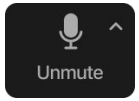
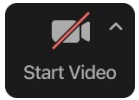
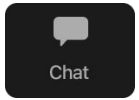
Zoom Meeting Preparation



- Please make sure your phone or computer is muted to minimize background noise.
  - To do this, hover over the bottom left-hand side of your screen and click “Mute.”



- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
  - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”



- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.

If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact LDOEcommunications@la.gov.

Educator Certification and Credentialing Monthly Call

January 27, 2024

Certification Processing by the Numbers

- November 2024
  - 2196 Applications Processed
  - 15.21% Processed within 15 Business Days -Reopens for Literacy
  - Average Processing Time = 20.7 Business days
  - 398 Questions Solved
  - Questions Solved within 1.4 Business Days Average
- December 2024
  - 2637 Applications Processed
  - 45% Processed within 15 Business Days
  - Average Processing Time = 17.7 Business Days
  - 461 Questions Solved
  - Questions Solved within 1.1 Business Days Average

Certification Processing by the Numbers 2024

- January through December 2024
  - **35,081 Applications** Processed
    - 57.9% Processed within 15 Business Days
    - Average Processing Time = 14 Business Days
  - **11,278 Questions** Submitted/Solved
    - 94.95% Closed within 5 Business Days
    - Average Response Time = 2.88 Business Days
    - Since new portal rollout, average response time = 1.5 days

Data Driven Decisions Using EdLink

Steps to Request Access

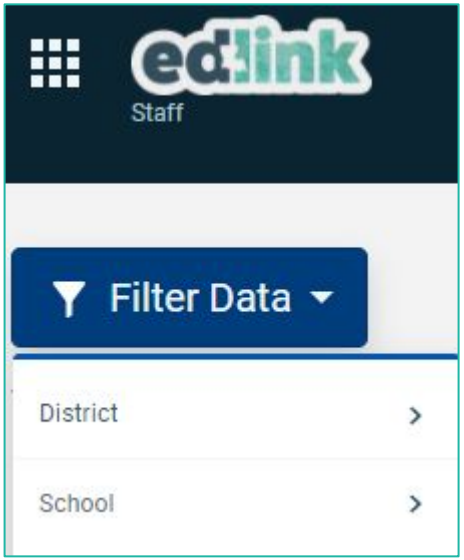
There are a few key steps that human resources will need to take when it is time to gain access:

- Users create their own username and password.
- Users link their password with their eScholar Staff ID creating the linkage that authenticates them as a user.
- Users will utilize EdLink Security to request access to EdLink.
- LEA Security Coordinators will utilize EdLink Security to approve/deny/modify requests.
- Users will login to the dashboard with the credentials they create.

Working Through Graph Basics

Accessing the Educator Workforce Dashboard

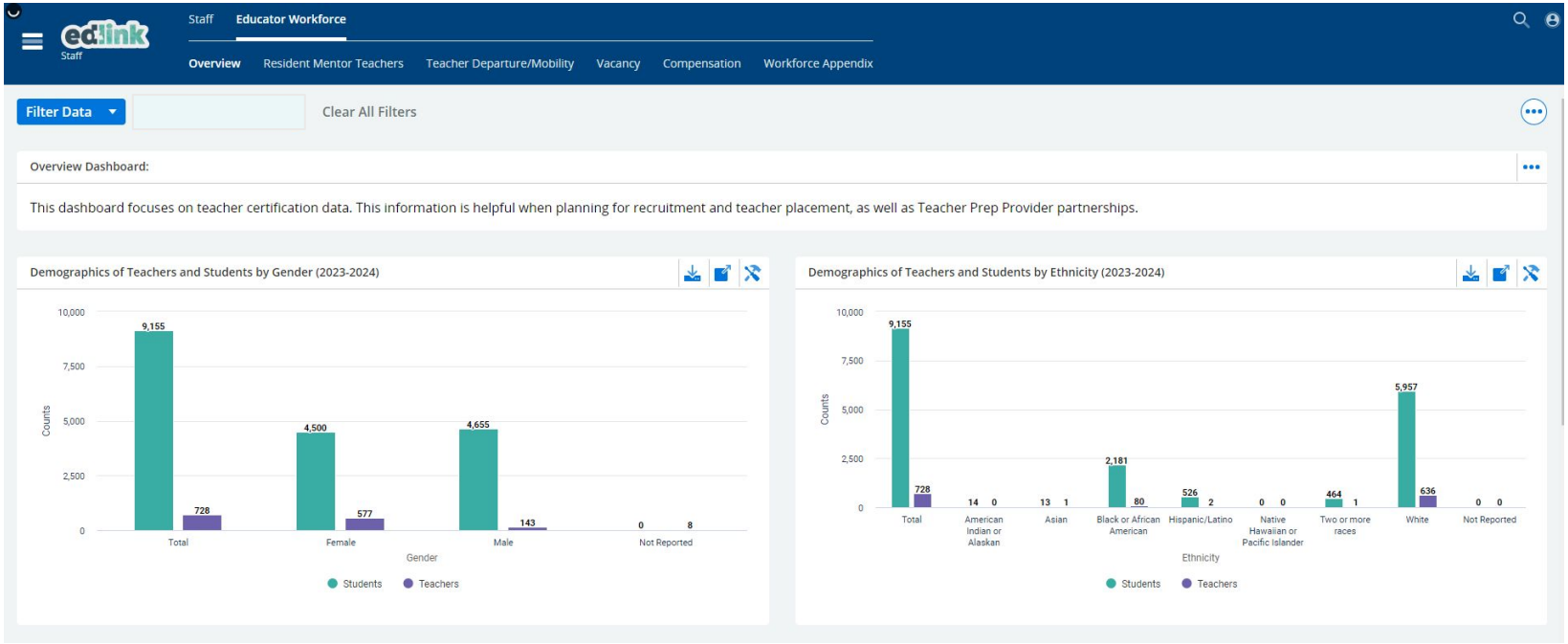
You must apply a filter before the graphs will appear



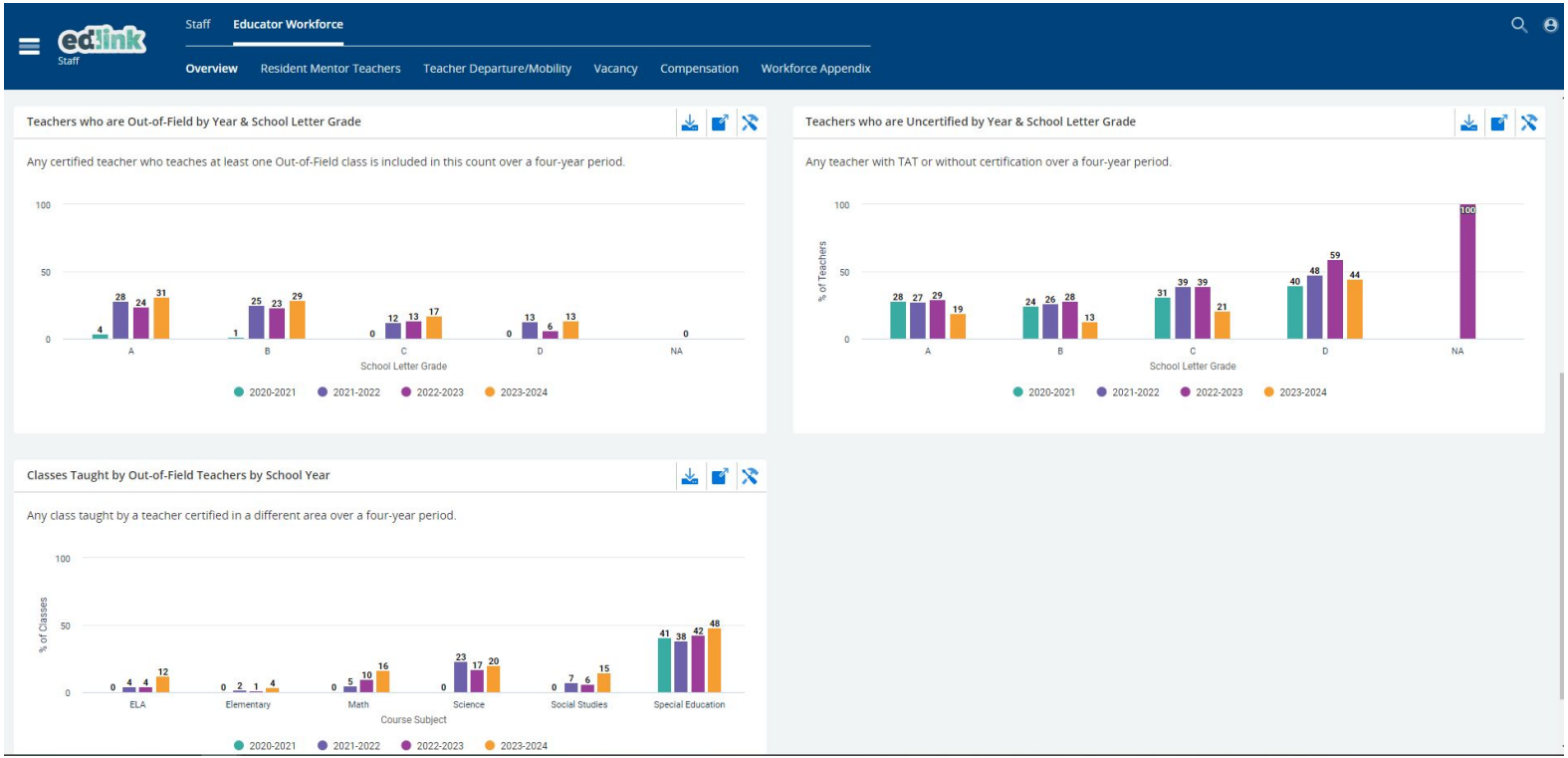
- Select your district.
- Human Resources will have the option of selecting “all” schools or single schools.
- Note: Remove the filter if moving between dashboards, or your graphs will disappear.

Touring EdLink

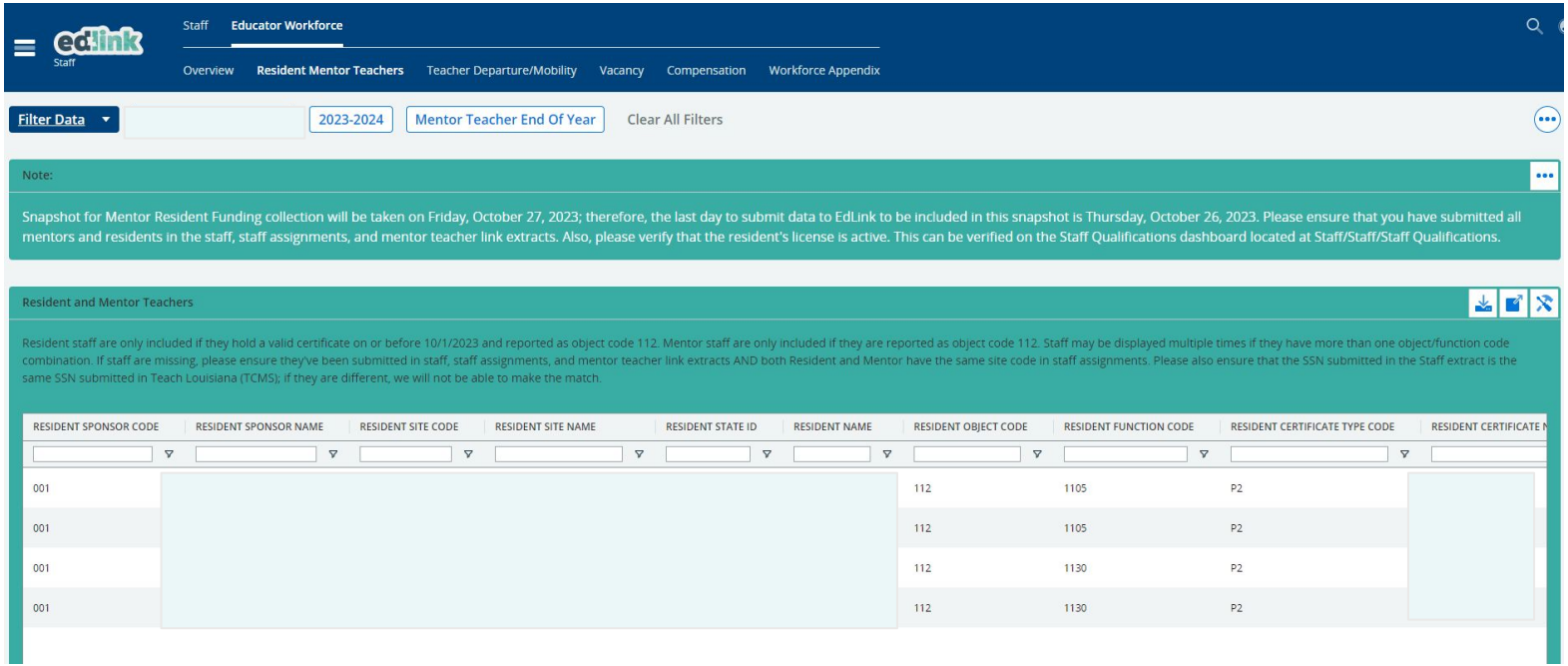
Overview


Staff
Educator Workforce
Overview
Resident Mentor Teachers
Teacher Departure/Mobility
Vacancy
Compensation
Workforce Appendix
Filter Data
Clear All Filters
Overview Dashboard:
This dashboard focuses on teacher certification data. This information is helpful when planning for recruitment and teacher placement, as well as Teacher Prep Provider partnerships.
Demographics of Teachers and Students by Gender (2023-2024)
Counts
10,000
7,500
5,000
2,500
0
9,155
728
4,500
577
4,655
143
0
8
Total
Female
Male
Not Reported
Gender
Students
Teachers
Demographics of Teachers and Students by Ethnicity (2023-2024)
Counts
10,000
7,500
5,000
2,500
0
9,155
728
14
0
13
1
2,181
80
526
2
0
0
464
1
5,957
636
0
0
Total
American Indian or Alaskan
Asian
Black or African American
Hispanic/Latino
Native Hawaiian or Pacific Islander
Two or more races
White
Not Reported
Ethnicity
Students
Teachers

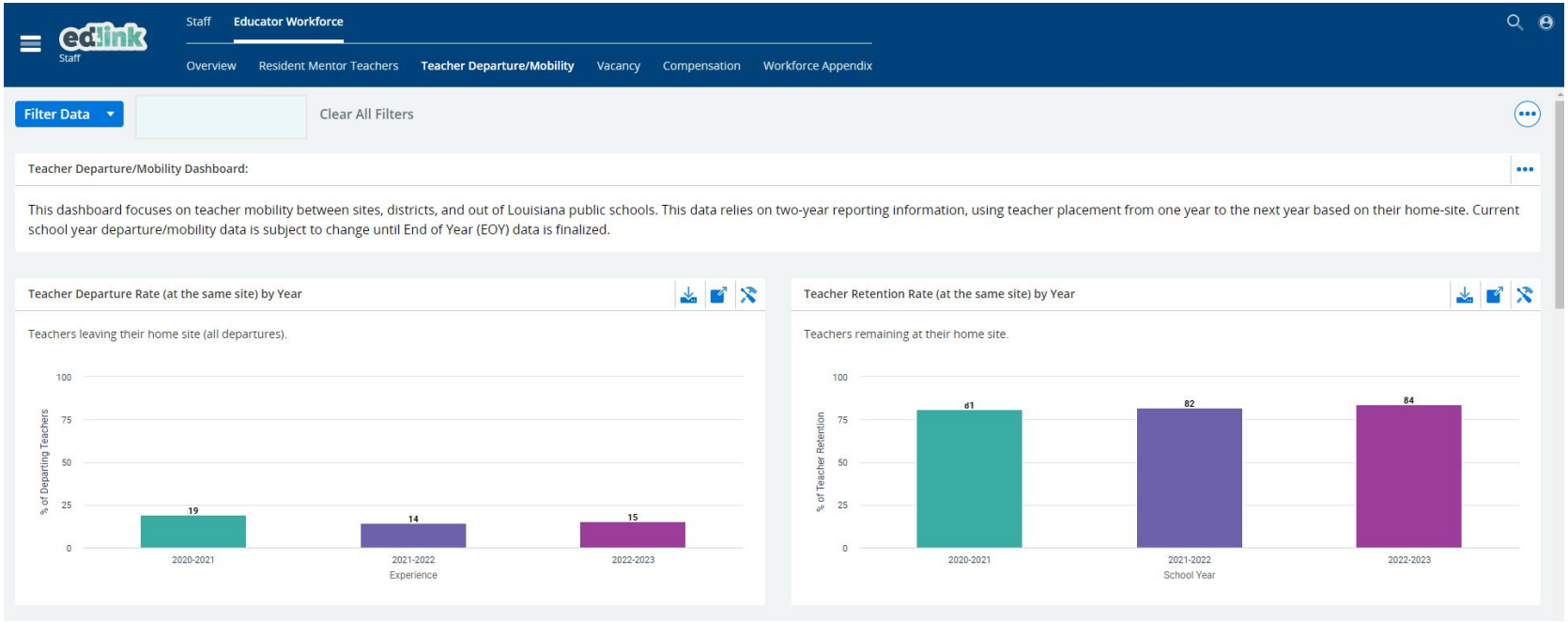
Overview


Staff
Educator Workforce
Overview
Resident Mentor Teachers
Teacher Departure/Mobility
Vacancy
Compensation
Workforce Appendix
Teachers who are Out-of-Field by Year & School Letter Grade
Any certified teacher who teaches at least one Out-of-Field class is included in this count over a four-year period.
100
50
0
4 28 24 31
1 25 23 29
0 12 13 17
0 13 6 13
0
A
B
C
D
NA
School Letter Grade
2020-2021
2021-2022
2022-2023
2023-2024
Teachers who are Uncertified by Year & School Letter Grade
Any teacher with TAT or without certification over a four-year period.
% of Teachers
28 27 29 19
24 26 28 13
31 39 39 21
40 48 59 44
100
School Letter Grade
Classes Taught by Out-of-Field Teachers by School Year
Any class taught by a teacher certified in a different area over a four-year period.
% of Classes
0 4 4 12
0 2 1 4
0 5 10 16
0 23 17 20
0 7 6 15
41 38 42 48
ELA
Elementary
Math
Science
Social Studies
Special Education
Course Subject

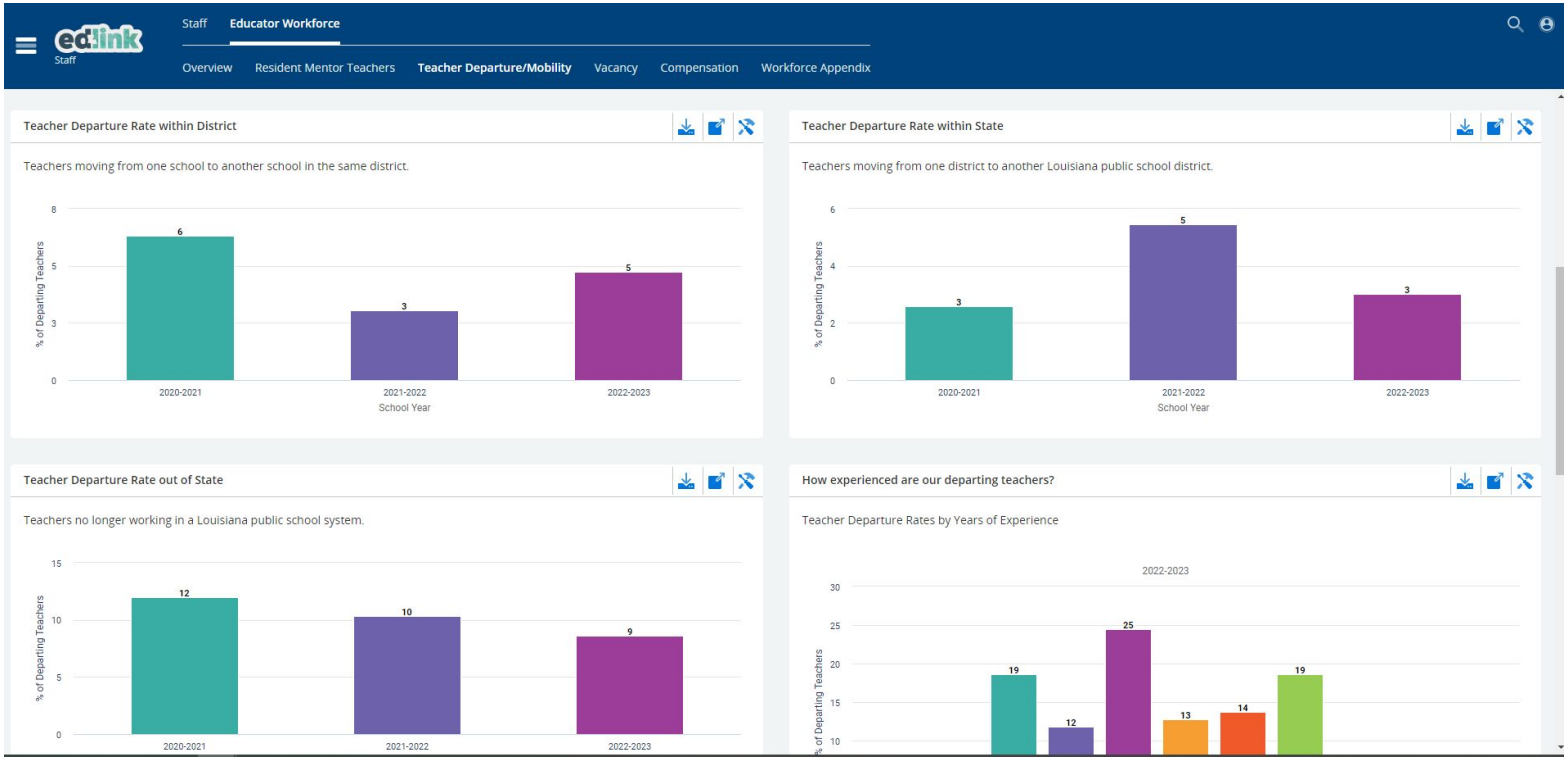
Resident Mentor Teacher



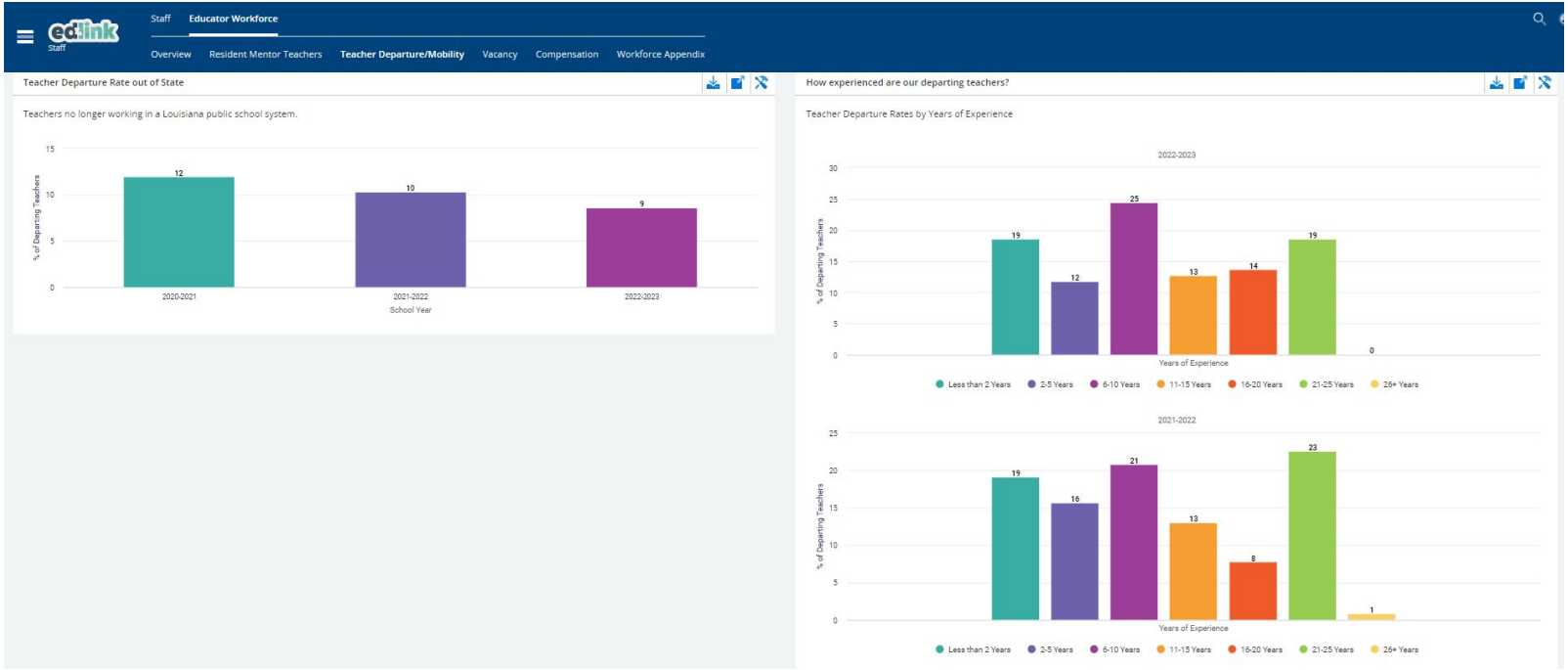
Teacher Departure/ Mobility



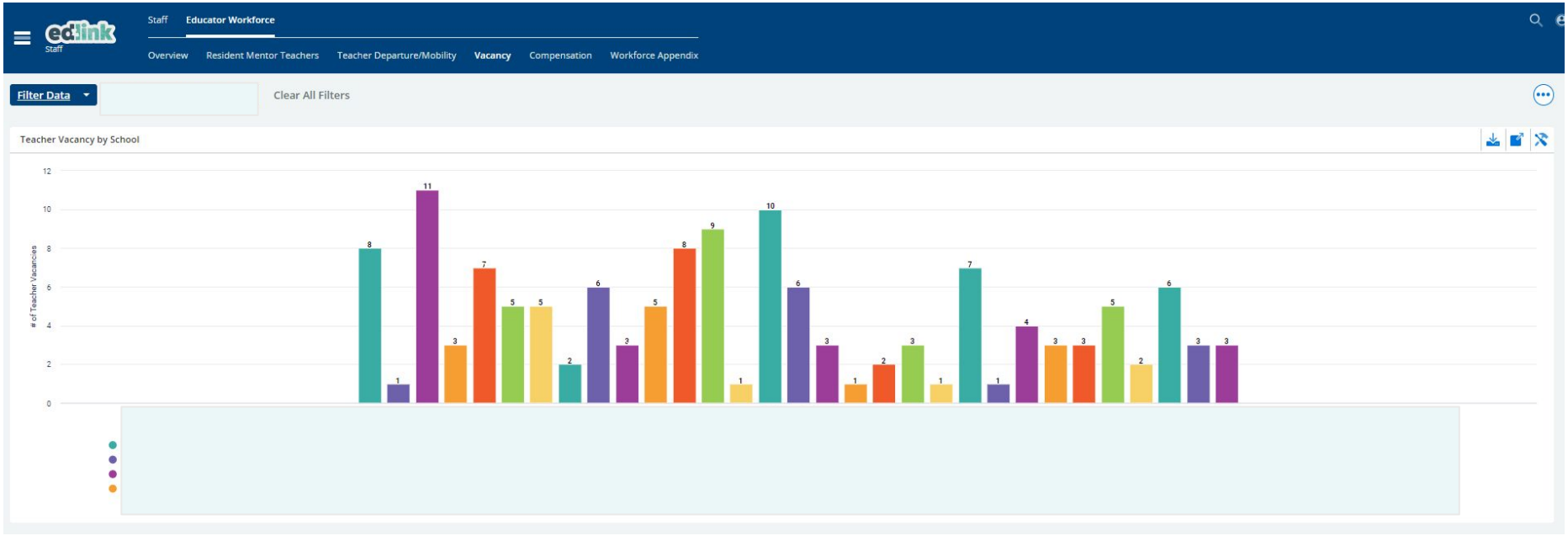
Teacher Departure/ Mobility



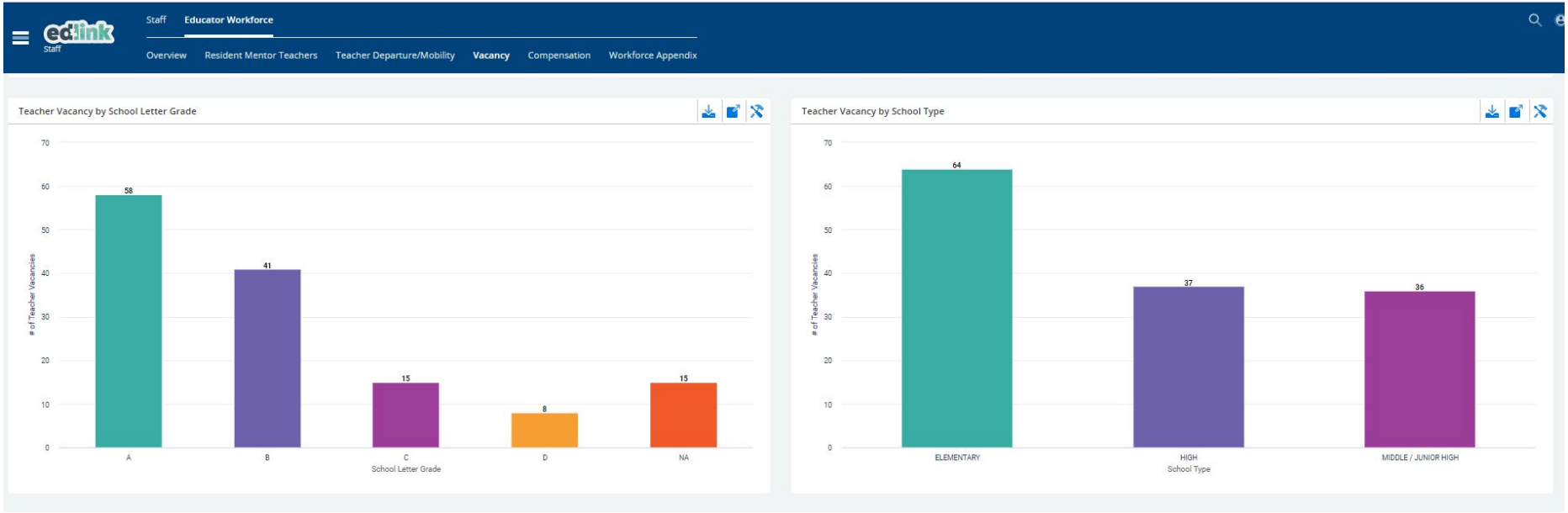
Teacher Departure/ Mobility



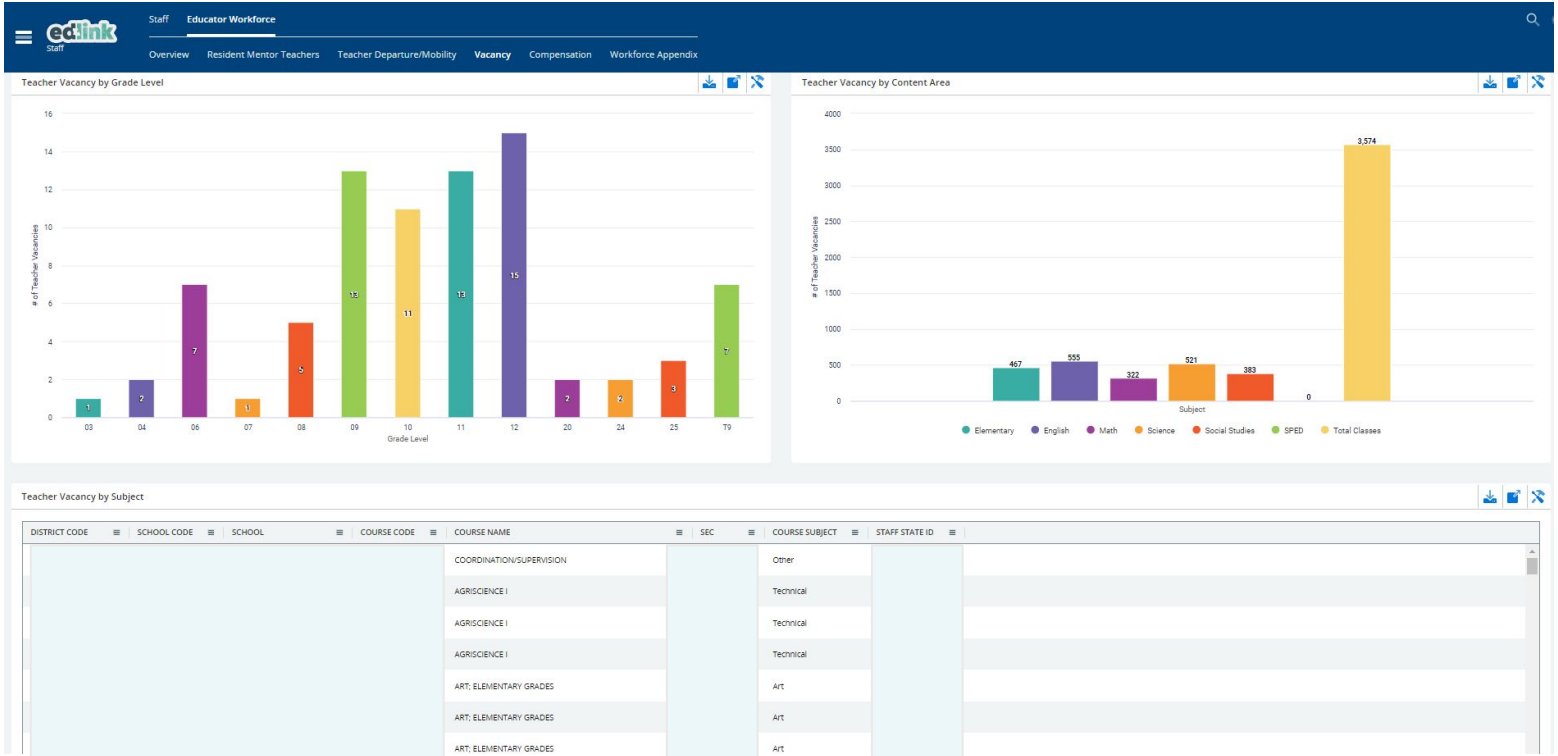
Vacancy


Staff
Educator Workforce
Overview
Resident Mentor Teachers
Teacher Departure/Mobility
Vacancy
Compensation
Workforce Appendix
Filter Data
Clear All Filters
Teacher Vacancy by School
# of Teacher Vacancies
0
2
4
6
8
10
12
8
1
11
3
7
5
5
2
6
3
5
8
9
1
10
6
3
1
2
3
1
7
1
4
3
3
5
2
6
3
3

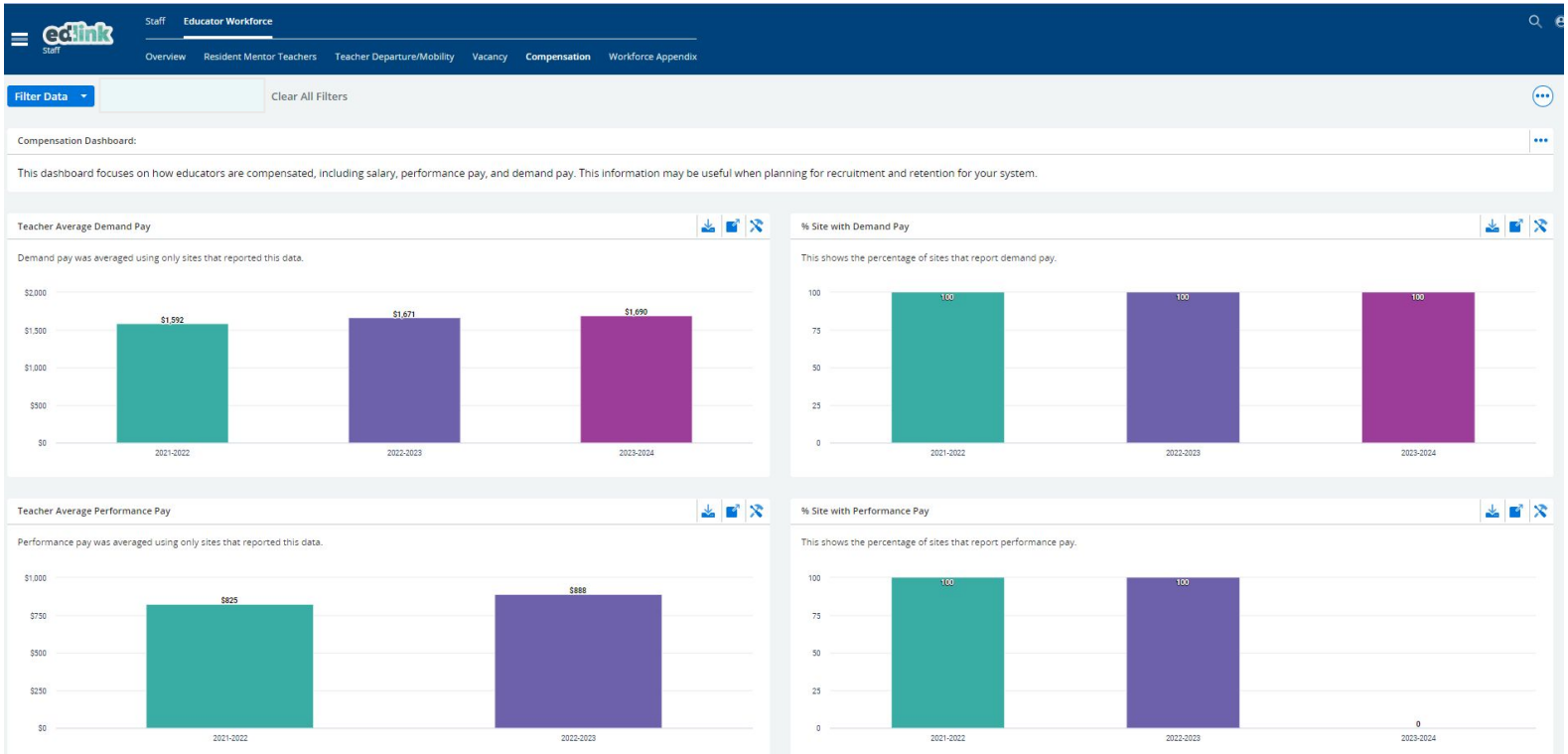
Vacancy


Staff
Educator Workforce
Overview
Resident Mentor Teachers
Teacher Departure/Mobility
Vacancy
Compensation
Workforce Appendix
Teacher Vacancy by School Letter Grade
# of Teacher Vacancies
70
60
50
40
30
20
10
0
58
41
15
8
15
A
B
C
D
NA
School Letter Grade
Teacher Vacancy by School Type
# of Teacher Vacancies
64
37
36
ELEMENTARY
HIGH
MIDDLE / JUNIOR HIGH
School Type

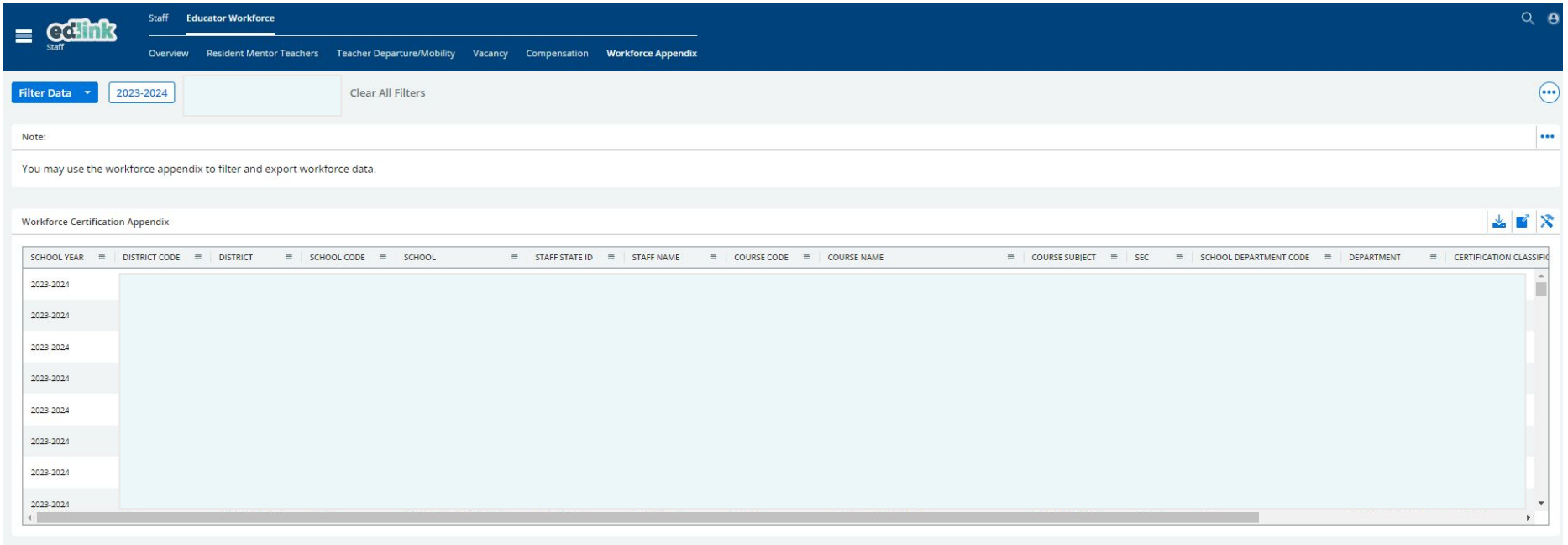
Vacancy


Staff
Educator Workforce
Overview
Resident Mentor Teachers
Teacher Departure/Mobility
Vacancy
Compensation
Workforce Appendix
Teacher Vacancy by Grade Level
# of Teacher Vacancies
Grade Level
03
04
06
07
08
09
10
11
12
20
24
25
T9
Teacher Vacancy by Content Area
# of Teacher Vacancies
Subject
467
555
322
521
383
0
3,574
Elementary
English
Math
Science
Social Studies
SPED
Total Classes
Teacher Vacancy by Subject
DISTRICT CODE
SCHOOL CODE
SCHOOL
COURSE CODE
COURSE NAME
SEC
COURSE SUBJECT
STAFF STATE ID
COORDINATION/SUPERVISION
Other
AGRISCIENCE I
Technical
AGRISCIENCE I
Technical
AGRISCIENCE I
Technical
ART; ELEMENTARY GRADES
Art
ART; ELEMENTARY GRADES
Art
ART; ELEMENTARY GRADES
Art

Compensation



Workforce Appendix



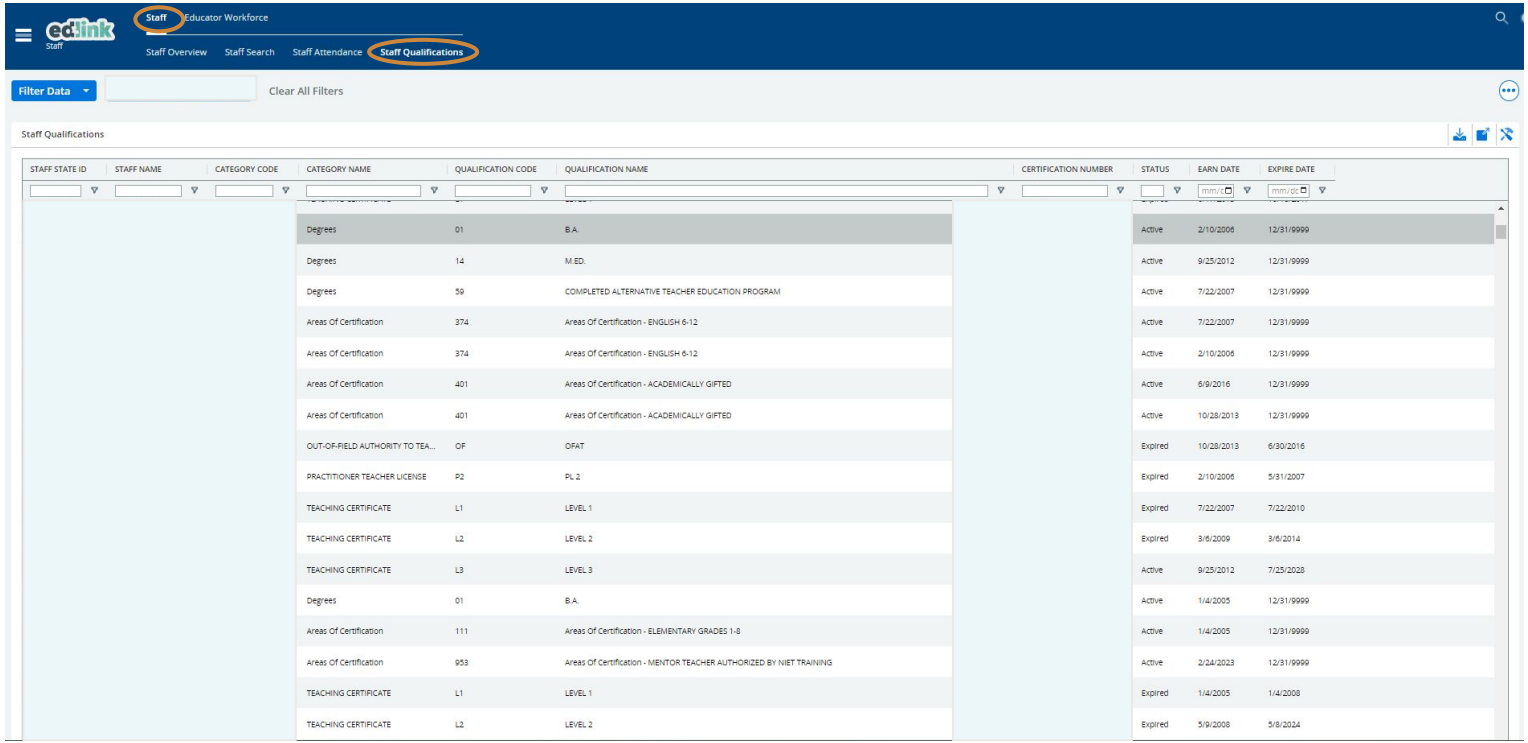
How do I view Certification Data?

Can I view certification expiration dates?

Instructions to view certification data can be found on Louisiana Believes or by following the QR code.

QUALIFICATION NAME	CERTIFICATION NUMBER	STATUS	EARN DATE	EXPIRE DATE
LEVEL 3		Active	6/19/2023	6/19/2028
COMPLETED ALTERNATIVE TEACHER EDUCATION PROGRAM		Active	12/9/2014	12/31/9999
B.G.S.		Active	12/9/2014	12/31/9999
Areas Of Certification - HEALTH AND PHYSICAL EDUCATION (K-12)		Active	12/9/2014	12/31/9999
LEVEL 2		Active	12/9/2014	2/27/2026

Viewing Certification Status



STAFF STATE ID	STAFF NAME	CATEGORY CODE	CATEGORY NAME	QUALIFICATION CODE	QUALIFICATION NAME	CERTIFICATION NUMBER	STATUS	EARN DATE	EXPIRE DATE
			Degrees	01	B.A.		Active	2/10/2006	12/31/9999
			Degrees	14	M.ED.		Active	9/25/2012	12/31/9999
			Degrees	59	COMPLETED ALTERNATIVE TEACHER EDUCATION PROGRAM		Active	7/22/2007	12/31/9999
			Areas Of Certification	374	Areas Of Certification - ENGLISH 6-12		Active	7/22/2007	12/31/9999
			Areas Of Certification	374	Areas Of Certification - ENGLISH 6-12		Active	2/10/2006	12/31/9999
			Areas Of Certification	401	Areas Of Certification - ACADEMICALLY GIFTED		Active	6/9/2016	12/31/9999
			Areas Of Certification	401	Areas Of Certification - ACADEMICALLY GIFTED		Active	10/28/2013	12/31/9999
			OUT-OF-FIELD AUTHORITY TO TEA...	OF	OFAT		Expired	10/28/2013	6/30/2016
			PRACTITIONER TEACHER LICENSE	P2	PL 2		Expired	2/10/2006	5/31/2007
			TEACHING CERTIFICATE	L1	LEVEL 1		Expired	7/22/2007	7/22/2010
			TEACHING CERTIFICATE	L2	LEVEL 2		Expired	3/6/2009	3/6/2014
			TEACHING CERTIFICATE	L3	LEVEL 3		Active	9/25/2012	7/25/2028
			Degrees	01	B.A.		Active	1/4/2005	12/31/9999
			Areas Of Certification	111	Areas Of Certification - ELEMENTARY GRADES 1-8		Active	1/4/2005	12/31/9999
			Areas Of Certification	953	Areas Of Certification - MENTOR TEACHER AUTHORIZED BY NIET TRAINING		Active	2/24/2023	12/31/9999
			TEACHING CERTIFICATE	L1	LEVEL 1		Expired	1/4/2005	1/4/2008
			TEACHING CERTIFICATE	L2	LEVEL 2		Expired	5/9/2008	5/8/2024

Contact Information

Contact us at believeandprepare@la.gov if you have any questions or would like to set up a site or district EdLink tutorial to discuss your specific needs.

Educator Background Credentialing

Criminal Background Check for Certification

- Effective **January 1, 2025**, Louisiana law (R.S. 17:8.9) requires criminal background checks (CBCs) for **certification**.
- A CBC will be required before a certificate can be issued, renewed, advanced, or modified.
- Certification applications submitted **before** January 1, 2025 will be processed **without** additional CBC requirements.
- Once an applicant is fingerprinted for the purposes of certification, they will be issued a "Credential Clearance" that **will not expire** and will be outward-facing and verifiable on the certification website.

Please contact educatorclearance@la.gov with questions.

CBC for Certification Updates

- The $25 LDOE CBC review and processing fee has been **eliminated**, reducing costs for educators.
- The Credential Clearance (CC) application packet is **no longer** required.
- Applicant authorization and consent are now included in the updated Professional Conduct (PC) form for all certification applications in addition to consent given at the time of fingerprinting.

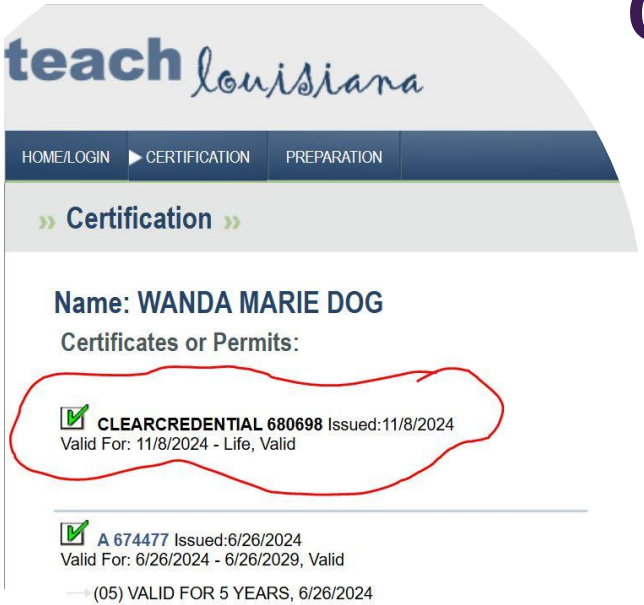
Please contact educatorclearance@la.gov with questions.

Clear Credential Notation

- Certificates issued, renewed, advanced, or modified **after January 1, 2025,** where the educator has been fingerprinted for the purposes of certification using LDOE's service code will have a "Clear Credential" indicator placed on them.
- Non-certificated individuals who have completed the new CBC process will be entered into the certification system and the "Clear Credential" indicator will be viewable online.

Please contact educatorclearance@la.gov with questions.

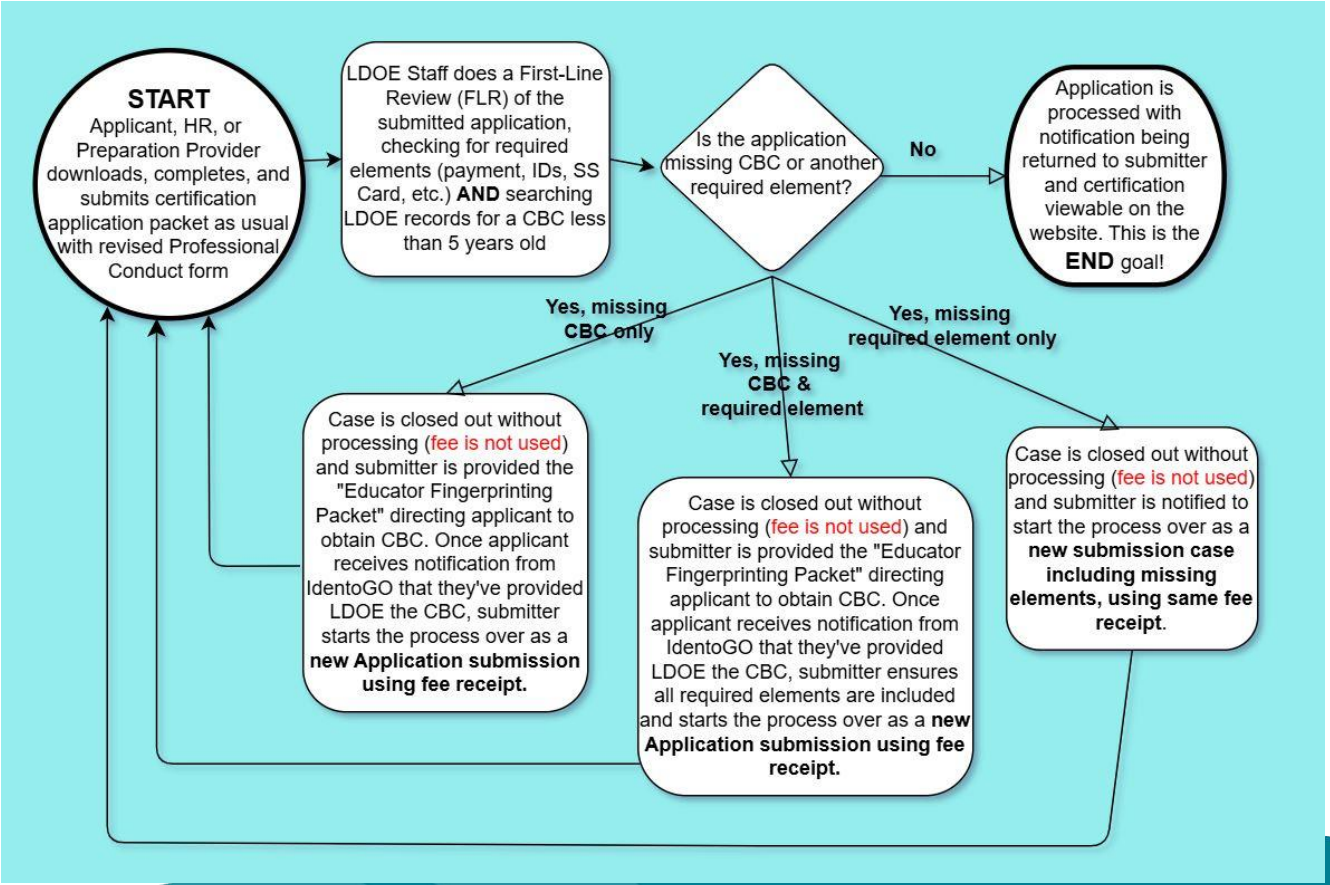
Credential Clearance Notation



- Verify certification on TeachLouisiana.net; it displays what is on the official Louisiana teacher certification management system (TCMS).
- Query by name after clicking on the "Verify a Certificate or Teaching Authorization" link on the right side menu
- Look for the "Credential Clearance" indicator.

Please contact educatorclearance@la.gov with questions.

Detailed Flow of CBC Process



Please contact educatorclearance@la.gov with questions.

Enroll-Your-Own (EYO) Workstations

- School systems with their own Idemia/IdentoGO EYOs may fingerprint applicants for certification purposes.
- Applicant schedules fingerprinting with IdentoGO using LDOE's service code located in the Educator Fingerprinting Packet and the school system's location code.
- Applicant's CBC is transmitted to LDOE for review and the issuance of the "Clear Credential".

Please contact educatorclearance@la.gov with questions.

Certification Reminders

Practitioner License Processing Update

As of **January 1, 2025**, all alternate certification program changes require a program **withdrawal** letter from the provider, with **acknowledging signature of teacher candidate**. Letter should include:

- University or Provider letterhead
- Candidate name and certificate number
- Program originally enrolled in (i.e. Certification only, Secondary Math)
- Program withdrawal date
- Program Dean (or designee) signature
- Teacher candidate signature

Practitioner Licensing Processing Update

Changes in program area or provider are treated as an **initial** Practitioner License (PL);

- **Do not** require mentoring (or program progress) to change and be issued the new PL; requires **withdrawal letter**

All years on the PL **count** toward total allowable years on a PL.

When changing **certification areas, or program provider,** the residency year will have to be **restarted**.

When changing program types **within a provider**, PLs are considered on a case-by-case basis for eligibility of the residency continuing through the change.

Literacy Exam

Initial applicants completing **in-state** preparation programs already enrolled in the year-long residency and holding either the PL or the R credential **prior** to **January 1, 2025,** are not subject to taking the Teaching of Reading exam.

Evidence required:

- Evidence of **enrollment** in the residency **prior** to **January 1, 2025**
- PL or R must be **issued prior** to **January 1, 2025**

To ensure PL and R applications were received, considered, and processed for credential issuance by January 1, 2025, it was strongly recommended applicants submit a complete application by no later than December 10, 2024.

Literacy Requirements for Program Completers

Candidates that completed a BESE-approved program BEFORE 9/1/2024

- 3 semester hours or equivalent contact hours for All-Level (K-12) or Secondary (6-12) areas, including Mild/Moderate 6-12
- 6 semester hours or equivalent contact hours for Middle Grades (4-8) areas, including Mild/Moderate 4-8
- 9 semester hours or equivalent contact hours for Birth to Kindergarten, PK-3, Elementary 1-5, Early Interventionist, Significant Disabilities, Hearing & Visually Impaired
- Alternate-certification candidates for any area ***may*** pass ***any*** adopted Teaching of Reading exam instead of the required coursework hours
- A Teaching of Reading: Elementary exam (7002 or 5205) is ***not required*** for any area

Literacy Requirements for Program Completers

Candidates that completed a BESE-approved program ON OR AFTER 9/1/2024 that held a PL/R and were enrolled in the residency before 1/1/2025

- 3 semester hours or equivalent contact hours for Secondary (6-12) or All-level general education areas
- 6 semester hours or equivalent contact hours for Middle Grades (4-8) general education areas
- 9 semester hours or equivalent contact hours for Birth to Kindergarten, PK-3, Elementary 1-5, Early Interventionist, ***All Mild/Moderate areas***, Significant Disabilities, Hearing & Visually Impaired
- A Teaching of Reading exam ***CANNOT*** be used in place of the coursework hours for initial certification
- A Teaching of Reading: Elementary exam (7002 or 5205) is ***not required*** for any area

Literacy Requirements for Program Completers

Completed a BESE-approved program ON OR AFTER 9/1/2024 and DID NOT hold a PL/R or WERE NOT enrolled in the residency before 1/1/2025

- 3 semester hours or equivalent contact hours for Secondary (6-12) or All-level general education areas
- 6 semester hours or equivalent contact hours for Middle Grades (4-8) general education areas
- 9 semester hours or equivalent contact hours for Birth to Kindergarten, PK-3, Elementary 1-5, Early Interventionist, ***All Mild/Moderate areas***, Significant Disabilities, Hearing & Visually Impaired
- A Teaching of Reading exam ***CANNOT*** be used in place of coursework hours.
- A Teaching of Reading: Elementary exam (7002 or 5205) ***is also*** required for Birth to Kindergarten, PK-3, Elementary 1-5, Early Interventionist, All Mild/Moderate areas, Significant Disabilities, Hearing & Visually Impaired

Literacy Requirements for Program Completers

Undergraduate candidates NOT enrolled in residency and holding the R before 1/1/2025 in areas that require Elementary Multiple Subjects and a Teaching of Reading exam:

- Coursework hours required are the same as the previous slides
- Exam options:
  - All four subtests of Elementary Multiple Subjects (5001), PLT K-6, ***and either*** Teaching of Reading: Elementary (5205) or Teaching of Reading/ELA subtest (7002)
  - All four subtests of Louisiana Elementary Multiple Subjects (7001) and PLT K-6
  - Any combination of subtests from Elementary Multiple Subjects (5001) or Louisiana Elementary Multiple Subjects (7001), one for each subject, PLT K-6, and,
    - If the ELA content subtest passed is 5002, Teaching of Reading Elementary exam (5025 or 7002)

Literacy Exam Requirements

Teaching of Reading exam is considered a **content** exam; therefore:

- Successful passage is required **prior to enrollment** in a post-baccalaureate program;
- Successful passage is required **prior to issuance** of a practitioner's license;
- Successful passage is required for **renewal** of a resident (R) certificate.
- Accepted exams for K-3, Elementary 1-5, or special education areas are:
  - 5205 or 7002

Phase 1 of New System

The Teacher Certification Online portal, question and application system is being redesigned in phases.

- **Phase 1** - Question System revamped
  - Testing occurred **June 17** through **July 17**
  - Implementation occurred on Tuesday, October 22nd (after business hours)
  - Users need:
    - MyLa account
    - EdLink Security access (HR/Prep user roles only)
    - Access to the Teacher Certification ZenDesk Help Center
  - Accounts using generic emails will have to transition to individual accounts

Contact Certification@la.gov with any questions.

Phase 2 of New System

The Louisiana Educator Certification (LEC) portal will be a part of the Louisiana Educator Portal (LEP).

- **Phase 2** - Application submission through LEC
  - Anticipated launch **first quarter** of 2025.
  - Users need:
    - MyLa account (All users)
    - EdLink Security access (HR & Prep users) - More information on requesting access will be provided closer to implementation

Contact Certification@la.gov with any questions.

Certification Monthly Calls

There is a new zoom link for the 2024-2025 school year. Calls will be held on the following dates for the new school year.

~~November 18, at 10:30 a.m.~~	~~December 16, at 10:30 a.m.~~	~~January 27, at 10:30 a.m.~~
February 24, at 10:30 a.m.	March 17, at 10:30 a.m.	April 28, at 10:30 a.m.
May 19, at 10:30 a.m.	June 16, at 10:30 a.m.	July 21, at 10:30 a.m.

Please contact certification@la.gov with questions.

Dates of Importance, Supports and Resources

Important Dates

January 29: Preparation Provider Monthly Call

February 20: Superintendents' Advisory Council

March 4: Mardi Gras Holiday (Offices Closed)

March 11: BESE Committee Meetings

March 12: BESE Full Board Meeting

Supports and Resources

- School System Support Calendar
- Educator Resource Guide
- School System Planning Resources
- Family Support Toolbox Library
- Certification Bulletin, Bulletin 746
- Online Teacher Certification Portal, Teach LA Live!
- TeachLouisiana.net