BESE-Authorized Charter Schools Monthly Call

July 10, 2025

Contact Information

Please add your **name** and **email address** in the chat. A copy of the powerpoint will be sent to you after this meeting.

Zoom Meeting Preparation

- Please make sure your phone or computer is muted to minimize background noise.
  - To do this, hover over the bottom left-hand side of your screen and click "Mute."

- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
  - To do this, hover over the bottom left-hand side of your screen and click "Stop Video."

- Please submit questions during the presentation in the "Chat" function located on the bottom of your screen.

If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact LDOEcommunications@la.gov.

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Agenda

- Welcome
- Upcoming Submissions
- Act 260 requirements for our grades 4-8 mathematics teachers - Ms. Amanda Bundrick
- Educator Evaluation Updates
- Questions
- LAPCS Background Check System - Mr. Andrew Murphy

WELCOME

Our Goals for BESE Authorized Monthly Calls

We will provide pertinent information and updates.
- Being **INTENTIONAL**
- Listening to your requests
- Each month provide reminders and upcoming required submissions from all departments in the LDOE
- Each call will provide leaders with information tied to the Charter School Performance Compact.

REMINDER: Monthly calls are held every 2nd Thursday @ 9:00 am

Department Accountability

- Office of School Choice
- Germain Gilson, Assistant Superintendent
- Kaleb Moore, Chief of Staff
- Samantha Carter, Executive Director of Charter Accountability
- Christina Woods, Director of Charter Accountability
- Shantel Reynard, Director of Charter Accountability
- Theresa Jackson, Operations Manager

Charter Accountability Reporting

Utilize the [Reporting Calendar](#) as a tool for directions, links to forms, and submission due dates.

If you submit to Charters@la.gov, also CC your school's Director.
- Christina Woods - christina.woods@la.gov
- Shantel Reynard- shantel.reynard@la.gov

The [Charter School Library](#) is a great resource!

Subscribe to the LDOE [Newsletter](#)!

Reminder: If any staff changes occur please let your director know so that Contact Sheets may be updated.

2025 Upcoming Submissions

June	July	August
Board Financial Disclosure Contact Information Parental Involvement Survey Participation FY 2026-2027 Annual Operating Budget Super App MOE IDEA Confirmation MOE IDEA Verification MOE ESSA Verification	Board Meeting Calendar Assurances Transportation Plan Student Handbook Crisis Plan Quarterly Waitlist Report FY 2025-2026 Annual Operating Budget Super App MOE IDEA Confirmation MOE IDEA Verification MOE ESSA Verification	Student Enrollment Report Website Assessment Tool 2025-2026 Benchmark Calendar Act 260 Course Choice Fall/Full Year Reporting Seclusion and Restraint Policy and Data Updates Louisiana Evaluation System (LES) Opens SLTs Observations Education Excellence Fund App Opens

Reminder: If any staff changes occur please let your director know so that Contact Sheets may be updated.

Material & Non-Material Amendment Submission Deadlines

Material Amendment Requests & Supporting Documentation Due to Charter Accountability Team	BESE SIT Committee Meeting
August 15, 2025	October 15, 2025

LANE (Louisiana Numeracy and Excellence Act)

Amanda Bundrick

LANE

- [Act 260 (2023)](#) required all grades 4-8 mathematics teachers to complete an approved numeracy course.
    - The LDOE released the approved numeracy course and system-specific codes in July 2024.
        - To ensure accurate information is received, please ensure updated system contact details are provided [here](#).
    - August 1 is the deadline for completion for all grades 4-8 mathematics teachers.
        - System and school leaders must request a completed certificate from an employee being hired to teach mathematics in grades 4-8.

Please contact math@la.gov with questions.

LANE

- [Act 353 (2025) - LANE](#) extends the requirement to K-3 teachers, mandating all K-3 teachers complete the approved grades K-3 numeracy course by August 2027.
  - "A public school governing authority may offer a stipend for completion of numeracy training outside of a teacher's normal work day or a combination of a stipend and job-embedded training time."
- [Guidance](#) can be found on our [Louisiana Math page](#).

Please contact math@la.gov with questions.

Educator Evaluation Updates

LEADS Implementation Resources

Resources to support effective LEADS implementation continue to be added to the LEADS Public Collections section of the Professional Learning Platform.

- The Rubric is Holistic: Promoting Strong Academic Conversations
- The LER is Holistic: Impact of Thinking and Problem Solving on Student Engagement
- Full Length Lesson Sets
- Video Clip Collection
- Louisiana Counselor Evaluation Training for Counselors
- Louisiana Educator Evaluation Training for Teachers

Please contact LEADS@la.gov with questions.

LEADS Evaluator Training and Resources

All systems will transition to Louisiana Educator Advancement and Development System (LEADS) Evaluations in the 2025-2026 school year.
- All first-time LEADS evaluators and designated observers should register to attend evaluator training and pass a certification assessment prior to evaluating.

Resources to support the transition are available in the LEADS Library.
- Evaluation Implementation Guidance for System Leaders
- Evaluation Frequently Asked Questions List
- LEADS Webinar for System Leaders
- Alternate Rubric Waiver Guidance
- Alternate Rubric Waiver Request

Reporting 2024-2025 Evaluation Data in LES

Systems are encouraged to begin finalizing observation and Student Learning Target (SLT) data. It is recommended that educators complete the following tasks in LES.

Evaluators	Teachers	Counselors and School Leaders
- Enter and complete observations - Accept and rate SLTs - Enter EOY conference scores	- Enter SLTs - Enter self-assessment scores - Assess students and report SLT results	- Enter self-assessment scores - Enter SLTs and report results

Helpful Links

Resource	Description
Charter School Library	This webpage includes links to charter school finance, guidance, reviews, and pre-opening information.
Newsletter	This webpage offers a links to all newsletters offered by the LDOE.
Charter Inbox	Please reach out to us through the Charter Inbox with your questions.

Questions

For further inquiries, please reach out to charters@la.gov

Charter Accountability

charters@la.gov

Directors of Charter Accountability

Shantel.Reynard@la.gov

Christina.Woods@la.gov

Upcoming BESE-Authorized Charter Monthly Call

August 14, 2025 at 9:00 am

Louisiana Applicant Processing System (LAPS)

AGENDA

- UEP Overview (General System)
- Overview of the LAPS program
- Applicant Pre-Enrollment
- Flexcheck Results Web Portal

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Universal Enrollment Platform

General Solution Overview

Universal Enrollment Platform – UEP

Secure, Modern, Proven

Developed for TSA Pre✓®, UEP is the most modern and secure biometric enrollment platform in the industry today.

Mobile-Friendly Scheduling

Onsite Payments NCAC Codes

Automatic Notifications

Self-Service Status Checking

IdentoGO by IDEMIA

UEP Workstation

- Identity and data validation

- Multi-model Biometric capture

- Onsite credit card processing

- Electronic signature collection

- Physical receipt for every applicant

IdentoGO by IDEMIA

Active workstation/platform for:

CO Statewide	NY Statewide
KY Statewide	OK Statewide
MI Statewide	PA Statewide
MN Statewide	TN Statewide
MO Statewide	TX Statewide
NJ Statewide	WV Statewide

OOS (Out Of State) Services provided at other select
Enrollment Centers in additional states

LAPS Overview

In-state Applicants

- Agencies will receive a one page instruction sheet for applicants with a unique service code tied to your agency.
- Applicants will schedule an appointment through the Idemia website.
- Agencies can access the criminal history returns through a web-based portal. (LSP will setup an admin user for each agency.)

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LAPS Overview

Out of State Applicants

- Agencies will receive a one page instruction sheet for out of state applicants with a unique service code tied to your agency.

- Applicants will either schedule an appointment through the Idemia website in their state or pay for the service and mail hard print cards to the Idemia processing center.

- Agencies can access the criminal history returns through a web-based portal. (LSP will setup an admin user for each agency.)

IdentoGO by IDEMIA

Rejection Process

- If the fingerprints come through and the quality is bad, LSP or the FBI will reject them.
- The system generates an email to the applicant and the agency notifying of the rejection.
- Applicants must use the link in the email to reschedule an appointment in order to avoid being charged again.

IdentoGO by IDEMIA

LAPS Overview

Updated Cost
The cost of background checks in the new system are below:

LSP State Background Check Fee	$ 26.00
FBI Federal Background Check Fee	$ 12.00 (Volunteers are $10.00)
LSA Technology Fee	$ 5.00
<u>Idemia Fingerprint Fee</u>	<u>$ 11.50</u>
Total Background Check Fees	$54.50 ($52.50 for a Volunteer)
Sheriff's Office Enrollment Center	+ $ 5.00 Service Fee
Out of State Livescan	+ $39.99 Convenience Fee.

Method of Payment
Applicant will be given the option to pay by credit/debit card, check/money order or Authorization Code. Business checks can be made out to either IDEMIA or IDENTOGO.

IdentoGO by IDEMIA

LA Active and Pending Sites

Status	Color
Live	Purple
Deployment Pending	Yellow

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Universal Enrollment Platform

Applicant Pre-Enrollment

System Process – Applicant Pre-enrollment

- Universal Enrollment Platform (UEP)

- Mobile and Tablet Friendly

- ADA Compliant

- Multi-lingual interface

- Pre-Enroll and Schedule an Appointment

IdentoGO by IDEMIA

System Process – Applicant Pre-enrollment

- Service codes can be included in electronic or printed employment packets

- Service code forms will include a link to the web page where the Applicant can pre-enroll with their provided service code

- There is also a list of the accepted forms of identification the applicant will be required to bring with them to their appointment

- A phone number is provided for the applicant to call to schedule an appointment if they do not have access to the internet

IdentoGO by IDEMIA

System Process – Applicant Pre-enrollment

- **Platform is driven by "Service Code" technology**
  - Simpler, faster and more accurate
  - Represents ORI, RFP, volunteer status, fees and processing route in one unique, non-sequential code

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System Process – Applicant Pre-enrollment

System Process – Applicant Pre-enrollment

System Process – Applicant Pre-enrollment

27N4Q4 - Louisiana Adam Walsh Act Applicant

Essential Info | Facility | Citizenship | Personal Questions | Personal Info

* Required Fields

Please enter your information below. Then click 'Next' to continue or 'Cancel' to exit.

Enter your ORI (LA********)

* Originating Agency Number

LAAWA0123

🔍 Search

✖ Cancel

‹ Back   Next ›

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System Process – Applicant Pre-enrollment

- Location Selection displays Enrollment Centers by city or zip code

- Provides link to online maps

- Shows number of appointments available over the next 7 days

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System Process – Applicant Pre-enrollment

- Registration details

- Payment information

- UE ID Applicant Transaction Code

- Address to the Enrollment Center

- ID and document requirements

- Link to online maps

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Universal Enrollment Platform

LAPS Results Portal

LAPS System – Web Portal Login

Louisiana Applicant Processing System

Welcome to the Louisiana Applicant Processing System (LAPS) Website! By logging in, you are acknowledging you are an authorized user of the system and/or an authorized recipient of criminal record check results processed by your organization through the LAPS system.

User Name* [   ]

Password* [   ]

[Login]

Forgot my password

WARNING: Access to this system is restricted to users authorized by Louisiana Authorized Recipient agencies. Unauthorized access is a violation of state and federal laws, regulations, and policies. Violators will be prosecuted.

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LAPS System – Token Authentication

- The LAPS System uses a secondary authentication method called a "Token."

- Each time you log in you will be required to enter the requested token value located on the token sheet you have been provided.

- For your first log in you will type "onetime" as your initial token to progress to the next page. There you will click on the tab where you can print and/or save your token sheet.

Louisiana Applicant Processing System

Welcome to the Louisiana Applicant Processing System (LAPS) Website! By logging in, you are acknowledging you are an authorized user of the system and/or an authorized recipient of criminal record check results processed by your organization through the LAPS system.

Using your LAPS FlexCheck Token, please fill in the value located in square **B 5**

B 5: [_____]

Login

WARNING: Access to this system is restricted to users authorized by Louisiana Authorized Recipient agencies. Unauthorized access is a violation of state and federal laws, regulations, and policies. Violators will be prosecuted.

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LAPS System – Token Authentication

- During your account set up you will be required to print your token sheet to use for the following 90 days.

- Each token sheet is user specific.

Sample Token Page

--	1	2	3	4	5
A	VCENYg	xPJew*	icjJou	277kJk	nWQoH4
B	5v1oW1	BW*oEh	6z4C7D	vtPFQg	gwmoY!
C	9eret6	UHBHa2	V*BUPz	grsiBi	0wjkVh
D	!!2z8k	37feHA	wVdKvG	pKm6JJ	FYpvGL
E	V0dzK8	mw9Y5u	uEKZU8	cKKCiK	7N8EZv
F	e*ANFm	Zs5TwD	h1f2SE	u9qbHT	zoy3uX
G	*8VUzp	M6XQYa	wS7CBK	DQa5Ga	E*jP*H
H	m7HdC6	Lkte5Z	k9pYdg	u7C8hK	9rd7v6
I	ximd3N	NiAg0a	BK6KKn	N2P!TZ	BqNF0m
J	A*Ermx	UFRFUG	GCR5Nq	gH1T0*	*PFf4b

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LAPS System – Web Portal Search Options

LAPS System – Web Portal Search Results

Louisiana Applicant Processing System

Recently Completed

Recently Completed Query (Since: 03/16/2023) (6 records are being shown)

Back to Search Form || Export to Excel

Full Search

Recently Completed

Pending Transactions

Edit Your Account

Agency Info

Contact Us

Conditions of Use

Logout

Name	DOB	SSN Last 4	Transaction Number	Agency	Status	Received

Back to Search Form

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LAPS System – Web Portal – Applicant – Transaction Detail

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Contact Information

- Inbox for non-urgent agency queries:

  - LouisianaApplicantProcessingSystem@la.gov

- LSP Main Phone Number

  - 225-925-6095

- Idemia Help Desk (For Applicant Questions: scheduling assistance, site issues etc)

  - 1-844-539-5543

- Finance/NCAC Questions

  - 1-877-512-6962 (Must listen to options)

- Idemia Reprint Site Link

  - https://uenroll.identogo.com/manage-appointment

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