

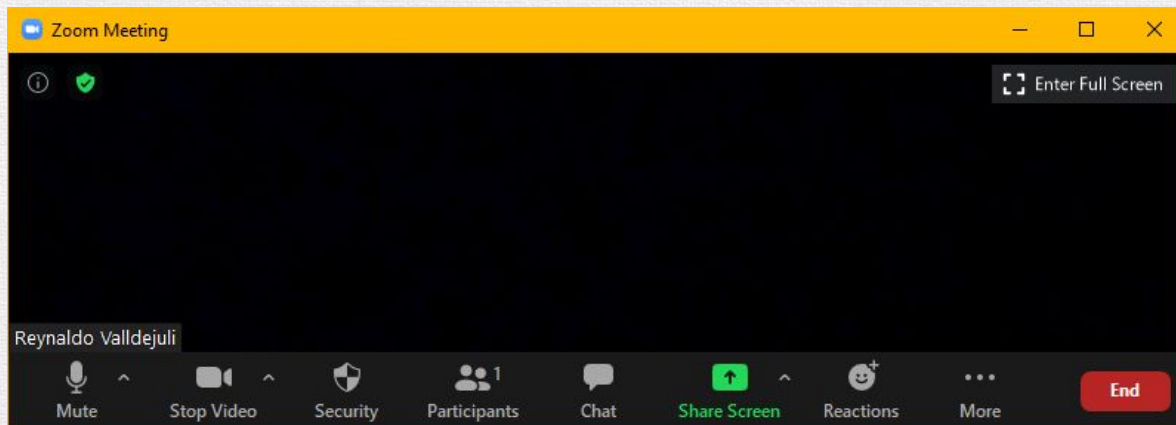
LOUISIANA DEPARTMENT OF EDUCATION



**School System and Charter School
Business Manager and Financial Officer
Monthly Call
May 2023**

Zoom Meeting Preparation

- Please make sure your phone or computer is muted to minimize background noise.
 - To do this, hover over the bottom left-hand side of your screen and click “Mute.”
- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
 - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”
- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.



If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact LDOEcommunications@la.gov.

Agenda

- Welcome
- **Announcement: New Office Support Hours!**
- Required Submissions and Reminders
- State Grants Update
- MFP Update
- Federal Grants Update
- Federal Reporting Update
- Federal Requirements Update
- Call Dates and Slide Deck Links
- Resources



Office Hours Support

School System Finance Support

- The Office of School System Financial Services will be offering office hours to support school systems. LDOE Staff will be available to provide assistance with quick questions from school system business office staff in regards to school system finance matters. Business Managers and other system-level Financial Officials with questions are encouraged to join one or all of the sessions.
- Note: Lengthy more involved questions should continue to be communicated through the various email helpdesks.

Office Hour Dates and Times:

(Zoom meeting links will be posted in the weekly newsletters)

- [May 23 at 2:00 pm](#)



Office Hours Support

Federal Fiscal Compliance

Weekly Office Hours will be offered during the month of May to provide technical assistance on the topics of Maintenance of Effort (MOE) and Fiscal Monitoring compliance. Business Managers and other Financial Officials with questions are encouraged to join in on one or all of the sessions.

Office Hour Dates and Times:

(Zoom meeting links will be posted in the weekly newsletters)

- [May 24 at 2:00 pm](#)
- [May 30 at 2:00 pm](#)



Required Submissions and Reminders



Upcoming Required Submissions

FY2022-23 Fiscal Year End Deadlines

The deadlines noted below have been established by the Department to ensure all grants funding for FY2022-23 is utilized. Failure to meet these deadlines risks funding availability for school systems and schools. The Department cannot guarantee the payment of late reimbursement claims and/or late claims might have to wait until the following fiscal year (June 2024) for funds to be available.

We appreciate your cooperation and thank you for helping us be good stewards of these funds.

- June 19 8g claims due in eGMS
- July 5 Carl Perkins claims for June expenses are due in eGMS
- July 14 All other state and federal awards (excluding 8g and Carl Perkins) ending June 30, 2023, are due in eGMS

State Grants Update



State Grants

Nonpublic Textbooks and Textbooks Administration

- Allocation amounts were released through eGMS in October 2022. The deadline to request the funds through EGMS is July 15th.
- If you have questions regarding the allocation amounts contact nonpublicfinancehelpdesk@la.gov
- If you have eGMS questions or need assistance accessing the allocation information contact ldoe.grantshelpdesk@la.gov

Professional Improvement Program (PIP)

- Q4 Activity Forms are due to LDOE by May 31, 2023.
- All participant updates since Q3 are due in this report.
- Final PIP payments will be distributed in June.

For questions contact PIPFinanceHelpdesk@la.gov



MFP Formula Update



Upcoming in May 2023

October and February Mid-Year Adjustments - Type 2 (New and Legacy) Charter Schools

- Mid-Year Adjustments for charter schools involve not only an adjustment for increases and decreases in the base student count but also the weighted counts
- Mid-Year Adjustments applied in March 2023 were absent adjustments for Students with Disabilities (SWD) and Gifted/Talented (GT) weighted counts
- Adjustments for the changes in SWD and G/T counts are in the May 2023 payment
- FTP sites will be updated with school specific information before May 25th

Upcoming in May 2023

Supplemental Course Allocation (SCA) - Reallocation

- Reallocation calculations include a review of year to date expenditures and a reduction in allocation amounts based on unused funds
 - Dollars are reallocated to those entities that have expenditures that exceed allocations
- Review and reallocation procedures are complete
- Information on the reallocation is included in the May 2023 Budget Letter in Level 4 and the Budget Letter will be posted to the LDOE website by May 25th

Upcoming in May 2023

International Associate Teacher (IAT) - 2nd and 3rd Year Allocation

- Allocations for these stipends is complete
- Information on the allocation is included in the May 2023 Budget Letter in Level 4
- May 2023 Budget Letter will be posted to the LDOE website by May 25th

Proposed 23-24 MFP Formula

Timeline

- FY2023-24 MFP Formula from BESE to Legislature has been introduced as Senate Concurrent Resolution (SCR) 2
 - 2023 Legislative Session began April 10
 - SCR 2 has not yet been scheduled to be heard in Senate Education

Federal Grants Update



Updates/Reminders

2023-24 Super App

- Funding (Formula and Competitive) is available in eGMS.

May 18 FSGR Monthly Call

- **Date and Time:** May 18 at 10 a.m.
- **Link:** <https://ldoe.zoom.us/j/95258128918>
- **Phone Number:** 312-626-6799
- **Meeting ID:** 952 5812 8918
- **Passcode:** \$Y=64D
- Contact LDOE.GrantsHelpdesk@la.gov with questions, include “School System Planning” in the subject.

Updates/Reminders

Recently Released Applications:

- High Cost Services Rnd 2: Submission deadline was May 5, 2023.

IDEA Final Allocations

- We are in process of finalizing the data needed and will provide an update on the release of allocations on the eGMS Logon page as soon as they are available.

2022-23 Amendments

- June 15, 2023: deadline to submit amendments for all grants ending June 30, 2023.

Achieve!

- All ESSER II funding must be obligated on or before 9/30/2023.
- Claims for all expenditures must be submitted on or before 11/15/2023.
- 9/30 Final PER must be submitted on or before 11/15/2023.

Federal Reporting



Federal Grants

Periodic Expense Reports (PERs):

- PERs are currently not being submitted by many school systems on or before deadline.
- Non-submission is a problem because PERs support education requirements for federal grants.
- Tools are being implemented to encourage school systems to comply with the due dates to include but not limited to reminder emails from eGMS.
 - PER Submission Deadlines are:
 - **3/31 due 4/15**
 - **6/30 due 7/15**
 - **9/30 due 10/15**
 - **12/31 due 1/15**
- Please arrange your workplans such that compliance with the required deadlines can be improved.
- Questions on PERs can be directed to LDOE.FederalClaims@LA.GOV.

SPED Cameras

In May, the Department launched a data collection tool in the eGMS SPED Camera application for school systems who received legislative funding allocations. Systems will have to create an amendment to the current application to populate the data report.

The collection will request

- How many parent requests for cameras have you received?
- How many parent requests have been approved?
- How much of your allocation have you spent in 2022-2023?
 - Receipts will have to be uploaded that match expenditures.

Data collection will be due May 31.

Achieve

New Tab: Release of Funds

- Release of Funds tab will be available on Friday, April 28, 2023.
- Release of Funds tab only applies to ESSER II Incentive and ESSER II School Choice funding.

When to use the Release of funds

- If an LEA has incentive funds that will not be expended on or before September 30, 2023

Deadline to Release Funds: August 4, 2023

Note: If the Achieve application is in an “Approved” posture, an amendment will need to be created to utilize the Release of Funds page.

Achieve

Process for Release of Funds:

- LEA creates an amendment, completes the Release of Funds page indicating the amount to be released, and submits the amendment for approval. (Funding is not automatically removed from Allocations page.)
- On or before August 11, 2023, the reduction of funds indicated by the LEA will be completed in eGMS.
- LEA will create an amendment to adjust the budget detail and submit for approval.

Overview	Release of Funds	Allocations	GEPA Requirement	Re
Release of Funds to LDOE				
ESSER II Incentive Funding				
	ESSER II Incentive Allocation		15,900	
	Amount to be Released to LDOE			
	ESSER II Incentive Adjusted Allocation			
ESSER II SC Funding				
	ESSER II SC Allocation		0	
	Amount to be Released to LDOE			
	ESSER II SC Adjusted Allocation			

Federal Fiscal Requirements



Maintenance of Effort (MOE)

ALL 3 MOE Applications are currently available for submission

1. 2022 IDEA MOE Confirmation
2. 2024 IDEA MOE Verification
3. 2024 ESSA MOE Verification

Select the appropriate year to complete each application

Submission deadline for all MOEs is June 30, 2023.

Maintenance of Effort (MOE)

Exceptions to MOE allow LEAs to reduce the amount (level of effort) required to meet MOE

Important to note:

- Even when MOE is met by 1 out of 4 options/methods; exceptions can still be entered.
- An exception in the current year may result in meeting MOE in subsequent years.

Maintenance of Effort (MOE) TOOLS

- The [MOE Quick Reference Guide](#) is available to assist with those new to the MOE submission process. Step by step instructions to access each application for this year.
- A [Local Only Funds Calculator](#) is available to assist in completing the Local Only Funds section of the IDEA MOEs. *NOTE: It includes a tab for the Confirmation and the Verification*
- Description of [Allowable Exceptions and Samples](#) for IDEA
- This presentation is an overview of all [Federal Fiscal Requirements](#)
- [LASBO Presentation](#) - March 2023

For questions regarding the MOE review process, contact fedaudit@la.gov

For technical inquiries or support with eGMS, contact jason.berard@la.gov

Call Dates and Slide Decks



Call Dates and Slide Deck Links

- Next **Business Manager Monthly Call** is June 14 at 2:00 p.m.
 - Reminder with date and link will be posted in LDOE Weekly Newsletter
- Links to all Monthly Call slide decks are available in the [Business Manager Support Library](#)



RESOURCES



Resource Index

- Weekly Newsletters
- New Business Manager Survey
- edfin FTP Secure Site
- Annual Financial Report (AFR)
- MFP - Related Matters
 - School Lunch, 70% Requirement
- MFP - Related Data Collections
- PERs
- Fiscal Risk Assessment

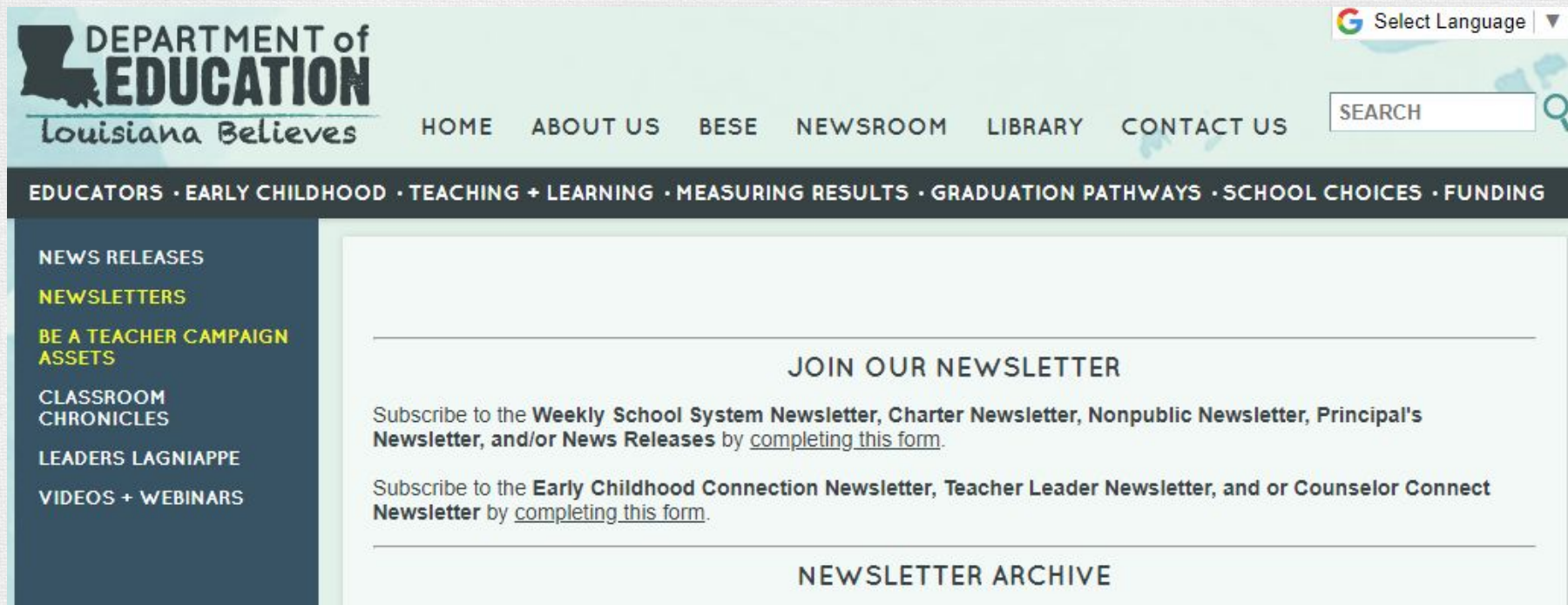


Weekly Newsletters



Weekly Communications - Newsletters

How to receive weekly LDOE Newsletters - Go to <https://www.louisianabelieves.com/newsroom/newsletters> to sign up for newsletters important for your role and to find archived newsletters.



The screenshot shows the Louisiana Department of Education website. At the top left is the logo with the text "DEPARTMENT of EDUCATION" and "Louisiana Believes" below it. To the right of the logo is a navigation menu with links: HOME, ABOUT US, BESE, NEWSROOM, LIBRARY, CONTACT US. Further right is a "Select Language" dropdown menu and a search box labeled "SEARCH". Below the navigation is a dark horizontal bar with white text listing various categories: EDUCATORS · EARLY CHILDHOOD · TEACHING + LEARNING · MEASURING RESULTS · GRADUATION PATHWAYS · SCHOOL CHOICES · FUNDING. On the left side, there is a dark vertical sidebar with white text listing: NEWS RELEASES, NEWSLETTERS, BE A TEACHER CAMPAIGN ASSETS, CLASSROOM CHRONICLES, LEADERS LAGNIAPPE, and VIDEOS + WEBINARS. The main content area features a section titled "JOIN OUR NEWSLETTER" with two paragraphs of text. The first paragraph says: "Subscribe to the **Weekly School System Newsletter, Charter Newsletter, Nonpublic Newsletter, Principal's Newsletter, and/or News Releases** by [completing this form](#)." The second paragraph says: "Subscribe to the **Early Childhood Connection Newsletter, Teacher Leader Newsletter, and or Counselor Connect Newsletter** by [completing this form](#)." Below this section is a link for "NEWSLETTER ARCHIVE".

Sign Up for Weekly Newsletters

This [form](#) applies to system, charter and nonpublic newsletters.

Important notices and materials are posted in these weekly newsletters.



Sign up to stay in touch!

Thanks for your interest in joining our mailing list. Please complete the information below and click Sign Up.

* Email Address

* First Name

* Last Name

* Job Title

* District/Parish

Email Lists

- Charter Newsletter
- News Releases
- Nonpublic Newsletter
- Principals Newsletter
- Weekly System Leaders Newsletter

Weekly Communications - Newsletters

- Newsletters include information by LDOE Office
- Items will specifically mention the school system staff who would benefit from the information provided
- Entries and reminders draw attention to important timelines

In This Issue

- [Important Dates for School Systems](#)
- [Operations](#)
- [Assessments, Accountability and Analytics](#)
- [Career and College Readiness](#)
- [School System Financial Services](#)
- [Teaching and Learning](#)
 - [Diverse Learners](#)
 - [Educator Development](#)
 - [Literacy](#)
- [Reminders](#)

Click School System Financial Services link to go directly to the relevant entries.

Weekly Communications - Newsletters

- Special section addresses dates, times and links to monthly calls, office hours and webinars

Important Dates for School Systems

Office Hours and Monthly Calls

- [Federal Support and Grantee Relations Monthly Call: September 15 at 10 a.m.](#)
- [School System Financial Services AFR Office Hours: September 15 at 2 p.m.](#)
- [Certification Monthly Call: September 19 at 10:30 a.m.](#)
- [School Medicaid Monthly Call: September 20 at 2:30 p.m.](#)
- [Assessment and Accountability Office Hours: September 20 at 3:45 p.m.](#)



New Business Manager Survey



Minimum Qualification Requirement for Business Managers

- **Continuing Education:** must acquire either a Certified Louisiana School Business Administrator (CLSBA) or Certified Louisiana Charter School Business Administrator (CLCSBA) certification through the Louisiana Association of School Business Officials (LASBO). An active CPA may substitute for the required certification.
- **Shared Services Provision:** Statute allows school systems to enter into an agreement to share business services, including contracting a business professional that meets the minimum requirements established by BESE.

See page 96 of the LAUGH Guide for additional details or visit:

<https://www.louisianabelieves.com/resources/library/charter-schools>



New Business Manager Survey

All new Business Managers or Financial Professionals must submit a New Business Manager survey. Contact schoolfinancehelpdesk@la.gov for assistance.

This information is required for the annual [Fiscal Risk Assessment](#).









edfin FTP Secure Site



Secure Communications - edfin FTP Secure Site

- Certain information to be shared with business managers requires the use of a secure transmission method rather than email
- SSFS uses this secure site to provide school systems information that may contain PII or other private information related to MFP, PIP, AFR and other financial topics
- edfin FTP Secure Site established for this purpose
- This is a different site and should not be confused with other FTP sites provided by other LDOE offices; for example, Data Coordinators have a specific data FTP site
- Notices will appear in the weekly newsletters when files are placed in edFin

edFin FTP Secure Site

Name	Date modified	Type	Size
 70% Instructional Requirement	8/24/2022 2:31 PM	File folder	
 Annual Financial Report	8/10/2021 2:45 PM	File folder	
 Fiscal Risk Assessment	10/21/2021 10:37 ...	File folder	
 PIP	8/22/2022 3:05 PM	File folder	
 001_Acadia Parish_2020 School Finder Finance Data	6/23/2020 9:40 AM	Microsoft Excel W...	1,639 KB
 1_Acadia Parish_GEER Funds Allocation	7/9/2020 3:21 PM	Microsoft Excel W...	29 KB

- Secure information is saved in this “folder” and systems may access the folder with proper security access.
- Business Manager/Financial Officer must contact schoolfinancehelpdesk@la.gov to secure access.

Annual Financial Report (AFR)



Annual Financial Report (AFR) Training

- [AFR comprehensive presentation](#) is available for reference.
- Presentation includes information on:
 - Louisiana Accounting & Uniform Governmental Handbook (LAUGH) Defined
 - Annual Financial Report (AFR) Defined
 - AFR Uses
 - AFR Financial Data
 - AFR Submission Process
 - AFR Submission Required Data
 - AFR Submission - FY 2021-2022 Data Collection
 - Post Submission of AFR
 - AFR Ratings

2021-22 Annual Financial Report (AFR)

- AFR data collection opened September 1, 2022 and is ongoing
- AFR data collection will remain in LEADS for the FALL 2022 collection period
- [FY 2021-2022 AFR documents](#) & templates are located on the AFR LEADS Support Page
 - FY 2021-2022 Coding for State & Federal Grant information has been updated
- For questions on fiscal data and auditor review process, contact staudit@la.gov
- For questions on technical support, contact systemsupport@la.gov

AFR Post Submission Process

- Once an AFR has been submitted to the department, the next step is to access the exception reports to identify any data errors
- The Post Submission Audit Report (PSAR) in LEADS provides a listing of the issues for review

AFR Post Submission Process

- Instructions for assessing the Post Submission Audit Report (PSAR) in LEADS can be found at <https://leads13.doe.louisiana.gov/lug/AFR/AFR.htm> (AFR Support Page in LEADS)

AFR LEA Post Submission Review Process

- [2020-2021 AFR Review Process - Post Submission Audit Review Instructions for LEAs \(PDF\)](#)
- [2020-2021 AFR Review Checklist – City/Parish Systems \(PDF\)](#)
- [2020-2021 Response to AFR Checklist – City/Parish Systems \(EXCEL\)](#)
- [2020-2021 AFR Review Checklist - Charters, Lab schools & State Agencies \(PDF\)](#)
- [2020-2021 Response to AFR Checklist - Charters, Lab Schools & State Agencies \(EXCEL\)](#)
- [2020-2021 Special Reporting Certification – City/Parish systems, Charters, Lab Schs & State Agencies \(PDF\)](#)

AFR Post Submission Process

- Once a school system business manager has reviewed their PSAR report and has identified that corrections are needed, a revised AFR should be uploaded via LEADS
- Once all corrections are made based on the PSAR, the next step is for the school systems business manager to access the AFR Review Checklist and the Response to AFR Checklist from the AFR LEADS web page. Each item on the AFR Review Checklist should be examined. Responses should be provided on the response to AFR Checklist form.
- Once all responses are complete, the signed forms should be returned to staudit@la.gov
- Once all responses are submitted, the auditor in charge will begin a quality review and reach out to the school system business manager if there are any questions and/or additional correction is needed

Annual Financial Report (AFR) to EdLink

- AFR System will transition to EdLink in Fall 2023
- System design will remain the same but with improved functionality
- Methods for submission will remain the same for those systems utilizing the text file process
- Systems using Filebuilder will be offered a similar and improved process for submission

Annual Financial Report (AFR) to EdLink

- Development is underway currently for the new EdLink AFR System
- Internal testing has begun to verify build meets requirements of current AFR system
- Additional testing will proceed for the next six months
- Tentative release to school systems with training will begin in Spring 2023

MFP Related Matters

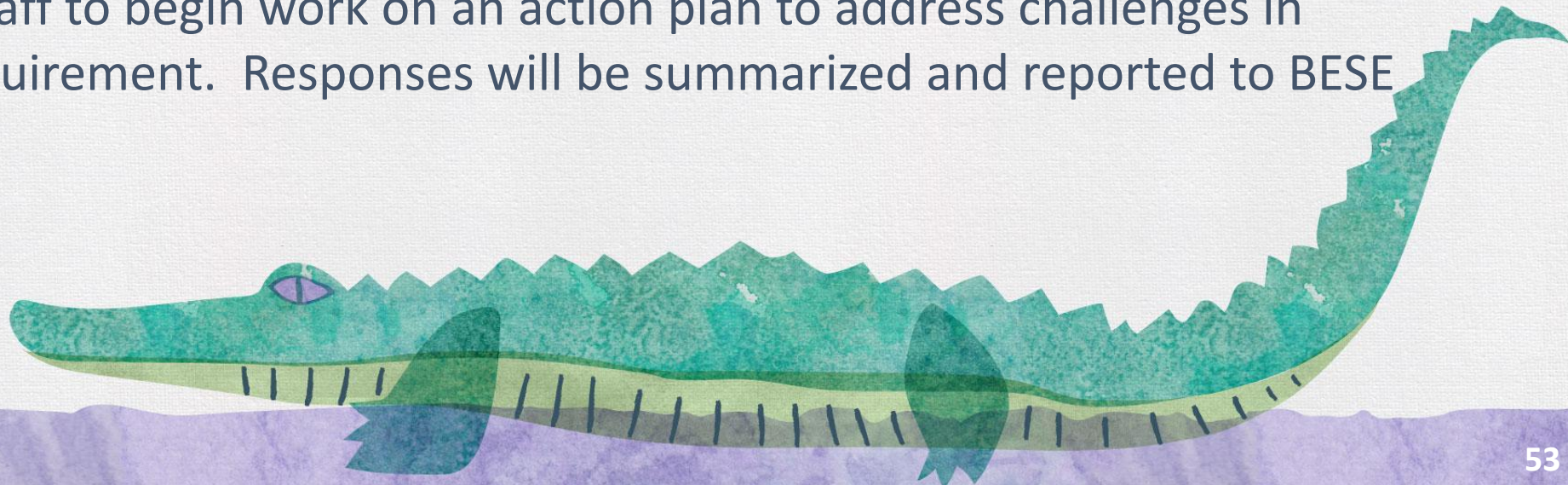


USDA Required School Lunch Match

- The FY 2022-23 School Lunch Match schedule was released via the November 8 Weekly Newsletter and was also posted at the same time in the [MFP Library](#).
- The match amount must be recorded in the revenue keypunch code 4450 in the Annual Financial Report (AFR).
- The match is evidenced, in part, through the Minimum Foundation Program (MFP) funds identified in the Annual Financial Report (AFR) for each school system and school.

70% Expenditure Requirement

- The FY 2020-21 70% Requirement results were reported to BESE at the October 12 meeting.
- Individual school system calculations were released the week of October 3 through the school system specific efin FTP secure sites.
- School systems that do not meet the Requirement will receive communications from the SSFS staff to begin work on an action plan to address challenges in meeting this requirement. Responses will be summarized and reported to BESE later this year.



70% Expenditure Requirement Defined

- The 70% expenditure requirement states that city, parish, or local public school systems or other public schools must ensure that:

at a minimum 70% of the city, parish, or local public school system or other public school **general fund expenditures are in the areas of instruction and school administration at the school building level.**

[Detailed 70% Expenditure Requirement presentation](#)

- For questions contact LDOEMFPHelpdesk@la.gov

MFP - Data Collections



MFP - Data Collections

- Student and staff data collections are supported through school system Data Coordinators
 - Communications surrounding data collections are sent to the Data Coordinators
 - Monthly calls are held to disseminate instructions and guidance to Data Coordinators
 - Details on monthly calls, [Office Hours and Webinars \(louisiana.gov\)](https://www.louisiana.gov) may be helpful
 - Consult with your Data Coordinator on any questions regarding data submissions
 - Data submission benchmark calendar can be viewed on [EdLink 360 Support \(louisiana.gov\)](https://www.louisiana.gov) to maintain awareness of timelines

2022-2023 Data Collections

Application systems:

Data is reported during scheduled collection periods with specific open/close dates.

EdLink 360: Data is reported daily (when available) with snapshots taken at specific times during the school year

Collection	2021-22 EOY Dropout Corrections	Fall LEAP 2025 HS Assessments	K3 Assessments	Oct 1 MFP/IDEA	Oct CLASS (Staff and Student)	Spring LEAP 2025 HS Assessments	Feb 1 MFP	STS Mid-Year in (Legacy System)	VAM Roster Submit/Verify Period	Student End-Of-Year	Staff End-Of-Year	STS End-Of-Year in (Legacy System)
Collection End Date (Snapshot or System Close)	12/16/2022	9/30/2022	10/31/2022	11/11/2022	1/13/2023	2/10/2023	2/17/2023	2/17/2023	3/31/2023	7/7/2023	8/11/2023	9/30/2023

MFP - Student Data Collection

Student Data Collection via EdLink 360:

- October 1, 2022 MFP student count data collection drives the October MFP Mid-Year Adjustment to funding which takes effect in March 2023
- Student counts are being submitted through the new EdLink system this year
 - EdLink student data collection is underway and closes November 11, 2022
 - All student data must be submitted by November 11, 2022 to be considered in MFP calculations
- Students must be counted and reported per the official MFP Membership Definition located in the [MFP Library](#)

MFP Student Data Collection

October 1 MFP

School Year	Snapshot Group	Snapshot End Date
2022-2023	Oct 1 MFP	11/11/2022

This snapshot will capture data for students enrolled on Oct 1, 2021, which is the count date.

Oct 1 MFP Data: CALENDARS, STUDENTS, ENROLLMENTS, HOMELESS, DISCIPLINE - Incidents, DISCIPLINE - Offenses, DISCIPLINE - Actions, DISCIPLINE - Persons, PROGRAM_MEMBERSHIP, ATTENDANCE, STUDENT_MARKS

This data is Critical for IDEA and MFP Funding and ED Calculations.

Type 2 Charter Schools + Reporting Residency

- Type 2 charter schools are required to report student residency in the MFP student data collection
- Student privacy law (R.S. 17:3914) was amended in 2015 to ensure local districts can more easily share information regarding student residency by entering into a data sharing MOU.
- Districts may submit written request to Type 2 charter school for names and residence for each student reported in EdLink as residing within the school district boundary.

Contact charters@la.gov if you have questions on this process.

MFP - Staff Data Collection

Staff Data Collection via EdLink 360 (October 1 Class: Student and Staff)

- EdLink staff data collection is underway and closes January 13, 2023
 - NEW: EdLink staff collection now allows object code 130 and object code 150 to be accepted for all function codes
- October 1 staffing data collection drives the following funding allocations:
 - Pay Raises - 2019-20, 2021-22, & 2022-23 certificated staff and support workers
 - Projected pay raise cost calculated in July will be reconciled to the October staffing data to create a final allocation in March
 - Pay raise guidance may be viewed in the [MFP Library](#)

MFP Staff and Student Course Data Collection

October 1 CLASS (Student and Staff)

School Year	Snapshot Group	Snapshot End Date
2022-2023	Oct 1 CLASS	1/13/2023

This snapshot will capture staff, student, and class schedule data for students enrolled on and staff employed on Oct 1, 2021.

It will also capture data for students enrolled in CTE and CDF courses.

This data is used for:

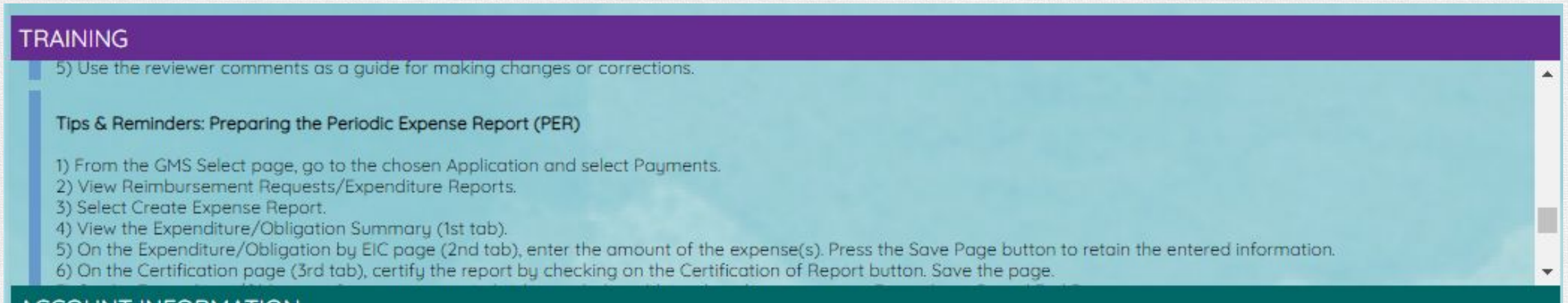
- Calculating Value Added student growth data (VAM)
- Workforce Reporting
- CTE-Career Tech Education and CDF-Career Development Fund counts (funding),
- Class Size reporting (audit data)
- Interest and Opportunities K-8 class schedules
- For calculating the Interests & Opportunities index

MFP - Mentor Teacher Data Collection

- Mentor Teacher Stipends - new in 2022-23
 - \$2,000 allocated for mentors who support year-long undergraduate residents and post-baccalaureate candidates
 - School systems report mentor teacher data in EdLink 360 Staffing in October
 - [Resident Teacher and Mentor Teacher Compensation Process](#) webinar

Resources for Periodic Expenditure Reports

eGMS Login Page



TRAINING

5) Use the reviewer comments as a guide for making changes or corrections.

Tips & Reminders: Preparing the Periodic Expense Report (PER)

- 1) From the GMS Select page, go to the chosen Application and select Payments.
- 2) View Reimbursement Requests/Expenditure Reports.
- 3) Select Create Expense Report.
- 4) View the Expenditure/Obligation Summary (1st tab).
- 5) On the Expenditure/Obligation by EIC page (2nd tab), enter the amount of the expense(s). Press the Save Page button to retain the entered information.
- 6) On the Certification page (3rd tab), certify the report by checking on the Certification of Report button. Save the page.

ACCOUNT INFORMATION

FSGR Library

[eGMS 102](#)

- Provides instructions on completion of PERs

Fiscal Risk Assessment (FRA)



What is the Fiscal Risk Assessment?

- The Louisiana Board of Elementary and Secondary Education through the Office of Management and Finance in the Louisiana Department of Education is required by Act 7 of the 2005 Regular Session of the Louisiana State Legislature to define “financially at risk” as a status of any city, parish, or other local school board the unresolved finding of which subjects the school system and its board to provisions of the law regarding the judicial appointment of a fiscal administrator.
- By law, each city, parish, or other local public school board shall be notified on a regular basis by the state Department of Education of its status related to the elements of the definition of financially at risk.

What is the Fiscal Risk Assessment?

- Act 7 does not reduce the independence and responsibility of local school systems and their boards with respect to being responsible for their fiscal status.
- The Louisiana Department of Education will share its information with SBESE and with local school systems, but the Department of Education must rely on information being forthcoming from the local school systems.
- Ultimately, the purpose of Act 7 is to allow the state to be aware of what is happening at the local level in terms of financial issues and to assist in resolving these problems promptly and in the best interest of the school children in each school system

Fiscal Risk Assessment Factors and Next Steps

- BESE will receive a report of the latest FRA results (based on prior year data) at the December 14, 2022 meeting.
- Results will be provided to each system prior to the BESE meeting in edfin FTP secure sites. Questions regarding the scores may be sent to schoolfinancehelpdesk@la.gov
- Specific follow up instructions will be sent directly to systems categorized as In Corrective Action.
- This [FRA presentation](#) will provide details regarding risk factors, actions and reporting.

Send questions to schoolfinancehelpdesk@la.gov