL**
- Listening to your requests
- Each month provide reminders and upcoming required submissions from all departments in the LDOE
- Each call will provide leaders with information tied to the Charter School Performance Compact.



REMINDER: Monthly calls are held every 2nd Thursday @ 9:00 am

Charter Accountability Reporting

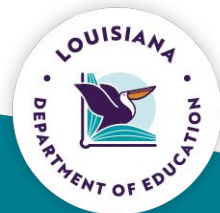
Utilize the [Reporting Calendar](#) as a tool for directions, links to forms, and submission due dates.

If you submit to Charters@la.gov, also CC your school's Director.

- Shantel Reynard- Shantel.Reynard@la.gov
- Christina Woods- christina.woods@la.gov
- Theresa Jackson- theresa.jackson@la.gov

The [Charter School Library](#) is a great resource!

Subscribe to the LDOE [Newsletter](#)!



2024 Upcoming Submissions

December

Website Compliance Review

SLT and Evaluator Ratings

Dyslexia Reporting

Achieve!

January

Quarterly Waitlist Report

Teacher and Principal of the Year
Application Process

CIS Evaluation Deadline

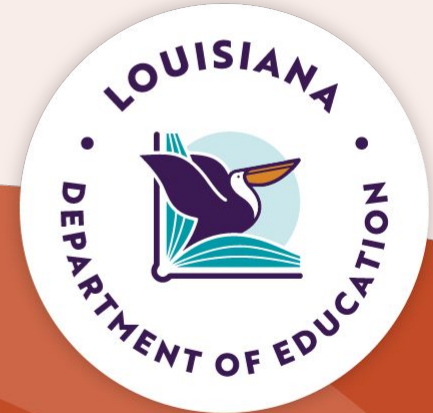
Quarter 2
Financial Report

PERs

February

Diploma & Seal Orders

Alternate Ed. Application



Reminder: If any staff changes occur please let your director know so that Contact Sheets may be updated.

Material & Non-Material Amendment Submission Deadlines

Material Amendment Requests & Supporting Documentation Due to Charter Accountability Team	BESE SIT Committee Meeting
January 8, 2025	March 11, 2025
No Submissions	April 8, 2025
April 10, 2025	June 10, 2025

Note: Any changes that need to be made prior to the 2025-2026 school year must be submitted by April 10th in order to go to the June BESE.



Office of School Choice

Charter Accountability



Charter Accountability Team

- Office of School Choice (OSC)
- Germain Gilson- Assistant Superintendent of OSC
- Kaleb Moore- Chief of Staff to the OSC
- Samantha Carter- Executive Director of Charter Accountability
- Shantel Reynard and Christina Woods- Directors of Charter Accountability
- Theresa Jackson - Director of Charter Operations



Submissions & Communication Protocols in 2025



Law/ Policy

BESE Charter Schools submit items to multiple departments throughout the school year. Submissions may include Charter Accountability, financial documents, or data items. The Charter Accountability team tracks the school's submission.

The following information will help you plan for the Reporting Calendar Submission items based on each deadline. If you have any questions or need additional support, please contact the support person listed on the document or your Charter Director of Accountability.

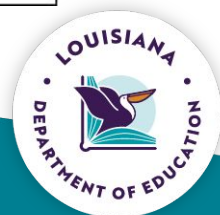


2024-2025 Annual Reporting Calendar

July	August	September	October	November	December
Board Meeting Calendar	Student Enrollment Report	Act 260 FY 2024-2025 Annual Operating Budget - Adopted	Pupil Progression Plan	Enrollment Lottery Process	Website Compliance Review
Assurances	Alternative Education Plan/ Process		Quarterly Waitlist Report	Sig Dispro Data Review	SLT and Evaluator Ratings
Transportation Plan	Louisiana Evaluation System (LES) Opens	FY 2024-25 General Fund Budget Form A	Alternate Assessment Participation Review	PERs	Dyslexia Reporting
Student Handbook		Annual Financial Report (AFR) Act 370 Report	APR Indicator Identification for Monitoring		Achieve!
Crisis Plan	SLTs		Quarter 1 Financial Report		
Quarterly Waitlist Report	Observations				
FY 2024-2025 Annual Operating Budget	Seclusion and Restraint Policy Updates				
Super App					
MOE IDEA Confirmation					
MOE IDEA Verification					
MOE ESSA Verification					



January	February	March	April	May	June
Quarterly Waitlist Report Teacher and Principal of the Year Application Process CIS Evaluation Deadline Quarter 2 Financial Report PERs	Diploma & Seal Orders Alternate Ed. Application		Quarterly Waitlist Report SLT and Evaluator Ratings Quarter 3 Financial Report PERs	SLT and Evaluator Ratings Local SEAC Reporting Act 108	Board Financial Disclosure Contact Information Parental Involvement Survey Participation FY 2025-2026 Annual Operating Budget Super App MOE IDEA Confirmation MOE IDEA Verification MOE ESSA Verification



Compliance Updates



Missing Charter Accountability Compliance Items Due January 8, 2025

- Contact Sheet
- Board Meeting Calendar
- Crisis Plan
- Transportation Plan
- Student Handbook
- 1st Quarter Waiting List
- Board Assurances
- Pupil Progression Plan
- 2nd Quarter Waiting List
- Student Enrollment Application

All charter schools are initially considered to be in Good Standing and in compliance with the contract they have with BESE. However, based on routine and ad hoc monitoring and oversight by the LDOE over the course of the school year, may reveal that a school is failing to meet expectations in a certain area that requires immediate remediation. In these instances, the charter school will enter the intervention ladder through the issuance of a Notice of Concern or Notice of Breach.



Submission Naming Reminder

The use of specific naming conventions assists the charter accountability team in identifying submissions. We receive several documents from schools and it helps the department to efficiently sort submissions.

- FILLABLE-24-25 Submission.xlsx should become;
 - YOUR SCHOOL NAME 24-25 Submission.xlsx
 - YSN24-25 Submission.xlsx

Documents that are excel files must be submitted as an excel file (we cannot accept a PDF of an excel document). Google sheets, docs, and any google drive-based file cannot be shared with an LDOE employee.



Website Compliance

December 31 is the final deadline to update your website before the Office of School Choice begins to review each school's website. The 2023-2024 Website Self-Assessment Tool is available in the Charter School Library. This self-assessment tool will serve as a guide to ensure all content required is available on the school's website.

Please review your website. Our office will request you provide links to content that cannot be located.



Spring Annual Site Visits

LDOE staff members visit each charter school at least once and use data to inform the activities that are conducted during the visit(s). Visits may be announced or unannounced. The activities conducted during the visits depend on a school's performance.

ASV Tasks	Tentative Timeline
Orientation	January
Site Visit	January - March
Follow-up	within 2 weeks



Educator Evaluation Updates



2023-2024 Evaluation Close-Out

All 2023-2024 evaluations will be closed out in the [COMPASS Information System \(CIS\)](#).

- The deadline to [enter](#) or edit teacher, counselor, and librarian evaluation data was **November 29**.
- The deadline to [enter](#) or edit leader evaluation data is **January 31**.

Systems may contact leads@la.gov with questions.



2024-2025 Evaluation Data Reporting

Louisiana Evaluation System (LES) is replacing the Compass Information System (CIS). [LES](#) is live and all 2024-2025 evaluation data can now be entered into LES. Even if using legacy systems (COMPASS or approved alternate observation tools) rather than transitioning to LEADS, data will be entered into LES. There will be no spreadsheet uploads, nor will Eepass roll into the new data system.

Some notes about LES:

- Rosters pre-populate from EdLink.
- Users will access [EdLink Security](#) for LES.
- Evaluators and evaluatees will enter data.
- Data will be entered throughout the school year.



LEADS Evaluation Support

- [LEADS Implementation on-Site Support Sessions](#) are being offered to build capacity of system and school leaders by providing relevant, professional learning opportunities.
 - Registration for January sessions is available on [EventBrite](#).
- [LEADS Implementation Monthly Calls](#) are focused on specific topics and are designed to deepen understanding of the evaluation process.
- Resources to support implementation are available in the [LEADS Library](#).
- Asynchronous training modules are available for teachers and counselors in the [LEADS Public Collection](#) in the Louisiana [Professional Learning Platform](#).
- Educators are encouraged to sign up for the [LEADS Teacher Newsletter](#).

LEADS evaluator training is being offered now for newly hired leaders or designated observers.

- [Three-Day LER Evaluator Training](#)
- [Two-Day LLR Evaluator Training](#)



Questions

For further inquiries, please reach out to

Charter Accountability

charters@la.gov

Director of Charter Accountability

Shantel.Reynard@la.gov

Christina.Woods@la.gov

Director of Charter Operations

Theresa.Jackson@la.gov



Upcoming BESE-Authorized Charter Monthly Call

January 9, 2024 at 9:00 am

Grants-eGMS/Superapp

