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Super App Office Hours
January 29, 2021

Agenda

- 2021-2022 School System Planning Review

- Federal Support Reminders

- Grants Management Reminders
  - General Reminders
  - Indirect Costs
  - Super App Planning Support Calls

- Questions

- Support

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2021-2022 School System Planning Review

Super App Launch Materials

All 2021-2022 Super App and school system planning materials can be found in the Department's [School Improvement Library](#).

To access the presentation recordings, please click on the image below.

Super App Facilitates School System Planning

IDENTIFY PRIORITIES
+
DEVELOP AN ALIGNED BUDGET
+
IMPLEMENT WITH SUPPORT

School systems review data and identify priorities for the coming year.

School systems budget formula funds and request competitive funds in alignment with priorities.

School systems implement approved plans with support from System Relations team and professional learning partners.

School System Planning Guide

The School System Planning Guide provides guidance on how a school system will build a plan and submit Super App for formula and competitive funds to support that plan.

Continuing Priorities for 2021-2022

Next school year, CIR and UIR-A schools will continue to focus on these priorities:

Priority	CIR	UIR-A
High-quality curriculum in all grade levels	Req	Req
High-quality professional development for all teachers on the selected curriculum	Req	Req
High-quality assessments	Req	Req
Teacher preparation partner to address schools' greatest needs	Req	Req
Increased school-based capacity through Content Leader and Mentor Teacher participation	Req	
Student planning partners for the transition to college and/or a professional career	Req	

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New or Improved Priorities for 2021-2022

Next school year, CIR and UIR schools will have some additional required and/or optional priorities:

New or Improved	Priority	CIR	UIR-A	UIR-D
Improved	Participation in School Support Institutes	Required	Required	
New	K-2 Literacy Content Leaders	Required	Optional	
Improved	Certified Ancillary Mentor Teachers	Required		
New	Culturally Responsive PD			Required

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2021-2022 UIR-Discipline Requirements

Why are we focusing on this?

In order for students to be successful, they must engage in a positive, inclusive, and culturally responsive learning environment that develops social, emotional, and academic skills to cultivate personal agency and life-long success. Louisiana will build the capacity of educators to provide students the unique support they require to be successful both personally and academically.

(NEW) Next school year, 2021-2022, UIR-D schools will focus on:

1. Professional development focused on Unconscious Bias, Culturally Responsive Teaching, Culturally Responsive Leadership, or Diversity, Equity, and Inclusion training.

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School Improvement Best Practices Update

School Improvement Best Practices (WT4.1)

Super App item WT4.1 enables school systems to request optional competitive funding for CIR schools to implement a variety of [School Improvement Best Practices](#).

When requesting funds in Super App, school systems should **list each CIR school** and the best practice(s) to be implemented at each site in the Additional Information box on the School Improvement Best Practices (WT4.1) tab. Example:

Additional Information

Beignet Elementary: Instructional Leadership Team Support, Teacher Collaboration Support
Pelican Middle School: Instructional Leadership Team Support, Teaching Standards Support
Mardi Gras High: Instructional Leadership Team Support

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School Improvement Best Practices Update

School Improvement Best Practices (WT4.1) (Continued)

Also in the Additional Information box, school systems should include a funding request of $8,700 per site for Portal Access and Coaching Support **at each CIR school which is implementing at least 1 best practice**. Adding to the example from the previous slide, a correctly completed Additional Information box is below.

Additional Information
Beignet Elementary: Instructional Leadership Team Support, Teacher Collaboration Support
Pelican Middle School: Instructional Leadership Team Support, Teaching Standards Support
Mardi Gras High: Instructional Leadership Team Support
Funding Request for Portal Access and Coaching Support: 3 schools x $8,700 = $26,100

Literacy Coaching and Interventions Update

Literacy Coaching and Interventions (WT5.1)

Super App item WT5.1 enables school systems to request optional competitive funding for CIR and UIR-Academics schools to support the salary and benefits of Literacy Coach positions. When requesting funds, identify the following in the Additional Information box on the WT5.1 tab: *the name of each CIR/UIR-A site to be supported by a Literacy Coach, and an overall summary of the percentage of time Literacy Coaches will support teachers in grades K-5, 6-8, and 9-12.* Note, the total percentage **should equal 100%** and represent the time of all Literacy Coaches.

Additional Information

CIR/UIR-A Sites: Beignet Elementary, Pelican Middle, Mardi Gras High

Time spent supporting K-5 teachers at all CIR/UIR-A sites: 40%

Time spent supporting 6-8 teachers at all CIR/UIR-A sites: 25%

Time spent supporting 9-12 teachers at all CIR/UIR-A sites: 35%

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January Key Actions

This information can be found on page 13 of the School System Planning Guide.

KEY ACTIONS
Complete Contacts and Assurances in Central Data (eGMS): Within Central Data, school systems must review, update, and save the Contacts tabs. School systems will also sign-off on assurances for ESSA, IDEA, and Perkins. Central Data must be complete to submit Super App.
Enter Data In Super App (eGMS): The planning lead and school system leadership select one person to complete Super App in eGMS. This team member enters answers from the Super App Workbook into eGMS and completes steps identified in the Super App Submission Checklist. Two additional document uploads are required as part of Super App submission: the Professional Development Plan and Coordinated Funding Request.

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February Key Actions

This information can be found on page 13 of the [School System Planning Guide](#).

KEY ACTIONS
Verify Information: Once all information has been entered in the Super App, the planning lead verifies accuracy and receives approval from school system leadership. The planning lead ensures submission of the application by due date (February 12).

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CIR/UIR Review Process and Allocation of Competitive Funds

Once applications have been received on February 12, LDOE staff will begin reviewing submitted plans for alignment to the CIR and UIR-A requirements.

Should LDOE require clarification of a supplied response, or in the event a school system has not met all CIR/UIR-A approval criteria, in **mid-March** LDOE will return the school system's Super App for revisions. At the same time LDOE will also provide each school system with a document that specifies areas of needed clarification or revision.

In **mid-April** LDOE will provide each school system with a document detailing final approval status, competitive funding allocations, a list of eligible expenditures, and a recommended approved CIR/UIR-A implementation timeline.

Federal Support

Non-Public Reminder

- Upload the **Intent to Participate** and **Affirmation of Consultation and Agreement** forms.
- Intent to Participate form must be uploaded with the February Super App submission.
- Affirmation of Consultation and Agreement must be uploaded with the second Super App submission.

- Spell out the non-public schools and school districts names, do not abbreviate.
- Upload certified mail documentation i.e. green cards and mail receipt **_only_** if the non-public school has not returned the Intent to Participate Form declining services.
- Do not upload non-public Needs Assessment forms, consultation agendas, etc.

Grants Management Reminders

Super App Reminders

- Funding must be invested on the Allocations tab prior to the funds being available on the Budget Detail page for budgeting.

- Non-Public Budget Detail is not required for the original submission of the Super App Application.

- February 12, 2021 Super App submission deadline.

# Super App Reminders

LEA Central Data:

- Contact information must be completed to pass the Consistency Check for the February submission of the application. This includes:

  - Central Contacts

  - Super App Formula Contacts

    - IDEA, ESSA, Migrant Education, and Carl Perkins Assurances

Super App Reminders

LEA Central Data:

- Assurances must be completed to pass the Consistency Check for the February submission of the application. This includes:

    - Common Assurances

    - Super App Assurances

        - IDEA, ESSA, Migrant Education, and Carl Perkins Assurances
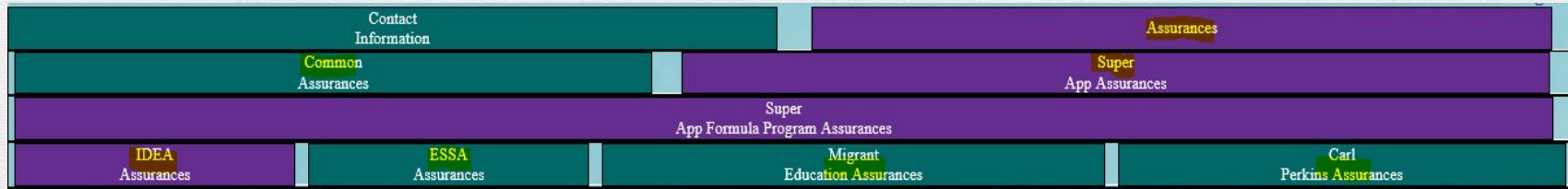
Budget Indirect Cost

To alleviate eGMS warnings and consistency check errors, school systems should follow the recommended sequence noted below when completing the Budget Indirect Cost page.

Step 1: Complete the required fields on the ESSA Equitable Share page.

Step 2: Invest across the domains on the Allocations page.

- ***Note that the amount available for Title II and Tite IVA SSAE will already have the equitable share deducted.***

Step 3: Create expenditure lines for direct charges on that will be budgeted in the Budget Detail Pages and complete IDC for all titles *except Title II and Title IV.*

Step 4: Budget IDC for **Title II and Title IV only** on the Budget IDC page.

2021-2022 Super App Checklist

APPENDIX D:
SUPER APP SUBMISSION CHECKLIST

The Super App Submission Checklist can be used by the planning team member submitting the application in eGMS to ensure all tabs are complete.

ADMINISTRATION
○ ESSA Transfers
○ Title I
○ Title I Targeting
○ Targeting Step 1
○ Targeting Step 2
○ Targeting Step 3
○ Targeting – Served Schools
○ Targeting Step 4
○ Family Engagement Policy
○ Schoolwide Waiver Request*
○ School Choice
○ School Choice Pages 1–5*
○ School Choice Expenditures
○ Title IV

CORE ACADEMICS
○ Priorities
○ High-Quality Curricula
○ High-Quality Professional Development***
○ High-Quality Assessments
○ Individual Student Graduation Plan and College and Career Transition
○ Quality TOPS University Diploma
○ Early Literacy Support
○ Program Specific Questions
○ Carl Perkins
○ Direct Student Services
○ Budget Detail

DIVERSE NEEDS
○ Priorities

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2021-2022 Super App
Reminders

Student Count Data

- Data loaded in eGMS for 2021-22 Super App is the age 5-17 student count

- If the loaded data does not align with data from FTP site:

    - Either count will work for your Targeting Rank and Serve purposes

    - Be sure you are in a posture of passing the audit protocols

    - If replacing provided counts ensure Pre-K counts are excluded

2021-2022 Super App Reminders

Technical Assistance

- For one-to-one technical assistance, use the link below to schedule a meeting with LDOE staff.
- Super App Planning Support Calls

Super App Submission Deadline: February 12, 2021

- Note: the Non-Public Budget Detail is **not** required for the February 12th submission.
- The Department will review and approve these budgets by April 2021.

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Questions

Plan with Support

Support for completing the Super App will be provided through:

- [School Improvement Library](#)
- [LDOE Weekly Newsletters](#)
- [System Leader Monthly Calls](#)
- [Super App Planning Support Calls](#)
- School System Relations Team
- Office Hours are scheduled on Fridays at 10 a.m. (details via LDOE Weekly Newsletter)

Send all questions related to school system planning and Super App to LDOE.grantshelpdesk@la.gov and include "Super App" in the subject line.

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