



Super App Office Hours
February 5, 2021

Agenda

- 2021-2022 School System Planning Review
- Federal Support Reminder
- Grants Management Reminders
 - General Reminders
 - Indirect Costs
- Questions
- Support



2021-2022 School System Planning Review



Super App - School Improvement Best Practices Update

School Improvement Best Practices (WT4.1)

Super App item WT4.1 enables school systems to request optional competitive funding for CIR schools to implement a variety of [School Improvement Best Practices](#).

When requesting funds in Super App, school systems should **list each CIR school** and the best practice(s) to be implemented at each site in the Additional Information box on the School Improvement Best Practices (WT4.1) tab. Example:

Additional Information

Beignet Elementary: Instructional Leadership Team Support, Teacher Collaboration Support

Pelican Middle School: Instructional Leadership Team Support, Teaching Standards Support

Mardi Gras High: Instructional Leadership Team Support

Super App - School Improvement Best Practices Update

School Improvement Best Practices (WT4.1) (Continued)

Also in the Additional Information box, school systems should include a funding request of \$8,700 per site for Portal Access and Coaching Support **at each CIR school which is implementing at least 1 best practice**. Adding to the example from the previous slide, a correctly completed Additional Information box is below.

Additional Information

Beignet Elementary: Instructional Leadership Team Support, Teacher Collaboration Support

Pelican Middle School: Instructional Leadership Team Support, Teaching Standards Support

Mardi Gras High: Instructional Leadership Team Support

Funding Request for Portal Access and Coaching Support: 3 schools x \$8,700 = \$26,100

Super App - Literacy Coaching and Interventions Update

Literacy Coaching and Interventions (WT5.1)

Super App item WT5.1 enables school systems to request optional competitive funding for CIR and UIR-Academics schools to support the salary and benefits of [Literacy Coach positions](#). When requesting funds, identify the following in the Additional Information box on the WT5.1 tab: *the name of each CIR/UIR-A site to be supported by a Literacy Coach, and an overall summary of the percentage of time Literacy Coaches will support teachers in grades K-5, 6-8, and 9-12*. Note, the total percentage **should equal 100%** and represent the time of all Literacy Coaches.

Additional Information

CIR/UIR-A Sites: Beignet Elementary, Pelican Middle, Mardi Gras High

Time spent supporting K-5 teachers at all CIR/UIR-A sites: 40%

Time spent supporting 6-8 teachers at all CIR/UIR-A sites: 25%

Time spent supporting 9-12 teachers at all CIR/UIR-A sites: 35%

Super App - February Key Actions

This information can be found on page 13 of the [School System Planning Guide](#).

KEY ACTIONS

Verify Information: Once all information has been entered in the Super App, the planning lead verifies accuracy and receives approval from school system leadership. The planning lead ensures submission of the application by due date (February 12).

CIR/UIR Review Process and Allocation of Competitive Funds

Once applications have been received on February 12, LDOE staff will begin reviewing submitted plans for alignment to the CIR and UIR-A requirements.

Should LDOE require clarification of a supplied response, or in the event a school system has not met all CIR/UIR-A approval criteria, in **mid-March** LDOE will return the school system's Super App for revisions. At the same time LDOE will also provide each school system with a document that specifies areas of needed clarification or revision.

In **mid-April** LDOE will provide each school system with a document detailing final approval status, competitive funding allocations, a list of eligible expenditures, and a recommended approved CIR/UIR-A implementation timeline.



Federal Support



Non-Public Reminder

- Upload the Intent to Participate and Affirmation of Consultation and Agreement forms.
- Intent to Participate form must be uploaded with the February Super App submission.
- Affirmation of Consultation and Agreement must be uploaded with the second Super App submission.
- Spell out the non-public schools and school districts names, do not abbreviate.
- Upload certified mail documentation i.e. green cards and mail receipt **only** if the non-public school has not returned the Intent to Participate Form declining services.
- Do not upload non-public Needs Assessment forms, consultation agendas, etc.



Grants Management Reminders



2021-2022 Super App Reminders

- Funding must be invested on the Allocations tab prior to the funds being available on the Budget Detail page for budgeting.
- Non-Public Budget Detail is not required for the original submission of the Super App Application.
- February 12, 2021 Super App submission deadline.
- Submit function will be available by close of business on Monday, February 8, 2021.
- **Mid-March** - LDOE will return the Super App applications for revisions if warranted. The revisions will be relative to the CIR/UIR plan or your formula budget reviews. Application should be re-submitted within 7 days of receipt of the application.

2021-2022 Super App Reminders

Student Count Data

- Data loaded in eGMS for 2021-22 Super App is the age 5-17 student count
- If the loaded data does not align with data from FTP site:
 - Either count will work for your Targeting Rank and Serve purposes
 - Be sure you are in a posture of passing the audit protocols
 - If replacing provided counts ensure Pre-K counts are excluded

Budget Indirect Cost

To alleviate eGMS warnings and consistency check errors, school systems should follow the recommended sequence noted below when completing the Budget Indirect Cost page.

Step 1: Complete the required fields on the ESSA Equitable Share page.

Step 2: Invest across the domains on the Allocations page.

- ***Note that the amount available for Title II and Title IVA SSAE will already have the equitable share deducted.***

Step 3: Create expenditure lines for direct charges on that will be budgeted in the Budget Detail Pages and complete IDC for all titles *except Title II and Title IV*.

Step 4: Budget IDC for **Title II and Title IV only** on the Budget IDC page.

2020-2021 Super App Reminders

- Create amendment to budget final allocations.
 - Funds must be budgeted and approved to allow for reimbursement of the additional funds

Questions



Plan with Support

Support for completing the Super App will be provided through:

- [School Improvement Library](#)
- [LDOE Weekly Newsletters](#)
- [System Leader Monthly Calls](#)
- [Super App Planning Support Calls](#)
- School System Relations Team
- Office Hours are scheduled on Fridays at 10 a.m. (details via LDOE Weekly Newsletter)

Send all questions related to school system planning and Super App to LDOE.grantshelpdesk@la.gov and include “Super App” in the subject line.