

**Cover note for survey shared with Board, staff and students**



**Strong School Systems**  
*Strategic Planning Resource*

< fill in > community:

I am reaching out to share an exciting update and to enlist your help!

Over the next five months, we will work together to develop a five-year strategic plan for our school system. To me, the way we arrive at this plan is every bit as important as the final product on which we align. And so we have designed a process with multiple opportunities for students, parents, alumni, and staff to participate. Your opportunity to play a part in this process begins today. Please take 15 minutes to complete this survey by Monday, October 4. Please be completely candid with us; your responses will be anonymous.

Thank you for investing this time in the future of our school system.

Best,

Superintendent < fill in >

**Cover notes for surveys shared with families**

< fill in > families:

I am reaching out to share an exciting update and to enlist your help!

Over the next five months, we will work together to develop a five-year strategic plan for our school system. To me, the way we arrive at this plan is every bit as important as the final product on which we align. And so we have designed a process with multiple opportunities for students, parents, alumni, and staff to participate. Your opportunity to play a part in this process begins today. Please take 15 minutes to complete this survey by Monday, October 4. Please be completely candid with us; your responses will be anonymous.

Thank you for investing this time in the future of our school system.

-

Estimadas Familias < fill in > :

¡Me estoy comunicando para compartir una noticia emocionante y para solicitar su ayuda!

Durante los próximos cinco meses, trabajaremos juntos para desarrollar un plan estratégico de cinco años para nuestro sistema escolar. Considero que el camino a la realización de este plan es tan importante como el producto final con el que nos alineamos. Por eso, hemos diseñado un proceso con múltiples oportunidades para que participen estudiantes, padres de familia, egresados y personal. Su oportunidad de participar en este proceso comienza hoy. Favor de tomar 15 minutos para completar esta encuesta antes del lunes, 4 de octubre. Puede contestar con total sinceridad ya que sus respuestas serán anónimas.

Gracias por invertir este tiempo en el futuro de nuestro sistema escolar.

--

Best / Atentamente,

Superintendent < fill in >

**Cover note for survey shared on social media for alumni**

< fill in > Parish Schools alumni:

We need your help!

We are creating a strategic plan for the future of our school system. To create a good plan, we need to understand your perspectives about what we're doing best, and what we can do better. Please take 15 minutes to complete this survey by Monday, October 4. Please be completely honest with us; your responses will be anonymous.

Thank you for investing this time in the future of our school system.

Best,

Superintendent < fill in >

**Framing of decision making rights survey for principals**

Principals:

As I mentioned, we are starting the process of developing a five-year strategic plan for our school system. On Monday, I am sending a survey to all stakeholders -- staff, Board members, families, high school students, and alumni -- that asks for their input on our general strengths and areas for growth as a school system.

We are also administering a second survey to just central office leaders and principals (you will receive an email on Monday from allie@attunedpartners.com). This second survey asks about the clarity of decision making rights within our system. We will use the results of this survey to identify any decision making rights that are unclear -- or made by the wrong role -- so that we can resolve them as a team.

Please take 10 minutes to complete this survey by Monday, October 4. As with the first survey, your responses will be anonymous.

Thank you for your additional investment of your time!

Superintendent < fill in >