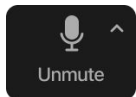
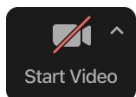


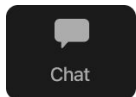
Zoom Meeting Preparation



- Please make sure your phone or computer is muted to minimize background noise.
 - To do this, hover over the bottom left-hand side of your screen and click “Mute.”



- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
 - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”



- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.

If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact LDOEcommunications@la.gov.



Educator Certification and Credentialing Monthly Call

October 20, 2025



Agenda

- Opening Remarks & Call Norms
- Processing by the Numbers
- Certification Policy Updates
- Educator Background Credentialing Updates
- Educator Development Updates
- Louisiana Educator Certification Portal Updates
- Certification Reminders
- Dates of Importance, Support, and Resources



ETWD Call Norms

- **Stay Muted Unless Speaking:** reduce background noise by keeping your microphone muted when not speaking.
- **Use Chat for Questions:** post questions in the chat and a team member will collect and will share answer(s) at the end.
- **Remain On Topic:** keep discussions aligned to the agenda.
- **Avoid Interruptions:** let others finish before responding.
- **Cameras On Encouraged:** while not required, having cameras on supports connection and engagement.
- **Engage Respectfully:** be concise, professional, and respectful in all contributions.

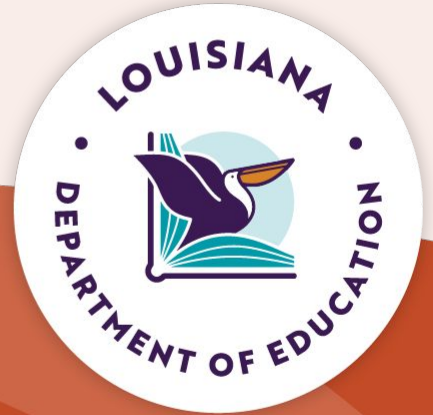


Certification & Credentialing Processing by the Numbers

- September 2025
 - 2,610 Applications Processed
 - 3,537 Questions Solved
 - Questions Solved within 1 business day
 - 18, 200 Clear Credentials were granted since January 1st.
 - 2,049 educators were cleared in the month of September.



Certification Policy Updates



Educational Diagnostician

Changes to Educational Diagnostician were approved by BESE at the October meeting. Changes include removing having to teach in the educator's designated special education area. See below.

- a. *hold generic special education certification, with at least one year of classroom teaching experience in ~~a properly certified area of~~ special education; and*
- b. *hold certification in at least two special education disability areas, with at least one year of teaching experience in ~~a properly certified area of~~ special education, noting that academically gifted is not an accepted special education area;*

Third Party Entity

The following entities applied for Third Party entity and were approved by BESE:

- Northwestern State University Gallaspy College of Education and Human Development
- K12 Learning Academy (Stride, Inc.)



Educational Leader updates

Updates to [Bulletin 746](#), Chapter 15: Administrative and Supervisory Credentials.

*“hold or be eligible to hold a Louisiana type B or level 2 teaching certificate, or have a comparable level out-of-state teaching certificate and three years of teaching experience, **including experience as a librarian or counselor**, with all out-of-state experience verified as successful by the out-of-state employing authority or SEA, **or hold an ancillary teaching certificate as defined in Chapter 5 Subchapter C of this Part** with at least five years of successful teaching experience verified in accordance with §103 of this Part”*



Praxis exam testing update

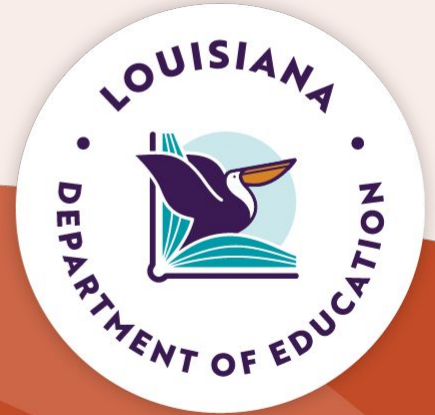
Beginning **October 1, 2025**, Educational Testing Services launched [Free After Three](#). To qualify, candidates must:

- Have their first test attempt on or after **October 1, 2025**.
- Have three or more registrations for the same test title.
- Have reported scores for each of those attempts.
- Be within five years of the date your third attempt scores were reported.

Additional details can be found on the [Free After Three flyer](#) on www.teachlouisiana.net.



Educator Background Credentialing



Status of Fingerprinting & Clear Credential

- Options to check the status of fingerprinting:
 - IdentoGO's website [IdentoGo Status Check](#)
 - [TeachLouisiana.net](#) verify certification record
 - [Louisiana Certification System \(LEC\)](#) - when clicking “Add New Application” if the applicant is provided a full menu of application types, then the applicant is cleared
- If an applicant is not cleared with the “Clear Credential” in three weeks or less following fingerprinting under service code **27N5HQ**, email EducatorClearance@la.gov.

Contact EducatorClearance@la.gov with questions or submit questions through the [Teacher Certification Help Portal](#).



Relying on “Clear Credential”

- Use of the “Clear Credential” for hiring background checks is permitted under [LA R.S. 17:15\(B\)](#).
- Check an individual’s “Clear Credential” on [TeachLouisiana.net](#).
- Reduces the number of CBCs an applicant would need.
- LA R.S. 17:15(B) is specific to public school systems.
- Each school system should consider whether or not to rely on the “Clear Credential” in place of sending employees to be fingerprinted for employment.

Contact EducatorClearance@la.gov with questions or submit questions through the [Teacher Certification Help Portal](#).



Child Abuse & Neglect Clearance System (CANS)

School systems may request the DCFS State Central Registry (SCR) clearance through the Child Abuse and Neglect Clearance System (CANS).

To request access, refer to:

- [CANS K-12 Public School User Access Guide](#) or
- [CANS K-12 Non-Public School User Access Guide](#).

For help with **access** questions, please contact your local security coordinator.

For assistance using CANS, refer to the [CANS User Guide](#).

For questions related to the State Central Registry clearance process, email or call (225) 219-3461.

Please contact DCFS.ChildAbuseNeglectClearances@la.gov with questions.



Louisiana Educator Certification Portal



HR and Provider Access Requirements

LEC has been integrated into the [Louisiana Educator Portal](#) (LEP).

- Individuals granted HR or Preparation Provider permissions must be included in the Authorized Signatures on file with our office.
- Send a request through the [Teacher Certification Help Center](#) if you need guidance on requesting permissions or updating Authorized Signatures.



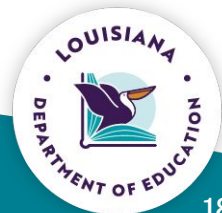
Applicant Access Requirements

- Educators already using LEP for evaluation should not need any additional access or accounts to start applications.
- Educators not already using LEP will only need a [MyLA](#) account.
- Applicants that have not used LEP for evaluation may need to validate their SSN before they can access applications.
- New hires and other applicants that are not reported as employed for 2025-26 may also need to validate their SSN.
- Share the [Logging in to the Louisiana Educator Portal - Individual Applicants](#) article from the Help Center with educators.
- See the [Louisiana Educator Portal home page](#) for login support contact information.



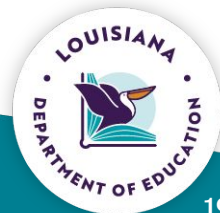
Clarification of LEC Misconceptions

- Current employment is **not required** for an educator to access LEP and start an application.
- Educators **are not** required to be reported in your 2025-26 data records to start an application and send it to your office for review and signature.
- Applicants with an existing account **should not** create a new/separate account for any reason.
- Except in a few places where documentation has been added, certification requirements **have not changed** - supporting documents required with the PDF applications are still required in LEC.
- All requests that previously required submission by the employing school system still require HR verification and signature.



Common LEC Questions

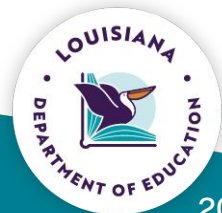
- Why does the teacher/candidate not have the **Start New Certification Application** button in LEC?
 - The **Educator Profile** is not fully completed - Enter and validate SSN
- My teacher/candidate has a Clear Credential. Why is the fingerprint packet the only one I can send for them to start?
 - The **Educator Profile** is not fully completed - Enter and validate SSN
- I am trying to request HR/Prep permissions. Why are there no roles to select?
 - You likely do not have a Staff ID. Check your EdLink Security User Profile and request a Staff ID.



Common LEC Questions

- Who should I contact for support?
 - K12 public school or public charter login issues: contact your local [security coordinator and/or data administrator](#). If unresolvable, your LEA contact can reach out to LDOE [Data Systems Support](#).
 - Anyone not employed in a K12 traditional public or public charter school - preparation providers, candidates, and nonpublic personnel - can reach out to LDOE [Data Systems Support](#). If a site code cannot be provided, use 000.
 - SSN Validation questions and questions about certification requirements or applications may be submitted through the [Teacher Certification Help Center](#).

For questions, contact [Teacher Certification Help Center](#).



Canceling Applications

LEC provides increased controls to prevent incomplete or incorrect applications.

- Canceling applications submitted through LEC is difficult and only granted on a case-by-case basis.
- Applications will no longer be closed without processing, as LEC now addresses all common issues that previously required applications to be returned for correction and resubmission.
- Applications submitted through LEC will be processed as submitted based on the documentation provided.
- Check requests carefully before signing the HR or Provider sections.



Experience Verification Form

The experience verification form is a required part of most applications.

- Louisiana school systems may verify **all in-state** experience.
- For most requests, at least the **five most recent years of experience** should be included, not just experience with the current school system.
- Any **change in role** should be listed on separate lines, reporting the year(s) served in each role.
- If an applicant has recently been hired or moved to a new position, **include** the **current position** as well.
- **Out-of-State experience** should **not** be included on the In-state Experience Verification form. All out-of-state experience must be verified as successful on the [Out-of-State Experience Verification Attestation](#).

For questions, contact [Teacher Certification Help Center](#).

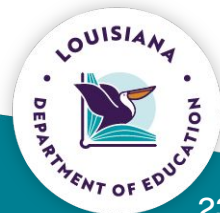


Verifying Experience

The experience verification form is a required part of most applications.

- Applicants can add information on this form; however, the authorized HR representative is the final authority.
 - Edit or remove any entries you cannot confirm are accurate.
 - Edit or remove duplicate entries or out-of-state experience.
 - School systems may set their own policies around entering information on this form.
- LEC includes an option to import records from employment reporting data.
 - **Use this feature with caution** - This information may not be accurate.
 - Imported records are incomplete - Each record should be edited to include Title, Subject, Grades, and Method of Evaluation.
 - **Only information your office can verify should be included.**

For questions, contact [Teacher Certification Help Center](#).



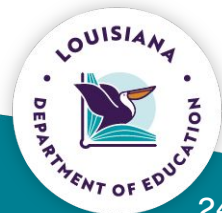
Available Resources

Resources posted on TeachLouisiana.net:

- User guides specific to each role
- Recorded training sessions for HR and Preparation Providers are available by logging in to an authorized account
- List of LEC applications with descriptions
 - [Alphabetical list](#)
 - [Crosswalk from PDF applications to LEC applications](#)
- [Logging into the Louisiana Educator Portal - Individual Applicants](#) article on the Teacher Certification Help Center

Louisiana Educator Portal

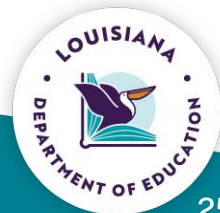
For questions, contact [Teacher Certification Help Center](#).



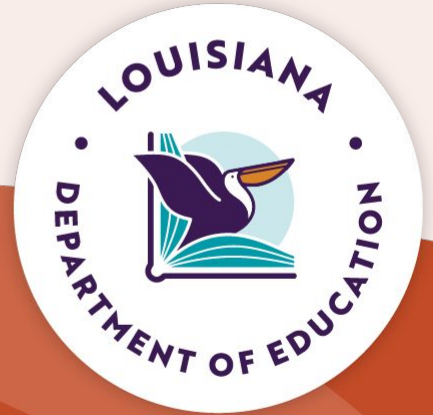
TeachLALive! Retirement

Application submission through [TeachLALive!](#) was disabled after business hours on **August 11, 2025**.

- The TeachLALive! website was retired on **September 30, 2025**.
- All History from TeachLALive! was retained and is accessible to the Certification and Credentialing teams. Send a request through the [Teacher Certification Help Center](#) if you need information from past submissions.



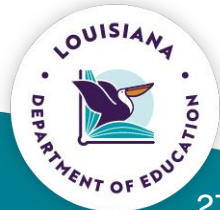
Educator Development Updates



Mentor and Resident Data Collection

October 7 - 29	School Systems report Resident teacher, Practitioner, and Mentor teacher data in EdLink360 Staffing for fall 2025 starts.
October 29	Final changes made by 5:00 p.m.
October 30	Mentor Teacher Funding snapshot taken
Prior to Thanksgiving	LDOE will share a list of those mentors and residents who met the criteria to receive stipends.

Please contact MentorandContentLeaders@la.gov with questions.



Dates of Importance, Supports, and Resources



Important Dates

October 23: Teacher Certification Appeals Council

October 29: [Preparation Provider Monthly Call](#)

November 7: System Leader Monthly Call

November 11: Veteran's Day (State Office closed)



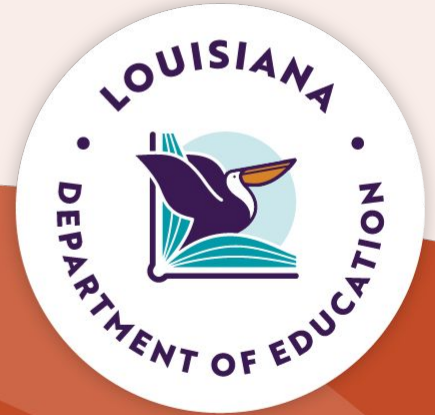


Supports and Resources

- [School System Support Calendar](#)
- [Educator Resource Guide](#)
- [School System Planning Resources](#)
- [Family Support Toolbox Library](#)
- [Certification Bulletin, Bulletin 746](#)
- [TeachLouisiana.net](#)
- [Louisiana Educator Portal \(LEP\)](#)



Certification Reminders



Certification Monthly Calls

Below are the dates for the 2025-2026 school year. Calls will be held on the following dates for this upcoming school year.

August 18, at 10:30 a.m.	September 15, at 10:30 a.m.	October 20, at 10:30 a.m.
November 17, at 10:30 a.m.	December 15, at 10:30 a.m.	January 26, at 10:30 a.m.
February 23, at 10:30 a.m.	March 16, at 10:30 a.m.	April 20, at 10:30 a.m.
May 18, at 10:30 a.m.	June 15, at 10:30 a.m.	July 20, at 10:30 a.m.

Please contact certification@la.gov with questions.

