




Super App Office Hours
February 12, 2021

Agenda

- 2021-2022 School System Planning Review
- Federal Support Reminder
 - Non-Public Reminders
 - Super App: Review Checklists
- Grants Management Reminders
 - General Reminders
 - Indirect Costs
- Questions
- Support



**2021-2022 School System Planning Review
Super App Reminders**



School Improvement Best Practices Update

School Improvement Best Practices (WT4.1)

Super App item WT4.1 enables school systems to request optional competitive funding for CIR schools to implement a variety of [School Improvement Best Practices](#).

When requesting funds in Super App, school systems should **list each CIR school** and the best practice(s) to be implemented at each site in the Additional Information box on the School Improvement Best Practices (WT4.1) tab. Example:

Additional Information

Beignet Elementary: Instructional Leadership Team Support, Teacher Collaboration Support

Pelican Middle School: Instructional Leadership Team Support, Teaching Standards Support

Mardi Gras High: Instructional Leadership Team Support

School Improvement Best Practices Update

School Improvement Best Practices (WT4.1) (Continued)

Also in the Additional Information box, school systems should include a funding request of \$8,700 per site for Portal Access and Coaching Support **at each CIR school which is implementing at least 1 best practice**. Adding to the example from the previous slide, a correctly completed Additional Information box is below.

Additional Information

Beignet Elementary: Instructional Leadership Team Support, Teacher Collaboration Support

Pelican Middle School: Instructional Leadership Team Support, Teaching Standards Support

Mardi Gras High: Instructional Leadership Team Support

Funding Request for Portal Access and Coaching Support: 3 schools x \$8,700 = \$26,100

Literacy Coaching and Interventions Update

Literacy Coaching and Interventions (WT5.1)

Super App item WT5.1 enables school systems to request optional competitive funding for CIR and UIR-Academics schools to support the salary and benefits of [Literacy Coach positions](#). When requesting funds, identify the following in the Additional Information box on the WT5.1 tab: *the name of each CIR/UIR-A site to be supported by a Literacy Coach, and an overall summary of the percentage of time Literacy Coaches will support teachers in grades K-5, 6-8, and 9-12*. Note, the total percentage **should equal 100%** and represent the time of all Literacy Coaches.

Additional Information

CIR/UIR-A Sites: Beignet Elementary, Pelican Middle, Mardi Gras High

Time spent supporting K-5 teachers at all CIR/UIR-A sites: 40%

Time spent supporting 6-8 teachers at all CIR/UIR-A sites: 25%

Time spent supporting 9-12 teachers at all CIR/UIR-A sites: 35%

February Key Actions

Super App is due today by close of business.

CIR/UIR Review Process and Allocation of Competitive Funds

Once applications have been received on February 12, LDOE staff will begin reviewing submitted plans for alignment to the CIR and UIR-A requirements.

Should LDOE require clarification of a supplied response, or in the event a school system has not met all CIR/UIR-A approval criteria, in **mid-March** LDOE will return the school system's Super App for revisions. At the same time LDOE will also provide each school system with a document that specifies areas of needed clarification or revision.

In **mid-April** LDOE will provide each school system with a document detailing final approval status, competitive funding allocations, a list of eligible expenditures, and a recommended approved CIR/UIR-A implementation timeline.



Federal Support



Non-Public Reminder

- Upload the Intent to Participate and Affirmation of Consultation and Agreement forms.
- Intent to Participate form must be uploaded with the February Super App submission.
- Affirmation of Consultation and Agreement must be uploaded with the second Super App submission.
- Spell out the non-public schools and school districts names, do not abbreviate.
- Upload certified mail documentation i.e. green cards and mail receipt only if the non-public school has not returned the Intent to Participate Form declining services.
- Do not upload non-public Needs Assessment forms, consultation agendas, etc.

Super App: Review Checklist

- Accessing comments provided by reviewers:
 - On the Access/Select page, select the “Review Summary” button for Super App.

ESSA Consolidated Application	Original Application	Final Approved GAN	6/20/2020		Payments
Super App	Original Application	Final Approved GAN	4/14/2020	Open	Review Summary

Super App: Review Checklist

- Accessing comments provided by reviewers:
 - Select the radio button for the reviewer whose comments you want to review
 - Select the Review Checklist button

Select	Step	Group	Staff	Status
	1	LEA Data Entry group	LEA Data Entry Users	Skipped
	2	Applicant Authorized Representatives - entry, submit, assure	Lillian Franklin	Submitted
<input type="radio"/>	4	Workforce Talent Review 1	Angela Miles	Accepted
<input type="radio"/>	4	Core Academics Review 1	Angela Miles	Accepted
<input type="radio"/>	4	Grants Mgmt Review 1	Rashid Young	Rejected
<input type="radio"/>	4	Diverse Needs Review 1	Phyllis Butler	Accepted
<input type="radio"/>	4	LEA Systems Review 1	Daphne Flentroy	Accepted
<input type="radio"/>	5	Core Academics Review 2	Antiqua Hunter	Accepted
<input type="radio"/>	5	LEA Systems Review 2	Bernell Cook	Accepted
<input type="radio"/>	5	Workforce Talent Review 2	Antiqua Hunter	Accepted
<input type="radio"/>	5	Carl Perkins Review	Martha Moore	Accepted
<input type="radio"/>	5	Direct Student Services Review	Ernise Singleton	Accepted
<input checked="" type="radio"/>	5	Grants Mgmt Review 2	Darlene Williams	Accepted with Comments
<input type="radio"/>	5	Diverse Needs Review 2	Denise Karamales	Accepted
<input type="radio"/>	6	Final Application Review	Bernell Cook	Accepted with Comments

[Review Checklist](#) [Show Prior Rounds](#) [Request Checklist Print](#)

Super App: Review Checklist

- Comments provided by reviewers

Grants Mgmt Review - Administration Non-public		Grants Mgmt Review - Core Academics		Grants Mgmt Review - Diverse Needs		Grants Mgmt Review - Workforce Talent		Grants Mgmt Review - LEA Systems		
Grants Management Review - Super App: Core Academics									Click for Instructions	
	Fund Source	Object Code	EIC	Comments						
<input type="checkbox"/> No	Title I	100	11 IP	3.4.21 JM: Please move budgeted benefits to Object Code 200.						
<input type="checkbox"/> Yes	Title I		11 IP	3.4.21 JM: For travel expenditures, please include the associated costs such as registration, mileage, lodging, etc.						
<input type="checkbox"/>										
<input type="checkbox"/>										
<input type="checkbox"/>										
<input type="checkbox"/>										
<input type="checkbox"/>										
<input type="checkbox"/>										
<input type="checkbox"/>										
<input type="checkbox"/> No	All budgeted items for Core Academics are coded appropriately according to the most recent publication of the Louisiana Accounting Uniform Government Handbook (LAUGH), sufficient detail has been provided for all budgeted items, and expenses are correctly identified for inclusion/exclusion from the Modified Total Direct Cost (MTDC).									



Grants Management












2021-2022 Super App Reminders

- Funding must be invested on the Allocations tab prior to the funds being available on the Budget Detail page for budgeting.
- Non-Public Budget Detail is not required for the original submission of the Super App Application.
- Super App submission deadline: Today, February 12, 2021.
- **Mid-March** - LDOE will return the Super App applications for revisions if warranted. The revisions will be relative to the CIR/UIR plan or your formula budget reviews. Application should be re-submitted within 7 days of receipt of the application.

2021-22 Super App Reminders

2021-22 Super App Timeline

	LDOE reviews Super App submissions and provides feedback on plans and budgets, as necessary.	FEBRUARY-MARCH
	School systems conduct nonpublic school consultations and complete the nonpublic budget detail in Super App.	FEBRUARY-MAY
	BESE approves competitive allocations.	APRIL 20
	LDOE approves CIR/UIR-Academics strategies.	LATE APRIL
	LDOE hosts webinar to explain allocations and usage of any allocated competitive funds.	MAY 1
	Competitive funds are uploaded to Super App. This will include previously awarded competitive funds from multi-year grants.	MAY 1
	School systems amend Super App to account for all formula and competitive allocations.	MAY/JUNE
	Super App grant period begins.	JULY 1
	School systems begin implementing 2021-2022 School System Plan.	JULY 1

Budget Indirect Cost

To alleviate eGMS warnings and consistency check errors, school systems should follow the recommended sequence noted below when completing the Budget Indirect Cost page.

Step 1: Complete the required fields on the ESSA Equitable Share page.

Step 2: Invest across the domains on the Allocations page.

- ***Note that the amount available for Title II and Title IVA SSAE will already have the equitable share deducted.***

Step 3: Create expenditure lines for direct charges on that will be budgeted in the Budget Detail Pages and complete IDC for all titles *except Title II and Title IV*.

Step 4: Budget IDC for **Title II and Title IV only** on the Budget IDC page.

2020-2021 Super App Reminders

- Create amendment to budget final allocations.
 - Funds must be budgeted and approved to allow for reimbursement of the additional funds

Questions



Plan with Support

Support for completing the Super App will be provided through:

- [School Improvement Library](#)
- [LDOE Weekly Newsletters](#)
- [System Leader Monthly Calls](#)
- [Super App Planning Support Calls](#)
- School System Relations Team
- Office Hours are scheduled on Fridays at 10 a.m. (details via LDOE Weekly Newsletter)

Send all questions related to school system planning and Super App to LDOE.grantshelpdesk@la.gov and include “Super App” in the subject line.