Educational Technology Monthly Call

May 8, 2025

https://bit.ly/EdTech_May25

Agenda

- Digital Learning Updates
- E-Rate Updates
- Important Reminders and Other Information

Digital Learning Updates

Google End of Year Closeout

- This month's [Teacher Leader Newsletter](#) discussed the importance of closing out digital classrooms.
- This and more resources to support educators in digital learning can be found on the [LDOE Digital Learning](#) web page.

Please contact digitallearning@la.gov with questions.

Featured LACUE TLS Sessions

- **Access Granted: Unlocking the Power of EdLink Security**
  - This session, presented by OTS, is designed for district security coordinators to gain a deep understanding of the EdLink Security Dashboard—covering how to manage user accounts, perform audits, and troubleshoot common user issues effectively.
- **Defense Against the Dark Arts: Training K–12 Staff to Combat Cyber Threats**
  - This session, presented by OTS, is intended for technology leaders responsible for managing cybersecurity training for K-12 staff. It provides the fundamentals needed to combat the most common types of cyber threats targeting K-12 schools.

MAGIC OF TECHNOLOGY

TECHNOLOGY LEADERSHIP SUMMIT
JUNE 16-18
DOUBLETREE LAFAYETTE, LA

LACUE

Please contact digitallearning@la.gov with questions.

Featured LACUE TLS Sessions

- **Digital Literacy Guidance Feedback Session**
  - Educators and tech leaders are invited to a session to provide feedback on the LDOE's draft to update the Digital Literacy Guidelines. This framework will help students develop crucial tech skills across subjects, including computational thinking, creativity, data literacy, communication, digital citizenship, cybersecurity, technology operations, and the impact of emerging technologies.
  - Participants will review proposed competencies, ask questions, and offer feedback to ensure the guidelines effectively prepare students for academic and career success.

Please contact digitallearning@la.gov with questions.

Strategic AI Integration: Pre-Work Checklist for Educators

- The [Pre-Work Checklist](#) outlines essential pre-work for educators integrating Artificial Intelligence (AI). Thoughtful pre-work is essential for strategic and responsible integration.AI is a support tool that empowers educators, not a replacement for their expertise. Humans must be in the loop to review AI-generated content for accuracy and appropriateness.

- Key steps include knowing your specific need, understanding your students and learning goals, and engaging in lesson internalization before using AI. Ensure AI use aligns with school system goals and preserves High Quality Instructional Materials (HQIM) integrity.

Please contact digitallearning@la.gov with questions.

The C.R.E.A.T.E. Framework for Effective AI Prompting

- The C.R.E.A.T.E. Framework is a structured approach for writing effective prompts for generative AI tools. Well-crafted prompts are needed to get the desired results. C.R.E.A.T.E. is an acronym covering key elements: Character, Request, Examples, Additions, Type of Output, and Extras. Using this framework helps provide necessary context and instructions, significantly improving the quality and relevance of the AI output.
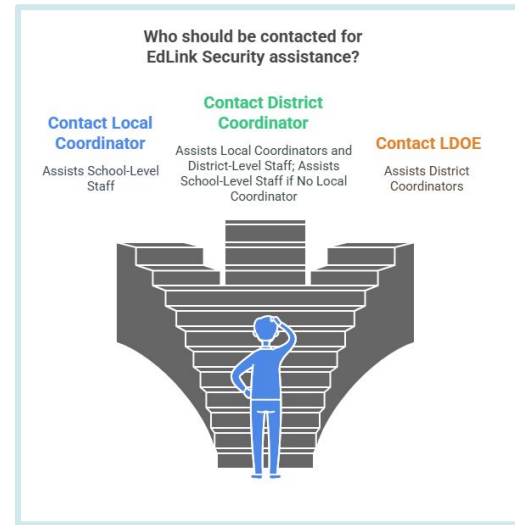
EdLink Security Troubleshooting Guide

A [Troubleshooting Guide](#) has been developed for EdLink Security Coordinators to identify and resolve common user account issues.

If you are a Security Coordinator, please refer to the EdLink Security Troubleshooting Guide before submitting a [System Support](#) ticket on behalf of staff.

Be sure to include the following information in the System Support ticket:

- User's Name
- User's Staff ID
- User's MyLa User ID
- Screenshots of issue if available

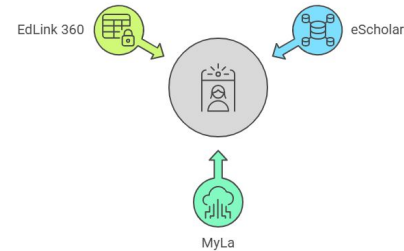Refer to the [Security Coordinator Quick Guide](#) for more information.

EdLink Security: LEP and Canopy Access

All PK-12 Public School Staff must have an **EdLink Security** account to access the new **Louisiana Education Portal (LEP)** and **Canopy**, the state's professional learning platform. **New Users** should follow the steps in the **EdLink Security New User Guide** to create their account.

LEP and Canopy Access User Requirements:
- Must have **MyLa user credentials**.
- Must have a 2025 **eScholar record** with current MyLa user ID.
- Must be included in the **2024-25 EdLink 360 staff file extract**.

Important Account Information:
- **Names must match exactly** across MyLa, eScholar, and EdLink 360 records.
- Users must sign in to **EdLink Security** with the same MyLa user ID listed in the **eScholar staff record**.
- Districts should submit staff's **district email address** through **eScholar** or the **EdLink 360 staff file extract.**
- Users must sign in to **EdLink Security** to sync updates to MyLa and eScholar.
- **eScholar syncs overnight** with EdLink Security—allow **24 hours** for updates to reflect in user accounts.

EdLink 360   eScholar

MyLa

EdLink Security Guide

E-Rate Program Updates

FTC Updates COPPA Regulations

The Federal Trade Commission ("FTC") has adopted amendments to the Children's Online Privacy Protection Act ("COPPA"). The updates, largely clarifications of definitions, are intended to strengthen the protection of personal information collected online from young children and are in response to changes in technologies and online practices. The revised COPPA rules become effective June 23, 2025.

COPPA has no direct effect on schools and libraries is typically considered as a companion set of regulations to the FCC's Children's Internet Protection Act ("CIPA") requirements under E-Rate. COPPA regulations are designed to protect the online privacy of children under 13 by requiring businesses to obtain verifiable parental consent before collecting, using, or disclosing their personal information. The rules require companies to post a privacy policy, provide direct notice to parents, and implement security measures to safeguard children's data.

Contact ERate@la.gov with questions.

FY 2025 E-Rate Wave 1 Released

The first wave of E-Rate funding for FY 2025 was released on April 26th for a total of $981 million. This includes just over half of the applications filed (including out-of-window applications filed within two weeks of the March 26th window close).

Be mindful as you received PIA inquires to respond quickly and provide the details and information needed by the reviewers.

Contact ERate@la.gov with questions.

Reminder: E-Rate Training at LaCUE TLS

LDOE with support from several of our current/past E-Rate consultants, LDOE has submitted proposals to provide a beginner, intermediate and advanced E-Rate Training at LaCUE TLS. If you have not signed up for TLS, please consider registering and attending these sessions. Even if your school system utilizes a consultant to assist in filing, all E-Rate rules and regulations are tied to the school. It is extremely important that school systems understand what they are filing and being reimbursed for in the E-Rate program as well as ensuring proper documentation in case of an audit.

Contact ERate@la.gov with questions.

15th Annual E-rate Applicant Survey

The annual E-rate Applicant Survey is gathering feedback from schools and libraries about the E-rate program. Results will be shared with Congress, the FCC, and the public this summer.

Take the survey: https://www.surveymonkey.com/r/25erate (≈ 7 minutes, anonymous)

Your perspective guides program improvements and helps to shape comments and reply comment to the FCC related to the E-Rate program and rule-makings! In addition, the report is provided to members of congress to ensure the E-Rate program continues to support the actual needs of schools and libraries.

The 2024 E-Rate Trends Report can be found here.

Contact ERate@la.gov with questions.

Upcoming Dates

May 9 - FY 2024 Form 486 deadline for Wave 38. The Form 486 deadline is 120 days after the FCDL date, or the service start date (typically July 1st), whichever is later. The next Form 486 deadlines for FY 2024 are:

- **May 16** - Wave 39
- **May 23 -** Wave 40
- **May 30** - Wave 41
- **June 7 -** Wave 42

May 28 - Extended invoice deadline for FY 2023 non-recurring service FRNs with approved extensions beyond the original January 28, 2025, deadline.

June 30 - Last day to receive (or file service substitutions for) FY 2024 recurring services.

June 30 - Last day to light fiber (or request a service delivery deadline extension) for FY 2024 special construction projects.
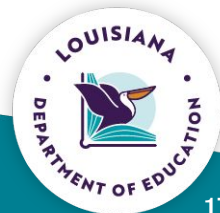
Contact ERate@la.gov with questions.

Upcoming Dates

July 1 - Withdrawal deadline for selected Cybersecurity Pilot participants opting not to continue in the Program.

August 18 - Last day to certify a CBR Form 470 in order to meet the minimum 28-day posting period before filing the CBR Form 471.

September 15 - Close of the Cybersecurity Pilot Form 471 application window and deadline for filing the Form 484 Part 2.

Contact ERate@la.gov with questions.

Technology and Security Contacts

Based on recent events it is even more important that OTS has the correct information for all security contacts at **all** school systems. This includes:
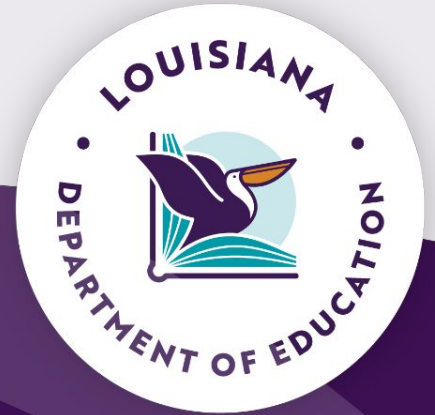
- Name
- Title
- Work Phone
- Work Email
- Cell Phone Number

Please update your LEA's contact information [here](#) if you have not already done so.

Please contact edtech@la.gov with questions.

Education Technology
Monthly Webinar & Meeting Dates

2025-2026 Educational Technology Monthly Webinars

The 2025-2026 Educational Technology Monthly webinars will be held on the second Thursday of each month at 9 a.m. Slides from each meeting will be posted on the [Educational Technology Leaders website](). Recordings are available on request. A [complete calendar]() of LDOE events can be found on the Louisiana Believes website.

Webinar Date and Time: August 14 at 9 a.m.
Webinar Link: https://ldoe.zoom.us/j/575223228?pwd=NDNlN01SS3c0Rk4wV25aNkZhTEc2Zz09
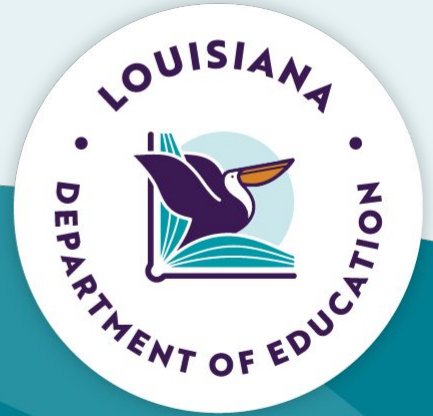**Webinar Phone Number:** 1-301-715-8592
Meeting ID#: 575 223 228
Meeting Password: 2020-202!

Please contact edtech@la.gov with questions.
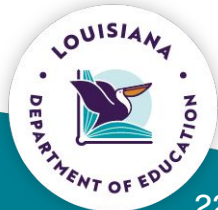
Reminders

EdTech Resources

The LDOE has just released two exciting new resources to support EdTech integration:

- [Video Creation Support and Tools for World Language](#) provides practical guidance and tools to enhance engagement and communication in World Language through video projects.
- [Digital Citizenship and Artificial Intelligence](#) empowers students with the skills to navigate the digital world responsibly and understand the basics of AI.
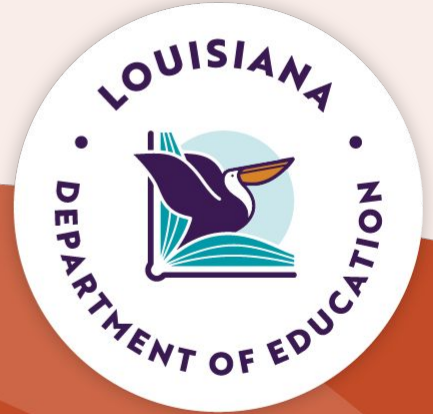
Visit the [LDOE Digital Learning page](#) for more upcoming resources and updates.

Please contact digitallearning@la.gov with questions.

Google Updates

This is for information for school systems utilizing Google. This is not an LDOE endorsement.

Google for Education

Building a Brighter Future with AI

Jeminatu Alabi-Isama (Jem)
Regional Manager, Google for Education (Districts 15k-40k)
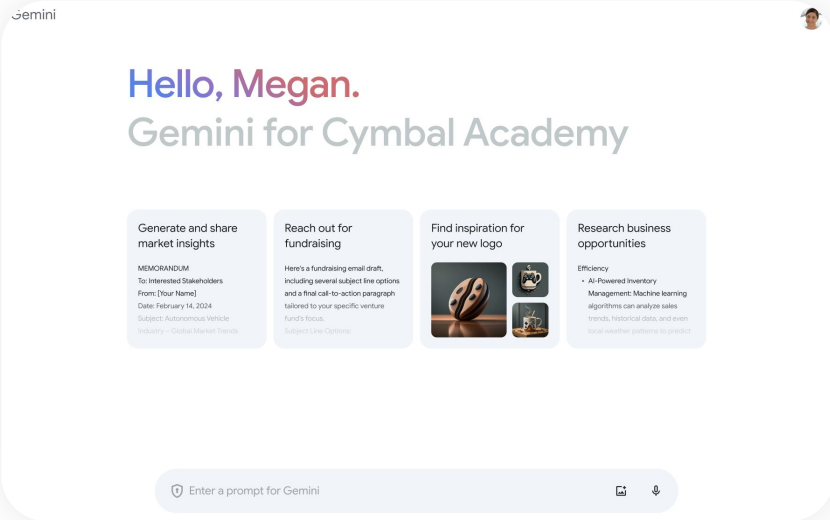jeminatua@google.com

The Gemini Experience

Empower your education community
with secure, free of charge generative AI tools

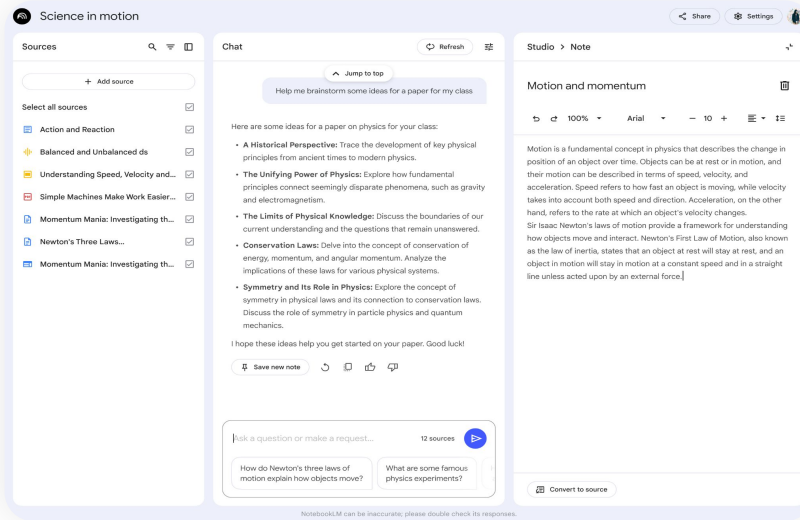**Google AI tools** — added data protection

The Gemini app	NotebookLM

Brainstorm ideas, answer questions quickly, and summarize content at gemini.google.com

Understand anything with AI grounded in your sources at notebooklm.google.com

The Gemini App

- The Gemini App (gemini.google.com) is categorized as a [Core Service](#) for *all* Google Workspace for Education users, including those on Education Fundamentals, Education Standard, Education Plus, and the Teaching & Learning Add-On.

- This means that the Gemini app will adhere to the [Google Workspace Terms of Service](#), and can be used in compliance with COPPA, FERPA, HIPAA, & SOPPA. It's also the first to achieve [ISO 42001](#) cert.

- All Education editions receive [enhanced data protection](#), ensuring that your data: is not reviewed by anyone to improve our models, is not used to train artificial intelligence models, and is not shared with other users or institutions.

Gemini

Hello, Jennifer
How can I help you today?

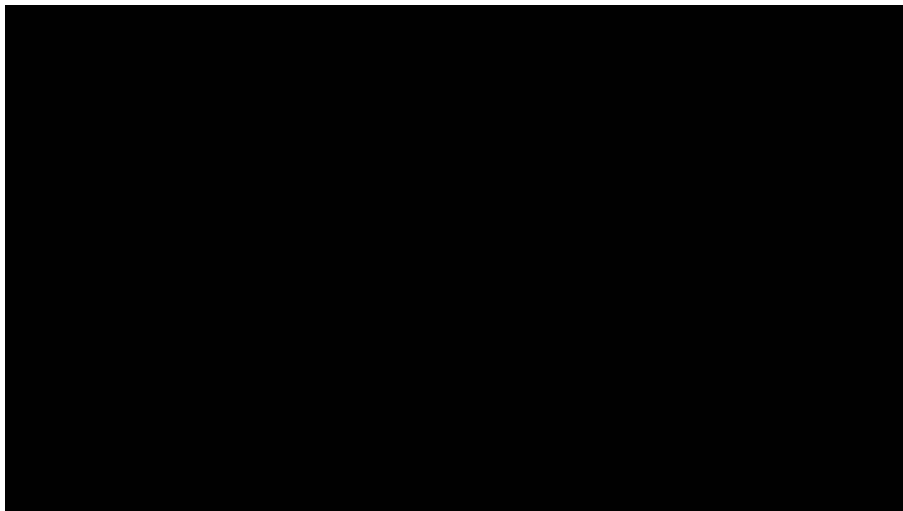| Summarize the evolution of jazz	Effective language learning techniques	Dinner plan for mixed diet couple	Meal suggestions for a specific diet
Jazz, a musical genre renowned for its improvisation, syncopated rhythms, and soulful expression, emerged from the vibrant melting pot of New Orleans in the late 19th and early 20th centuries. Its roots	Immersion Techniques: • Surround Yourself: Immerse yourself in the language as much as possible. Change your phone and computer settings to the target language; listen to music.	Shared Starter: This is a great way to start the meal and bond over food. • Hummus with assorted vegetables: Pair your favorite hummus with colorful vegetables.	Breakfast • Greek Yogurt Parfait: Layer Greek yogurt (it has more protein than regular yogurt) with berries, nuts, and seeds. • Eggs: Scrambled, poached, or

Enter a prompt here

Gems

- [Gems](#) let you customize Gemini to create your own personal AI expert on any topic, and are starting to roll out for everyone at no cost in the Gemini app. You can get started with a [Gem that is premade by Google](#), like Learning coach or Brainstormer, or [create your own custom Gem](#) with the option to ground it in your own sources to provide even more helpful responses — no coding required.

- Currently, Gems are available in the Gemini App on the web for users 18+ in both free and paid versions.

Learn more

Deep Research

- Deep Research explores complex topics on your behalf and presents its findings in a comprehensive, easy-to-read report. Users on the free version of the Gemini app can run five reports per 30 day period.

- Currently, Deep Research is available in the Gemini App on the web for users 18+ for both free & paid.

- To get started, toggle the Gemini App model drop-down to "Deep Research" and enter your research question.

Learn more

✦ Gemini Advanced

Now with
Deep Research

Understand anything with NotebookLM, powered by Gemini

✓ AI grounded in your sources

Upload your sources - like strategy plans, education standards, lecture notes and course readings - and NotebookLM can answer questions and generate summaries, lesson plans, study guides, discussion questions, and quizzes — all with in-line citations to ensure accuracy.
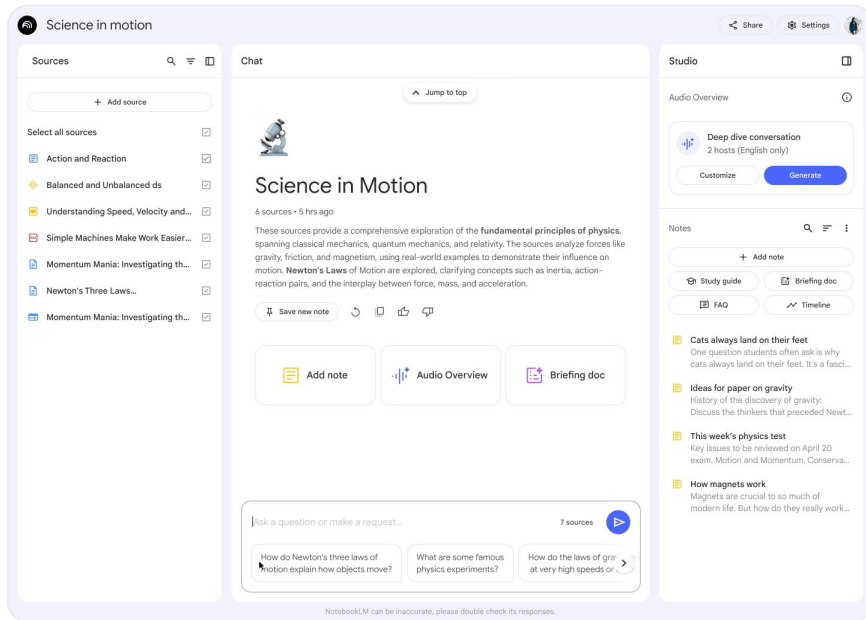
✓ Listen and learn on the go with Audio Overviews

Turn documents, slides, charts and more into engaging audio discussions led by two AI hosts with a single click. Using your voice, you can ask the hosts for more details or to explain a concept differently.

✓ Added data protection

The data you enter into NotebookLM - including your source uploads, queries, and responses - is not human reviewed or used to train AI models.

Google for Education

Develop your own AI skills!

Get Started with Google AI in K12 Education

By Google for Education   Published: Mar 19, 2025   2h   Beginner   ☆ ☆ ☆ ☆ ☆ (9)

♡ Favorites

In this course, you will discover ways to use Gemini as an assistant in your professional practice to save time and unleash creativity on everyday tasks. You will explore how to use Gemini via a standalone experience and directly in a variety of Google Workspace for Education apps, like Docs, Gmail, and Slides. At the end of the course, you will be prepared to begin using Gemini to boost your productivity and enhance your work.

Learn more: goo.gle/AI4K12