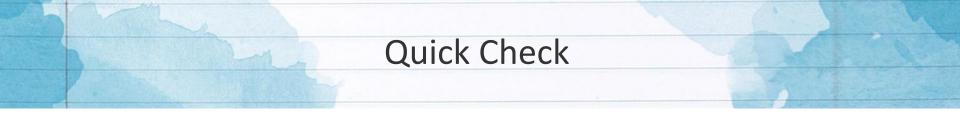# Materials for this session

Please open the following in preparation for this session:

- **School System Planning Guide**
  - Super App Checklist (p. 12)

Agenda

I. Quick Check and Recap
II. Deep Dive: PD Vendor Guide
III. Super App Checklist
IV. Wrap Up

Quick Check

With the members of your school system team who are present, consider:

- What are your key takeaways about supporting Comprehensive Intervention and Urgent Intervention schools?

- What are your key takeaways about Super App?

- What remaining questions do you have?

Recap

Recap: One Application, One Timeline, One Team

The Super App is one application that allows districts to plan for their needs, access their formula funds and apply for competitive funds on one timeline.
The Super App replaces several required plans and budgets.

Plans	Budgets
ESSA Consolidated	ESSA Consolidated
IDEA Consolidated	IDEA Consolidated
Carl Perkins	Carl Perkins
School Redesign	School Redesign
SRCL	SRCL
SPDG	SPDG
TIF	TIF
JAG	JAG
	LA4

Recap: The Super App

Within the Super App, school systems will:

- Identify key strategies by answering every application question
- Budget all formula funds toward those strategies
- Request competitive funds to support CIR/UIR-specific strategies

School systems will then submit the entire Super App by February 1 in eGMS.

Recap: Two Approvals

The Super App is due on February 1.

The Department will review each Super App in two ways:

➜ **Approval of Super App**
Department will review school system budgets for formula funds to ensure that each expenditure is allowable under the specific grant.

➜ **Approval of CIR/UIR Strategy**
Department will review answers to designated questions within the Super App to approve a school system's CIR and UIR strategy and grant competitive funds.

PD Vendor Guide

2019 PD Vendor Guide

The 2019 PD Vendor Guide was released on November 1; it identifies vendors who specialize in helping school systems and schools with designing and implementing a cohesive academic system focused on high-quality curriculum, professional development, and assessment.

Updates to this guide include:

- a Table of Contents organized by curriculum, making it easier for school systems to identify all vendors providing training on their selected curriculum,
- specific call-outs for trainings that target approaches to support students who have been identified as SPED or EL,
- and sample year-long partner plans to help school systems plan initial and ongoing support for teachers.

School systems should use the updated PD Vendor Guide for School System Planning.

Louisiana Believes

2019 PD Vendor Guide

Review the [2019 PD Vendor Guide](#).

- Identify the vendors who provide training on the math curriculum that your schools use.
- Review their training options, particularly the options that address subgroups of students that often struggle in math.
- Review the sample long-term partnership model.
- Determine the ideal partner and support model for your schools.

Working with Partners

As you build out your School System Plan, you will need to communicate frequently with vendors to ensure they can provide the services that you need in the timeframes you need.

This is particularly critical given the months-long timeline of writing the plan, having it approved and spending funds. This means that you should do the following:

- In December, communicate with vendors to ensure they can provide the customized plan that you want
- In February, give vendors a copy of the parts of your plan that you wrote them into
- In March/April, let vendors know if your plan was approved
- In April/May, finalize dates, costs, and contracts for services

Louisiana Believes

Super App Checklist

Submission and Approval Timeline

Submission Timeline	
School System Planning Guide and Super App released. School systems begin the 2019-2020 planning process.	Nov 7
School systems receive estimated 2019-2020 ESSA, IDEA, and Carl D. Perkins (formula) allocations in Super App.	Early Dec
Super App due. *Applications submitted after this date will not be eligible for competitive funds.*	Feb 1

Approval and Allocations Timeline	
BESE approves competitive allocations. **The Department approves CIR and UIR plans.**	Apr 17
Competitive funds are uploaded to Super App. School systems amend Super App to account for all formula and competitive allocations.	Apr 30
Super App grant period begins.	Jul 1
BESE approves competitive allocations for UIR Discipline schools. Prior year funds rollover into Super App. Adjustments to estimated formula allocations are made, as necessary.	Aug
School systems receive final allocations for ESSA, IDEA, and Carl Perkins.	Winter

Refer to p. 16 in the Guide to access the detailed timeline.

Louisiana Believes

Super App Checklist

Timeframe	Super App Checklist	Milestone
November	Step 1: Establish a team and set meeting schedule for developing and submitting the Super App	District identifies team and workbook assignments, and confirms meeting schedule
December	Step 2: Develop plan and application for funding for Super App	District reviews data and completes Super App Workbook, including competitive funding requests
January	Step 3: Submit plan and application for funding in Super App	District is ready to submit Super App

Refer to p. 12 in the Guide to access the Super App Checklist.

Step 1

Timeframe	Super App Checklist	Milestone
November	Step 1: Establish a team and set meeting schedule for developing and submitting the Super App	District identifies team and workbook assignments, and confirms meeting schedule

Review the Checklist for 10 min and complete the following for Step 1:

- Create a list of the people to include on planning team, including a potential planning lead and CIR/UIR lead.
- Decide who will own each section of the Super App (p. 10 of Guide).
- Review calendars and propose dates for the three planning meetings.

Planning team members:

- Academic Content
- Assessment
- Personnel Directors
- Diverse Student Populations
- Federal Programs
- Budgeting and Finance

Step 2

Timeframe	Super App Checklist	Milestone
December	Step 2: Develop plan and application for funding for Super App	District reviews data and completes Super App Workbook, including competitive funding requests

Review the Checklist for 10 min and complete the following for Step 2:

- Determine which data to review in the data meeting.
- Determine the process for making decisions about each question in the Super App.
- Determine the process for making decisions about the budget for each question in the Super App.

Louisiana Believes

Step 3

Timeframe	Super App Checklist	Milestone
January	Step 3: Submit plan and application for funding in Super App	District is ready to submit Super App

Review the Checklist for 5 min and complete the following for Step 3:

- Determine what remaining decisions you may have to tackle in January.
- Choose dates for reviewing and verifying information/data in the Super App Workbook.

Wrap Up

Submission and Approval Timeline

Submission Timeline	
School System Planning Guide and Super App released. School systems begin the 2019-2020 planning process.	Nov 7
School systems receive estimated 2019-2020 ESSA, IDEA, and Carl D. Perkins (formula) allocations in Super App.	Early Dec
Super App due. *Applications submitted after this date will not be eligible for competitive funds.*	Feb 1

Approval and Allocations Timeline	
BESE approves competitive allocations. **The Department approves CIR and UIR plans.**	Apr 17
Competitive funds are uploaded to Super App. School systems amend Super App to account for all formula and competitive allocations.	Apr 30
Super App grant period begins.	Jul 1
BESE approves competitive allocations for UIR Discipline schools. Prior year funds rollover into Super App. Adjustments to estimated formula allocations are made, as necessary.	Aug
School systems receive final allocations for ESSA, IDEA, and Carl Perkins.	Winter

Refer to p. 16 in the Guide to access the detailed timeline.

Louisiana Believes

Planning Support

The Department is committed to providing strategic and technical support to school systems throughout the planning process.

a. **Email:** Email LDOE.GrantsHelpdesk@la.gov and put "Super App" in the subject line. Responses will be sent within one business day.

b. **Office Hours:** Office hours will be held on November 9 from 11:00 a.m. - 12:00 p.m. and every Monday 11:00 a.m. - 12:00 p.m. starting on November 19. Links to the meeting are included in the district and charter newsletters.

c. **Webinars:** LDOE will host webinars as needed. The first will focus on "Allowability for Formula Funds" and will be on Tuesday, November 27, 10:00 a.m. - 11:30 a.m.

d. **Network teams:** Network teams will meet with school systems throughout this process to provide ongoing support.

Wrap Up

Take 5 min with your team to answer the following questions:

What immediate next steps will you take to
address any unresolved questions or issues from today?

What is your team's biggest takeaway from today?