

**Louisiana Department of Education
FY13 1003(g) School Improvement Grant
LEA Application Budget**

LA Department of Education Contact:

Rashaunda S. Matthews
Phone: 225-342-3784
Rashaunda.Matthews@la.gov

Applicants must complete a budget for the full three years of the grant program.

The computerized budget allows interaction among worksheets, calculates subtotals and totals automatically, and links data from detail sheets to the summary sheets.

You will only enter budget data on the budget detail worksheets (Detail Y1, Detail Y2, Detail Y3). The data will link to the appropriate summary sheets.

**Complete the following information.
(This information is linked to the top of each budget form.)**

Name of Eligible Recipient: Institute for Academic Excellence
Street Address: 1426 Napoleon Ave
Mailing Address: 1800 Monroe St. NO, LA 70118
City, State, Zip: New Orleans, LA 70115

Submitted by: Sharon L. Clark
Telephone # Fax #: 504.304.3916 **Fax #** 504.896.4095
Email Address sharon_clark@sbwcharter.org

The additional information below will be used to request corrections to the budgets.
This information is not linked to the budget forms.

Program Coordinator Sharon Clark
Telephone 504.304.3920 / 504.304.3915
Fax 504-896-4095
Email sharon_clark@sbwcharter.org

Fiscal/Accounting Contact Mr. Ernest Lumpkins
Telephone 504.304.3926
Fax 504.891.4491
Email ernest_lumpkins@sbwcharter.org

Summary of Object Codes Required for Budget Detail

Examples of typical allowable costs are provided for each object. For further details regarding specific object codes, refer to the Louisiana Accounting and Uniform Governmental Handbook (LAUGH Guide) located on the Department's website at <http://www.louisianaschools.net/lde/finance/688.html>

100 Salaries & 200 Benefits: Extended teacher contract salaries and benefits are allowable as long as the activities the staff are engaged in are the planning and initial implementation of the school, curriculum development and/or the professional development of staff.

300 Purchased Professional and Technical Services: Payment for curriculum development; Payment for staff development or related consultant work to implement intervention model activities (workshops, conferences).

400 Purchased Property Services: Only minor renovations to meet applicable federal, state and local health and safety requirements (accessibility to ramps or bathrooms); no remodeling; no painting; no landscaping; no technology leases.

500 Other Purchased Services: To attend national and state conferences and conferences for specific field (Core Knowledge, Environmental, etc.,) that are related to the implementation of the intervention model.

600 Supplies: Textbooks and other curriculum materials; classroom supplies, start-up technologies related to the implementation of the intervention model, etc. Software is always considered a supply item, regardless of cost.

700 Property: This would include items over the threshold limit for supplies. If the unit cost is \$5,000 or more, it must be shown here.

Refer to the SIG Guidance for additional information about 1003(g) School Improvement Grants.

Examples of non-allowable costs: No major renovations (no leasehold improvements, no roofing, no repairs to walls, no paving driveways, no construction or property improvements, no carpeting or painting, no landscaping); no public address or intercom systems; no student transportation costs or bus tickets, no purchase of vans, buses or other vehicles; no insurance other than employee benefits; no audits; no legal fees; no fees associated with subscriptions or memberships; no field trips.

Louisiana Department of Education Year One Budget Detail

Name of Eligible

Recipient: Institute for Academic Excellence

Program: 1003(g) School Improvement Grant

Street Address: 1426 Napoleon Ave

Project: FY2013

Mailing Address: 1800 Monroe St., N. O. La 70118

Submitted by: Sharon Clark

City, State, Zip: New Orleans, La 70115

Telephone/Fax #: 504-304-3916 504-896-4095

E-mail Address: sharon_clark@sbwcharter.org

Object Code	Expenditure Category	Amount
100	SALARIES	
	Under each salary heading, provide the following:	
	1. Denote # of full-time employees in each group and % full-time	
	2. For part-time employees, provide applicable rates	
	3. Attach a job description for all new positions	
	Officials/Administrators/Managers	
	School Improvement Specialist	\$ 60,000.00
	Academic Coach - High School	\$ 50,000.00
	Academic Coach - Middle School	\$ 50,000.00
	STEM Project Director	\$ 50,000.00
	Data Manager	\$ 30,000.00
	Clerical/Secretarial	
	Aides/Paraprofessionals	
	TOTAL SALARIES (Object 100)	\$ 240,000.00
200	EMPLOYEE BENEFITS	

	Health Insurance		
	Life Insurance		
	Dental Insurance		
	FICA (6.2%) - Provide Total Salary Amount to determine benefit cost.		
	\$ 240,000.00	X	6.2%
			\$ 14,880.00
	Medicare (1.45%) -Provide Total Salary Amount to determine benefit cost.		
	\$ 240,000.00	X	1.45%
			\$ 3,480.00
	Teacher Retirement (15.5% in FY08/09)- Provide Total Salary Amount to determine benefit cost.		
	\$ 240,000.00	X	4.5%
			\$ 10,800.00
	School Employees (17.8% in FY08/09)- Provide Total Salary Amount to determine benefit cost.		
	\$ -	X	17.8%
			\$ -
	Unemployment Comp. (%)-Provide Total Salary Amount and Rate to determine benefit cost.		
	\$ 240,000.00	X	3.000000%
			\$ 7,200.00
	Worker's Comp. (%)-Provide Total Salary Amount and Rate to determine benefit cost.		
	\$ 240,000.00	X	3.000000%
			\$ 7,200.00
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	TOTAL EMPLOYEE BENEFITS (Object 200)		\$ 43,560.00
300	PURCHASED PROFESSIONAL & TECHNICAL SERVICES		
	For every service budgeted, provide the following:		
	External Evaluator Consultant Fees		\$ 15,000.00
	External Consultants for job embedded coaching		\$ 20,000.00

	Teacher TIF Bonuses	\$ 15,000.00
	New/Struggling Teacher Orientation Stipends	\$ 10,000.00
	New/Struggling Teacher Mentor Orientation Stipends	\$ 8,000.00
	Stipends for staff professional development	\$ 45,000.00
	Benchmark Assessment Program Implementation	\$ 15,000.00
	Tulane University's For the Children Tutorial Program	\$ 15,000.00
	Stipends for Certified Teachers who provide academic support for advanced coursework	\$ 10,000.00
	Student College Coach Consulting	\$ 14,000.00
	Stipends for STEM project implementation	\$ 7,500.00
	Consultant services to continue community partnerships	\$ 1,500.00
	Parental classes and training	\$ 4,500.00
	TOTAL PURCHASED PROF/TECH SERV. (Object 300)	\$ 180,500.00
400	PURCHASED PROPERTY SERVICES	
	For every service budgeted, provide the following:	
	Only allowable renovations are minor renovations to meet applicable federal, state, and local health and safety requirements (i.e., accessibility to ramps or bathrooms)	
	Rental of Equipment (Technology leases not allowed)	
	Other Purchased Property Services (Specify below.)	
	TOTAL PURCHASED PROPERTY SERVICES (Object 400)	\$ -
500	OTHER PURCHASED SERVICES	
	For all services budgeted, provide the following:	
	State and National Conferences to include: ASCD, SDE, NCTM, NTSA, Association of Public Schools, National Math and Science Initiative, AP Summer Institutes	\$ 20,000.00

	Advertisement, Recruitment and campaign cost	\$ 2,000.00
	Reimbursements for teacher certification costs, tuition assistance, praxis fees	\$ 10,000.00
	Phone (list monthly rate)	
	Postage	
	Printing	
	Other (Specify below.)	
	TOTAL OTHER PURCHASED SERVICES (Object 500)	\$ 32,000.00
600	SUPPLIES	
	Supplies to conduct surveys and interviews	\$ 1,500.00
	Supplies and materials to support Professional Development activities	\$ 7,500.00
	Supplies and materials to support recruitment package	\$ 500.00
	Supplies and materials to support the benchmark assessment program	\$ 8,000.00
	30 Laptop Computers	\$ 45,000.00
	Supplemental research based materials to support standards based instruction	\$ 40,000.00
	Smart Board Accessories	\$ 5,000.00
	Supplies and materials to support academic interventions	\$ 8,500.00
	Supplies to produce parent, student, school, and community newsletters, website, hand	\$ 6,000.00
	Supplies to support parental training and classes	\$ 1,500.00
	SIG recognition and celebration activities	\$ 2,000.00

	TOTAL SUPPLIES (Object 600)	\$ 125,500.00
700	PROPERTY	
	TOTAL PROPERTY (Object 700)	\$ -
	TOTAL BUDGET DETAIL SHEETS (Ojbects 100 thru 700)	\$ 621,560.00

Louisiana Department of Education Year One Budget Summary

Name of Eligible

Recipient: **Institute for Academic Excellence**

Program: **1003(g) School Improvement Grant**

Street Address: **1426 Napoleon Ave**

Project: **FY2013**

Mailing Address: **1800 Monroe St., N. O. La 70118**

Submitted by: **Sharon Clark**

City, State, Zip: **New Orleans, La 70115**

Telephone/Fax #: **504-304-3916 504-896-4095**

E-mail Address: **sharon_clark@sbwcharter.org**

Object Code	Expenditure Category	Amount
100	Salaries	\$ 240,000.00
200	Employee Benefits	\$ 43,560.00
300	Purchased Professional/Tech Svcs.	\$ 180,500.00
400	Purchased Property Services	\$ -
500	Other Purchased Services	\$ 32,000.00
600	Supplies	\$ 125,500.00
700	Property	\$ -
GRAND TOTAL		\$ 621,560.00

MAIL TO:

Louisiana Department of Education
Grants Management - 5th Floor
P.O. Box 94064
Baton Rouge, LA 70804-9064
FAX # (225)219-4205

Louisiana Department of Education Year 2 Budget Detail

Name of Eligible

Recipient: Institute for Academic Excellence

Program: 1003(g) School Improvement Grant

Street Address: 1426 Napoleon Ave

Project: FY2013

Mailing Address: 1800 Monroe St., N. O. La 70118

Submitted by: Sharon Clark

City, State, Zip: New Orleans, La 70115

Telephone/Fax #: 504-304-3916 504-896-4095

E-mail Address: sharon_clark@sbwcharter.org

Object Code	Expenditure Category	Amount
100	SALARIES	
	Under each salary heading, provide the following:	
	1. Denote # of full-time employees in each group and % full-time	
	2. For part-time employees, provide applicable rates	
	3. Attach a job description for all new positions	
	Officials/Administrators/Managers	
	School Improvement Specialist	\$60,000.00
	Academic Coach - High School	\$50,000.00
	Academic Coach - Middle School	\$50,000.00
	STEM Project Director	\$50,000.00
	Data Manager	\$30,000.00
	Clerical/Secretarial	
	Aides/Paraprofessionals	
	TOTAL SALARIES (Object 100)	\$ 240,000.00
200	EMPLOYEE BENEFITS	

	Health Insurance			
	Life Insurance			
	Dental Insurance			
	FICA (6.2%) - Provide Total Salary Amount to determine benefit cost.			
	\$ 240,000.00	X	6.2%	\$ 14,880.00
	Medicare (1.45%) -Provide Total Salary Amount to determine benefit cost.			
	\$ 240,000.00	X	1.45%	\$ 3,480.00
	Teacher Retirement (15.5% in FY08/09)- Provide Total Salary Amount to determine benefit cost.			
	\$ 240,000.00	X	4.5%	\$ 10,800.00
	School Employees (17.8% in FY08/09)- Provide Total Salary Amount to determine benefit cost.			
	\$ -	X	17.8%	\$ -
	Unemployment Comp. (%)-Provide Total Salary Amount and Rate to determine benefit cost.			
	\$ 240,000.00	X	3.000000%	\$ 7,200.00
	Worker's Comp. (%)-Provide Total Salary Amount and Rate to determine benefit cost.			
	\$ 240,000.00	X	3.000000%	\$ 7,200.00
	TOTAL EMPLOYEE BENEFITS (Object 200)			\$ 43,560.00
300	PURCHASED PROFESSIONAL & TECHNICAL SERVICES			
	For every service budgeted, provide the following:			
	External Evaluator Consultant Fees			\$ 15,000.00
	External Consultants for job embedde coaching			\$ 15,000.00

	Teacher TIF Bonuses	\$ 28,000.00
	New/Struggling Teacher Orientation Stipends	\$ 10,000.00
	New/Struggling Teacher Mentor Orientation Stipends	\$ 8,000.00
	Stipends for staff professional development	\$ 45,000.00
	Benchmark Assessment Program	\$ 15,000.00
	Tulane University's For the Children Program	\$ 15,000.00
	Stipends for Certified Teachers who provide academic support for advanced coursework	\$ 10,000.00
	Student College Coach Consulting	\$ 14,000.00
	Stipends for STEM project implementation	\$ 5,000.00
	Consultant services to continue community partnerships	\$ 1,500.00
	Parental classes and training	\$ 4,500.00
	TOTAL PURCHASED PROF/TECH SERV. (Object 300)	\$ 186,000.00
400	PURCHASED PROPERTY SERVICES	
	For every service budgeted, provide the following:	
	1. List sites	
	2. List applicable rates	
	Only allowable renovations are minor renovations to meet applicable federal, state, and local health and safety requirements (i.e., accessibility to ramps or bathrooms)	
	Rental of Equipment (Technology leases not allowed)	
	Other Purchased Property Services (Specify below.)	
	TOTAL PURCHASED PROPERTY SERVICES (Object 400)	\$ -
500	OTHER PURCHASED SERVICES	
	For all services budgeted, provide the following:	
	State and National Conferences to include: ASCD, SDE, NCTM, NTSA, Association of Public Schools, National Math and Science Initiative, AP Summer Institutes	\$ 20,000.00

	Advertisement, Recruitment and campaign cost	\$ 2,000.00
	Reimbursements for teacher certification costs, tuition assistance, praxis fees	\$ 8,000.00
	Phone (list monthly rate)	
	Postage	
	Printing	
	Other (Specify below.)	
	TOTAL OTHER PURCHASED SERVICES (Object 500)	\$ 30,000.00
600	SUPPLIES	
	Provide examples of each type of Materials and Supplies to be purchased.	
	Supplies to conduct surveys and interviews	\$ 1,500.00
	Supplies and materials to support Professional Development activities	\$ 5,000.00
	Supplies and materials to support recruitment package	\$ 500.00
	Supplies and materials to support the benchmark assessment program	\$ 8,000.00
	Supplemental research based materials to support standards based instruction	\$ 20,000.00
	Supplies and materials to support academic interventions	\$ 8,500.00
	Supplies to produce parent, student, school, and community newsletters, website, hand	\$ 6,000.00
	Supplies to support parental training and classe	\$ 1,500.00
	SIG recognition and celebration activities	\$ 2,000.00

	TOTAL SUPPLIES (Object 600)	\$ 53,000.00
700	PROPERTY	
	TOTAL PROPERTY (Object 700)	\$ -
	TOTAL BUDGET DETAIL SHEETS (Ojbecks 100 thru 700)	\$ 552,560.00

Louisiana Department of Education Year 2 Budget Summary

Name of Eligible

Recipient: **Institute for Academic Excellence**

Program: **1003(g) School Improvement Grant**

Street Address: **1426 Napoleon Ave**

Project: **FY2013**

Mailing Address: **1800 Monroe St., N. O. La 70118**

Submitted by: **Sharon Clark**

City, State, Zip: **New Orleans, La 70115**

Telephone/Fax #: **504-304-3916 504-896-4095**

E-mail Address: **sharon_clark@sbwcharter.org**

Object Code	Expenditure Category	Amount
100	Salaries	\$ 240,000.00
200	Employee Benefits	\$ 43,560.00
300	Purchased Professional/Tech Svcs.	\$ 186,000.00
400	Purchased Property Services	\$ -
500	Other Purchased Services	\$ 30,000.00
600	Supplies	\$ 53,000.00
700	Property	\$ -
GRAND TOTAL		\$ 552,560.00

MAIL TO:

Louisiana Department of Education
Grants Management - 5th Floor
P.O. Box 94064
Baton Rouge, LA 70804-9064
FAX # (225)219-4205

Louisiana Department of Education Year 3 Budget Detail

Name of Eligible

Recipient: Institute for Academic Excellence

Program: 1003(g) School Improvement Grant

Street Address: 1426 Napoleon Ave

Project: FY2013

Mailing Address: 1800 Monroe St., N. O. La 70118

Submitted by: Sharon Clark

City, State, Zip: New Orleans, La 70115

Telephone/Fax #: 504-304-3916 504-896-4095

E-mail Address: sharon_clark@sbwcharter.org

Object Code	Expenditure Category	Amount
100	SALARIES	
	Under each salary heading, provide the following:	
	1. Denote # of full-time employees in each group and % full-time	
	2. For part-time employees, provide applicable rates	
	3. Attach a job description for all new positions	
	Officials/Administrators/Managers	
	School Improvement Specialist	\$ 60,000.00
	Academic Coach - High School	\$ 50,000.00
	Academic Coach - Middle School	\$ 50,000.00
	STEM Project Director	\$ 50,000.00
	Data Manager	\$ 30,000.00
	Clerical/Secretarial	
	Aides/Paraprofessionals	
	TOTAL SALARIES (Object 100)	\$ 240,000.00
200	EMPLOYEE BENEFITS	

	Health Insurance			
	Life Insurance			
	Dental Insurance			
	FICA (6.2%) - Provide Total Salary Amount to determine benefit cost.			
	\$ 240,000.00	X	6.2%	\$ 14,880.00
	Medicare (1.45%) -Provide Total Salary Amount to determine benefit cost.			
	\$ 240,000.00	X	1.45%	\$ 3,480.00
	Teacher Retirement (15.5% in FY08/09)- Provide Total Salary Amount to determine benefit cost.			
	\$ 240,000.00	X	4.5%	\$ 10,800.00
	School Employees (17.8% in FY08/09)- Provide Total Salary Amount to determine benefit cost.			
	\$ -	X	17.8%	\$ -
	Unemployment Comp. (%)-Provide Total Salary Amount and Rate to determine benefit cost.			
	\$ 240,000.00	X	3.000000%	\$ 7,200.00
	Worker's Comp. (%)-Provide Total Salary Amount and Rate to determine benefit cost.			
	\$ 240,000.00	X	3.000000%	\$ 7,200.00
	TOTAL EMPLOYEE BENEFITS (Object 200)			\$ 43,560.00
300	PURCHASED PROFESSIONAL & TECHNICAL SERVICES			
	For every service budgeted, provide the following:			
	External Evaluator Consultant Fees			\$ 12,000.00
	External Consultants for job embedde			\$ 15,000.00

	Teacher TIF Bonuses	\$ 32,000.00
	New/Struggling Teacher Orientation Stipends	\$ 10,000.00
	New/Struggling Teacher Mentor Orientation Stipends	\$ 8,000.00
	Stipends for staff professional development	\$ 45,000.00
	Benchmark Assessment Program	\$ 15,000.00
	Tulane University's For the Children Program	\$ 15,000.00
	Stipends for Certified Teachers who provide academic support for advanced coursework	\$ 10,000.00
	Student College Coach Consulting	\$ 14,000.00
	Stipends for STEM project implementation	\$ 5,000.00
	Consultant services to continue community partnerships	\$ 1,500.00
	Parental classes and training	\$ 4,500.00
	Advertisement, Recruitment and campaign cost	\$ 2,000.00
	TOTAL PURCHASED PROF/TECH SERV. (Object 300)	\$ 189,000.00
400	PURCHASED PROPERTY SERVICES	
	For every service budgeted, provide the following:	
	1. List sites	
	2. List applicable rates	
	Only allowable renovations are minor renovations to meet applicable federal, state, and local health and safety requirements (i.e., accessibility to ramps or bathrooms)	
	Rental of Equipment (Technology leases not allowed)	
	Other Purchased Property Services (Specify below.)	
	TOTAL PURCHASED PROPERTY SERVICES (Object 400)	\$ -
500	OTHER PURCHASED SERVICES	
	For all services budgeted, provide the following:	
	1. List sites	
	2. List applicable rates	
	For all travel costs budgeted, provide the following: (registration fees included also)	

	State and National Conferences to include: ASCD, SDE, NCTM, NTSA, Association of Pu	\$ 20,000.00
	Schools, National Math and Science Initiative, AP Summer Institutes	
	Advertisement, Recruitment and campaign cost	\$ 2,000.00
	Reimbursements for teacher certification costs, tuition assistance, praxis fees	\$ 8,000.00
	Phone (list monthly rate)	
	Postage	
	Printing	
	Other (Specify below.)	
	TOTAL OTHER PURCHASED SERVICES (Object 500)	\$ 30,000.00
600	SUPPLIES	
	Provide examples of each type of Materials and Supplies to be purchased.	
	Supplies to conduct surveys and interviews	\$ 1,500.00
	Supplies and materials to support Professional Development activities	\$ 5,000.00
	Supplies and materials to support recruitment package	\$ 500.00
	Supplies and materials to support the benchmark assessment program	\$ 8,000.00
	Supplemental research based materials to support standards based instruction	\$ 20,000.00
	Supplies and materials to support academic interventions	\$ 8,500.00
	Supplies to produce parent, student, school, and community newsletters, website, hand	\$ 6,000.00
	Supplies to support parental training and classe	\$ 1,500.00
	SIG recognition and celebration activities	\$ 2,000.00

	TOTAL SUPPLIES (Object 600)	\$ 53,000.00
700	PROPERTY	
	TOTAL PROPERTY (Object 700)	\$ -
	TOTAL BUDGET DETAIL SHEETS (Ojbects 100 thru 700)	\$ 555,560.00

Louisiana Department of Education Year 3 Budget Summary

Name of Eligible

Recipient: **Institute for Academic Excellence**

Program: **1003(g) School Improvement Grant**

Street Address: **1426 Napoleon Ave**

Project: **FY2013**

Mailing Address: **1800 Monroe St., N. O. La 70118**

Submitted by: **Sharon Clark**

City, State, Zip: **New Orleans, La 70115**

Telephone/Fax #: **504-304-3916 504-896-4095**

E-mail Address: **sharon_clark@sbwcharter.org**

Object Code	Expenditure Category	Amount
100	Salaries	\$ 240,000.00
200	Employee Benefits	\$ 43,560.00
300	Purchased Professional/Tech Svcs.	\$ 189,000.00
400	Purchased Property Services	\$ -
500	Other Purchased Services	\$ 30,000.00
600	Supplies	\$ 53,000.00
700	Property	\$ -
GRAND TOTAL		\$ 555,560.00

MAIL TO:

Louisiana Department of Education
Grants Management - 5th Floor
P.O. Box 94064
Baton Rouge, LA 70804-9064
FAX # (225)219-4205

Louisiana Department of Education Combined Budget Summary

Name of Eligible Recipient: Institute for Academic Excellence
 Street Address: 1426 Napoleon Ave
 Mailing Address: 1800 Monroe St., N. O. La 70118
 City, State, Zip: New Orleans, La 70115

Program: 1003(g) School Improvement Grant
 Project: FY2013
 Submitted by: Sharon Clark
 Telephone/Fax#: 504-304-3916 504-896-4095
 E-mail Address: sharon_clark@sbwcharter.org

Object Code	Expenditure Category	Year 1	Year 2	Year 3	COMBINED FUNDING
100	Salaries	\$240,000.00	\$240,000.00	\$240,000.00	\$720,000.00
200	Employee Benefits	\$43,560.00	\$43,560.00	\$43,560.00	\$130,680.00
300	Purchased Professional/Tech Svcs.	\$180,500.00	\$186,000.00	\$189,000.00	\$555,500.00
400	Purchased Property Services	\$0.00	\$0.00	\$0.00	\$0.00
500	Other Purchased Services	\$32,000.00	\$30,000.00	\$30,000.00	\$92,000.00
600	Supplies	\$125,500.00	\$53,000.00	\$53,000.00	\$231,500.00
700	Property	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL		\$621,560.00	\$552,560.00	\$555,560.00	\$1,729,680.00

GRANTEE INFORMATION

Sharon L. Clark - May 1, 2014
 Representative of the entity: _____ Date: _____



STATE DEPARTMENT OF EDUCATION

Approved Division Director/Designee: _____ Date: _____

Approved Ed. Finance Director/Designee: _____ Date: _____

MAIL TO:
 Louisiana Department of Education
 Grants Management - 5th Floor
 P.O. Box 94064
 Baton Rouge, LA 70804-9064
 FAX # (225)342-1256