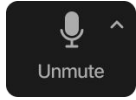


Nonpublic Schools Webinar

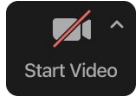
August 19, 2026



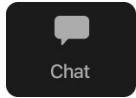
Zoom Meeting Preparation



- Please make sure your phone or computer is muted to minimize background noise.
 - To do this, hover over the bottom left-hand side of your screen and click “Mute.”



- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
 - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”



- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.

If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact LDOEcommunications@la.gov



Agenda

1. Application Information: BESE Approval
2. Application Information: Brumfield vs. Dodd Approval
3. Nonpublic Annual Enrollment (EdLink Access)
4. Important Dates and Deadlines
5. LA GATOR
 - a. Jotform Contact Information Survey
 - b. Share Enrollment and Next Steps
 - c. Payment and Waitlist Schedule
 - d. Assessment Holds and Approved Awaiting Opt-in
6. School Choice Program for Students with Exceptionalities
 - a. Important Dates
 - b. Q1 Enrollment Timeline
 - c. Payment Adjustment Forms
 - d. Roster Verifications
 - e. Forms (Transfer, Decline, Attestation)
7. Resources





Nonpublic Schools

Nonpublic School Contact Changes

We are excited to announce that the [EdLink Ops SPS Portal](#) will replace the Legacy Sponsor Site application. While the new portal maintains a similar layout to Sponsor Site, it introduces streamlined functionality and an enhanced user experience.

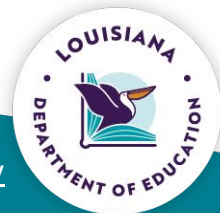
As an [SPS District Data Analyst](#), you will now have the ability to edit or request updates directly within the application, eliminating the need to complete Jotform requests for opening or closing schools or making changes to existing sites.

Please refer to the User Guide for further assistance.

Key Resource

- [EdLink Ops K12 User Guide](#)
- [EdLink Ops SPS Training Video](#)

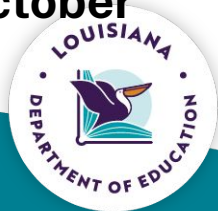
If you have questions email us at nonpublicschools@la.gov



Nonpublic School Annual Enrollment Report

- All BESE approved nonpublic schools will be required to submit their school's 2026-2027 annual enrollment report.
- The NPS Annual Enrollment Report is submitted through the [Edlink Website](#).
- Enrollment data is **required** and must be entered in **Edlink**.
- The [NPS School Manager Role](#) must be approved prior to submitting the annual enrollment report.
- The [NPS School Manager Annual Reporting User Guide](#) provides steps to assist with submitting the annual enrollment report.
- The deadline to submit your school's annual enrollment report is **October 15, 2026**.

If you have questions regarding the annual enrollment report and/or Edlink,
email us at nonpublicschools@la.gov.



2027-2028 BESE and Brumfield v. Dodd Application

- The BESE and Brumfield v. Dodd application for all nonpublic schools seeking BESE and/or Brumfield v. Dodd approval for the 2027-2028 school year will be submitted through [Edlink](#). We are now accepting applications. This is a new transition for the BESE Applications, so please do not wait until the last day to submit your application.
- The [SPS District Data Analyst Role](#) is required to submit the BESE and Brumfield v Dodd Application.
- The application must be completed in its entirety and all required documents must be uploaded in order to be considered for BESE approval.
- The deadline to submit your school's BESE application is **October 15, 2026.**

If you have questions regarding the BESE or Brumfield v. Dodd application, email us at nonpublicschools@la.gov.



2027-2028 BESE and Brumfield v. Dodd Application

NPSB Initial and Renewal Application User Guide

Please see the example below:

The screenshot shows a web application window titled "Role Permission Selection". It contains several input fields for user information and two main selection panels.

Permission Request Type	General User Access
Organization Selection	K-12 Public Schools
Application Selection	EdLink Ops Portal
Location Selection	

Role Selection

- AFR Business Manager
- SPS Board Chair
- SPS District Administrator
- SPS District Data Analyst**
- SPS Other Staff
- SPS School Administrator
- SPS School Data Analyst

Permission Selection

☒ SPS District Data Analyst

SPS District Data Analyst (Coordinator) and SPS District Administrator (Superintendent) are the most common role assignments.

Submit Close

If you have questions regarding the BESE or Brumfield v. Dodd application, email us at nonpublicschools@la.gov.



2027-2028 BESE and Brumfield v. Dodd Application

Start NPSB Renewal Application

User will see a banner message and a start renewal button on Site Information page when it's time for NPSB renewal.

Coordinator should be able to click on "Start Renewal" Button and lands on Application homepage. Information will be prepopulated for the user to review and submit the renewal application.

The screenshot shows a web application interface for NPSB renewal. At the top, there's a 'Site Information' header. Below it, a green banner message states: 'Reminder: The nonpublic schools seeking BESE and/or Brumfield v. Dodd approval renewal period for the 2026-2027 School Year is now open. Please complete your submission by October 15th, 2026. Click the "Start Renewal" button to submit your update documentation for LDOE review.' Below the banner is a 'Renew Entity' section with a 'Start Renewal' button. The main form is titled 'Site Information' and contains several input fields: 'Site Code' (pre-filled with 500000), 'Site Type' (dropdown menu), 'Fee Number' (pre-filled with 000-000-0000), 'Physical Address' (pre-filled with 2000 East Texas Avenue, Alexandria, Louisiana, 71303-0000, Rounder Church), 'Site/School Name' (pre-filled with St. Francis Cabrini School), 'Primary Phone Number' (pre-filled with 504-440-0300), 'Secondary Phone Number' (pre-filled with N/A), 'Location ID' (pre-filled with 10000 0004), 'Entity' (pre-filled with N/A), 'Entity ID' (pre-filled with N/A), 'Site Status' (pre-filled with OPERA in Operation (Previously Listed)), and 'Entity Notification Email' (pre-filled with nonpublicschools@la.gov).

Once the renewal application has been submitted, Non-Public manager will be able to review the application and approve or reject the application.

An approval email with an approval letter will be sent to the respective coordinator.

If you have questions regarding the BESE or Brumfield v. Dodd application, email us at nonpublicschools@la.gov.



Who Needs to Apply for the BESE Application?

- Current BESE approved nonpublic schools seeking to renew their BESE approval for the 2027-2028 school year.
- Any **NEW** nonpublic school seeking BESE approval for the 2027-2028 school year.

If you have questions regarding the BESE application, email us at nonpublicschools@la.gov.



Who Needs to Apply for Brumfield v. Dodd?

- Current BESE approved nonpublic schools that desire to remain a participant in the LA Gator Scholarship Program, School Choice Program (SCP) for certain students with exceptionalities, and/or the Tuition Donation Credit(TDC) program.
- Nonpublic schools seeking Brumfield v. Dodd approval for the 2027-2028 school year.
- Current and new nonpublic schools desiring to partner with a School Tuition Organization (STO) such as ACE Scholarships, Arete Scholars, Aspiring Scholars, and/or Son of a Saint.
- Nonpublic schools desiring to receive state and federal services for the 2027-2028 school year.

If you have questions regarding the Brumfield v. Dodd application, email us at nonpublicschools@la.gov.



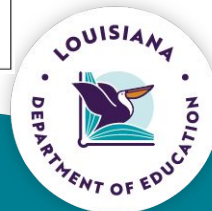
Nonpublic Schools Seeking State Approval

BESE and Brumfield v Dodd Checklist

ACCREDITED SCHOOLS	
New Nonpublic School	Returning Nonpublic School
☐ Brumfield v. Dodd Initial Application Complete if your school is seeking Brumfield v. Dodd approval. It must be notarized.	☐ Brumfield v. Dodd Annual Compliance Report Complete if your school is a returning BESE approved nonpublic school seeking Brumfield v. Dodd approval.
☐ 2 forms of verification that publicizes the school's nondiscriminatory admissions policy. Provide website screenshots of its announcements, including newspaper advertisements, and/or copies of any brochures or similar publications. (A typed nondiscriminatory statement on a Microsoft word document is NOT acceptable.)	☐ 2 forms of verification that publicizes the school's nondiscriminatory admissions policy. Provide website screenshots of its announcements, including newspaper advertisements, and/or copies of any brochures or similar publications. (A typed nondiscriminatory statement on a Microsoft word document is NOT acceptable.)
☐ Accreditation letter or Certificate should be from one of the listed Nonpublic School Accreditation Organizations. Nonpublic School Approval Process: Accreditation Organizations The expiration date must be visible on the accreditation letter or certificate.	☐ Accreditation letter or Certificate should be from one of the listed Nonpublic School Accreditation Organizations. Nonpublic School Approval Process: Accreditation Organizations The expiration date must be visible on the accreditation letter or certificate.
☐ Department of Health and Hospital (DHH) Inspection Report - School Building and Cafeteria Inspections - If there is no cafeteria or the school is not providing meals, please submit in writing on letterhead. - It cannot be dated prior to August 2025.	☐ Department of Health and Hospital (DHH) Inspection Report - School Building and Cafeteria Inspections - If there is no cafeteria or the school is not providing meals, please submit in writing on letterhead. - It cannot be dated prior to August 2025.
☐ City or State Fire Marshal Inspection Report It cannot be dated prior to August 2025.	☐ City or State Fire Marshal Inspection Report It cannot be dated prior to August 2025.
☐ Program of Study For schools that serve 9th-12th grade	☐ Program of Study For schools that serve 9th-12th grade
	☐ Annual Enrollment - Once enrollment has been submitted through EDLINK, submit a screenshot of the completion. - If assistance is needed, submit a ticket through the Edlink Help Desk.

NON-ACCREDITED SCHOOLS	
New Nonpublic School	Returning Nonpublic School
☐ Brumfield v. Dodd Initial Application Complete if your school is seeking Brumfield v. Dodd approval. It must be notarized.	☐ Brumfield v. Dodd Annual Compliance Report Complete if your school is a returning BESE approved nonpublic school, seeking Brumfield v. Dodd approval.
☐ 2 forms of verification that publicizes the school's nondiscriminatory admissions policy. Provide website screenshots of its announcements, including newspaper advertisements, and/or copies of any brochures or similar publications. (A typed nondiscriminatory statement on a Microsoft word document is NOT acceptable.)	☐ 2 forms of verification that publicizes the school's nondiscriminatory admissions policy. Provide website screenshots of its announcements, including newspaper advertisements, and/or copies of any brochures or similar publications. (A typed nondiscriminatory statement on a Microsoft word document is NOT acceptable.)
☐ Nonpublic School Approval Questionnaire: New Applicant	☐ Nonpublic School Approval Questionnaire: Returning Applicant
☐ Department of Health and Hospital (DHH) Inspection Report - School Building and Cafeteria Inspections - If there is no cafeteria or the school is not providing meals, please submit in writing on letterhead. - It cannot be dated prior to August 2025.	☐ Department of Health and Hospital (DHH) Inspection Report - School Building and Cafeteria Inspections - If there is no cafeteria or the school is not providing meals, please submit in writing on letterhead. - It cannot be dated prior to August 2025.
☐ City or State Fire Marshal Inspection Report It cannot be dated prior to August 2025.	☐ City or State Fire Marshal Inspection Report It cannot be dated prior to August 2025.
☐ Program of Study For schools that serve 9th-12th grade	☐ Program of Study For schools that serve 9th-12th grade
	☐ Annual Enrollment - Once enrollment has been submitted through EDLINK, submit a screenshot of the completion. - If assistance is needed, submit a ticket through the Edlink Help Desk.

Checklist Link [NPS Approval Document Submission Process Checklist](#)
 Contact nonpublicschools@la.gov with questions.



Brumfield v. Dodd Non Discriminatory Policy

TWO PROOFS OF YOUR SCHOOL'S NON DISCRIMINATORY EXAMPLES WITH THE FOLLOWING STATEMENT:

“YOUR SCHOOL’S NAME HERE admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students of the organization. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship programs, and other organization-administered programs.”

- Microsoft Word Documents will not be accepted.
- Pictures without the ND policy listed is not accepted.

Acceptable Non Discriminatory Examples:

- The most current copies of your advertisements.
- Efforts made by the school to publicize your nondiscriminatory admissions policy.
- Include latest affidavits of publication of newspaper advertisements.
- The most current copy of your school’s brochures, flyers, school handbook etc.
- A description of other efforts to inform minorities of the school and its program.
- A print out of a webpage and/or social media screenshots, etc. (About or Bio Section)

If you have questions regarding the Brumfield v. Dodd application,
email us at nonpublicschools@la.gov.



Nonpublic Schools Seeking State Approval

Acceptable letters/certificates of accreditation:

- Review the [Accreditation Organizations](#) process to verify that your school's accreditation is acceptable.
- Accreditation letters and certificates are accepted.
- Expired accreditations **will not** be accepted.

LOUISIANA DEPARTMENT OF EDUCATION
OFFICE OF SCHOOL CHOICE
Nonpublic School Approval Process: Accreditation Organizations

[RS 17:4021](#) lists accrediting agencies as Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) accreditation organizations; Cognia accreditation organizations; National Association of Independent Schools (NAIS) accreditation organizations; Louisiana Montessori Association (LMA); and the Diocese and Archdiocese in which the school is located.

Bulletin 741 Nonpublic lists the following designations for BESE-approved schools:

1. **Accredited Approved:** The school is currently accredited by SACSCOC, Cognia, or NAIS and meets all other criteria for BESE approval;
2. **Non-Accredited Approved:** The school is not currently accredited by SACSCOC, Cognia, or NAIS, but has met all other criteria for BESE approval;
3. **Louisiana Montessori Accredited Approved:** The school meets LMA's accreditation requirements and all other criteria for BESE approval; and
4. **Louisiana Montessori Provisionally Accredited Approved:** The school is actively working towards meeting LMA's accreditation requirements, but has met all other criteria for BESE approval;

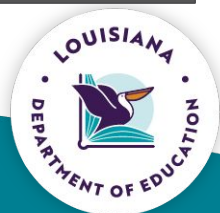
The table below outlines all accrediting agencies that qualify a school for the Accredited Approved, Louisiana Montessori Accredited Approved, or Louisiana Montessori Provisionally Accredited Approved designations.

Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and Cognia Accreditation	National Association of Independent Schools (NAIS) Accreditation Organizations
Lead Partners: 1. Association of Christian Schools International (ACSI) 2. International Christian Accrediting Association (ICAA) 3. National Lutheran School Accreditation (NLSA) 4. International League of Christian Schools (ILCS) 5. National Christian School Association (NCSA) 6. Alabama Independent Schools Association (AISA) 7. South Carolina Independent School Association (SCISA)	1. Independent School Association of the Southwest (ISAS) 2. Southwestern Association of Episcopal Schools (SAES) 3. Association of Waldorf Schools of North America (AWSNA)
	Louisiana Montessori Association (LMA)
	1. Louisiana Montessori Association (LMA)
	Lumen Accreditation The Catholic University of America
	1. The Catholic Diocese of Lafayette 2. The Catholic Diocese of Shreveport 3. The Catholic Diocese of Baton Rouge
Integrative Partners: 8. Christian Schools International (CSI) 9. Southern Association of Independent Schools (SAIS)	

Louisiana Department of Education
[doe.louisiana.gov](#) | P.O. Box 94064 • Baton Rouge, LA • 70804-9064

Page 1

Contact nonpublicschools@la.gov with questions.



Nonpublic Schools Seeking State Approval

State Fire Marshal Inspection Reports

- City and state fire marshal inspection reports are accepted.
- Inspection reports completed before August 2025 **will not** be accepted.

 **Office of State Fire Marshal**
8181 Independence Blvd. Baton Rouge, LA 70806
(225) 925-4911 (800) 256-5452 Fax (225) 925-4241

 **Daniel H. Wallis**
FIRE MARSHAL

Inspection Report
Report # [REDACTED]
No Deficient/Cautionary Codes cited.

Location Information			
Inspection Type	Compliance Building Inspection	Inspection Date	10/11/2022 1:58:16 PM
Structure ID	[REDACTED]	No. of Buildings	12
Capacity	[REDACTED]	Year Built	1900
Building/Trade Name	[REDACTED]	Address	[REDACTED]
Owner Information			
Owner Type	Name	Contact Phone	Contact Email
Private Project	[REDACTED]	[REDACTED]	[REDACTED]
Address			
[REDACTED]			
Tenant Information			
Name	Suite Number	Floor Number	Square Footage
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Occupancy Details			
Occupancy Type	Details		
[REDACTED]	[REDACTED]		
Comments			
NO APPARENT DEFICIENCIES AT TIME OF INSPECTION. IN COMPLIANCE.			
Name:	Badge Number:	Inspector Signature:	
[REDACTED]	[REDACTED]	[REDACTED]	
Person to whom requirements were explained			
Name:	Title: Maintenance	Signature:	
[REDACTED]	[REDACTED]	[REDACTED]	

For questions regarding the contents of this report, please call: [REDACTED]

R. S. 40: 1621 Whoever fails to comply with any order issued by the Fire Marshal or his authorized representative under any provision of Part III, Chapter 7, Title 40 of the Louisiana Revised Statutes of 1950, R.S. 40:1569 excepted, shall be fined not more than five hundred dollars or imprisoned, for more than six months or both. Each day's

Contact nonpublicschools@la.gov with questions.



Nonpublic Schools Seeking State Approval

Department of Health and Hospitals (DHH) Inspection Reports

- The details of the inspection report must be included.
- Inspection reports completed before August 2025 **will not** be accepted.

STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH

School
Notice of Violations

Routine/Renewal

Permit Number	Permit Name Louisiana Department of Education School Building	
Name of Establishment	Owner Name	
Address	Date 08/15/2023	Time 08:30 AM

LAC TITLE 51 PART XVII

NON-CRITICAL ITEMS: These items should be corrected by the next regular inspection or according to the compliance schedule (see below) established by this office.

Category	Code Reference	Description of Violations

Comments:
Faucet on left in downstairs boys restroom in elementary slightly loose.
A copy of the report has been emailed to _____

Number in Attendance
1340

Sanitarian Name/Print	Phone #	Sanitarian Signature	R.S. #

The above mentioned violations were called to my attention and were explained to me in detail. I hereby agree to

Correct Critical Violations by	Correct Non-Critical Violations by
Signature/Title	Signature of Recipient

Contact nonpublicschools@la.gov with questions.



2026 Nonpublic Schools Timeline

Item	Role Needed	Where to Submit	Opens	Closes
NPS Annual Enrollment Report	NP School Manager	Edlink Website	Currently Open	October 15, 2026
BESE Application	SPS District Data Analyst	Edlink Website	Currently Open	October 15, 2026
Brumfield v. Dodd Application	SPS District Data Analyst	Edlink Website	Currently Open	October 15, 2026





LA GATOR

Helpful Resources

- **To request a school visit or need technical assistance**
 - Email LAGATOR@la.gov. Please detail provide details for your request.
- **Planning for Quarter 1 Tuition Payments**
 - [How to Verify if You've Received a Student's Tuition Payment](#)
This article details the two ways schools can check for tuition payments: via their Odyssey School Account and their Stripe dashboard.
 - [Overview: Steps Required to Receive Tuition Payments Through Odyssey](#)
This article provides a brief step-by-step breakdown of the full tuition payment process, including the actions required from both parents and schools.

Please contact help.la@withodyssey.com or LAGATOR@la.gov with questions.



School Roster Maintenance

Keep Your Odyssey Roster Accurate (Odyssey)

- Remove students who never attended or are no longer enrolled.
- Review and update your Odyssey roster regularly.
- Initial roster review due **Thursday, August 13, 2026**.
- Continue updating throughout the school year.
- Update “Eligible” (waitlisted) student statuses as needed.

LDOE Enrollment Verification Due: August 24, 2026

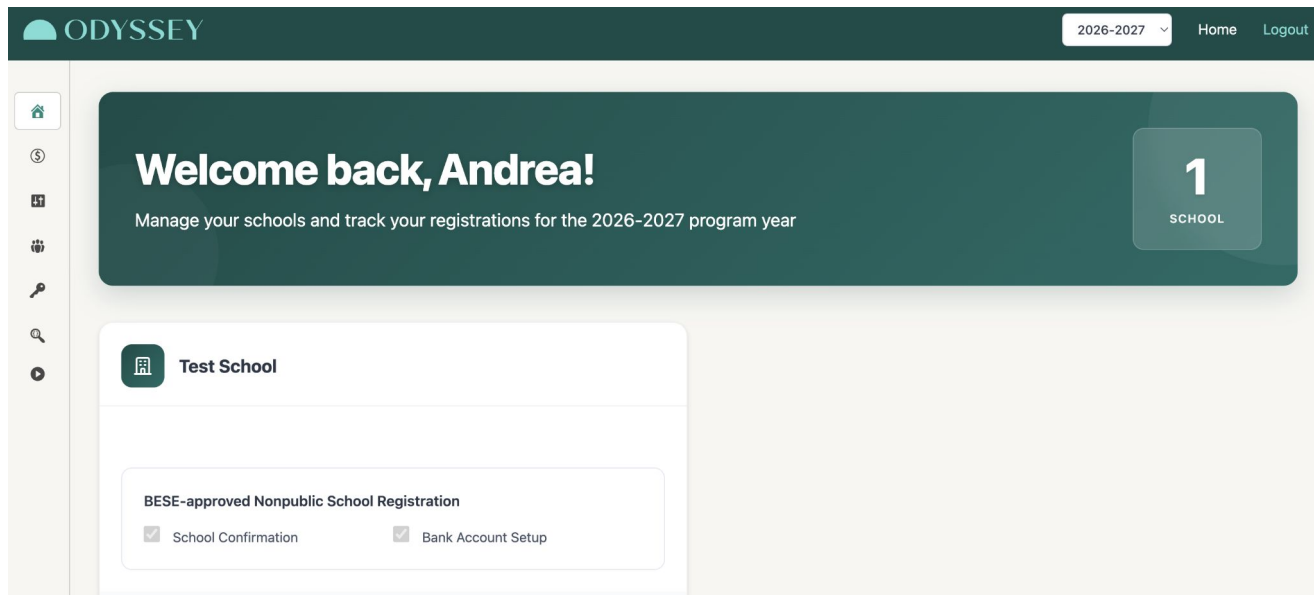
- The following steps will assist you in submitting your Enrollment Verification to LDOE.

If you have questions regarding the LA GATOR Scholarship Program, email us at LAGATOR@la.gov.



Verifying your 2026-27 LA GATOR Rosters with LDOE

Step 1: Log into your Odyssey School Account

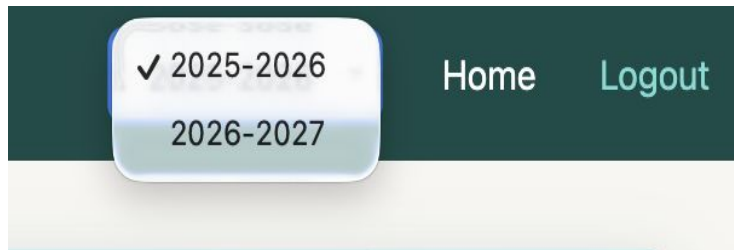


Please contact help.la@withodyssey.com or LAGATOR@la.gov with questions.

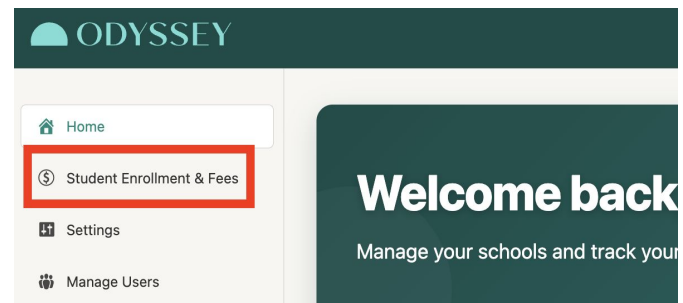


Verifying your 2026-27 LA GATOR Rosters with LDOE

Step 2: Select the program year, **2026-2027** by clicking on the program year filter in the upper right corner.



Step 3: Click on the **Student Enrollment & Fees** Tab.



Please contact help.la@withodyssey.com or LAGATOR@la.gov with questions.



Verifying your 2026-27 LA GATOR Rosters with LDOE

Step 4: Ensure you're filtering for **All Active Students**

Student Enrollment & Fees 2026-2027

Search...

School: Test School (active) Status: All Active Students

CSV Upload Guide Download Enrollment CSV Download Sample CSV Upload Student CSV

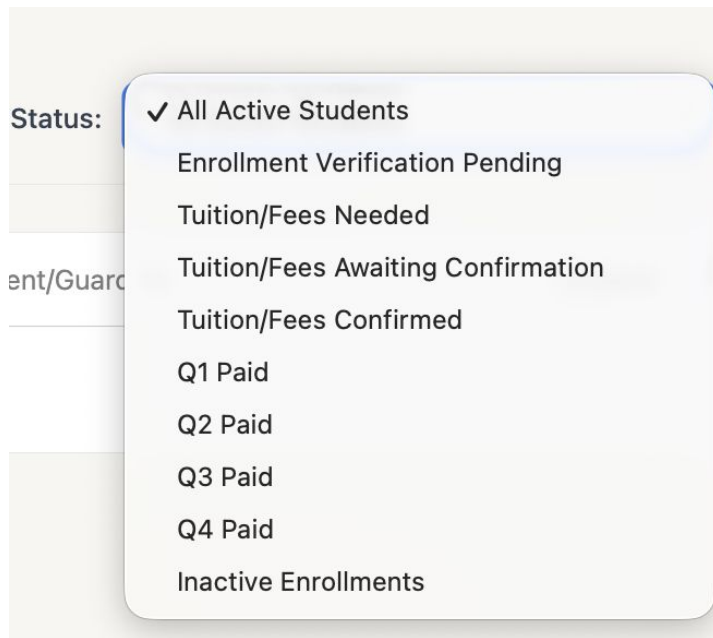
Enrollment Date	Parent/Guardian	Student	Contact	Annual Tuition & Fees	Status
26/5/7 7:10pm	John Doe	Jane Doe a51b66...24d0f7	3812038102 test@withodyssey.com	N/A	Enrollment Verification Pending

Please contact help.la@withodyssey.com or LAGATOR@la.gov with questions.



Verifying your 2026-27 LA GATOR Rosters with LDOE

- You will filter **All Active Students** and click **[Download Enrollment CSV]**. Please refer to this article to understand the different filters and their meanings: [What Do The Filters and Statuses On My School Portal Mean?](#)
- **Please note:** The **Inactive Enrollments** filter shows students whose enrollment request you've denied or who selected your school but have since selected another educational setting.



A screenshot of a web interface showing a dropdown menu for the 'Status' field. The dropdown is open, displaying a list of status options. The first option, 'All Active Students', is selected and highlighted with a blue background. The other options are listed in a standard font. The background of the interface is a light gray, and the dropdown menu has a white background with a thin blue border.

Status:
✓ All Active Students
Enrollment Verification Pending
Tuition/Fees Needed
Tuition/Fees Awaiting Confirmation
Tuition/Fees Confirmed
Q1 Paid
Q2 Paid
Q3 Paid
Q4 Paid
Inactive Enrollments

Please contact help.la@withodyssey.com or LAGATOR@la.gov with questions.



Verifying your 2026-27 LA GATOR Rosters with LDOE

Step 5: Click [Download Enrollment CSV]

Student Enrollment & Fees 2026-2027

Search...

School: Test School (active) Status: All Active Students

CSV Upload Guide **Download Enrollment CSV** Download Sample CSV Upload Student CSV

Enrollment Date	Parent/Guardian	Student	Contact	Annual Tuition & Fees	Status
26/5/7 7:10pm	John Doe	Jane Doe	3812038102	N/A	Enrollment Verification Pending

Step 6: Review the downloaded file and Upload the File to the SFTP.

- Document all student enrollments, no-shows, withdrawals, transfers, etc. as needed.

Please contact help.la@withodyssey.com or LAGATOR@la.gov with questions.



Funding & Enrollment Verifications

2026 - 2027 LA GATOR

LA GATOR Enrollment and Payment Dates FY 2026 - 2027				
	Quarter 1 Enrollment	Quarter 2 Enrollment	Quarter 3 Enrollment	Quarter 4 Enrollment
Enrollment Opens/Closes	8/6 - 8/13	10/1 - 10/8	1/4 -1/13	4/6 -4/13
Deadline/Updates to Odyssey System	8/20	10/20	1/20	4/20
FINAL PAYMENT Date (Thursdays only)	Thursday, August 27	Thursday, October 29	Thursday, January 28	Thursday, April 29

Please contact help.la@withodyssey.com or LAGATOR@la.gov with questions.



2026-2027 Waitlist Dates

Round 1 • Opens: 9/1 • Ends: 9/8 • Deadline to Opt-in: 9/15 • Report to Nonpublic: 9/22 • Enrollment Confirmation from Nonpublic School: 9/28	Round 2 • Opens: 11/2 • Ends: 11/9 • Deadline to Opt-in: 11/16 • Report to Nonpublic: 11/30 • Enrollment Confirmation from Nonpublic School: 12/7
Round 3 • Opens: 1/7 • Ends: 1/14 • Deadline to Opt-in: 1/21 • Enrollment Confirmation from Nonpublic School: 1/29	Round 4 (tentative) • Opens: • Ends: • Deadline to Opt-in: • Enrollment Confirmation from Nonpublic School:

Please contact help.la@withodyssey.com or LAGATOR@la.gov with questions.



Assessment Verification and Appeal Deadline

Assessment Holds

- Students in grades K–12 who did not complete the required ELA and Mathematics assessment using a BESE-approved or state assessment currently have assessment holds

This applies to students who:

- Do not have an assessment score report for **both ELA and Mathematics**.
- Do not have an **Individualized Education Program (IEP)** documenting an approved exclusion from state or BESE-approved assessments.
- Completed an assessment that is **not BESE-approved or a state assessment**.

Approved Awaiting Opt-in

- Once the assessment hold is removed students have until **August 24, 2026** to opt-in.

School Action Required

- Schools must complete the assessment verification process and upload any additional assessment score reports to the **SFTP (Nonpublic Secure File)** by **Friday, August 21, 2026**.

Assessment Appeals

- The deadline to submit **all assessment appeals** is **Friday, August 21, 2026**.

If you have questions regarding the LA GATOR Scholarship Program, email us at LAGATOR@la.gov.



LA GATOR Helpful Tips

- Ensure that all approved LAGATOR students are on your schools roster.
- Send communications to your participating families notifying them of the Quarter 1 disbursement on August 27, 2026.
- Verify for Q1 payments:
 1. Click on the **Student Enrollment & Fees** Tab.
 2. Filter students by Q1 paid (please give the payment 3 to 5 business days for processing).



3. Contact families to ensure that tuition payments are disbursed to the school.

Please contact help.la@withodyssey.com or LAGATOR@la.gov with questions.



LA GATOR Important Deadlines

- **Past Due**

Thursday, August 13, 2026

Enrollment Verification to Odyssey

- **Current**

Friday, August 21, 2026- Directions shared in a previous email

- Assessment Verification (Excel File) and any new score reports uploaded to SFTP
- Assessment Appeals

Monday, August 24, 2026

Students who have been cleared from an assessment hold must opt-in via the Odyssey portal.

- **Upcoming**

Monday, August 31, 2026

- [2026 -2027 Nonpublic Schools' Contact Information](#)

Please contact help.la@withodyssey.com or LAGATOR@la.gov with questions.



LA GATOR Support

- **LDOE's LA GATOR Page:** LAGATOR.la.gov
 - All FAQs & Program Policy
 - Communication Resources
 - Program Updates
 - Application Links
- **Odyssey Support**
 - **Phone:** (225) 422-1538
 - **Email:** help.la@withodyssey.com
 - **Instant Chat:** WithOdyssey.com (bottom right corner)

Please contact help.la@withodyssey.com or LAGATOR@la.gov with questions.





School Choice Program

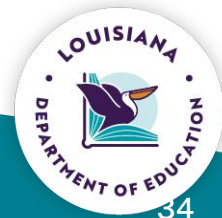
September: Important Dates and Deadlines

STEP	DATE
Q1 Enrollment Opens	September 1, 2026
Q1 Enrollment Closes	September 6, 2026



October: Important Dates and Deadlines

STEP	DATE
Notice of Intent (NOI) School Choice Program Opens	October 1, 2026
Last Day to Submit Payment Adjustment Forms for Q1	October 6, 2026
Notice of Intent (NOI) School Choice Program Closes	October 30, 2026



SCP Q1 Enrollment Timeline

Reminders:

- Transfers must be complete before Q1 enrollment period.
- Schools will check account access and alert the Office of School Choice if needed.

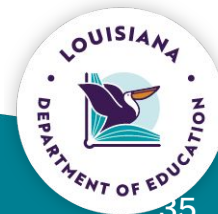
September 1st

Q1 Enrollment for SCP opens

September 6th

Q1 Enrollment for SCP closes

- If an enrollment error is discovered, schools will have 30 days to submit a completed/signed Payment Adjustment Form for review to studentscholarships@la.gov.
- Requests received after 30 days will be reviewed but not may not be approved.



Payment Adjustment Forms

Schools have 30 days from the last day of the quarterly enrollment reporting period (September 6) to report any enrollment issues.

- All Payment Adjustment Forms for Quarter 1 must be submitted by **October 6**.
- Any Payment Adjustment Forms for Quarter 1 submitted after October 6 will be considered on an individual basis and must include an explanation of the late submission.
- Please note that late submissions are not guaranteed payment.

For questions, please contact studentscholarships@la.gov.



Roster Verification

- Once all rosters are uploaded to SCS please check for the following:
 - Name
 - Grade level
 - SSN (if changes are needed a copy of the SSN card will be required)
 - DOB
- Verify all current students are on the roster
- If a student needs to be dropped or transferred, please submit the appropriate form to studentscholarships@la.gov.
 - [Declined Award Form](#)
 - [Transfer Award Form](#)
 - [Attestation Form](#)



Transfer Form

- Transfer forms must be completed correctly and signed by the school.
- Forms with incorrect or incomplete information will be returned.
- Use this [Transfer Form](#).



Office of School Choice

School Choice Program Transfer Form

Families seeking to transfer their educational certificate should complete this form together with the receiving school.

Submission of this form is not a guarantee that a transfer will be approved.

- Students must have been awarded an educational certificate to qualify for a transfer.
- This form must be signed by the parent/guardian and a representative of the receiving transfer school.
- The receiving school should submit this form to the Office of School Choice at studentscholarships@la.gov.

Student and Parent Information

Student Name:	Student Date of Birth:	Grade:	Last 4 Digits of SSN:
Current SCP School:		Site Code:	
Requested Transfer School:		Site Code:	
Parent/Guardian Name:	Parent/Guardian Phone Number:	Parent/Guardian Email:	

Reason for Transfer Request

☐ Location/Transportation Issues

☐ Health and Safety Concerns *(Please briefly explain in the space below)*

☐ Other *(Please briefly explain in the space below)*

Signatures

I understand that transfers are not guaranteed but will be considered on a case-by-case basis. The information I have provided above is accurate, and I will supply additional documentation as requested.

Parent/Guardian Signature: _____ Date: _____

I understand that transfers are not guaranteed but will be considered on a case-by-case basis. I acknowledge that I have a seat for this student in the grade level listed above and will enroll him/her.

School Representative Signature: _____ Date: _____

Louisiana Department of Education

doe.louisiana.gov | P.O. Box 94064 • Baton Rouge, LA • 70804-9064

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Declined Award Form

- Declined Award forms must be completed correctly and signed by the school.
- Forms with incorrect or incomplete information will be returned.
- Use this [Declined Award Form](#).

 **LOUISIANA DEPARTMENT OF EDUCATION**
Office of School Choice

School Choice Program Decline Award Form

Families seeking to decline a Scholarship award must complete this form together with the awarding school. In order to decline an award, families must:

- Complete and sign this form acknowledging that they understand:
 - the student's scholarship award will be removed, and
 - their student will no longer be eligible to participate in the School Choice Program for the remainder of the school year
- Submit this form to their current SCP school. The current SCP school will submit the completed form to LDOE at student@scholarships@la.gov.

Once the award has been removed it cannot be reinstated or transferred to another participating school. **If a family declines an award, they must re-apply in the fall in order to be eligible for any scholarships awarded in the upcoming years.**

The family must sign this form acknowledging that they understand they are willingly choosing not to participate in the SCP program for the current school year and must re-apply if they would like to be considered for any future scholarship awards. A school representative must also sign the form acknowledging that they have informed the family of the stipulations of declining a scholarship award.

Student Name:	Student Date of Birth:	Last 4 Digits of SSN:
Parent/Guardian Name:	Parent/Guardian Phone:	Parent/Guardian Email:
Current School Placement:	School Site Code:	Grade:
Reason for Declining Award:		

Parent Signature:
I understand that by declining this award, I am willingly opting out of the School Choice Program for the remainder of the current school year, and I will need to re-apply for the scholarship in order to be considered for scholarships awarded in the upcoming years. The information I have provided above is accurate, and I understand the scholarship terms above.

Parent/Guardian Signature: _____ Date: _____

School Representative Signature:

School Representative Name: _____ Date: _____

School Representative Signature: _____

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2026-2027 SCP Attestation



Scholarship Attestation

School Choice Program for Certain Students with Exceptionalities

Parent/Guardian Attestation and Acknowledgment (Declining SCP)

By signing below, I acknowledge that the school has informed me of the differences between the SCP Award and the LA GATOR Award, including the changes in scholarship eligibility, requirements, and program expectations associated with accepting the LA GATOR Award.

I acknowledge that I am voluntarily declining the SCP Award on behalf of my child in order for my child to be considered for the LA GATOR Award.

I understand that eligibility for the LA GATOR Award requires that students in grades K-12 complete a BESE-approved norm-referenced assessment or the applicable grade level assessment associated with the Louisiana Accountability System. I further understand that completion of this assessment is a requirement for continued participation in the LA GATOR program. Additionally, I understand that by declining the SCP Award, I am responsible for completing all requirements and next steps associated with receiving and maintaining the LA GATOR award.

By signing this acknowledgement, I certify that I have read and understand the information provided above and that:

- The school has explained the scholarship changes associated with declining the SCP Award and accepting the LA GATOR Award.
- The school has informed me that completion of a required norm-referenced assessment is a condition of eligibility for the LA GATOR Award.
- I understand the differences between the SCP Award and the LA GATOR Award and have had the opportunity to ask questions.
- I knowingly and voluntarily choose to decline the SCP Award in order for my child to be considered for the LA GATOR Award.

Student Name: _____

Parent/Guardian Name (Printed): _____

Parent/Guardian Signature: _____

Date: _____

•By, signing the document, the parent is acknowledging that they understand the difference between the SCP Award and the LA GATOR Award

•They are voluntarily declining the SCP Award to accept the LA GATOR Award

•They understand the eligibility and assessment requirements for the LA GATOR Award





Resources

Office Hours

Office hours are provided to offer one-on-one assistance for any questions you have.

- Available each week for school administrators and other school system employees
- Tuesdays and Thursdays from 10:30 a.m. to 12:00 p.m.

Booking: <https://www.picktime.com/LDNonpublicschools>

- In order to make sure that every school gets an opportunity to schedule a call, each call will be limited to 15 minutes.

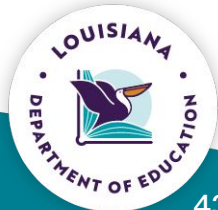


Office Hours

- When booking, include a description of what you'd like to discuss during the call in the “booking notes” section of the form. This will ensure that our staff is prepared ahead of the call and can effectively use the time to address your concerns.
- If you miss your scheduled time, book a new appointment time.
- If you have any questions about Office Hours, please reach out to us at studentscholarships@la.gov for assistance.

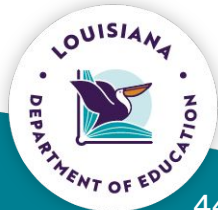
***This service is not available to families.*

Families can email questions to studentscholarships@la.gov.



Username, Passcodes, and the Unlocking Process

- If you are having a problem with your account, please always include your username and school code in the email.
- Please remember to only send one email request stating problem to studentscholarships@la.gov.



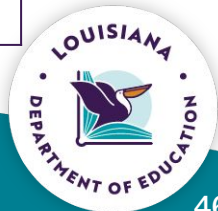
Helpful Links

- [School Choice Program Application Guide](#)
- [School Choice Program Application](#)
- [SCP Family Participation Guide](#)
- [SCP School Participation Guide](#)
- [School Choice Program for Students with Exceptionalities webpage](#)



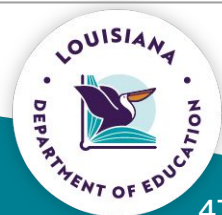
Helpful Links

Name	Link
<u>LEADS</u> • Passwords expire every 60 days and must be reset. If you are having a problem with your account include your username and school code in the email sent.	<u>https://leads5.doe.louisiana.gov/ptl/</u>
<u>LDOE School Choice Library</u> • Resources for Home Study, Nonpublic and Charter schools • Scholarship Programs Resources • Annual Reports	<u>https://doe.louisiana.gov/families-and-students</u>



Nonpublic Team Contact Information

Topic	Email Support
LA GATOR Program	lagator@la.gov
School Choice Program for Students with Exceptionalities (SCP)	studentscholarships@la.gov
Tuition Donation Credit Program (TDC)	
Operations/BESE Approval/Brumfield v. Dodd Approval	nonpublicschools@la.gov
Approved Home Study Program & Nonpublic Schools Not Seeking State Approval	homestudy@la.gov





Email questions to:
studentscholarships@la.gov
**School Choice Program for Certain Students
with Exceptionalities**

Email questions to:
LAGATOR@la.gov
LA GATOR Program

