

Louisiana Believes

**District Planning Call
November 2, 2016**

Agenda

- I. Flood Relief Update**
- II. ESSA**
- III. Measuring Student Success**
 - A. LEAP 360
 - B. LEAP 2025 Assessment Administration
 - C. 2016 School and District Performance Scores
- IV. Data Governance and Student Privacy**
- V. Graduation Pathways**
 - A. Financial Aid Planning
 - B. Jump Start Convention
- VI. Teaching and Learning**
 - A. Instructional Materials Review
 - B. December Collaborations
 - C. Digital Literacy
 - D. Standards Review Updates
 - E. Believe and Prepare Updates
 - F. Regional Workforce Reports
 - G. Teacher and Principal of the Year

The LDOE recommends the following supervisors attend this call:

- District Test Coordinators
- Accountability
- Technology
- Early Childhood
- High School
- Career and Technical Education
- Principal and Teacher Leader
- Human Resources

ESSA

Framework Engagement Timeline

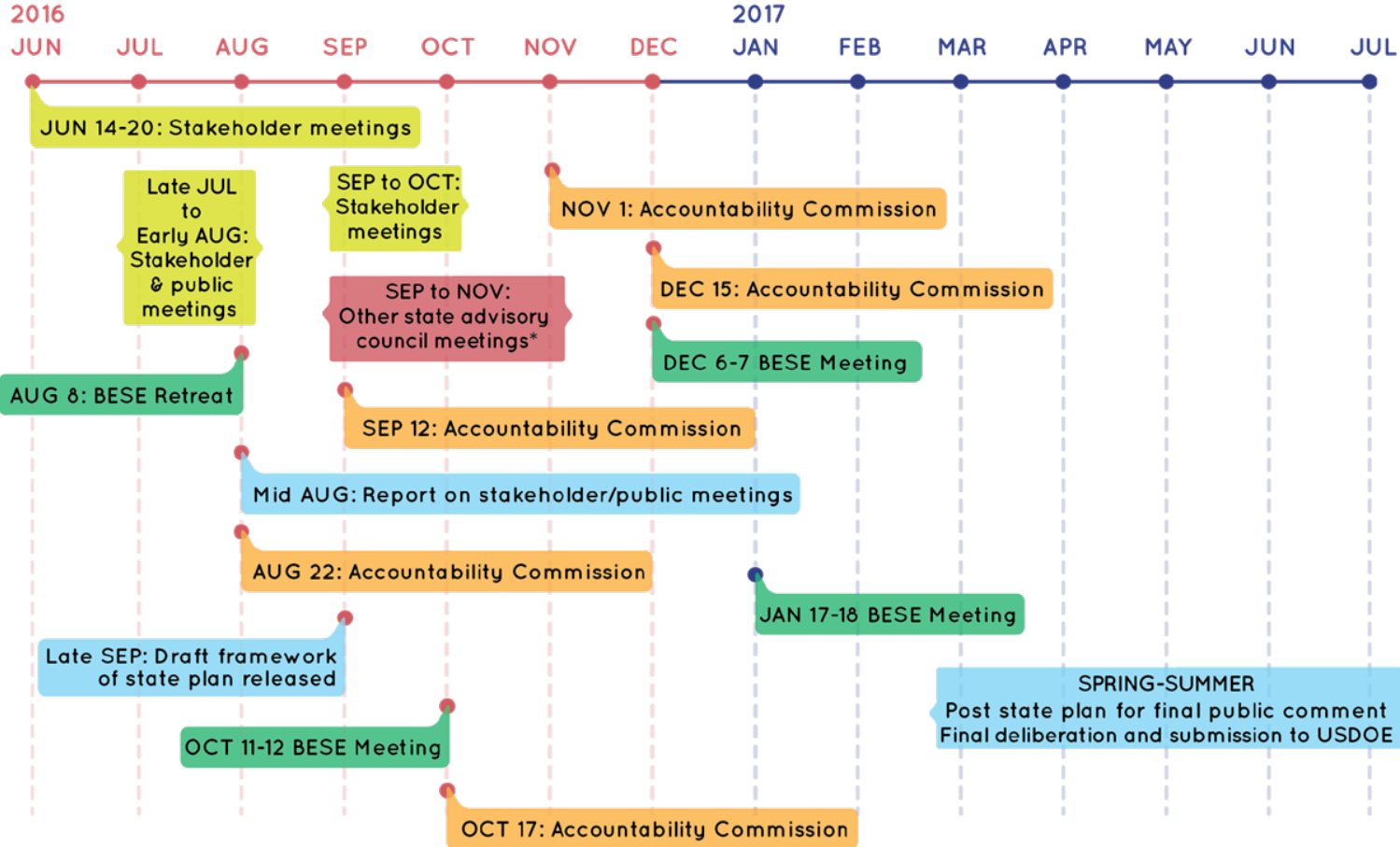
The draft framework is available on the [Department's website](#), and the public is invited to submit feedback in one of two ways:

1. Attend an upcoming public meeting this fall and winter to share your thoughts and ideas with the Department directly.
2. Email ideas directly to the Department at essalouisiana@la.gov.

Upcoming Public Meetings

Date	Meeting	Location
November 1	Accountability Commission	Baton Rouge
November 1	Public Feedback Meeting	Bossier City
November 3	Superintendents' Advisory Council	Baton Rouge
November 3	Special Education Advisory Council	Baton Rouge
November 4	Public Feedback Meeting	New Orleans
November 7	Public Feedback Meeting	Opelousas
November 7	Nonpublic School Commission	Baton Rouge
November 16	Special Education Advisory Panel	Baton Rouge
November 16	Early Childhood Advisory Council	Baton Rouge
December 5	Accountability Commission	Baton Rouge
December 6-7	BESE Meetings	Baton Rouge

ESSA State Plan Development Timeline



*Special Education Advisory Panel, Superintendents Advisory Council, Early Childhood Care, and Education Advisory Council, Workforce Investment Council, and more.

ESSA Resources

All information regarding ESSA meetings such as meeting presentations, sign-in sheets, recordings, and plan development can be found at www.louisianabelieves.com/essa.

The following tools have been released to support stakeholder's understanding of ESSA and Louisiana's plan.

- [ESSA Overview](#)
- [Louisiana's ESSA Plan Timeline](#)
- [ESSA Listening Tour Report](#)
- [ESSA Draft Framework](#)
- [Fall ESSA Listening Tour Presentation](#)

Please email essalouisiana@la.gov with questions.

Measuring Student Success

Measuring Student Success: LEAP 360

LEAP 360

Louisiana is building LEAP 360, a non-summative assessment resource to help:

- **Teachers** understand a more complete picture of student performance at the beginning of, throughout, and at the end of the year. This understanding will help teachers adjust their instruction to help students achieve—including students with unique needs. If used well, these tools will help teachers set a meaningful, ambitious goal for student learning and monitor learning towards that goal.
- **Principals** identify throughout the system where additional support is needed (e.g., teachers, content areas, grade levels, students). In addition, these tools will provide school leaders the information they need to focus educators on the learning that matters most for students.
- **Districts** identify throughout the system where additional support is needed (e.g., teachers, content areas, grade levels, students), provide tools that help districts monitor progress towards goals, and support a strong system that reduces the amount of testing and focuses time on learning.

LEAP 360

The non-summative assessments include:

Resource	Purpose	Timeline
Classroom Formative <ul style="list-style-type: none">• EAGLE 2.0	Aid and enhance student learning throughout the year	Available now!
<ul style="list-style-type: none">• K-2 Formative Tasks	Observe and collect information about young students	Available now!
Interim Assessments (ELA and math)	Monitor student progress throughout the year	Grades 3-8 Form 1—Late Winter Form 2—Spring
Diagnostic Assessments (ELA and math)	Assess student knowledge at beginning of grade/course	Prior to back-to-school 2017

EAGLE 2.0 Training School Level Users

Last month, the Department trained hundreds of district administrators on the new EAGLE 2.0 platform.

The training provided hands-on experience with the following components:

- System Access
- Student Testing
- Item Bank
- Reports
- Training Resources.

To support the redelivery of this training at the school level, a PowerPoint is available from the LDOE website. The PowerPoint can be edited to fit district and school-level needs.

To access the PowerPoint, go to www.louisianabelieves.com (Library > Category > District Test Coordinator Resources > Resources and Forms).

Email questions to assessment@la.gov.

EAGLE 2.0 Training Resources

Resource	User
User Guides District/School Administrator Teacher	District/School Administrators Teachers
Quick Start Guides Quick Start Guide - How to Access EAGLE Quick Start Guide - How to Create a Test Quick Start Guide - How to Create a Test Session Quick Start Guide - How to Search Math Items Quick Start Guide - How to Search Science Items Quick Start Guide - How to Search Social Studies Items Quick Start Guide - Permission Matrix - Eagle 2.0	All

K-2 Formative Tasks: Overview

The K-2 formative tasks are a set of student-centered and engaging tasks, aligned to [Louisiana's K-2 Student Standards](#), that:

- Focus on essential skills in ELA and mathematics;
- Offer teachers tools to observe and collect information about young students;
- Include task components that allow for performance-based opportunities for learning;
- Include checklists and rubrics to help teachers understand student performance;
- Help inform next steps of instruction for each student.

The tasks are designed to engage students in learning through observations, which can be recorded using tools (e.g., checklists).

- **ELA Tasks:** One file containing all of the materials needed to engage students in the classroom;
- **Math Tasks:** Two files for each task; one that provides the full tasks and an Excel file that contains the checklists.

A brief description of each task and a list of frequently asked questions are available.

K-2 Formative Tasks: Getting Started

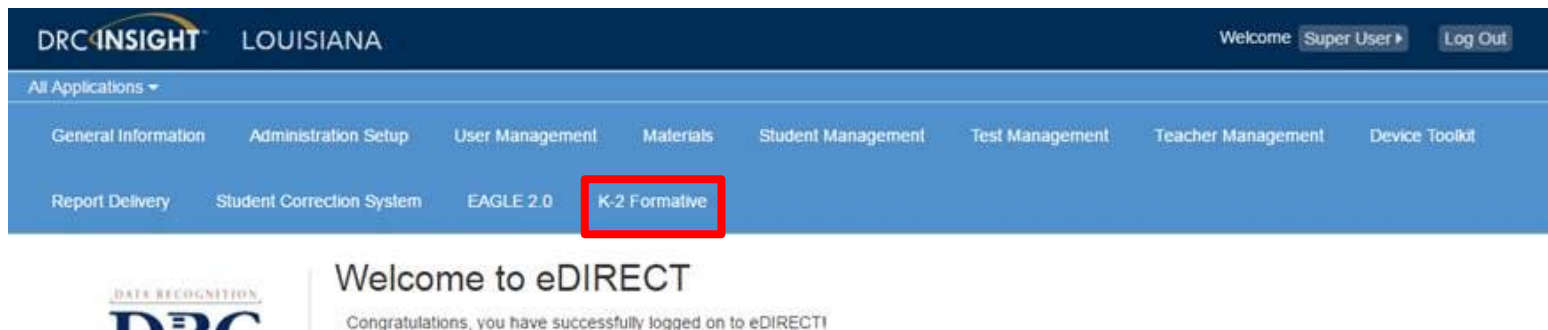
The K-2 formative tasks are available to district and school users from [eDIRECT](#), the administrative portal for statewide assessments.

How do districts administrators access these resources?

On November 1, District Test Coordinators (DTCs) were given permissions to access the K-2 Formative tasks through [eDIRECT](#).

District Test Coordinators should follow these steps to preview the tasks:

1. Use a web browser to navigate to the eDIRECT website at <https://la.dracedirect.com>.
2. Log in with their **Username** and **Password**.
3. Click on **All Applications**.
4. Select **K-2 Formative** from the top navigation menu.



The screenshot shows the eDIRECT website interface. At the top left, it says "DRC INSIGHT LOUISIANA". On the top right, it says "Welcome Super User" and "Log Out". Below this is a navigation menu with the following items: "All Applications", "General Information", "Administration Setup", "User Management", "Materials", "Student Management", "Test Management", "Teacher Management", "Device Toolkit", "Report Delivery", "Student Correction System", "EAGLE 2.0", and "K-2 Formative". The "K-2 Formative" item is highlighted with a red box. Below the navigation menu, there is a logo for "DATA RECOGNITION DRC" and the text "Welcome to eDIRECT" and "Congratulations, you have successfully logged on to eDIRECT".

K-2 Formative Tasks: Getting Started

How do district administrators access these resources?

District Test Coordinators will be required to grant permissions to **all other district and school users** by following these steps:

1. Select **User Management** from the top navigation menu.
2. Click on the **Edit User** tab, select the LEAP administration, and find all appropriate users using the search filters.
3. Click on the **Profiles** tab.
4. Select the users requiring the K-2 Formative permissions.
5. Click on **Copy to New Administration**. Select **K-2 Formative** and click **Submit**.
6. Keeping the users selected in the **Profiles** tab, click on **Assign Permissions**.
7. Select **“K-2 Formative Access”** from the Available Permissions. Move this to Assigned Permissions using the single right arrow, and click **Save**.

District administrators may email questions to assessment@la.gov or call the Assessment Hotline at 1-844-268-7320.



Louisiana's Assessment System: LEAP 2025 Assessments

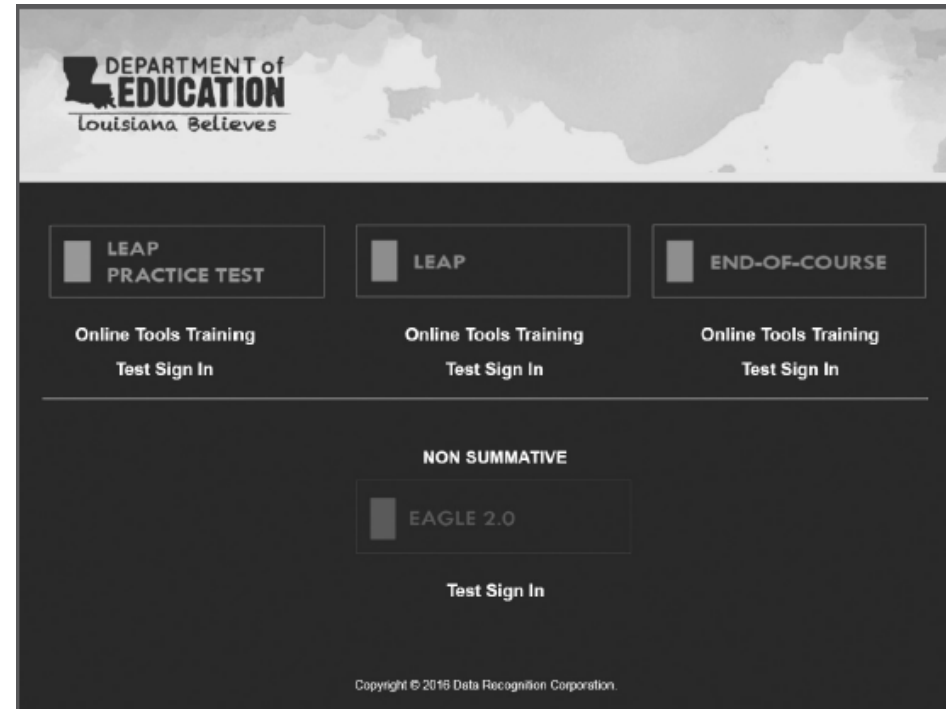
Preparing to Administer Winter EOCs

There are a number of actions that must occur to prepare devices in schools prior to the EOC administration including setting up the Testing Site Manager (TSM) and installing Insight on testing devices.

The following steps can be used to ensure that devices have been set up correctly prior to administration.

1. Launch the Insight application.
2. Click on Test Sign In underneath End-of-Course.
3. Use the generic log in from one of the text-to-speech OTTs to log in.

If the TSM is set up correctly then the text-to-speech will launch successfully.



Email assessment@la.gov with questions.

NAEP

2016 Science: Louisiana was not selected to participate in the 2016 NAEP science assessment. Therefore, no student results were reported in the national release of NAEP results last week.

2017 ELA and Math: Schools selected to participate in the 2017 ELA and math NAEP assessments should login to [myNAEP](#) and enter the school's October 1st enrollment. Schools should only enter the enrollment number for the grade(s) selected.

Email assessment@la.gov with questions.

ACT MOU

The 2016-2017 ACT Memorandum of Understanding (MOU) and supporting documents listed below are available in the [Assessment Library](#) under ACT Documents.

- [ACT MOU Information Page](#)
- [ACT MOU](#)
- [Worksheet for Estimated Number of ACT and WorkKeys Testers](#)
- [Sample Worksheet for Estimated Number of ACT and WorkKeys Testers](#)

LDOE only pays for the initial WorkKeys test for 11th grade career diploma students. Cost for subsequent tests on any of the three WorkKeys components (Applied Math, Reading for Information, or Locating Information) will be incurred by the district.

ACT MOU

Before ACT testing can take place, 75% of the total cost must be paid to LDOE. A worksheet is included to estimate 75% of the total cost to be incurred by the district.

75% of the total cost will be calculated on the worksheet by completing the following three steps:

1. Enter the estimated number of students to be tested and earn certificates.
2. Press Ctrl+A to select the entire worksheet.
3. Press F9 to apply the calculation formula.

A sample of a completed worksheet for the estimated cost can be found in the [Assessment Library](#).

Contracts can be paid in one of the following options:

1. One-time MFP deduction in February;
2. Four pre-payments paid by the district by the 10th of each month beginning January 10th and ending on April 10th.

Email patricia.gilbert@la.gov with questions.

Assessment Resources: Grades 3-8 ELA, Math, and Social Studies

Assessment Item	Release
LEAP Online Tools Training (OTTs)	Available now in INSIGHT or here using the Chrome browser: provides educators and students opportunity to practice using the tools available in the online testing platform (winter update to reflect any changes based on 2017 ELA and math assessments).
2016-2017 Assessment Guides	Available now: provides more-detailed information about the test design, testing times, and administration policies and recommendations. The ELA and math mid-November update provides samples illustrating the various item types.
Online and paper-based practice tests	Winter: provides educators and students with full-length ELA and math practice tests that mirror the operational test design Winter-Spring: provides educators and students will full-length social studies practice tests that mirror the operational test design.

Assessment Resources: EOC

Assessment Item	Release
Assessment Guides	Available now: provide information about the test design, including information about how the assessments are changing to reflect the Louisiana Student Standards, and links to additional resources.
EOC Online Tools Training (OTTs)	Available now in INSIGHT or here using the Chrome browser: provides educators and students opportunity to practice using the tools available in the online testing platform.
Updated Sample Items Documents for English II, English III, Algebra I, and Geometry	Available now: provide sample questions illustrating how specific standards may be assessed on the EOC assessments, including updated alignments to the Louisiana Student Standards.

District Support

The Assessment team offers multiple avenues of support to districts, schools, and teachers seeking information or assistance about assessment administration and accountability.

Assessment@

- All stakeholders are encouraged to email assessment and accountability questions and/or concerns to assessment@la.gov.

Assessment Office Hours: Tuesdays @ 1pm

- Office Hours Webinar Link: <https://louisianaschools.adobeconnect.com/dtc/> ;
- Enter the meeting room as a guest and provide your name;
- Call-In Information: (646) 307-1380; meeting room # 951155484.

Assessment Hotline

- For immediate assistance regarding assessment and accountability, district-level staff may call the Assessment Hotline at 1-844-268-7320.



**Measuring Student Success:
2016 School and District Performance Scores**

2015-2016 Early Childhood Practice Performance Profiles Release

The Department has developed a plan to support Lead Agencies through the process of using and communicating Practice Performance Profiles:

October 27	Lead Agencies received embargoed summary of Community Network results
October 27- November 4	Lead Agencies and district or organizational leadership participate in calls with the Department to review their profile and discuss their plan for communicating profile results with sites
November 1 - 18	Field-facing staff and partners receive training on how to use and interpret practice profiles
November 7	Lead Agencies receive practice profiles via FTP to distribute to sites
November 9	Sites participate in a webinar to gain additional information about their Practice Performance Profile and learn about the tools available to them
Ongoing	Lead Agencies and the Department will provide ongoing support to sites to understand and use their profiles to drive improvement

2015-2016 Early Childhood Practice Performance Profiles Tools

The Department has released multiple guidance documents to help providers understand their profiles.

Tool	Purpose
Calculator	To help sites understand what their rating will be
Performance Profile Key Sites Networks	To provide brief explanation of each component of profile (back page of profile)
Plain Language Guide Sites Networks	To explain each component of the profiles in language understandable to the general public
Performance Profile FAQs	To answer the most pressing questions anticipated by Lead Agencies/sites
Third Party Guide	To clarify role, protocol(s), feedback process and expectations for Picard third party observations
Five Tips for Sites	To provide guidance on next steps for sites to make improvements (e.g., choosing and using a quality curriculum)

2015-2016 K-12 Accountability Release

Timeline	Action Step
By Friday, November 4th	K8 Progress Points Roster (on FTP)
Week of November 7th	Calls with superintendents to discuss preliminary results
Week of November 14th	Release school and district scores and public report cards on Department website
December	Superintendent Profiles (on FTP) Transitional Student Growth Data for teachers (in CIS)
December	Principal Profiles (on FTP)

K-12 Accountability Tools

The Department will release a number of tools to assist with the understanding and calculation of school performance scores.

Resource	Purpose
Parent Guides (will be linked in the Family Support Toolbox)	To assist with understanding of the data included on school performance scores
2015-2016 SPS Overview PPT	To provide information about accountability policy, data, and calculations
K8 Progress Points Fact Sheet	To provide information about how progress points are calculated, including examples

Data Governance and Privacy

Data Governance and Privacy Team Development

Data governance designates rules, procedures, and groups responsible for decision making regarding data collection, use, and access. For a data governance to be effective, you need **someone to lead the effort and have the right people at the table**. It is important for stakeholders to be represented, from IT staff, to teachers, to counselors.

Starting on December 1st at 10 a.m., the Department will begin hosting monthly calls for LEA data governance leads. Discussions will be centered around developing effective data governance and will include topics such as:

- Considerations for building a data governance team;
- Policies, procedures, and best practices;
- Online tools and RS 17:3914.

To join the December 1st call, click [here](#). Enter the meeting room as a guest and provide your name.

Email LDEData@la.gov with questions.

Graduation Pathways

Financial Aid Planning

Beginning with the 2017-2018 school year, each graduating senior will be required, as part of his or her individual graduation plan, to either

1. complete the [Taylor Opportunity Program for Students \(TOPS\)](#) application or the [Free Application for Federal Student Aid \(FAFSA\)](#),
2. declare a hardship, or
3. submit a [waiver to the local school system](#).

Students will be able to submit a 2017-2018 FAFSA as early as October 1, 2016, instead of beginning on January 1, 2017.

Benefits of being able to apply earlier include:

- The financial aid application process will be more aligned with the college application process.
- Students (and their parents, if applicable) will not need to estimate income information.
- There will be less pressure and more time for students to explore and understand financial aid options and apply for aid before state and school deadlines.

For more information, view the [2016-2017 financial aid guide](#). A financial aid calendar of events coming soon [here](#).

SAVE THE DATE: 2017 Jump Start Convention

- The Jump Start Convention will be held January 17, 2017, at the Baton Rouge River Center.
- Registration information will be forthcoming in the LDOE Newsletter.
- Attendees of the convention will include district administrators, high school principals, Jump Start regional team members, and regional economic development and workforce development organizations.

Email jumpstart@la.gov with questions.

Teaching and Learning



Teaching and Learning: Instructional Materials Review

Curriculum & Instruction: Online Instructional Material Reviews

Beginning March 2017, all new instructional material submissions for any core subject area shown below will be added to the schedule for state reviews which begins in July 2017. Submissions are accepted year round and will be added to the schedule as they are submitted.

- Early Childhood Education integrated programs (Birth to Five);
- K-12 Science full curriculum;*
- K-12 Mathematics full curriculum and benchmark assessments;
- K-12 English Language Arts full curriculum and benchmark assessments;
- K-12 Social Studies and high school courses for World Geography, Civics, US History, and World History full and supplemental curriculum.

* Upon approval of state K-12 standards for science, the Department will incorporate the review of science instructional materials into its online review process.

Curriculum & Instruction: Online Instructional Material Reviews

District Action Steps:

- Encourage vendors to submit high quality materials through Department's [webpage](#);
- Submit programs for state review directly to LouisianaCurriculumReview@la.gov ;
- Encourage educators to apply to be a Teacher Leaders Advisor to review the materials (application will be available late spring 2017).

Reminder:

- Staff, parents, and vendors can access instructional materials review information through the Department's [webpage](#).

Email LouisianaCurriculumReview@la.gov with questions.



Teaching and Learning: December Collaborations

December Principal Collaborations & Supervisor Collaborations

The December Collaborations will offer a variety of sessions for **district supervisors** and **principals** on topics such as:

- 2015-2016 results & school letter grades
- 2016-2017 assessments
- Tech readiness and digital literacy
- Special populations including ELL
- Curriculum implementation
- Early childhood
- Data governance plans

December Supervisor & Principal Collaborations

- December 9: Claiborne Building, Baton Rouge
- December 12: Jefferson Parish Public Schools Office, Harvey
- December 13: First Baptist Church, Lafayette
- December 15: Trinity United Methodist Church, Ruston

Coursewhere registration for this event will open on November 28 and will be announced through the district newsletter.

Email LouisianaTeacherLeaders@la.gov with questions pertaining to the collaborations.

The background of the slide is a watercolor-style illustration. It features a central white area that tapers towards the top and bottom, creating a shape reminiscent of a stylized 'V' or a wide arrow. This white area is surrounded by soft, blended washes of light blue and teal. The colors are most intense at the edges and fade towards the center, giving the background a textured, artistic feel.

Teaching and Learning: Digital Literacy

Highlighting Best Practices in Digital Literacy

The Department highlights best practices and tools being utilized in districts that fall into any of the three work streams (digital literacy, technology readiness, and assessment preparation) during the monthly Education Technology calls and other communications (e.g., weekly newsletter, Teacher Leader newsletter, EdConnect).

Spanish Lake Primary in Ascension Parish was recognized most recently on the first Education Technology call for their use of Ed Puzzle to create a flipped classroom and differentiate instruction to meet individual students' needs. A link to a recording of the call will be available in next week's newsletter.

Districts wishing to submit best practices for consideration, should email edtech@la.gov.



Teaching and Learning: Standards Review Updates

Science Standards Review Update

Pending the committee meeting on November 10, the Louisiana Student Standards for Science will be posted for public comment **December 1, 2016 through January 6, 2017**.

- The link to the public review portal will be posted on the [Louisiana Standards Review](#) page.
- Parents, educators, and the general public are encouraged to provide feedback the draft standards.

The Louisiana Student Standards for Science are scheduled to be submitted to BESE for approval in March 2017.

District Next Steps: Communicate with science teachers and parents regarding the science standards public comment portal opening on December 1.

Email LouisianaStandards@la.gov with questions.

Aligning Learning Expectations for SPED and ELL Students

During the 2015-2016 school year, Louisiana underwent a professional review of the state's academic content standards for English Language Arts (ELA) and mathematics to ensure the State maintains strong expectations for teaching and learning aligned with college and workplace demands. Click [here](#) for details on this process.

- The next step in this process is ensuring that Louisiana's Student Standards can be accessed by every learner, including English language learners (ELLs) and students with significant cognitive disabilities (SWSCDs).
- To complete this process, Louisiana will facilitate an alignment process that will allow all students to access Louisiana's Student Standards.

Soliciting Feedback on Aligned Learning Expectations

The Department is seeking feedback from stakeholders on the draft proposals of aligned learning expectations for students with significant disabilities and English language learners. Stakeholders are encouraged to review proposals [here](#) and **provide feedback by November 18, 2016.**

Districts should share with their community stakeholders and provide feedback through the surveys to inform our work toward finalizing proposals for recommendation to BESE.

The Department will host an informational webinar to discuss the framework for each draft from 2:00 until 3:00 p.m on Thursday, November 3.

Webinar Login Information (*no pre-registration required*)

- Conference number: 1-855-240-2575
- Participant pin code: 60265090
- To join the meeting click <https://louisianaschools.adobeconnect.com/sped/>

Please email louisianastandards@la.gov with questions.

Aligned Expectations Timeline

Timeline	Overview	Objective
August/September	Initial stakeholder discussions	Discuss process, timelines and guiding principles with stakeholders
October	Public comment/survey period	Solicit public feedback on standard proposals
November	Finalize proposals	Review public feedback and finalize proposals
December	Alignment finalized and recommended to BESE	Adopt aligned expectations



Teaching and Learning: Believe and Prepare Updates

Believe and Prepare Transition Support and Funding

In October, BESE adopted updated regulations for the preparation of aspiring teachers which include:

- A yearlong classroom residency alongside an experienced mentor teacher;
- A competency-based curriculum that provides candidates with the knowledge and skills needed for their first day of teaching.


To support these shifts, BESE approved a financial support plan, detailed in a [fiscal impact report](#), that includes support for stipends for year-long residents and mentor teachers.

Over 150 district and preparation leaders met this week to discuss the transition to updated teacher preparation designs, and to review the [Teacher Preparation Transition Guide](#). This guide outlines financial and programmatic support available to preparation providers and their district partners.

Email believeandprepare@la.gov with questions.

Transition Timeline

Timeline	Action Step
Fall 2016	Teacher Preparation Transition Guide released (October 28)
	Believe and Prepare community meeting (October 31)
	Providers submit Support Needs Application (November 18)
	<i>Support visits begin</i>
Winter 2017	Providers submit High-Cost Needs Pool Application (January 30)
	Believe and Prepare community meeting (February 13-14)
Spring 2017	Updated Transition Guide and Program Alignment Application Materials released
	Believe and Prepare community meeting (May 1-2)
Summer 2017	<i>BESE begins considering alignment approvals</i>
	BESE and Board of Regents receive Transition Report (June)
	Updated Transition Guide and 2017-2018 Support Calendar released (TBD)



Teaching and Learning: Regional Workforce Reports

Regional Educator Workforce Report

The Regional Educator Workforce Report provides teacher preparation programs and district leaders with a field of data **to assess regional workforce needs** and **to inform the development of partnerships** that meet these needs.

Data in the Regional Educator Workforce Report is organized according to these sections:

- Teacher workforce
- Recruiting and hiring
- Evaluating results
- Compensation

The Regional Educator Workforce Report is now available in the [Educator Workforce library](#).

Email Sara.Strickland@LA.gov with any questions.



Teaching and Learning:
Teacher and Principal of the Year

Louisiana's Teacher and Principal of the Year Programs

The Teacher and Principal of the Year programs are an opportunity to acknowledge educators who are making exceptional gains with students in your district.

This year, for the first time, teachers, principals, parents, and community members were able to submit recommendations for Louisiana's Teacher and Principal of the Year. Hundreds of recommendations were received and have been sent to each LEA for consideration.

LEAs are now selecting up to three overall teacher and principal of the year finalists—one per division (elementary, middle and high)—to move on to the state competition. State-level [applications](#) are due **January 19, 2017**.

Semi-finalists will be selected and interviewed in the spring.

Email questions to excellenteducators@la.gov.