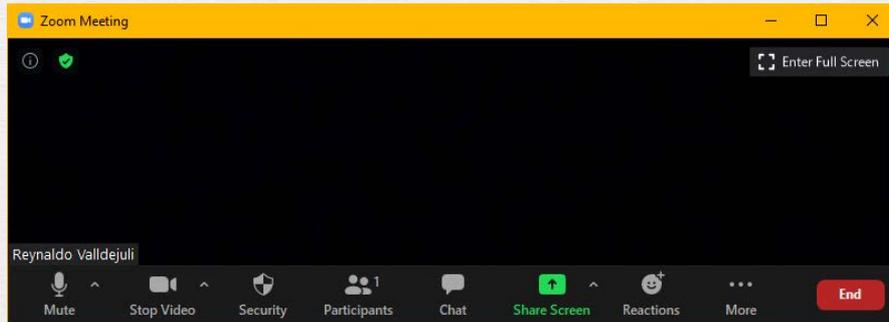


Zoom Meeting Preparation

- Please make sure your phone or computer is muted to minimize background noise.
 - To do this, hover over the bottom left-hand side of your screen and click “Mute.”
- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
 - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”
- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.



If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact LDOEcommunications@la.gov.

LOUISIANA DEPARTMENT OF EDUCATION



Nonpublic Schools Monthly Call

February 15, 2023

studentscholarships@la.gov

Louisiana's Goals and Priorities

SIX CRITICAL GOALS

Students enter kindergarten ready.

Students will achieve mastery on third-grade assessments and enter fourth grade prepared for grade-level content.

Students will achieve mastery on eighth-grade assessments and enter ninth grade prepared for grade-level content.

Students will graduate on time.

Students will graduate with a college and/or career credential.

Students will graduate eligible for a TOPS award.

EDUCATIONAL PRIORITIES

Ensure every student is on track to a professional career, college degree, or service.

Remove barriers and create equitable, inclusive learning experiences for all children.

Provide the highest quality teaching and learning environment.

Develop and retain a diverse, highly effective educator workforce.

Cultivate high-impact systems, structures, and partnerships



Agenda

- I. LEAP 2025 Spring Assessments
- II. Teacher Leader Summit 2023
- III. Louisiana Scholarship Program
 - A. Application Timeline
 - B. Quarterly Enrollment
 - C. Transfers
- IV. School Choice Program for Students with Exceptionalities
 - A. Application Timeline
 - B. Application
 - C. Quarterly Enrollment
 - D. Transfers
 - E. Reminders
- V. Helpful Resources



LEAP 2025 Spring Assessments for Nonpublic Schools



Teacher Leader Summit

The 2023 Teacher Leader Summit is an annual professional development conference that brings together Louisiana birth to grade 12 educators and content experts. Educators participating in the event will share their knowledge, learn new skills, and prepare for the 2023-2024 school year.

This year's Teacher Leader Summit will focus on our ability to *accelerate to success* every single day.

- The Teacher Leader Summit will take place from **May 30-June 1, 2023** at the **New Orleans Ernest N. Morial Convention Center (NOENMCC)**.
- Registration for this event will be on a first come, first served basis. As space is limited, it is encouraged to register early.

More information on Teacher Leader Summit can be found in the [Overview document](#).



Louisiana Scholarship Program

Louisiana Scholarship Application Timeline

PROCESS	DEADLINE
Main Round Roster Verification (Site Registration Begins)	4/24
Parent Notification Letters	4/24
Site Registration Ends	5/26
Spring Registration Workbook (declined awards for non-registered students)	5/26
Transfer Window Opens	6/12
Transfer Window Closes	7/18

Quarterly Enrollment

All Quarterly Enrollment Reports must be submitted on time via the LEADS portal during each quarter by the dates listed below in order to receive payments on-time.

Quarter 4 reporting for both the Louisiana Scholarship Program (SEE) and the School Choice Program (SCS) is May 1-3.

- If the enrollment reports are not submitted on time, it affects your student enrollment counts and delays payments.
- If a student drops from your school, please follow the drop procedures so that the student can be dropped from your roster.

Update: The LEADS link has changed please use the attached link going forward to access the LEADS portal (it can be used in any browser)

<https://leads5.doe.louisiana.gov/ptl>

LSP and SCP: Quarter 3 Enrollment

- Schools will have 30 days from the last day of quarterly enrollment reporting period each quarter to report any enrollment issues.
- All Payment Adjustment Forms submitted will be considered on an individual basis and must include an explanation of the late submission.
- Please note that late submissions are not guaranteed payment.

March 6th is the last day to submit Payment Adjustment forms for Quarter 3 enrollment.



School Choice Program for Students with Certain Exceptionalities

School Choice Application Timeline

PROCESS	DEADLINE
Application Opened	February 1st
Application Closes	March 6th
Schools notified of Awards	May 1st
Parent Notification Letters	May 1st

Application

- The application process began on **February 1, 2023**
- The electronic application is through Jotform to help align the application with the Louisiana Scholarship Program application and to ensure coordination across the programs.
- Families will be able to access the application using this link:
<https://form.jotform.com/230115292646149>
- All applications must be completed by **March 6th, 2023**

Application

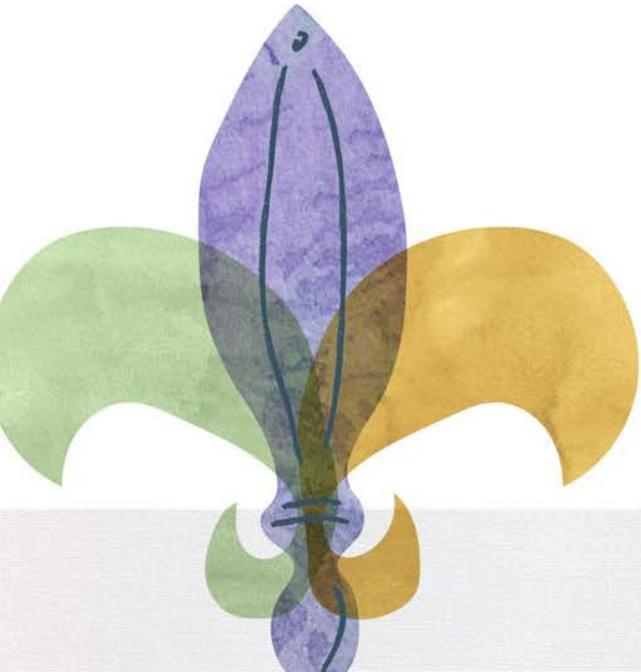
- In order to be eligible for an award, students must meet the following criteria:
 - a. Have an exceptionality of autism, intellectual disability, brain injury, developmental delay, other health impairment, emotional disturbance, or specific learning disability.
 - b. Be evaluated by the local school district and have an IEP or a district-created service plan.
- Families will be required to upload copies of the IEP or district-created service plan along with proof of residency during the completion of the application.
- **Continuing students must reapply in order to maintain their award for the upcoming school year.**

School Choice Program for Student with Exceptionalities Important Dates

Date	Action
February 1st, 2023	SY 2023-24 School Choice Program application opens
March 6th, 2023	SY 2023-24 School Choice Program application closes

Reminders

- School Choice Application for 2022-23
 - The application closes on **March 6th.**
 - New applicants must upload copies of the IEP or district created service plan in the application along with at least one supporting document to verify residency.
 - **Continuing students must reapply in order to maintain award for the upcoming school year.**
- If you have any questions or need additional information, please contact us at studentscholarships@la.gov for assistance.



School Support

Strategies for Success

- We will have check-ins for all new participating schools, new scholarship managers, and those needing additional support. These check-ins will be used to provide additional support and step-by-step training for those that are learning the program.
- You can access the meeting using this link:
<https://ldoe.zoom.us/j/93717548403>
- Topics that will be covered in our next check-in will included:
 - How to complete Tuition and Fees / Allowable Fees
 - How to complete the Notice of Intent
 - Upcoming Application Process

Office Hours

- We are extending office hours to provide one-on-one assistance regarding any questions you may have.
 - Offered each week for **school administrators and other school system employees**
 - Tuesdays and Thursdays from **10:30 a.m. to 12:00 p.m.**
- Booking: <https://www.picktime.com/LDEnonpublicschools>
- In order to make sure that every school gets an opportunity to schedule a call, each call will be limited to 15 minutes.



Office Hours

- When booking, include a description of what you'd like to discuss during the call in the “booking notes” section of the form. This will ensure that our staff is prepared ahead of the call and can effectively use the time to address your concerns.
- If you miss your scheduled time, you will need to book a new appointment time. If you have any questions about Office Hours, please reach out to us at studentscholarships@la.gov for assistance.

This service is not available to families. Families with questions should submit them to studentscholarships@la.gov





Communications

Emails

Emails from studentscholarships@la.gov and program staff are the first source of communication for all participating schools.

- Important links, documents, instructions, and urgent deadlines are communicated via email.
- It is required that all principals and scholarship managers read/review the emails and documents being sent regarding the program.
- Not reading the emails results in incorrect submissions and/or missed deadlines.

If you have any questions about the content of emails, please respond directly to the email or contact us at studentscholarships@la.gov for assistance.

Newsletter

The Nonpublic newsletter goes out every Thursday at 4:30pm.

- The latest information and program updates are always provided in the newsletter. This is an important source of information provided to all participating schools.
- It is important that you review the newsletter for all updates regarding deadlines, program updates, and requirements.
- Please ensure at least one person from your school is accessing the newsletter weekly.

You can sign up for the newsletter using this link [here](#).

Program Calendar

In order to provide better support for all participating scholarship schools, we have released a program calendar for the 2022-23 school year.

- The annual calendar include all important dates for the upcoming school year.
 - *You can access the 2022-23 Nonpublic Annual Reporting Calendar [here](#).*
- A monthly version of the calendar will be included in every newsletter.

Please Note: All dates are tentative and may change. Please review future issues of the Nonpublic newsletter for all updates.

If you have questions or any issues accessing the calendar, please contact us at studentscholarships@la.gov for assistance.

LEADS

- LEADs can be accessed here: <https://leads5.doe.louisiana.gov/ptl>
- Passwords expire every 60 days and must be reset here: <https://password.doe.louisiana.gov/>
- To gain access to SEE in LEADS click [here](#) to complete the request



Username, Passcodes, and Unlocks

- If you are having a problem with your account please always include your **username** and **school code** in the email
- Please remember to only send one email request stating problem to studentscholarships@la.gov



Helpful Links

- [LDOE Nonpublic Library](#)
- [LDOE School Choice Library](#)
- [Louisiana Scholarship Program](#)
- [Statewide Scholarship Application](#)

Thank You For Joining Today's Call.

Information regarding Nonpublic and Scholarship action items can be found in the [LDOE Weekly Nonpublic Newsletter](#).

Please reach out to the following contacts with questions:

FOR QUESTIONS ABOUT	EMAIL
Louisiana Scholarship Program	studentscholarships@la.gov
School Choice Program for Students with Exceptionalities	

