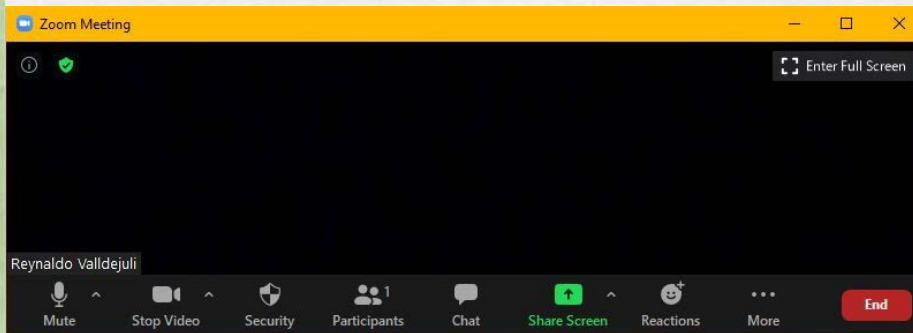


Zoom Meeting Preparation

- Please make sure your phone or computer is muted to minimize background noise.
 - To do this, hover over the bottom left-hand side of your screen and click “Mute.”
- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
 - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”
- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.



If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact LDOEcommunications@la.gov.



LOUISIANA DEPARTMENT OF EDUCATION



**Nutrition Support Monthly
Call
May 2023**



What's New



Staffing Updates

- Stacie Griffin (Education Consultant 2—SFS and SFSP) Stacie.Griffin@la.gov
- Kendra Randall (Education Consultant 2—SFS and SFSP) Kendra.randall3@la.gov
- Mary Bacan (Administrative Assistant) Mary.Bacan3@la.gov
- Trandra Scott (SFS Coordinator) Trandra.Scott@la.gov
- Judy is retiring as of July 30. Her last day in the office is June 6. Her Director of School Food Service/SFSP position will be posted through Civil Service soon.
- Helen and Trandra's EPC 2 positions will be posted through Civil Service soon.
- Helen's last day with LDOE is Thursday, May 4th. Please forward all summer/equipment questions to childnutritionprograms@la.gov
- Stephanie Loup has been named the new Executive Director of Nutrition for the division (CACFP, Summer, and School Food).

What's New in Memos and Resources?



-  SFS-23-083 Professional Standards Summary of Updates Flyer in Spanish!.pdf
-  SFS-23-084 Extension of the Comment Period for the CNP Revision to Meal Patterns Consistent with the 2020 Dietary Guideline for Americans Proposed Rule.pdf
-  SFS-23-085 March 2023 SNAP and TANF loaded to eScholar DirectMatch.pdf
-  SFS-23-086 Food Waste in Schools and Strategies to Reduce It Webinar.pdf
-  SFS-23-087 CEP Enrollment Data Discrepancy Solutions.pdf
-  SFS-23-088 No Kid Hungry 'Schools Out, Foods In' Summer Webinar Series.pdf
-  SFS-23-089 Paid Lunch Equity Guidance for SY 23-24.pdf
-  SFS-23-090 Webinar Recording Now Available! CNP- CEP - Increasing Options.pdf
-  SFS-23-091 March 2023 Medicaid Free Lunch and Medicaid Reduced Lunch files loaded to eScholar DirectMatch.pdf
-  SFS-23-092 No Kid Hungry Louisiana Grant Opportunity Deadline.pdf
-  SFS-23-093 Action for Healthy Kids Request for Applications_ Healthy Meals Incentives Grants for Small and or Rural SFAs.pdf
-  SFS-23-094 Oversight and Monitoring of SMPs- Information Regarding On-site and Off-site Strategies and Options.pdf

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-  [SFS-23-095 Appendix On-site and Off-site Monitoring Guidance in School Meals Programs.pdf](#)
 -  [SFS-23-096 School Nutrition Professionals and Staff Wellness Policy Training April 27.pdf](#)
 -  [SFS-23-097 Now Available! New Food Yields Added to FBG Interactive Web-based Tool and FBG Mobile App!.pdf](#)
 -  [SFS-23-098 Virtual Manager Training May-June 2023.pdf](#)
 -  [SFS-23-099 Virtual Manager Training July 2023.pdf](#)
 -  [SFS-23-100 2023 SFSP Applications- OPEN NOW.pdf](#)
 -  [SFS-23-101 Summer 2023 Non-Congregate Meal Service in Rural Areas Q&A No.2.pdf](#)
 -  [SFS-23-102 Letters of Intent for Fiscal Year 2023 Team Nutrition Grant.pdf](#)
 -  [SFS-23-103 Best Practices for Contracting with FSMCs.pdf](#)
 -  [SFS-23-104 2023 SFSP New Site Request and Non-Congregate Feeding Application.pdf](#)
 -  [SFS-23-105 Updated Team Nutrition COVID-19 Resources.pdf](#)



SFS-23-083 Professional Standards Summary of Updates Flyer in Spanish

The **Professional Standards Summary of Updates Flyer** provides an overview of the Professional Standards requirements which consist of hiring standards and annual training requirements for school nutrition professionals.


This Spanish version, which was released in English in 2021, includes the hiring flexibilities established in 2019.



SFS-23-084 Extension of the Comment Period for the CNP Revision to Meal Patterns Consistent with the 2020 Dietary Guideline for Americans Proposed Rule

The Food and Nutrition Service (FNS) has extended the deadline to submit comments on the “Child Nutrition Programs: Revision to Meal Patterns Consistent with the 2020 Dietary Guideline for Americans” proposed rule to May 10, 2023.

This extension is intended to give the public additional time to review the proposed rule and submit comments.



SFS-23-085 March 2023 SNAP and TANF loaded to eScholar DirectMatch

March SNAP and TANF data have been loaded to eScholar DirectMatch. The LDOE ran the statewide SNAP and TANF matches for all school districts (public and non-public).

Districts should resolve any near matches in the batches below:

SNAP batch # 4664

TANF batch # 4672



SFS-23-086 Food Waste in Schools and Strategies to Reduce It Webinar

Healthy Kids, Not Healthy Trash Cans – Food Waste in Schools and Strategies to Reduce It webinar

Wednesday, April 26, 2023

Recording and slides will be available of LA Fit Kids website

K-12 schools play a special role in reducing, recovering and recycling food waste. Learn more about why and how food is wasted in schools and proven strategies to reduce it.



SFS-23-087 CEP Enrollment Data Discrepancy Solutions


Solutions to Enrollment and Direct Certification (DC) Discrepancies in eScholar



SFS-23-088 No Kid Hungry ‘Schools Out, Foods In’ Summer Webinar Series

Join No Kid Hungry for a series that will address all things summer meals!

- Planning for Summer Meals: Strategies to Plan Smarter Not Harder (occurred on February 28th)
- Make It Mobile: A Deep Dive into Mobile Meal Programs (occurred on March 28th)
- Spread the Word: Summer Meals and Summer Pandemic EBT Outreach and Promotion (occurred on April 25th)
- Strategies to Improve the Summer Meals Experience for Kids and Families – May 23rd
- Year-Round Meals: Tips for Transitioning from Summer to Afterschool Meals – June 20th



SFS-23-089 Paid Lunch Equity Guidance for SY 23-24


- Provides guidance to State agencies and school food authorities (SFAs) on the paid lunch equity (PLE) requirements for school year (SY) 2023-2024.
- Explains the PLE exemption provided in the Consolidated Appropriations Act, 2023 (Public Law 117-328) (the Appropriations Act).
- Provides guidance for SFAs that do not qualify for the exemption, including those who may be returning to PLE requirements for the first time in a few years.



SFS-23-090 Webinar Recording Now Available! CEP – Increasing Options for Schools Proposed Rule

The recording of the webinar, “Child Nutrition Programs: Community Eligibility Provision – Increasing Options for Schools Proposed Rule” and presentation slides are now available on the Food and Nutrition Service’s Website here:

<https://www.fns.usda.gov/cn/proposed-rulecep-increasing-options-schools-webinar>



SFS-23-091 March 2023 Medicaid Free Lunch and Medicaid Reduced Lunch files loaded to eScholar DirectMatch

March Medicaid Free Lunch and Medicaid Reduced Lunch data have been loaded to eScholar DirectMatch.

The LDOE ran the statewide Medicaid Free Lunch and Medicaid Reduced Lunch matches for all school districts (public and non-public).

Districts should resolve the near matches in the batches below:

Medicaid Free Lunch batch # 4753

Medicaid Reduced Lunch batch # 4752



SFS-23-093 Action for Healthy Kids Request for Applications: Healthy Meals Incentives Grants for Small and or Rural SFAs

As part of a cooperative agreement to develop and implement USDA Food and Nutrition Service's (FNS) Healthy Meals Incentives Initiative, Action for Healthy Kids is offering competitive grants (up to \$150,000 per SFA) for small and/or rural SFAs to support efforts to improve the nutritional quality of their school meals.

The deadline for submitting a grant application is 5:00pm EST, on May 26, 2023.



SFS-23-094 Oversight and Monitoring of SMPs- Information Regarding On-site and Off-site Strategies and Options

Provides guidance regarding onsite and offsite strategies and options for oversight and monitoring of the School Meal Programs

Impacts review requirements regarding the Fresh Fruit and Vegetable Program, School Breakfast Program, National School Lunch Program, including the Seamless Summer Option, and Special Milk Program

Provides guidance to State agencies implementing the above programs



SFS-23-095 Appendix On-site and Off-site Monitoring Guidance in School Meals Programs

The intent of this document is to provide guidance to State agencies (SAs) on what elements of the School Meal Programs Administrative Review (AR) are required to be conducted onsite and information regarding State discretion for the review of the Programs offsite.

Guidance is organized by module in the Administrative Review Manual. This resource also includes guidance on completing the entrance conference (which is optional) and exit conference (which is mandatory).



SFS-23-096 School Nutrition Professionals and Staff Wellness Policy Training April 27th

In collaboration with the Louisiana Department of Education, Well-Ahead Louisiana hosted a free virtual training for school nutrition professionals and staff supporting school health and wellness on April 27th



SFS-23-097 Now Available! New Food Yields Added to FBG Interactive Web-based Tool and FBG Mobile App

New yields are now available in the Food Buying Guide for Child Nutrition Programs Interactive Webbased (FBG) Tool and FBG Mobile App!

New yield data is available for these highly requested foods: apple bananas, chokecherries, taro, and fresh apples.

Stay tuned for additional yield data releases coming soon.



SFS-23-098 Virtual Manager Training May-June 2023

Virtual Manager Training (Zoom)

May 30, 2023 – June 2, 2023

To register for this training, the following criteria must be met:

- Participants must have their own email address.
- Participants must have a computer and reliable internet service at the training location. The computer must have both audio and video capability so that participants will be able to see, hear and participate in the training.
- The Assessment will be computerized. Participants are required to be proctored by the CNP director or designee. SFAs may wish to host the assessment in a computer lab onsite.



SFS-23-099 Virtual Manager Training July 2023

Virtual Manager Training (Zoom)

July 17, 2023 – July 19, 2023

To register for this training, the following criteria must be met:


- Participants must have their own email address.
- Participants must have a computer and reliable internet service at the training location. The computer must have both audio and video capability so that participants will be able to see, hear and participate in the training.
- The Assessment will be computerized. Participants are required to be proctored by the CNP director or designee. SFAs may wish to host the assessment in a computer lab onsite.



SFS-23-100 2023 SFSP Applications- OPEN NOW

This memo is to announce that the 2023 Summer Food Service Program (SFSP) Online Application is now OPEN for SFSP Sponsors.

Non-School Food Authority (SFA) Sponsors that did not participate in SFSP last program year (2022) are considered Prospective SFSP Sponsors and will need to apply for a user name and password to fill out the 2023 SFSP Online Application. The 2023 SFSP Online Application has been updated to reflect the requirements of the USDA 2023 SFSP Final Rule.



SFS-23-101 Summer 2023 Non-Congregate Meal Service in Rural Areas Q&A #2

- Provides further guidance on the administration and operation of non-congregate meal service in rural areas during summer 2023 for the Summer Food Service Program and National School Lunch Program Seamless Summer Option.
- Applies to State agencies administering, and local organizations operating, the Summer Food Service Program and National School Lunch Program Seamless Summer Option.
- Relates to requirements under section 13 of the Richard B. Russell National School Lunch Act (NSLA) [42 U.S.C. 1761], and the Summer Food Service Program regulations under 7 CFR 225.



SFS-23-103 Best Practices for Contracting with FSMCs

- Provides information regarding procurement practices for the School Breakfast Program and the National School Lunch Program.
- Relates to Program specific procurement regulations at 7 CFR 210.16, 210.19(a)(5), 210.21, and 220.7, 220.16 and Federal procurement standards at 2 CFR 200.318-327
- Applies to State agencies administering and school food authorities implementing the School Breakfast Program and the National School Lunch Program



SFS-23-104 2023 SFSP New Site Request and Non-Congregate Feeding Application

New Site Requests

SFA and Non-SFA SFSP Sponsors that were approved and operational in Program Year 2022 will be able to request a site

Non-Congregate Feeding Site Requests

SFAs planning to provide SFSP or SSO meals in rural parishes, as designated by the SFSP Rural Designation Map, are eligible to participate in Non-Congregate Feeding when application criteria are met and when no congregate feeding is available in the area.

Experienced sponsors must be considered in 'good standing'

Checklist of items and a questionnaire

Viability, Capability and Accountability Evaluation

Pre-Approval Visit

Submission of a Non-Congregate SFSP Online Application

New Site Request

- Applications
- Request a Site
- Utilities
- Review Applications
- Requirements
- Sponsor Application
- Facility Application
- Letters
- Submit Applications
- Active Packages
- Site Addition
- Claims
- Terminate Accounts
- Program Administration

SITE ADDITION REQUEST - ALL FIELDS ARE REQUIRED

Site Name (must match permit exactly)

Parish

Contact Phone

Reason for the Request.

If you wish the site to be designated for Non-Congregate Feeding, indicate here



SFS-23-105 Updated Team Nutrition COVID-19 Resources

USDA's Team Nutrition initiative released four slightly revised resources to help facilitate school and child care meal service operations, while promoting safe and nutritious meals during the 2022-2023 School Year.

The tip sheets listed below have been updated to reflect current guidance related to the COVID-19 pandemic.


- School Meals Programs: Providing Multiple Meals at a Time During School Year 2022-2023
- Child and Adult Care Food Program: Providing Multiple Meals at a Time During School Year 2022-2023
- Child Nutrition Program Meal Service During School Year 2022-2023
- School Meals Supply Chain Issues During School Year 2022-2023

SFS 23-76

The Summer Food Service Program training for new and returning sponsors was hosted on Tuesday, March 28.

We have also hosted trainings on non-congregate feeding and the new final rules for SFSP.

If you missed these events, please go to www.louisianafitkids.com to watch the presentation.



SFS 23-77 Announcing Forthcoming Proposed Rule and State Agency and SFA Webinars: Child Nutrition Programs: Community Eligibility Provision – Increasing Options for Schools

- Proposed rule to decrease the CEP eligibility from 40% ISP to 25% ISP.
- No proposed change to the 1.6 multiplier.

- A Webinar for school food authorities was held on: Thursday, March 30, 2023, 3:00 PM EST.



SFS 23-78 Request for Applications for the Fiscal Year 2023 Team Nutrition Grant Supporting Nutrition Education for School-Aged Children

The FY 2023 Team Nutrition Grant funds will support grant activities that focus on four objectives:

- Increasing the consumption of nutritious foods and beverages offered through the NSLP and CACFP At-Risk Afterschool Meals and OSHCC via high-quality MyPlate nutrition education.
- Increasing awareness of the MyPlate symbol and accompanying MyPlate nutrition education tools, resources, and messages. Increase awareness of the nutritional contributions of meals and snacks offered to students from parents/caregivers, school coaches and athletic trainers, school nurses, afterschool program operators, and Pre-K through 12 teachers.
- Improving equity by increasing the number of students from historically underserved and marginalized populations who are reached by nutrition education resources, including resources and recipes that are culturally appropriate and/or in the preferred language of the students and their families.
- Increasing school community engagement in the development, implementation, and assessment of Local School Wellness Policies.

SFS 23-80 CEP Reminders

Deadlines/Reminders

CEP Requirement	Deadline
Data Used to Calculate ISP	As of April 1, 2023
LEA Notification	April 15, 2023
State Agency Notification	April 15, 2023
State Agency Publication	May 1, 2023
Elect CEP for Following SY	June 30, 2023


CEP Definitions

- Renew: this means you are starting a new 4-year cycle
- Continue: this means you are continuing your current base year (moving into the next year of your cycle)
- Base Year: the first SY the CEP data is used
- Grace Year: this is a terrible term. A grace year means you ended your 4 year cycle and no longer qualify for CEP (under 40%). A grace year allows you to continue offering free meals to all students at that very low claiming percentage.
- ISP: The number of identified students divided by the enrollment (x100)
- Claiming percentage: your ISP times the multiplier of 1.6.

Please note that qualifying for CEP does not qualify your SFA for 100% free claiming!

CEP Population and Elections

- There will be a hard deadline for Population Data of April 15, 2023.
- Population data is reported as of April 1, 2023
- Elections will open in the CNP website on June 1st and will be due by June 30th.



SFS 23-81 Deadline for the State Agency to receive FSMC contracts for the 2023-24 School Year

The deadline for SFAs to provide the State Agency with new FSMC contracts and renewals for the 2023- 24 school year is June 1, 2023.

The SFA cannot claim meals for reimbursement served by a Food Service Management Company until the contract is approved. As a result, meals cannot be claimed for any dates prior to the contract approval date. Please check the ending date of your FSMC contract as there are several SFAs that are required to rebid their contract for the 2023-24 school year.

In addition, the SFA will not be approved for participation in the Summer Food Service Program (SFSP) as of July 1, 2023 without the State Agency having received and approved the FSMC contract.

The documents needed are available on the CNP website.



SFS 23-81 Rescheduling of School Year 2022-2023

Administrative Reviews

- Waiver submitted to USDA on 2/2/23
- Waiver to reschedule remaining reviews in SY 23-24.
- Approval on 3/23/23

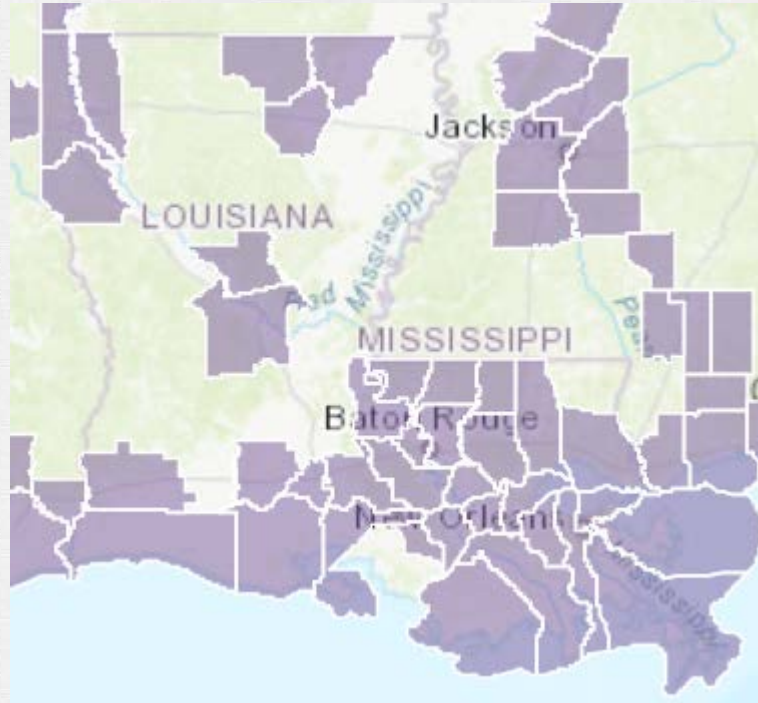


Summer 2023



Rural Locations

USDA Rural Designation Map



Parishes Eligible for Non-Congregate Feeding

- 28 Rural Parishes ARE eligible for non-congregate feeding as approved by the State agency

- [Allen Parish](#)
- [Avoyelles Parish](#)
- [Beauregard Parish](#)
- [Bienville Parish](#)
- [Caldwell Parish](#)
- [Catahoula Parish](#)
- [Claiborne Parish](#)
- [Concordia Parish](#)
- [East Carroll Parish](#)
- [Evangeline Parish](#)
- [Franklin Parish](#)
- [Jackson Parish](#)
- [Jefferson Davis Parish](#)
- [LaSalle Parish](#)
- [Lincoln Parish](#)
- [Madison Parish](#)
- [Natchitoches Parish](#)
- [Red River Parish](#)
- [Richland Parish](#)
- [Sabine Parish](#)
- [St. Landry Parish](#)
- [St. Mary Parish](#)
- [Tensas Parish](#)
- [Vernon Parish](#)
- [Washington Parish](#)
- [Webster Parish](#)
- [West Carroll Parish](#)
- [Winn Parish](#)



Rural Pockets

USDA has established a method for making determinations on rural pockets. If you have a question about a rural pocket, please send the address to childnutritionprograms@la.gov for review.

Please direct non-congregate feeding questions to childnutritionprograms@la.gov



New Site Request Feature

For existing sponsors, all new sites will be submitted through the new site addition feature on the CNP website.

Please note that all Non-Congregate sites will have to be submitted through this process.

Please note that if the site submitted is non-congregate (if applicable), you will need to make a comment so the site can be set up accordingly.



Non-Congregate Parishes

As we receive non-congregate feeding site requests in the CNP system, we will be reaching out to SFA directors to determine summer feeding plans and if those parishes are eligible for non-congregate feeding according to the USDA hierarchy.

Permit to Operate

In lieu of entering two health inspection dates, sponsors will enter the start and end dates of the permit to operate in each SFSP Facility application. SFSP Operations (and claiming) may not occur before or after the permit to operate dates.

f) Permit To Operate

Dates on Operating Permit:

1. Start Date: 7/14/2022 12:00:00 AM
2. End Date: 7/15/2022 12:00:00 AM



Application Deadlines

SFSP and SSO Applications are due in to the State agency a MINIMUM of 14 days prior to the start of applications.

Counting and claiming of meals must NOT occur until the sponsor has an APPROVED sponsor and site application on file.

Back-dating will NOT be approved.



Site Supervisors

Per the new final rule, site supervisors must be individuals who are present for the majority of all meal services occurring at the site. Therefore, please designate an appropriate person as a site supervisor on each facility application.

In the past, we have been able to permit one site supervisor to serve at multiple sites as long as they did not exceed 8 hours of work per day. However, this year, site supervisors will not be able to serve at sites open for the same days/times/meals.



Return Feature

The SA now has a return feature.

For applications that need significant revisions, the application will be returned to you.

Please take this into consideration for timeframes. This will re-start the 14 days needed to process your application.



SFSP Racial Ethnic Data Form

- The requirement to end the practice of visual identification was effective as of May 17, 2021.
- By January 1, 2023, program operators must have alternative means to capture the data.
- Adult participants and parents and guardians **may be asked** to identify the racial or ethnic group of the participant only after it has been explained, and they understand, that providing the information is to ensure compliance with USDA nondiscrimination requirements only and that failure to report the information will not impact the participant's eligibility for meals.



Racial Ethnic Data Form

- FNS discourages asking a child to self-identify their race and ethnicity, as this practice may be confusing to young children.
- However, FNS understands that requesting information verbally may be uncomfortable for staff and for participants. Respect for individual dignity should guide the processes and methods for collecting data on race and ethnicity; ideally, respondent self-identification should be facilitated to the greatest extent possible.



Racial Ethnic Data Form

- State agencies and program operators may wish to consider the following to collect data:
 - Use individual school enrollment data to obtain racial and ethnic data for individual children.
 - SFSP sites that are able to obtain children's names and have access to school enrollment records may use them to obtain racial and ethnic data (SFAs only)



Racial Ethnic Data Form

- Providing racial and ethnic data is voluntary to program participants. If A program operator is unable to collect a participant's information, their response may be marked "unknown." For that reason, FNS does not expect that the number of respondents will equal the number of children at a meal service site.
- However, FNS does expect program operators to continue to try to capture the data.
- Additional Resources: FNS Instruction 113-1 Part XII in addition to the previously referenced Policy memos [CACFP 11-2021, SFSP 07-2021](#) and [Policy Memo: CACFP 09-2022, SFSP 05-2022](#) with [Questions and Answers](#).



Legislative Updates





HB 282

Removes the reduced price co-pay for children who qualify for reduced price meals.

May 2023 Trainings

May 3rd—Office Hours (Misty and Trandra)

May 9th—Non-congregate feeding implementation (Jodi)

May 11th—Revisions to the SFSP Online Application (Trandra)

May 16th—Resource Management Part 1 with CNR (Denise)

May 18th—Resource Management Part 2 with CNR (Denise)

May 23rd—Paid Lunch Equity Tool and Average Meal Cost (Trandra)

May 30th—CEP Elections (Repeat) (Toya)

May 30-June 1—Virtual Manager Training with PBRC



School Outreach Requirement for Summer

- USDA regulations require all SFAs and Sponsors participating in Child Nutrition Programs to promote SFSP programs operating in the area when school is closed.
- Ideas for promoting other SFSP programs in your district include: robo-calls, emails, or text messages with links to sign-ups and information posted directly to district websites and newsletters



Online Applications and Claim Submission for SY 2022-2023

60 Calendar Day Deadline for Claim Submission and Keeping CNP Online Application Data Up to Date

- The 60 calendar day deadline for submitting claims still applies.
- A one time exception is allowed only once every 36 months (3 years)
- Update and make corrections to the CNP Online Application whenever changes occur / as needed



Support

Support Toolboxes

- [Data Manager Toolbox](#)

Helpful Links

- [PEBT website](#)
- [Parent Portal / LA CAFÉ login](#)

Contacts

- Support Response: DCFS.PEBTSupport@la.gov
- DCFS Helpdesk for Parents: 1-888-524-3578 or 1-888-LAHELPU
- EBT Card Center Helpdesk: 1-888-997-1117
- [P-EBT Data Manager's Call](#)





Supply Chain Assistance Funds: Third Allocation

Third Allocation of Supply Chain Assistance Funds

Because the underlying conditions fueling supply chain disruptions and other economic uncertainty remain significant in many parts of the country, FNS provided an additional \$471.5 million in SCA funds

State agencies will distribute this third round of SCA funding to eligible School Food Authorities (SFAs) via the same formula used to distribute the first and second rounds of funds.

Much like the Second Allocation of SCA funds, these funds remain limited to the purchase of unprocessed or minimally processed domestic food products.

Supply Chain Assistance Resources

- Please refer to the following resources for more information:
 1. USDA Memo SP 15-02 [Second Allocation of Supply Chain Assistance Funds](#)
 2. [USDA Questions and Answers regarding Supply Chain Assistance Funds](#)
 3. The [slides](#) and [recording](#) from the March 10th SCA training posted on the Louisianafitkids.com website
 4. Register for the February 9th training on Supply Chain Assistance Funds at <https://www.louisianafitkids.com/Meetings/Home/MeetingRegistration>



Procurement and FSMC Allowable Costs

Procurement Updates and Reminders

Procurement Regulations and SFA Procurement Plan for SY 2022-2023

- Please ensure that all state procurement laws and regulations are followed

Small Purchase and Micro-purchase Thresholds

- On May 31, 2022, Governor John Bel Edwards signed House Bill 221 (Act 204) into law.
 - Increases the micro-purchase threshold from **\$10,000 to \$30,000**
 - Increases the small purchase threshold from **\$30,000 to \$60,000**
- Normal purchasing guidelines regarding quotes with small purchases still apply
- Effective date: August 1, 2022

Memo SFS-23-008 Charter Schools Using FSMCs

- Food Service Management Companies: Charges Outside of Allowable Expenses
- CNP Food Service Management Company Contracts are Limited to a Meal Times Rate Contract
- Refer to Section 1 – Scope and Purpose of the Prototype FSMC, Item FF
 - “The charge to the SFA/Sponsor for FSMC’s fee is to be clearly identified in the proposal. Fees imposed by a FSMC outside of this contract may not be paid for with Child Nutrition Funds”.
- Refer to the Proposal Summary and Agreement signed by the FSMC that states:
 - “...The offeror also understands that the FSMC cannot charge any fees other than the meal cost as indicated above for the number of meals served. The FSMC will not charge late fees, charge for meals delivered, etc.”

Health and Safety: Food Vendors/Distributors/Warehousing

Please ensure that your food vendors / distributors / warehouses serving CNP's are required to have a Food and Drug Permit, with a copy of the annual health inspection kept on file with program and procurement documentation.

This will be added to the procurement plan and checklist.

Questions

Contact the
LDOE Division of Nutrition Support at
childnutritionprograms@la.gov or
225-342-9661

