

Purpose

The manner in which school structures operate ultimately influences their overall effectiveness in addressing the needs of both students and educators and propelling all students to success. Instructional Leadership Teams are an essential foundational structure to support high quality teaching and learning in classrooms.

What are Instructional Leadership Teams?

Instructional Leadership Teams (ILTs) are led by the school principal and are supported by system level leadership in design and function. Instructional Leadership teams play an important role on campuses in supporting both student and educator success.

An established Instructional Leadership Team meets weekly around

- improving classroom instruction through analysis of student and teacher data,
- incorporating best practices for high impact leader actions, and
- providing teachers with regular, high-quality feedback and support through an observation/feedback cycle.

Essential Components of an Effective Instructional Leadership Team

Membership	The school’s ILT is composed of school administrators and designated personnel who have roles and responsibilities as ILT members. Each school should appoint the team’s membership based on the context of that school. Teacher leaders, department heads, literacy coaches, interventionists, master teachers, mentor teachers, and content leaders are all examples of personnel who may be included in an Instructional Leadership Team’s composition.
Plan	An ILT’s plan should include long-term and short-term school goals aligned to current student and teacher needs. A scope and sequence or long range plan for each ILT meeting should be constructed approximately four to six weeks ahead of the current date and remain a fluid and living document, open to adjustment based on student and teacher needs. Individual ILT meetings should be intentionally planned using an agenda template and center around driving decision-making for high-impact leader actions that will lead to goal attainment.
Dedicated Time	An ILT should meet weekly at an established day and time for approximately 60-90 minutes.
Responsibilities	As a whole, the ILT has several key responsibilities: <ul style="list-style-type: none"> ● Creating and implementing schedules with assigned observers for

	<p>informal and formal teacher observation and feedback cycles</p> <ul style="list-style-type: none">● Creating Teacher Collaboration schedules with an assigned member of ILT to support● Supporting the content and delivery of Teacher Collaborations based on teacher and student needs
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