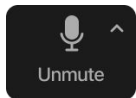
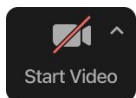


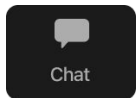
Zoom Meeting Preparation



- Please make sure your phone or computer is muted to minimize background noise.
 - To do this, hover over the bottom left-hand side of your screen and click “Mute.”



- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
 - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”



- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.

If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact LDOEcommunications@la.gov.



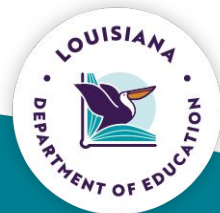
Educator Certification and Credentialing Monthly Call

February 2, 2026



Agenda

- Opening Remarks and Call Norms
- Processing by the Numbers
- Certification Office Updates
- Louisiana Educator Certification Portal Updates
- Certification Reminders
- Dates of Importance, Support, and Resources



ETWD Call Norms

- **Stay Muted Unless Speaking:** reduce background noise by keeping your microphone muted when not speaking.
- **Use Chat for Questions:** post questions in the chat and a team member will collect and will share answer(s) at the end.
- **Remain On Topic:** keep discussions aligned to the agenda.
- **Avoid Interruptions:** let others finish before responding.
- **Cameras On Encouraged:** while not required, having cameras on supports connection and engagement.
- **Engage Respectfully:** be concise, professional, and respectful in all contributions.



Certification & Credentialing Processing by the Numbers

- December 2025
 - 2,735 Applications Processed
 - Applications Solved within 31 business days
 - 2,801 Questions Solved
 - Questions Solved within 1 business days
 - 1,268 educators cleared in December



Certification & Credentialing Processing by the Numbers

- 2025
 - 32,323 Applications Processed
 - 22,563 Clear Credentials granted
 - 23,346 Questions Solved



Certification Office Updates



Contact us through the [Teacher Certification Help Portal](#).

Junior Reserve Officer Training Corps (JROTC) update

- BESE repealed eligibility requirements for JROTC instructors who hold a valid JROTC certification and are recommended by their U.S. Armed Forces branch.
- BESE now recognizes these individuals as certified by virtue of their service-branch certification.
 - No initial certification or certification renewal will be issued by our office.



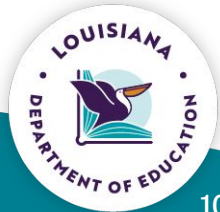
Update to Educational Leader (EDL) process

- In order to best serve individuals seeking an EDL-[alternate pathway #2 certificate](#), a specially designed course has been created as a guide through the process.
- Effective March 1, 2026, any educator submitting an EDL 1-alternate pathway #2 application will be required to complete a course in the [LDOE Professional Learning Platform](#) and receive a Certificate of Completion.
 - Course Code 55D0D171
- Alternatively, educators denied due to missing or insufficient hours must wait a minimum of 30 days before reapplying to address the deficiencies.



Educational Leader policy update

- The policy for educational leader certification has been updated to include Ancillary teaching certificate.
- All self-evaluations have been updated to reflect this change.



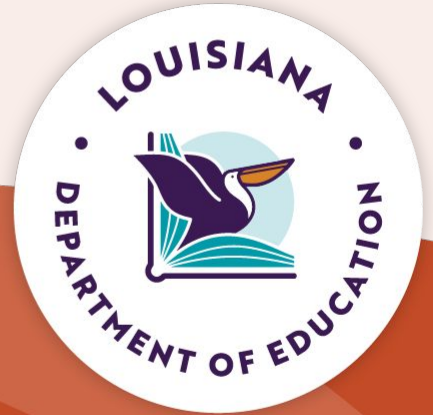
ParaProfessional assessment

At the January board meeting, BESE approved the adoption of the new ParaPathways assessment as part of its ongoing certification updates. Information regarding the newly adopted assessment is provided below.

- ParaPathways Reading and Writing (5758)
- ParaPathways Mathematics (5759)

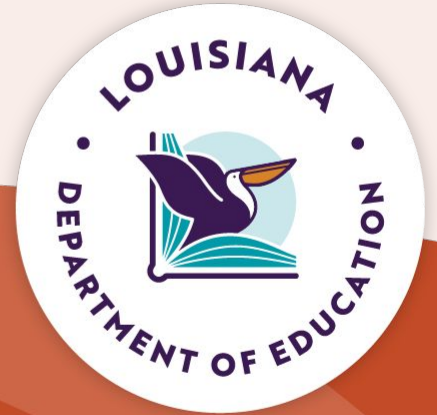


Educator Background Credentialing



Contact EducatorClearance@la.gov with questions or submit questions through the [Teacher Certification Help Portal](#).

Louisiana Educator Certification Portal



New Features Added

- Application Directory with Preview

The screenshot shows the LEP Educator Portal interface. The left sidebar contains navigation links: LANA HUTCHINSON, My Applications, Add New Application, Application Directory (highlighted with a red box), Certification Help, Teach Louisiana Home, Add-on & Ancillary Endorsements, Verify a Certificate or Teaching Authorization, and Course Code & Area of Certification Finder. The main content area is titled "Application Directory" and lists three application categories, each with a description and a fee of \$50.00. The first category is "Ancillary Artist or Talented Arts Areas", the second is "Ancillary Child Nutrition Program Supervisor", and the third is "Ancillary School Counselor or Librarian". Each category has an "Explore" button, which is highlighted with a red box in the first category.

LEP Educator Portal Home Certification Help Center My Educator Profile Certification OTS

LANA HUTCHINSON

My Applications
Add New Application
Application Directory
Certification Help
Teach Louisiana Home
Add-on & Ancillary Endorsements
Verify a Certificate or Teaching Authorization
Course Code & Area of Certification Finder

Application Directory

Ancillary Artist or Talented Arts Areas Fee: \$50.00

Description: By completing this application, applicants may request issuance of an INITIAL ancillary teaching certificate in a specific art or talented art area. This is a stand-alone certificate issued to individuals holding qualifying degrees or specialized credentials. If you wish to RENEW an Ancillary Artist or Talented certificate you already hold, please see the Ancillary Teaching Renewal application. If you are seeking other Ancillary teaching areas, locate the application specific to the area you wish to request.

[Explore](#)

Ancillary Child Nutrition Program Supervisor Fee: \$50.00

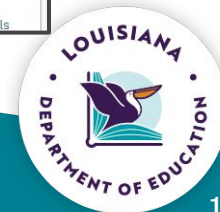
Description: This application may be used to request an INITIAL or RENEWAL of the Ancillary Child Nutrition Program Supervisor certificate.

[Explore](#)

Ancillary School Counselor or Librarian Fee: \$50.00

Description: By completing this application, applicants may request an INITIAL Ancillary School Counselor or Ancillary Librarian certificate. Each Ancillary area is a stand-alone certificate issued to individuals


For questions, contact [Teacher Certification Help Center](#).







New Features Added

- Remove Me

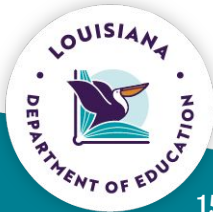
Application Started (1/5/2026 -)

Click here to open the application: 

 Remove me

Form Name	Status
Personal Information - No Fee Certificate	
Professional Conduct Form - Jan 2025	
Resident Application - Applicant	

For questions, contact [Teacher Certification Help Center](#).



Coming Soon - SSN Required for Permissions

HR and Preparation Provider permissions will soon require a validated social security number (SSN) on your LEP profile

- Once implemented, authorized permissions will no longer appear for anyone without a validated SSN
- If your Educator Profile includes an **Enter SSN** or **Select a Validator** button, we encourage you to complete validation to avoid interruption



The screenshot displays a user interface for entering and validating a Social Security Number (SSN). It features two main sections. The top section has a label 'SSN:' followed by a text input field and a teal button labeled 'Enter SSN'. The bottom section has a label 'SSN:' followed by a masked input field containing '*****' and a teal button labeled 'Show'. Below this, there is a label 'Validate SSN' and a teal button labeled 'Select a Validator'. Red rectangular boxes highlight the 'Enter SSN' and 'Select a Validator' buttons.

For questions, contact [Teacher Certification Help Center](#).



Dates of Importance, Supports, and Resources



Certification Payments

Please ensure that all educators utilize the checkout feature built into the LEC applications when submitting their applications.

Additionally, if you have any communications that include a link to the TeachLALive! payment portal, please revise those materials to remove the link.

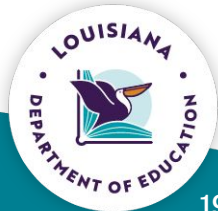


Teacher Leader Summit

Hold the Date: Teacher Leader Summit 2026 is May 26-28 at the New Orleans Ernest N. Morial Convention Center. Early bird registration opens **February 9, 2026**.

To better serve all educators, the College and Career Readiness team has joined forces with Teacher Leader Summit to bring you an even more comprehensive experience. Sessions that would normally be part of our Fast Forward Convention are now integrated into Summit, giving you access to all the great content from both events — now in one convenient location!

Please contact ldoeevents@la.gov with questions.



Important Dates

February 5: [Preparation Provider Monthly Call](#)

February 17: Mardi Gras (State Office closed)



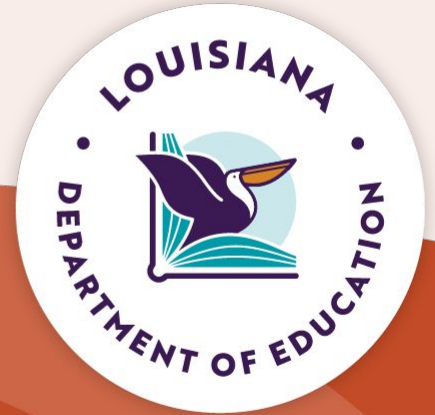


Supports and Resources

- [School System Support Calendar](#)
- [Educator Resource Guide](#)
- [School System Planning Resources](#)
- [Family Support Toolbox Library](#)
- [Certification Bulletin, Bulletin 746](#)
- [TeachLouisiana.net](#)
- [Louisiana Educator Portal \(LEP\)](#)



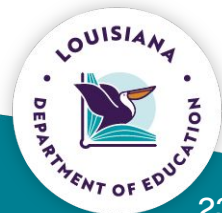
Certification Reminders



HR and Provider Access Requirements

LEC has been integrated into the [Louisiana Educator Portal](#) (LEP).

- Individuals granted HR or Preparation Provider permissions must be included in the Authorized Signatures on file with our office.
- Send a request through the [Teacher Certification Help Center](#) if you need guidance on requesting permissions or updating Authorized Signatures.



Available LEC Resources

Resources posted on TeachLouisiana.net:

- User guides specific to each role
- Recorded training sessions for HR and Preparation Providers are available by logging in to an authorized account
- List of LEC applications with descriptions
 - [Alphabetical list](#)
 - [Crosswalk from PDF applications to LEC applications](#)
- [Logging into the Louisiana Educator Portal - Individual Applicants](#) article on the Teacher Certification Help Center

Louisiana Educator Portal

For questions, contact [Teacher Certification Help Center](#).



Who should I contact for LEC support?

- K12 public school or public charter login issues: contact your local [security coordinator and/or data administrator](#). If unresolvable, your LEA contact can reach out to LDOE [Data Systems Support](#).
- Anyone not employed in a K12 traditional public or public charter school - preparation providers, candidates, and nonpublic personnel - can reach out to LDOE [Data Systems Support](#). If a site code cannot be provided, use 000.
- SSN Validation questions and questions about certification requirements or applications may be submitted through the [Teacher Certification Help Center](#).

For questions, contact [Teacher Certification Help Center](#).



Asking Questions

- Ways to ask a question:
 - Submit a request through the [Teacher Certification Help Center](#).
 - Preferred for most inquiries
 - Available to **all** stakeholders
 - Retained in Request History if you login before submitting
 - Email certification@la.gov.
 - Creates a ticket in the Help Center with limited information
 - Available to **all** stakeholders
 - May be retained in Request History if message sent from a registered email address

For questions, contact [Teacher Certification Help Center](#).



Asking Questions

- Ways to ask a question:
 - [Schedule Office Hours](#)
 - **Only available to authorized HR and Preparation Provider personnel**
 - Best for complex questions where discussion is needed
 - Must be logged in to the [Certification Office Hours](#) portal to submit the required pre-question and schedule a time slot



[Office Hours - Teacher Certification](#)

[Visit Teacher Certification](#)

[Visit Certification Appeals](#)

[Submit a request](#)

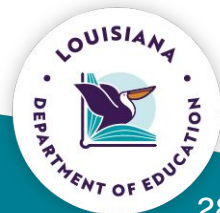
For questions, contact [Teacher Certification Help Center](#).



Asking Questions

- Best practices when asking questions:
 - Include name(s) and certificate(s) numbers
 - Provide as much detailed information as possible
 - Login when submitting to save questions and responses in your history
 - Ensure you clearly ask the specific question you need answered
 - If emailing a question, use your school/program email address or include identifying information
 - Advise educators to include full name as it appears on the certificate and/or certificate number when contacting our office

For questions, contact [Teacher Certification Help Center](#).



Certification Monthly Calls

Below are the dates for the 2025-2026 school year. Calls will be held on the following dates for this upcoming school year.

August 18, at 10:30 a.m.	September 15, at 10:30 a.m.	October 20, at 10:30 a.m.
November 17, at 10:30 a.m.	December 15, at 10:30 a.m.	February 2, at 10:30 a.m.
February 23, at 10:30 a.m.	March 16, at 10:30 a.m.	April 20, at 10:30 a.m.
May 18, at 10:30 a.m.	June 15, at 10:30 a.m.	July 20, at 10:30 a.m.

Please contact certification@la.gov with questions.

