

Back To School Training All Liaisons

Presenters:

Dr. Antiqua Hunter, State Homeless Coordinator

Dr. Terri Byrd, MV POC Charter

Tamra Patrick & Tara Gatlin-LDOE, Early Childhood

Tasha Anthony-LDOE, Statewide Monitoring



September 10, 2026

Training Objectives

- Provide Liaisons with updates regarding the implementation of the McKinney Vento Program
- Inform LEAs of new CCAP procedures and revised forms
- Highlight common findings and monitoring protocols

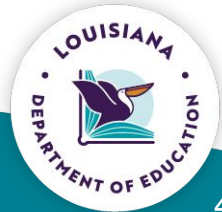


Agenda

10:00 a.m.-10:05 a.m.	Introductions	Dr. Hunter
10:05 a.m.-10:10 a.m.	Identification Process	Dr. Hunter
10:10 a.m.-10:40 a.m.	Early Childhood-CCAP	Tamra Patrick Tara Gatlin
10:40 a.m.-11:00 a.m.	Program Design, Achievement & Allowable Uses of Funds	Dr. Hunter
11:00 a.m.-11:15 a.m.	Professional Development and Technical Assistance	Dr. Terri Byrd
11:15 a.m.-11:45 a.m.	LDOE Monitoring & Findings	Tasha Anthony
11:45 a.m.-12:00 p.m.	Next Steps & Evaluation	Dr.Hunter



Introductions



Introduction of McKinney-Vento Team

Dr. Terri Byrd
Education
Consultant
Charter POC

Foster Care & PAFE POC



Kenneth Austin
Education
Consultant
Traditional POC

PAFE POC



Chaska Weary
Support Staff



Kaitlyn Washington
Student Worker



Recognition of 2026-2029 MV Subgrantees



The Sweet 16			
Bossier	Caddo	Calcasieu	East Baton Rouge
 Iberville	Jefferson	Lafayette	Lafourche
LaSalle	 Natchitoches	St. Tammany	Tangipahoa
Terrebonne	Alice M. Harte Elementary Charter 	Einstein Charter @ Sherwood Forest 	Young Audiences at Crocker Elementary 



McKinney-Vento Identification Process



Definition of Homelessness



Subtitle VII-B of the McKinney-Vento Homeless Assistance Act (per Title IX, Part A of the Elementary and Secondary Education Act, as amended by the Every Student Succeeds Act) defines *homeless* as follows:

The term homeless children and youths means individuals who **lack a fixed, regular, and adequate nighttime residence** (within the meaning of section 103(a)(1)); and

(B) includes--

- (i) children and youths who are **sharing the housing** of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;*
- (ii) children and youths who have a **primary nighttime residence** that is a **public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings** (within the meaning of section 103(a)(2)(C));
- (iii) children and youths who are **living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations**, or similar settings; and
- (iv) **migratory children** (as such term is defined in section 1309 of the Elementary and Secondary Education Act of 1965) who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in clauses (i) through (iii).

IDENTIFICATION IS KEY

Ensure access, attendance and success!



Identifying Homeless Students Within the LEA



Local educational agency liaison duty:

2 ways to identify (forms can be found on LDOE's website) Updated July 2026

Student Residency Questionnaire Referral Form



Student Residency Questionnaire & Referral Form

 **Louisiana Student Residency Questionnaire**
(Form Must Be Included In School Enrollment Packet)

Date: _____ LEA: _____ School Name: _____
Student Name: _____ ID#: _____ Gender: Male / Female
Address: _____ Phone: _____
Last School Attended: _____ Current Grade: _____ Date of Birth: _____

Parent/Guardian/Adult Caring for Student: _____ Relationship: _____
Disclaimer: This questionnaire is intended to address the McKinney-Vento Act. Your child may be eligible for additional educational services through Title I Part A, Title I Part C/Migrant, Individuals with Disabilities Education Act (IDEA) and/or Title IX, Part A, Federal McKinney-Vento Assistance Act, 42 U.S.C. 11435. Eligibility can be determined by completing this questionnaire. It is illegal to knowingly make false statements on this form. If eligible, students are to be immediately enrolled in accordance with Bulletin 741, section 341.

1. DYES ☐ NO Did the student receive McKinney Vento (Homeless) Services in a previous school district?
2. DYES ☐ NO Is the student's address a temporary living arrangement? (Note: If this is a permanent living arrangement or the family owns or rents their home, complete questions 6 & 7 and sign under item 12 and submit form to school personnel.)
3. DYES ☐ NO Is the temporary living arrangement due to loss of housing or economic hardship?
4. DYES ☐ NO Does the student have a disability or receive any special education-related services? (Check one)
5. Where is the student currently living? (Check all that apply.)
☐ In an emergency/transitional shelter.
☐ Temporarily with another family because we cannot afford or find affordable housing.
☐ With an adult that is not a parent or legal guardian, or alone without an adult.
☐ In a vehicle of any kind, trailer park or campground without running water/electricity, abandoned building or substandard housing.
☐ Emergency Housing (i.e. FEMA Trailer or FEMA Rental Assistance)
☐ In a hotel/motel. ☐ Other specific information: _____
6. DYES ☐ NO Within the past 6 months, we worried whether our food would run out before we got money to buy more.
7. DYES ☐ NO Within the past 6 months, the food we bought just didn't last, and we didn't have money to get more.
8. DYES ☐ NO Does the student exhibit any behaviors that may interfere with his or her academic performance?
9. Would you like assistance with uniforms, student records, school supplies, transportation, other? (Describe): _____
10. DYES ☐ NO Migrant – Have you moved at any time during the past three (3) years to seek temporary or seasonal work in agriculture (including Poultry processing, dairy, nursery, and timber) or fishing?
11. DYES ☐ NO Does the student have siblings (brothers or sisters)? Note: Use back of page if more space is needed.
Name _____ School _____ Grade _____ DOB _____
Name _____ School _____ Grade _____ DOB _____
Name _____ School _____ Grade _____ DOB _____
12. The undersigned certifies that the information provided above is accurate

Print Parent/Guardian/Adult Caring for Student's Name	Signature	Date

(Area Code) Phone Number	Street Address	City	State	Zip Code

Print School Contact Name	Title	Signature	Date

Homeless Liaison Use Only – Check All that Apply:
☐ Sheltered ☐ Doubled-Up ☐ Unsheltered/FEMA/Substandard ☐ Hotel/Motel ☐ Unaccompanied Youth: ☐ YES ☐ NO
☐ Sent Resources or made contact with POC for food insecurity ☐ School Use Only:
☐ Free or Reduced Price Meals Form submitted/signed ☐ Copy Placed in Student's Cumulative Record

Revised 07/2026

<https://ldh.la.gov/page/family-resource-center>
<https://doe.louisiana.gov/school-system-leaders/school-policies>

 **Confidential Referral Form**
TITLE VII, SUBPART B MCKINNEY - VENTO Homeless Assistance Act, as Reauthorized by TITLE IX, PART A OF ESSA

LEA: _____ School Year: _____ Date: _____
Student Name: _____ School: _____
Parent/Guardian: _____ ID#: _____ IEP: _____ YES _____ NO _____
Gender (M / F) Race: _____ DOB: _____ Age: _____ Grade: _____ Phone Number: _____
Temporary Address: _____ City: _____ Zip: _____
Referring Person: _____ Position: _____

Reason for referral: Problems listed below often prevent homeless children and youths from attending school. Please check all areas of concern which apply to the student identified above.

☐ School of origin: Yes _____ No _____
☐ Student lacks a permanent residence
☐ Student is unable to pay school fees
☐ Immunizations are needed
☐ Birth certificate is needed
☐ Excessive absences are a problem
☐ Lacks academic records and/or documentation
☐ Academic problems indicate a need for tutoring
☐ School supplies are needed
☐ Transportation to school is a problem
☐ Student/family needs assistance accessing community resources
☐ Behavior indicates a need for mental health counseling
☐ School clothes are needed (Sizes: Shirt _____ Pants _____
☐ Shoes _____ Other _____)
☐ Free lunch form needed
☐ Health problems are indicated
☐ Need Health Insurance (LA CHIP/Medical Card)
☐ Guardianship is a problem
☐ IDEA (gifted, talented, disabilities) services needed
☐ LEP/EL services needed
☐ Migrant services needed
☐ Need SNAP benefits (food stamps)
☐ Early childhood services or Higher Ed Services

COMMENTS: _____

Check all that apply:
☐ (1) Sheltered
☐ (2) Doubled-Up
☐ (3) Unsheltered/FEMA/ Substandard
☐ (4) Hotel/Motel

Unaccompanied Youth: Yes _____ No _____

☐ 01 – Mortgage Foreclosure
☐ 02 - Flooding
☐ 03 - Hurricane
☐ 04 - Tropical Storm
☐ 05 - Tornado
☐ 06 - Wildfire or Fire
☐ 07 – Man-made Disaster (Major)
☐ 08- Eviction
☐ 09 Unemployment/ Loss of Job
☐ 10- Domestic Violence
☐ 11- Illness
☐ 12- Financial Hardships
☐ 13-Lack of Affordable Housing
☐ 14- Unaccompanied Youth
☐ 15- Incarceration of Parent/ Guardian
☐ 16-Unsafe Living Conditions



<https://ldh.la.gov/page/family-resource-center>

Act 628

<https://doe.louisiana.gov/school-system-leaders/school-policies>

Act 628- Food Insecurity

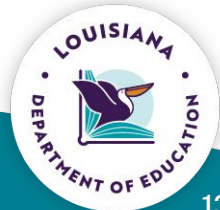
During the last legislative session, [Act 628 \(2026\)](#) was passed which requires the LDOE to add food insecurity questions to the residency questionnaire that LEAs already administer for McKinney-Vento student identification.

Please ensure that your LEA is utilizing the updated questionnaire. Provide to every K-12 student at **enrollment**, at any **change of address**, and whenever school staff or a school-based health clinic has **reasonable suspicion of food insecurity** to connect any student flagged as at-risk (or their parent/guardian) [with the LDH-compiled resource information](#). The revised [Questionnaire](#) and [Referral Form](#) are also available on the [website](#).

<https://ldh.la.gov/page/family-resource-center>
[Act 628](#)



**Cannot provide services until you
identify eligible students!**



Identification Is Key

EdLink Reports

October 1 Counts - **October 29th** snapshot

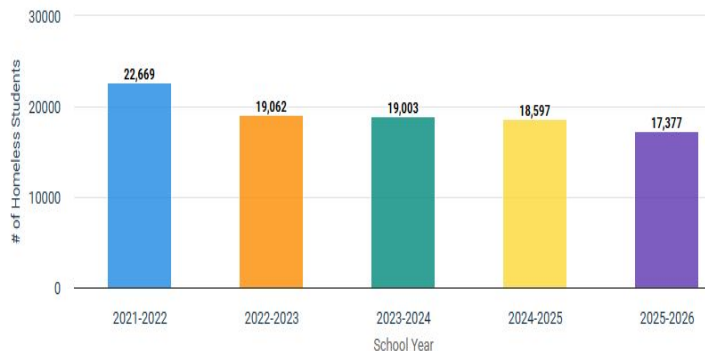


Change in Homeless Student Enrollment Year to Year

How has our homeless student enrollment changed from year to year?



The number of homeless students each year.



Homeless Student Enrollment Oct, Feb & EOY

Homeless Student Enrollment by Snapshot



Homeless students enrolled on Oct & Feb count date and last day of school.



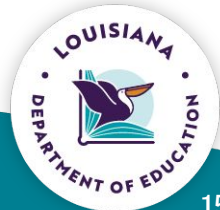
October 1 Count Deadline



Determines your amount of set aside for the Homeless Services.

McKinney Vento Subgrantees-determines the amount of your allocation

Snapshot will be taken on **October 29, 2026.**





Data System to Track Homeless Students

[EdLink360 Support Page](#)



EdLink Access

To access EdLink, you must have an account established through EdLink Security. Please work with your **local LEA Security Coordinator** to assist you in establishing your user credentials for EdLink.

[EdLink Security Resource Page](#)

1st: Go to <https://my.la.gov/>

Questions or errors when logging in: email systemsupport@la.gov with a screenshot showing the link used at the top. The link is needed to ensure you are logging into the correct location and have the correct permissions in EdLink Security.



Underage Siblings & Coding

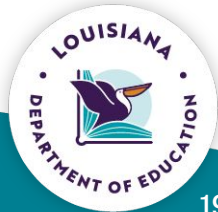
Underage homeless students are siblings of homeless students who are enrolled in public/charter schools and students verified as homeless under the Childcare Assistance Program (CCAP).

- Submit underage homeless students to **eScholar** for LASID assignment, which is needed for reporting to EdLink 360.
- Underage homeless students should be submitted to EdLink 360 by:
 - Creating a record in **student.tsv** extract, and
 - Flagging them in the **homeless_services.tsv** extract (HOMELESS_STUDENT_TYPE = **02**).
 - **Note:** Underage homeless children should only be submitted to **students.tsv** and **homeless_services.tsv**. EdLink 360 links these and displays the data on the Homeless Students dashboard
- Ensure underage homeless students are displaying in [Homeless Students](#) dashboard.

Contact: Data Manager-if students are being coded but not showing up.
Security Coordinator for access.



Early Childhood Child Care Assistance Program (CCAP)



Office of Early Childhood Child Care Assistance Program

Tamra Patrick, LDOE
Tara Gatlin, LDOE

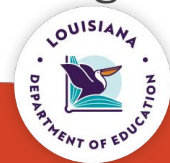


September 10, 2026

Child Care Assistance Application

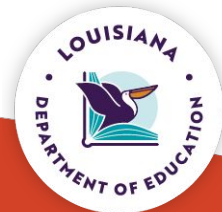
When applying for childcare assistance the following documents must be submitted.

- **Age/Relationship:** birth certificate, social security cards, etc.
- **Wages:** last four consecutive check stubs or employer's statement within 45 days of application date
- **Self-Employment:** income tax returns, sales records, quarterly tax records, and/or personal wage record
- **Other income:** social security, SSI, VA, retirement checks, unemployment compensation (UCB), etc.
- **Income that stopped within the last 3 months:** termination notice or statement from former employer, "pink slip", etc.
- **Immunization:** shot record or doctor's records
- **School attendance or job training:** statement from school or job training indicating the number of hours of attendance each week and anticipated completion date or letter from an accredited entity or training program deeming full-time status



Families Experiencing Homelessness

- Children who meet the definition of Homelessness as defined in the McKinney–Vento Act are eligible for child care services.
- Homeless applications within the CCAP program are certified without verifications for 90 calendar days. Multiple attempts are made by the agency to receive the documentation within 30 days.
- The CCAP Homeless Liaison works to connect families to needed resources by collaborating with the Local Education Agency (LEA). CCAP participants receive certification for 1 year.
- At redetermination of the family's case, if the family still qualifies for CCAP benefits in the Homeless category and has not exceeded 85% of the SMI threshold, the family may be certified for another year as homeless with the same benefits allowed at their first certification period.



Homeless CCAP Forms



McKinney-Vento Homeless Child Care Assistance Program Referral Form

The Louisiana Department of Education has received a childcare assistance application from the applicant listed below. The applicant has applied for the household to be covered under the homeless status per BESE Bulletin 139. The applicant has declared the household is homeless by selecting the homeless box within the CCAP application and/or by submitting verification of homelessness and is seeking child care assistance subsidy benefits. The information requested below may assist the household in receiving childcare assistance and additional resources.

Section I: Identifying Information (Completed by Child Care Assistance Analyst)

Head of Household Name: Last _____ First _____ Middle Initial _____
 What is the best way to contact the applicant? Email _____ Telephone: (primary): _____
 Parish: Parish _____ Email: _____
 Child care provider(s) name: _____ Child care provider's ID: _____
 Child care provider(s) telephone number: _____
 Dates of Certification: _____ Time and Attendance Number: _____

Children's Information: Name and birthdate of children in the household:

Child's Name (First Initial and first three letters of last name)	Birth day
Ex.: J. Smi	15

Comments: _____
 Name of CCAP Analyst Completing this form: _____ Date: _____

Section II: CCAP Homeless Liaison

CCAP referral received by CCAP Homeless Liaison on (date): _____
 CCAP Homeless Liaison Signature: _____ Date: _____

Section III: Local Homeless Liaison

Did the household meet the McKinney-Vento definition of homeless? (Check one) ☐ Yes ☐ No
 If no, explain: _____
 At the CCAP application date (/ /) did the household meet the definition of homelessness? ☐ Yes ☐ No
 Was the household contacted by the Local Homeless Liaison (LEA)? ☐ Yes ☐ No Date contacted: _____
 Do you need assistance from the CCAP Liaison or Childcare Provider to make contact with this family? ☐ Yes ☐ No
 If yes, explain: _____
 Based on contact with the household, what resources will the LEA provide? _____
 Have these services been entered into EdLink? ☐ Yes ☐ No
 If no, explain: _____
 Homeless Liaison Signature _____ Date: _____
 Please return form to Tara.Gattin@la.gov or fax to 225-376-6061

Section IV: Program Integrity and Compliance

The application has been denied due to one or more of the following:

- ☐ Falsification of documents (lease, eviction notice, paystubs, identity)
- ☐ Submitted duplicate applications or used multiple programs improperly
- ☐ Failed to disclose key information (current housing status, income, household, housing history)
- ☐ Other: _____

ECPC Supervisor/Designee Signature _____ Date: _____
 Louisiana Department of Education
doe.louisiana.gov | P.O. Box 94064 • Baton Rouge, LA • 70804-9064

Page 1

Updated MV1 Referral Form

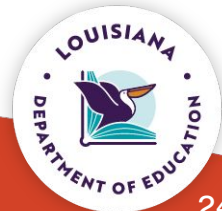
Section 1: Identifying information completed by CCAP analyst.

Section 2: Signature of CCAP Homeless Liaison

Section 3: Completed by Local Homeless Liaison

Section 4: Completed by Program Integrity and Compliance (if applicable)

New MV1



TRANSITIONAL LIVING PROGRAM AFFIDAVIT

The purpose of this form is to provide verification that a person applying to the Child Care Assistance Program (CCAP) is currently enrolled in a transitional living program. The entity may choose to use a form on their letterhead.

STATE OF LOUISIANA

PARISH OF _____

I HEREBY CERTIFY that I am a _____ (position/job title) at _____

(name of entity); which is a transitional living program that provides services for:

I FURTHER CERTIFY that _____ (full name of patient/client) is

enrolled in our program as of _____ (date enrolled).

Verification can be provided by telephone at _____ or by email at _____

Witness 1

Manager/Administrator

Print Name: _____

Print Name and Title: _____ Date _____

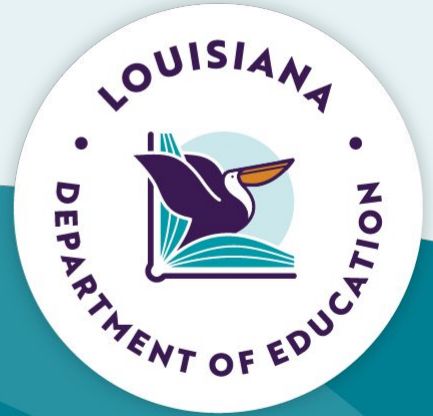
Witness 2

Print Name: _____

Transitional Living Program Affidavit is provided to verify if a CCAP applicant is currently enrolled in a transitional living program.

A transitional living program is any residential program or facility providing programs to the vulnerable population, including but not limited to: emergency shelters, runaway and homeless youth residential programs or facilities, programs for individuals fleeing domestic violence, transitional housing programs, rehab facilities and prisoner reentry programs

Quality Control - Compliance Reviews



Areas of Risk

Areas of Risk	Detections Strategies
Identifying providers with higher number of homeless applicants.	Identifying providers with more than 5 homeless families.
Applicants who own the home reported as their residential address.	Reviewing the Parish Assessor's website to confirm owner of property.
Applicants reporting homelessness who have never moved out of their parents' home.	Review household composition and residency history.
Multiple applicants reporting homelessness using the same residential address.	Proof of residency and notarized statement from property owner/renter. Cross-check applicant addresses; flag instances where more than one applicant lists the same address while claiming homelessness.
Repeated use of the same residential addresses across multiple years.	Identify length of stay. Compare enrollment records year over year to identify recurring addresses; flag for further verification.
Inconsistent enrollment documentation related to living situations.	Conduct internal audits of enrollment files; verify that documentation aligns with federal definitions of homelessness.





Contact Information

Tara Gatlin, Administrative Supervisor II
CCAP Homeless Liaison
tara.gatlin@la.gov

Phone: 225-342-1807

Fax: 225-376-6061

Transitional Living email:
TLCCAP@la.gov





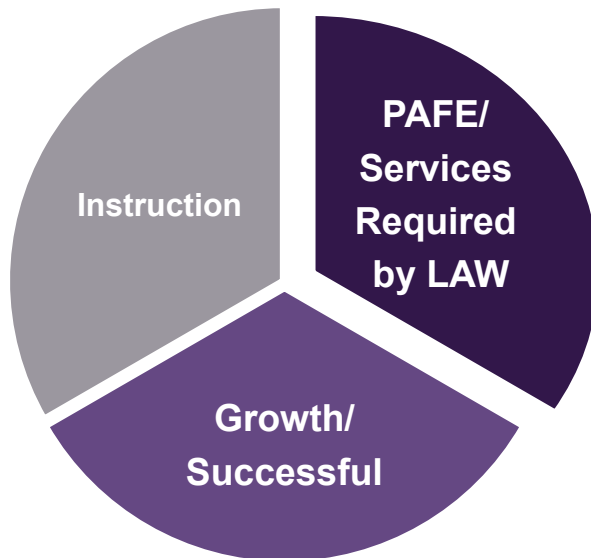
Questions

MV Program Design



How Are You Building Your Program?

- Needs Assessment Results
- Role of the Liaison

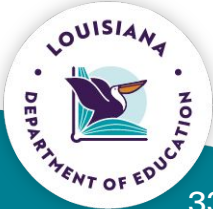
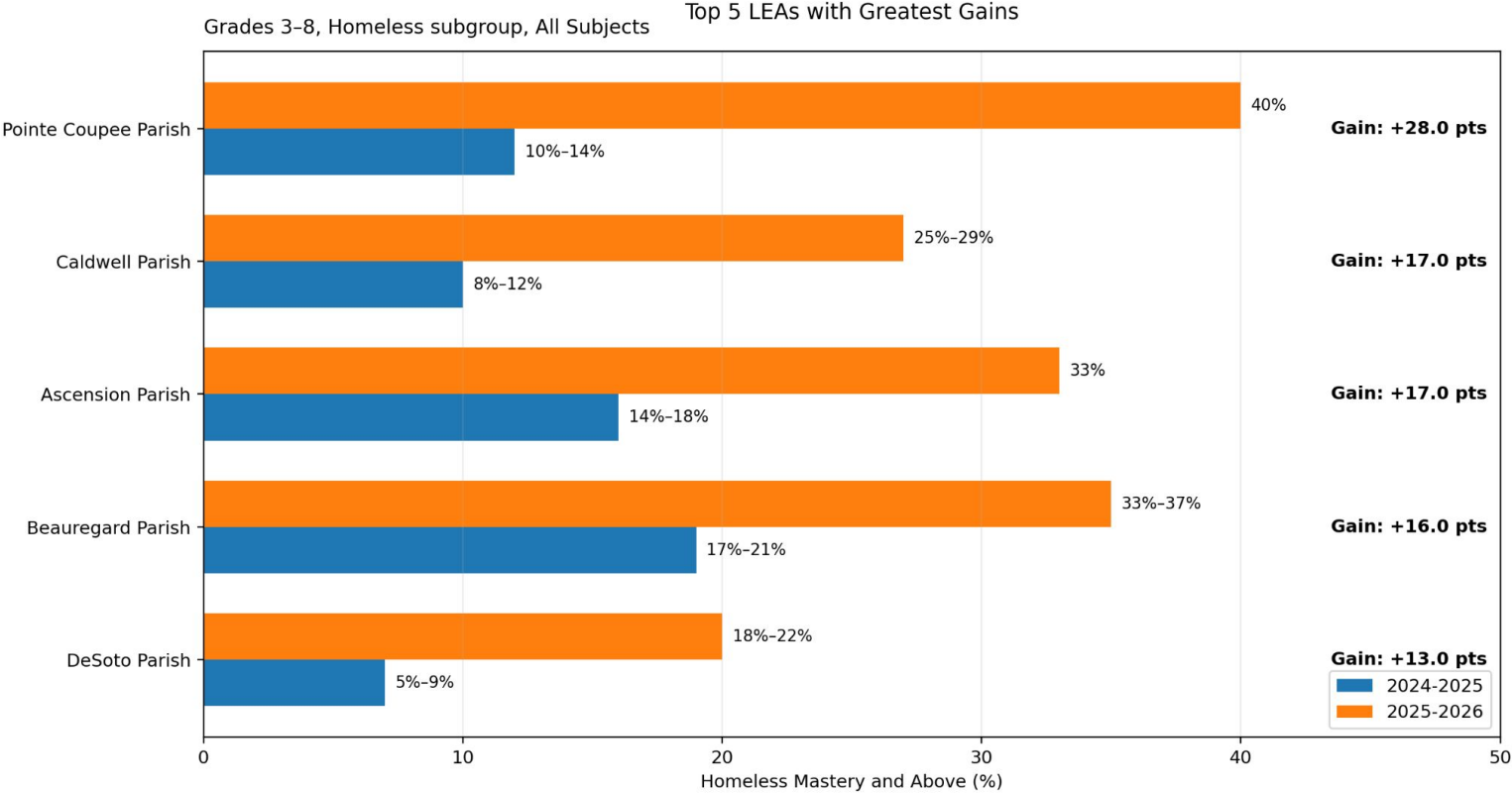


MV Academic Performance

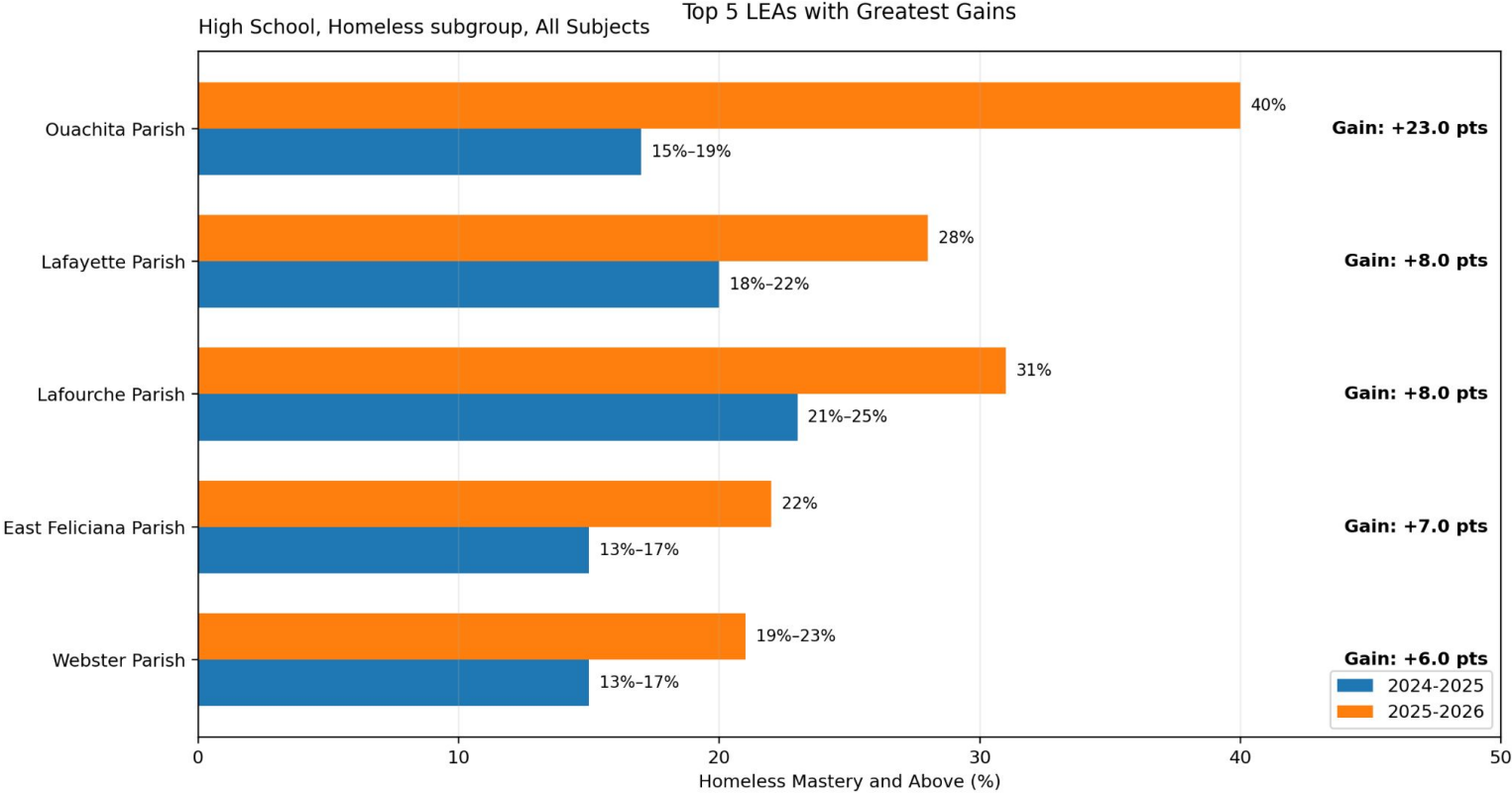
2026 State LEA LEAP Mastery Subgroup Summary

School System Name	Subgroup	2025 % Mastery+ Grades 3-8 (ELA & Math & Science & Social Studies)	2026 % Mastery+ Grades 3-8 (ELA & Math & Science & Social Studies)	2025-2026 % Mastery+ Change Grades 3-8	2025 % Mastery+ Grades 3-8 & English I-II & Algebra I & Geometry & US History & Biology & Civics	2026 % Mastery+ Grades 3-8 & English I-II & Algebra I & Geometry & US History & Biology & Civics	2025-2026 % Mastery+ Change Grades 3-8 & English I-II & Algebra I & Geometry & US History & Biology & Civics
Louisiana Statewide	Total Population	34	35	+1%	34	36	+2%
Louisiana Statewide	Homeless	16	18	+ 2%	16	18	+2%

Grades 3-8 Academic Performance Highlights



High School Academic Performance Highlights



Providing What's Needed For Growth

- Not a one size fits all situation
- Services are needed more than just in August.
- Services provided should be marked in EdLink.



How Do We Support Students Experiencing Homelessness Financially?



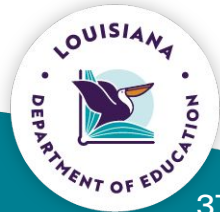
Title 1 Part A Funds	• Set a side • Minimum \$100 per student • Get with Federal Program director to discuss funding
McKinney Vento Subgrants	• competitive grant • every 3 years
+++++ Community Organizations +++++ Donations	

Two principles govern the use of Title I, Part A funds to provide such services to homeless students. First, the services must be **reasonable and necessary** to assist homeless students to take advantage of educational opportunities. (ESEA section 1113(c)(3)(A); 2 CFR § 200.403(a)).

Second, Title I, Part A funds must be used only as a **last resort when funds or services are not available from other public or private sources**, such as the USDA's National School Lunch Program and Breakfast Program, public health clinics, or local discretionary funds (sometimes provided by the PTA) used to provide similar services for economically disadvantaged students generally. (See ESEA section 1115(e)(2)).



2026-2027 Planning Worksheet



2026-2027 Planning Worksheet (due Oct. 1)

email to : Kaitlyn.Washington@la.gov



McKinney-Vento Program

2026-2027 Homeless Liaison Planning Worksheet

Due October 1, 2026 email to Kaitlyn.Washington@la.gov

Part I

Contact Information	Funding Available to Service Students Enrolled in the McKinney Vento Program	
LEA Name:	<i>McKinney-Vento Subgrantees ONLY</i>	<i>All Other LEAS</i>
Homeless Liaison Name:	Amount of Grant Award: \$	Title I Set Aside for MV Students \$
Homeless Liaison Phone Number:	Amount of carryover from 2025-2026 (if applicable) \$	Applied for MV Supplemental Allocation -----Yes -----No
Homeless Liaison Email Address:	Title I Set Aside for MV Students \$	
Federal Program Director Name:	Total Amount of Funds to Service MV Students \$	
Federal Program Email Address:	Applied for MV Supplemental Allocation -----Yes -----No	



Part II

Part II Directions: ONLY check activities that will be supported with McKinney Vento Funds.		
	McKinney Vento Authorized Activities 42 U.S.C. 11433(d)	
	1) tutoring, supplemental instruction, and enriched educational service	9) the payment of fees and other costs associated with tracking, obtaining, and transferring records necessary to enroll homeless children and youths in school
	2) expedited evaluations of the strengths and needs of homeless children and youths,	10) education and training to the parents and guardians of homeless children and youths about the rights of, and resources available
	3) Professional development and other activities for educators and specialized instructional support personnel that are designed to heighten the understanding and sensitivity	11) development of coordination between schools and agencies providing services to homeless children and youths
	4) Referral services to homeless children and youths for medical, dental, mental, and other health services.	12) provision of specialized instructional support services (including violence prevention counseling) and referrals for such services
	5) assistance to defray the excess cost of transportation	13) Activities to address the particular needs of homeless children and youths that may arise from domestic violence and parental mental health or substance abuse problems.
	6) developmentally appropriate early childhood education programs, not otherwise provided through Federal, State, or local funding, for preschool-aged homeless children	14) The adaptation of space and purchase of supplies for any non-school facilities
	7) services and assistance to attract, engage, and retain homeless children and youths, particularly homeless children and youths who are not enrolled in school	15) The provision of school supplies, including those supplies to be distributed at shelters or temporary housing facilities, or other appropriate locations.
	8) before- and after-school, mentoring, and summer programs	16) other extraordinary or emergency assistance needed to enable homeless children and youths to attend school and participate fully in school activities



Part III

Part III

Directions: Below are the homeless liaison duties that are outlined in the McKinney Vento federal law. Please complete this worksheet to identify how you will address each of the required duties throughout the year.

Description of Duty:	How?	When?
1. Ensure homeless children and youth are identified by school personnel through outreach and coordination with other entities and agencies.		
2. Ensure homeless children and youth are enrolled and have full and equal opportunity to succeed in school.		
3. Ensure homeless families, children and youth receive educational services for which they are eligible, including Head Start, early intervention (IDEA Part C), and preschool programs administered by the LEA.		
4. Ensure homeless families, children, and youth receive referrals to health, dental, mental health, housing, substance abuse, and other appropriate services.		
5. Ensure parents and guardians are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate.		
6. Ensure public notice of homeless students' rights is disseminated in locations frequented by parents, guardians and unaccompanied youth, including schools, shelters, libraries and soup kitchens, in an understandable manner and form.		
7. Ensure enrollment disputes are mediated.		
8. Ensure parents, guardians and unaccompanied youth are informed of and assisted in accessing transportation services, including transportation to the school of origin.		
9. Ensure school personnel providing McKinney-Vento services receive professional development and other support.		
10. Ensure unaccompanied youth • are enrolled in school; • have opportunities to meet the same challenging academic standards as other children and youth, including through receiving partial credits; • and are informed of their status as independent students for the FAFSA and receive verification of that status.		



Part IV

Part IV Your LEA's Homeless Dispute Process	
Directions: Please provide the overall steps in how you/your LEA handles disputes when parents would like to appeal your LEA's determination. Include details about whose involved, timeframes, etc.	
Step 1	
Step 2	
Step 3	
Step 4	
General Comments:	



Allowability



Allowable Uses Of Funds

1.tutoring, supplemental instruction	2.expedited evaluations	3. Professional Development	4. Referral Services
5. Defray the excess cost of transportation	6. Early Childhood Education Programs	7. Provisions to attract, engage and retain HCY that are not enrolled in school	8. Before and after school mentoring, summer programs
9. Payment of fees and other cost associated w/ tracking, obtaining and transferring records	10. Education and training of parents	11. Coordination between schools and agencies	12. Specialized instructional support services
13. Needs that arise from domestic violence and parental mental health or substance abuse problems	14. adaption of space and purchase of supplies for any non-school facilities	15. School supplies	16. Extraordinary or emergency assistance needed



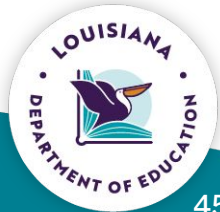
Short Term Housing

The McKinney-Vento Act explicitly authorizes LEAs to use EHCY subgrant funds to provide “**other extraordinary or emergency assistance** needed to enable homeless children and youths to attend school and participate fully in school activities.” 42 U.S.C. § 11433(d)(16).

Under appropriate circumstances, the U.S. Department of Education (Department) has now determined that this authority extends to the provision of short-term, temporary emergency housing.

Last Resort After Coordination

EHCY funds may only be utilized for short-term emergency housing when alternative funding sources and housing options are not readily available, such as shelter beds or hotel vouchers for which a child, youth, or family may be eligible, despite active collaboration and coordination with local housing providers, local government agencies, and non-profit organizations that support families and youth experiencing homelessness



Reasonable and Necessary For School Attendance

The temporary housing must be essential to remove an immediate barrier to the student's enrollment, regular attendance, or full participation in school activities, which includes maintaining educational stability at the school of origin. See, e.g., 2 C.F.R. §§ 200.403–404.

When determining if a cost is necessary and reasonable, consideration should be given to the relative impact of the expenditure given the amount of the grant and number of students who would benefit particularly with respect to the needs assessment conducted by the LEA subgrantee and reviewed by the SEA (see 42 U.S.C. § 11433(b)(1) and (c)(2)).



Short-Term and Temporary

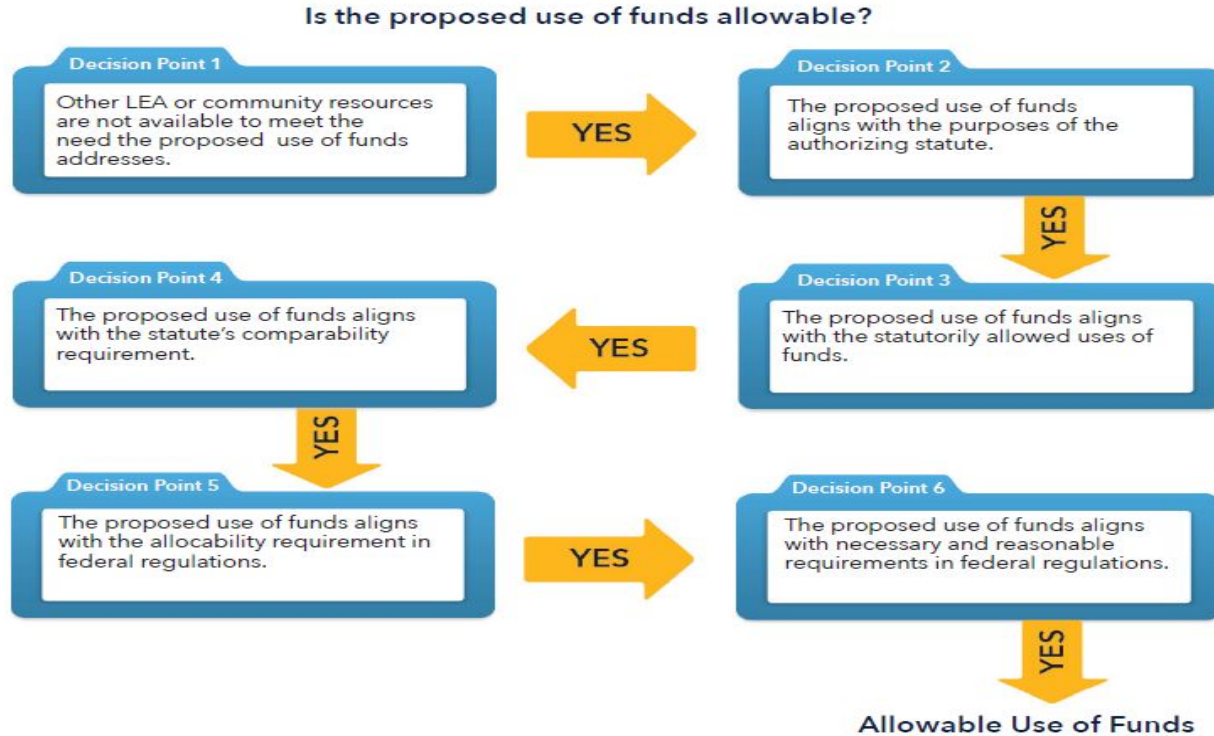
The provision of housing must be strictly time limited as it is for “extraordinary or emergency assistance.” (42 U.S.C. § 11433(d)(16)). It is intended to address an immediate, acute barrier while long-term housing solutions are actively pursued.

The McKinney-Vento Act does not define what constitutes “short-term.” As a result, the State educational agency (SEA), in coordination and collaboration with its LEAs, must determine the appropriate length of time for which EHCY subgrant funds may be used for short-term, temporary emergency housing.

Relevant considerations may include, for example, ensuring a student can complete a week of school before a housing change, particularly when a mid-week move would foreseeably disrupt attendance, transportation arrangements, or overall school stability. During the period that short-term, temporary emergency housing is provided using EHCY subgrant funds, LEAs must work to connect the family or unaccompanied youth to sustainable housing supports through appropriate community partners. (42 U.S.C. § 11432(g)(5)(A)-(C)).



Is The Proposed Use Of Funds Allowable?



Decision Point 1: Are other resources available to meet the need of the proposed use of funds?

- What existing state educational agency (SEA) and LEA services and programs are available to meet the needs of students experiencing homelessness?
- Are other resources in the community available and better equipped to meet the targeted needs or achieve the desired outcomes for these students?



Decision Point 2. Does the proposed use of funds align with the purpose of the authorizing statute?

- Is the proposed use of funds aligned with the purposes of the McKinney-Vento Act?



Decision Point 3. Does the proposed use of funds align with the statutorily allowed uses of funds?

- Does the proposed use of funds carry out the purposes of the McKinney-Vento Act?



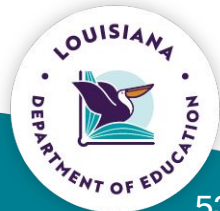
Decision Point 4. Does the proposed use of funds align with the statute's comparability requirements?

- Does the school or LEA already provide the proposed service or resource through a program or through services available to non-homeless students?



Decision Point 5. Is the proposed use of funds allocable to the program?

- Is the cost chargeable or assignable to the award relative to the benefits received?
- If the cost is supporting a program or service that serves students in addition to those experiencing homelessness, can this cost be determined relative to the proportion of students experiencing homelessness served by the program?
- If the proposed use of funds will benefit students experiencing homelessness as well as students ineligible for EHCY program services, will program funds only support activities benefiting students experiencing homelessness?

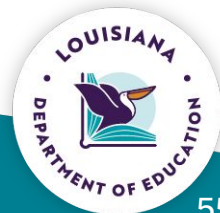


Decision Point 6. Is the proposed use of funds necessary and reasonable?

- Is the proposed use of funds necessary to achieve the goals of the EHCY program? For example, is this cost necessary to enable the student experiencing homelessness (or group of students experiencing homelessness) to attend school and participate fully in school activities?
- Is the expense reasonable, considering the expected impact and the cost in relation to what is spent on other students and activities?



Professional Development & Technical Assistance



The McKinney-Vento Law Requirements

New requirements in the Every Student Succeeds Act (ESSA) require public school districts to carefully select and **ensure capacity of the staff** they designate to serve as their McKinney-Vento (MV) Homeless Education Liaisons.

SEA State Coordinator (pg3)

(5) To develop and implement **professional development programs for liaisons** designated under subsection (g)(1)(J)(ii) and other local educational agency personnel —
(A) to improve their identification of homeless children and youths; and
(B) to heighten the awareness of the liaisons and personnel of, and their capacity to respond to, specific needs in the education of homeless children and youths.

LEA Liaison (pg16)

(A) DUTIES-Each local educational agency liaison for homeless children and youths, designated under paragraph (1)(J)(ii), shall ensure that--
(ix) **school personnel providing services under this subtitle receive professional development** and other support;

***Evidence/Documentation**



MV. Org PD



LDOE will not renew for 2026-2027

If interested in continuing services contact: Cole Sandford

Email: cole@mckinney-vento.org

Districts with 1-10 schools
\$498 per building

Districts with 11-30 schools
\$398 per building

Districts with 31+ schools
\$298 per building

MV Essential Staff – Administration	Principals, Superintendents, School Leaders, School Boards
MV Essential Staff – Extracurricular Staff	Coaches, Assistants, P.E. Teachers, Custodians
MV Essential Staff – Counselors	School Counselors, Social Workers, School Psychologists, Nurses
MV Essential Staff – Early Childhood	Child Care and Preschool Directors, Classroom Teachers
MV Essential Staff – Food Service	Directors and Line Staff
MV Essential Staff – Enrollment	School Secretaries, Pupil Accounting, and Registrars
MV Essential Staff – Media Centers and Librarians	School Librarians, Media Specialists, Directors
MV Essential Staff – Special Education	Directors, Teachers, Paraprofessionals
MV Essential Staff – Title I	Coordinators, State & Federal Program Supervisors, Title I staff
MV Essential Staff – Transportation	Directors, Coordinators and Drivers



LDOE MV PD and Technical Assistance

Back to School Training

New Liaisons- **September 9, 2026**

9:00 a.m- 2:30p.m

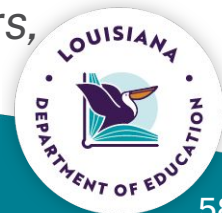
Claiborne Bldg.

All Liaisons- Via webinar

September 10, 2026

10:00 a.m-Noon

*Additional PD & technical assistance: LAFEPA, other office hours/webinars,
onsite visits*



For Additional Professional Development, Resources and Webinars Visit

National Center Homeless Education NCHE	<u>https://nche.ed.gov/</u>
National Association for the Education of Homeless Children and Youth (NAEHCY) 2026 NAEHCY Conference in Nashville, TN in-person or virtual October 31-November 3 Gaylord Opryland	<u>http://naehcy.org/</u> <u>Click Here To Register</u>
SchoolHouse Connection	<u>https://www.schoolhouseconnection.org/</u>



Additional Resources

Non-Regulatory Guidance <https://www2.ed.gov/policy/elsec/leg/essa/160240ehcyguidance072716updated0317.pdf>

Collaboration with Other Agencies - https://nche.ed.gov/downloads/collab_school_social.pdf

Higher Education Opportunities - <https://nche.ed.gov/downloads/res-summ-sch-couns.pdf>

LA Enrollment Forms and Contacts:

<https://www.louisianabelieves.com/resources/library/school-policy>

Local Dispute Policies - <https://nche.ed.gov/downloads/briefs/resolution.pdf>

- <https://nche.ed.gov/downloads/briefs/transportation.pdf>

Or Transportation Policies der Products: https://nche.ed.gov/online_order.php

Free and Reduced Lunch:

<https://www.louisianabelieves.com/funding/community-eligibility-provision>



McKinney-Vento & Title I - Homeless Education Program Monitoring



McKinney-Vento/Homeless Assurances

Contact Information			Assurances			
Common Assurances	Compliance with Nondiscrimination Requirements	Super App Assurances	Formula Program Assurances	Competitive Program Assurances	Discretionary Program Assurances	MOE Assurances
Common Assurances for Federal Programs						
☒ By checking this box and saving the page, the applicant hereby certifies that he/she has read, understood and will comply with the assurances listed below, as applicable to the program(s) for which funding is requested.						
Assurances						

General

8. The recipient assures that sufficient information will be provided to the Louisiana Department of Education to enable the state to comply with the provisions of the Carl Perkins Act and entitlement programs of the Every Student Succeeds Act (Public Law 114-95) Enacted December 10, 2015.

Assurances McKinney-Vento Homeless Children and Youth

In accepting the funds under the Education for Homeless Children and Youths Program (EHCY also known as McKinney-Vento), the McKinney Vento Subgrantees assure that these funds will be administered in a manner consistent with all of the requirements.

LDE-program.monitoring@la.gov



Key Areas of the Homelessness Program

For monitoring purposes, schools and school systems must provide supporting documentation showing implementation in the following areas:

Program Management:

- Liaison's duties
- Liaison's calendar
- Needs Assessment
- Agendas, sign-in sheets
- Professional Development certificates

Program Support:

- Invoices
- Liaison contact logs
- Barrier-tracking records
- Transportation records
- Policies/procedures

Program Support:

- Contracts for services (health/violence prevention counseling, referrals for pupil support)
- Locations and photos of postings, brochures, notices

Key Areas of the Homelessness Program

For monitoring purposes, schools and school systems must provide supporting documentation showing implementation in the following areas:

Outreach:

- Agendas, sign-in sheets, flyers for parents
- Emails, phone logs, sign-in sheets, training PPTs for staff
- Invoices

Outreach:

- Completed Residency forms
- Completed Referral forms
- Edlink reports
- Tracking spreadsheets

School System:	Review Dates:	Review Period:
School System Contact:	School System Contact Number:	
LDDE Team Leader:	Contact Number:	Reviewer(s):

**MCKINNEY-VENTO HOMELESS ASSISTANCE ACT, [42 U.S.C. Section 11433(d)], SUBTITLE
VII-B REAUTHORIZED BY TITLE IX, PART A OF ESSA, EFFECTIVE 10/1/2016**

Indicators for Program Management	Supporting Documentation	C	NC	N/A	Comments
1. The school system designates a liaison and that the school system will adopt policies and practices to ensure participation by liaisons in professional development and other technical assistance activities for homeless children and youths. [ESEA Sec. 722(g)(6). 42 U.S.C. Section 11432(g)(1)(J)]					
a. Evidence the local liaison carries out the duties listed in ESEA Sec. 722(g)(6)(A)	- Current Homeless Planning Worksheet - Outline of weekly duties - Liaison's calendar	○	○	○	
b. Evidence the school system utilizes data for its needs assessment and program planning.	Results of the school system's needs assessment	○	○	○	
c. Evidence the school system periodically reviews and/or revises policies and procedures which are barriers for homeless students, including policies on enrollment, transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship (e.g. minutes of school system meetings, agendas, notes)	- Copies of (2-3) school systems agendas and sign-in sheets from meetings that show periodic review and/or updates of policies and procedures for homeless students - Copies of meeting notes related to policy updates	○	○	○	
d. Evidence the local liaison participates in professional development and technical assistance activities.	Copies of (4-5) professional development certificates	○	○	○	

Common Homeless Findings

- Evidence of student identification, enrollment, revisions to policies/procedures (completed referral forms, residency questionnaires).
- Evidence of school system staff training on the procedures (agendas, sign-in sheets, presentations, etc.).
- Evidence of parent training on educational rights and available resources.
- Visible evidence of posters, brochures.
- Evidence of transportation provided.
- Evidence of tracking form/system used to document academic progress and attendance of homeless students.

If the Monitors Visit Tomorrow...

Are you ready to provide DOCUMENTATION to us for any of the following requirements?

- Evidence the Homeless Liaison has carried out the duties listed in ESEA § 722(g)(6)(A).
- Evidence the Homeless Liaison participated in professional development and technical assistance activities. ESEA § 722(g)(6)(A)
- Evidence of services to homeless children and youth. ESEA § 722(g)
- Evidence of original posters, brochures, etc. for youth and families and where they are available. ESEA § 722(g)(6)(A)(v)
- Evidence of ensuring families and youth have ongoing access to services. 42 U.S.C. § 11432(g)(6)(A)

Monitoring Questions



LDE-program.monitoring@la.gov



Next Steps



Next Steps: What Should You Be Doing As A Liaison?

- ❑ Reminder MV Subgrantees: ensure your MV application is **submitted in eGMS by Sept. 14th**
- ❑ You must provide PD to your teachers, administrators, and other essential staff on the McKinney Vento law.
- ❑ You must ensure your LEA is budgeting a minimum of \$100 per homeless student.
- ❑ You must ensure HCY are identified, enrolled, and are attending school.
- ❑ You must ensure you are flagging your HCY into your student information system. (SIS System)
- ❑ You must submit a **Planning Worksheet** (*due October 1st*) to LDOE outlining your plan of action for program implementation (*send to Kaitlyn.washington@la.gov*).
- ❑ You must provide services for your students and families that are experiencing homelessness.
- ❑ **Follow up with your students.**



Next Steps

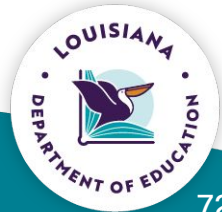
Reach out to your Homeless Advisory Council Member with questions.

Contact your Security Coordinator to request access to EdLink in order to verify/view your homeless data. **October 1 data will be taken on October 29, 2026.** Only email systemsupport@la.gov after speaking with your Security if there are additional questions.

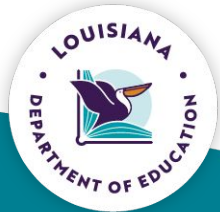


Evaluation

<https://forms.gle/F4MQfd9AF4m6wraP6>



Questions & Answers



Contact Information

Dr. Antiqua Hunter
State Homeless Coordinator
antiqua.hunter@la.gov

